

**HOPEWELL TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS MEETING
APRIL 11, 2022**

Pledge of Allegiance

All meetings are voice recorded for administrative purposes.

Meeting called to order at 7:00 p.m. by Chairperson Mary Rush.

Roll Call:

Present: Chairperson Mary Rush, Vice Chairman Donald Kearns, Supervisor John Miller, Solicitor Dennis Makel, Zoning/Code Enforcement Officer Mark Gordon, Township Engineer Representative Charlie Prokopik, and Secretary/Treasurer Andrea White.

Public Comments:

Range Resources – Check presentation for Hoop Building Donation.

Range Resources representatives Kylie Fuller, Public Affairs Government Representative and Nina Pompeani, Corporate Communications Specialist were present to present a check for the donation of a new hoop building from Range Resources to Hopewell Township.

Larry Keenan asked about signage at the trussell on Seminary Road. The Board replied that is Independence Township.

Minutes:

Motion to accept the minutes of the March 14, 2022, regular monthly business meeting.

Motion: Mary Rush, 2nd John Miller

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Zoning Report: Mark Gordon

- Buzzard 79 Crossroads Road
Correspondence was received from Harshman CE Group, LLC regarding the Buzzard Grading plan & response to Township comments.
Mr. Makel will get that scheduled for a hearing.
- 2133 Brush Run Road – Porfilios Property

A No-Lien Letter request has been received by the Township Office for the sale of property at 2133 Brush Run Road to Michael Wallace now owned by Porfilios Real Estate, LLC. The property will need to undergo a dye test with the Washington County Sewage Council.

- Michael Muhr – 74 Ridge Road – Auto Repair Business Conditional Use
Current complaints have been received by neighboring property owners regarding the condition of the property and excessive vehicles parked on and around the property.
Mr. Makel will pull the file and take the next necessary steps.
- A verbal noise complaint was reported against Pete Dellapina of 86 Ridge Road. A prior complaint was made by the same neighbor in 2020. A citation was issued to Mr. Dellapina and the case came before the Magistrate. The neighbor that issued the complaint did not respond to the subpoena issued by the Magistrate; therefore, Mr. Dellapina was found not guilty. A new citation will not be issued by the Township.
- The Zoning Office received correspondence from Rachelle Teller regarding a no impact home-based business at 4115 Jefferson Avenue. Ms. Teller was informed to submit the Township Zoning Application with the application fee to the Township Office. To date, Ms. Teller has not yet submitted any applications.

Mr. Gordon reviewed and provided a written report.

Engineer Report: KU Resources – Charlie Prokopik

- The Township has been informed that Mr. Richard Kauffman is no longer with KU Resources.
- Possum Hollow Road drop boxes – Range Resources, MarkWest and Sunoco – Status of the timeline on repairs.
Range Resources requests that the inlet and pipes be placed by the Township prior to Range performing their work on the road.
- Sunoco road repairs – Second Settlement Agreement & Release - Status of receipt of Surety.
Sunoco is requesting the Township complete Exhibit B of the agreement and Release stating that Sunoco Pipeline has satisfied its obligations related to the repairs. The Township requires that Sunoco provide a Surety.

Motion to complete Exhibit B of the Second Settlement Agreement & Release between Hopewell Township and Sunoco Pipeline agreeing that Sunoco Pipeline has satisfied its obligations related to the repairs and provided surety. Subject to the recommendation of the Township Engineer as to the repairs.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- White Gate Road – Invitation for Bids

Notice to Bidders for Invitation for Bids for the White Gate Road vacation project was advertised in the Observer Reporter on 03/20/2022 and 03/27/2022. Bids could be submitted until 4:00 p.m. on April 11, 2022, at KU Resources, 117 Sagamore Hill Road, Pittsburgh, PA 15239. Bid opening on 04/11/2022 at 7:00 p.m. at the regular Township Supervisors meeting.

CH& D Enterprises, Inc. bid \$64,890.00

Orton Contracting, LLC. bid \$34,700.00

Tedesco Excavating and Paving, Inc. bid \$36,587.00

Ten Mile Paving, LLC. bid \$24,820.00

Motion to accept Ten Mile Paving’s proposal of \$24,820.00 subject to review of calculations by township and if acceptable provide the appropriate notice to proceed.

Motion: Donald Kearns, 2nd Mary Rush

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Range Resources – Linnwood Road truck traffic damaging the road. The Township Engineer pictured and recorded the road conditions prior to truck traffic resulting from Range Resources activities at a well pad located off Malone Ridge Road in Canton Township in 2021. The Township Engineer pictured and recorded the current condition of the road after reports of recent damage and confirmed at the last board meeting there was further degradation of the road. The Engineer reports, pictures and videos have not yet been provided to the Township for review to contact Range Resources regarding the condition of the road.

KU Resources will provide the pictures and reports.

Road Report:

- The Loader approved for purchase from Ag-Pro Companies – The Township has received the loader.
- Hoop Building – The grading and drainage work necessary for the construction of the building are under review.

Motion to have the Township Engineer prepare specifications to do the groundwork for the hoop building to be in compliance with the bonding law and be in compliance with the bidding requirements.

Motion: Donald Kearns, 2nd Mary Rush

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Parkview Road Culverts

Mr. Makel stated for the Roadmaster to tell the owner that it appears that it is not a township culvert or a township property; unless the owner can show that it is a township culvert and township property the township will not get involved.

- Earl Richmond provided grass cutting services to the Township. Earl Richmond's son informed the township that Mr. Richmond will no longer be able to provide the services to the township.

Motion to bid out getting the grass cut for the Township.

Motion: Donald Kearns 2nd Mary Rush

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- As per a motion made at the January 03, 2022, Board Meeting, correspondence was sent to MarkWest releasing bond K15756378 for Old Trails Road and K08623685 for Possum Hollow Road. Markwest requests the release and return of Bond K15756342 for Linnwood Drive.

Motion to release of MarkWest's Bond K15756342 for Linnwood Drive.

Motion: Donald Kearns, 2nd John Miller

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Wotring Road – Stormwater runoff.

The water runoff is being investigated and reviewed by the Road Department.

Mr. Yilit asked about the water runoff from his neighbor Mr. Paul's driveway. Mr. Paul will shorten the pipe and see if that remedies the situation. If it does not fix the situation, the township will have to take more drastic action.

- The township office has requested a current list of routes that trucks involved in the operations of Range Resources use in the Township.

The Township needs to find out what sites the trucks are going to; it has been reported to members of the board that trucks are traveling off route. The Solicitor suggests trying to get pictures and license plate numbers. Kylie with Range Resources will be contacted for a list of roads that the trucks should be traveling in the township.

Mr. Makel suggests that if we know the trucks are using certain roads, we should have Range Resources bond those roads also because we are having too many instances where we have Range Resources trucks using the roads that are not bonded. If they are bonded for only a portion of the road, they should bond the entirety of the road for whatever roads the trucks are traveling unbonded portions of the road.

Motion to have Range Resources bond the whole length of Fox Road, Ridge Road, Maple Road, Buffalo Road, and Buffalo Road South.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Financial Report: File for review by Auditors

- Bank Reconciliations: Supervisors to initial off
- Time Sheets
- Bills: Review of bill list as presented

Motion to pay the bills found true and correct.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Motion regarding the increase in paid vacation days from 5 to 10 days per year for Andrea White effective March 11, 2022, to correspond with the paid vacation schedule of the full-time employees based on years of service.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Checks were issued from the Township's Impact Fee account to West Middletown VFD for the new fire department building kitchen build project in the amount of \$10,113.45 and the ceiling and wall installation project in the amount of \$27,315.00. These checks reflect the final amount of donations approved to the fire department at the March 08, 2021, Board of Supervisors regular meeting.

Planning Commission:

No report.

Solicitors Report: Dennis Makel

- Zoning Ordinance Amendment(s) - status
- Discussion and Motion to submit the proposed amendment(s) to the Township Planning Commission and County Planning Commission and to advertise a Planning Commission meeting and a Public Hearing to be held by the Board and advertise the Township's notice of intent to adopt the proposed amendment(s) to the Township Zoning Ordinance.
No motion needed.
- Michael Cruny, Solicitor for Independence Township sent e-mail correspondence to the Township regarding the interest in creating an Intergovernmental Cooperation Agreement. This was approved by Hopewell Township at the December 2021 Regular Meeting. Copies were provided to Mr. Cruny to obtain signatures from Mount Pleasant and Independence Townships. Mr. Cruny indicated that he would obtain the signatures. To date, no completed documents have been returned to the Hopewell Township office.

- Regional Emergency Management Coordination Agreement – Mt. Pleasant, Independence, Blaine, Buffalo, and Canton Townships.

Proposed resolutions and draft agreements for Emergency Mutual Aid Agreement has been provided to the Supervisors for review.

The Board approved to adopt the Hopewell Township Intergovernmental Agreement and Canton Township Resolution of 2022 and the Agreement for Emergency Mutual Aid Between Canton Township and Hopewell Township pursuant to Section 7504 of the Emergency Management Service Code (35 Pa C.S.A. Section 7101 et seq.) at the March 14, 2022

The Solicitor stated that Buffalo will participate, and Mary Rush stated that Blaine will also participate. The Solicitor will draft the resolutions and get it out to Buffalo and Blaine Townships. Mary Rush will reach out to Supervisor Tom Jenkins with Independence Township.

Mr. Makel will reach out to the Solicitor for Mount Pleasant Township and will also reach out to Mr. Michael Cruny, the Solicitor for Independence Township.

- Discussion and Motion to approve Intergovernmental Agreements and Agreements for Emergency Mutual Aid between Hopewell Township and other Townships that have approved the agreements. No motion needed
- The Township is experiencing stormwater runoff issues on Township roads as a result of the improper installation of driveways in the township. As such, the township will consider for adoption at the regularly scheduled board meeting on April 11, 2022, at 7:00 p.m. the “Hopewell Township Driveway Ordinance of 2022”. After the ordinance is advertised a copy of this Ordinance may be examined by any citizen at the Office of the Secretary/Treasurer of Hopewell Township, during regular business hours and the Law Library in the Washington County Courthouse, Pennsylvania, and the Observer Reporter, each day until adoption.

Motion to advertise for adoption of the Hopewell Township Driveway Ordinance of 2022 with section 6a3 being modified from twelve inches to fifteen inches.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Correspondence Review and Discussion:

- PSATS sent correspondence encouraging Townships to approve the America250PA Resolution. America 250PA was formed to celebrate the 250th birthday of the United States in 2026 and Pennsylvania’s leading role in commemorating this event.

Motion to adopt a Resolution of Hopewell Township Washington County, supporting the Pennsylvania Commission for the United States Semiquincentennial.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- The Washington County Sewage Council asks that the Township appoint a Delegate to the Washington County Sewage Council.

Motion to appoint Donald Kearns as the Delegate to the Washington County Sewage Council for Hopewell Township.

Motion: Mary Rush, 2nd John Miller

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Washington County Broadband Initiative for the Unserved/Underserved - Community Outreach Washington County conducting an outreach program through a broadband survey to show “underserved” areas for Broadband service in the County. This survey will help them in their push to get Broadband funding in Washington County. The online link to the survey is:

<https://arcg.is/1GTDGa>

The link to the survey can also be found on the Township’s website at:

www.hopewelltownship.com

Old Business:

- Municipal Building Roof Damage – The existing panels on the Municipal Building Roof are no longer manufactured. The insurance company will cover the replacement of the Municipal Building Roof with an optional panel.
- The Township completed Malfunction Authorization Forms in November 2021 for properties in Buffalo Village on Buffalo Road South where it is reported that sewage is surfacing. These forms were forwarded to the Washington County Sewage Council. An e-mail was sent to the Sewage Council requesting an update on the status of the malfunction authorizations. To date, no further update has been provided by the Council regarding the status of these requests.
- The PA State Ethics Commission’s Statement of Financial Interest forms are due on May 01, 2022.
- Appointment of Agricultural Security Area Advisory Committee.
The governing body of any local government may establish an Agricultural Security Area Advisory Committee which shall consist of three active farmers, each representing a different private or corporate farm, and one citizen residing within the unit of local government and one member of the governing body of such local government, who shall serve as the chairman of the committee.
- Discussion and Motion to appoint three active farmers, one township citizen and one member of the governing body to serve as the chairman of the committee.
No motion currently to appoint three active farmers, and one member of the governing body to serve as the chairman of the committee.

Supervisor John Miller was asked by the Board to reach out to three different farmers.

Motion to appoint Lois Miller as one of the township citizens to serve on the Agricultural Security Area Advisory Committee.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Abstain

Quorum Present, Motion Passed.

New Business:

- The next Regular Meeting of the Board of Supervisors will be on Monday, May 09, 2022, at 7:00 p.m. at the Township Municipal Building.
- A dumpster will be available for the Township's Spring Clean-Up from April 15th to May 01, 2022.
- AED Unit(s) – Cintas has provided a quote to provide an AED unit(s) for the Municipal Building:
 - A 36-month service agreement for a Zoll AED Plus machine is \$99.00 per month, per unit and includes the AED unit, all maintenance, battery replacement, pads, etc.
 - Purchase of a Zoll AED Plus machine is \$1,999.00.
- Chief McDougan of the West Middletown VFD provided contact information for the Township to investigate purchase assistance and/or lower purchase cost for an AED.
Tabled until the next meeting.

Motion to amend the agenda to include forks for the front-end loader.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Motion to purchase forks in the sum of \$1,150.00 from Ag-Pro.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Adjournment:

- Motion to continue the meeting at the call of the chair.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Respectfully Submitted,



Andrea L. White
Secretary/Treasurer

Seal



Mary Rush, Chairperson

HOPEWELL TOWNSHIP

DEPARTMENT OF CODE ENFORCEMENT

AND ZONING REPORT

APRIL 2022

COMPLAINTS.....4

FROM SAME RESIDENT REGARDING MR MURS GARRAGE AND 3 ABOUT MR DELIPINO

WHOM HAS ALREADY CONTACTED ME AND IS REPAIRING HIS FENCE AS WELL AS REMOVING TIRE, THE LAST COMPLAINT WAS RELATED TO PROPERTY BOUNDARY DISPUTE I DO NOT ADDRESS THOSE MATTERS THAT IS A CIVIL MATTER BETWEEN PROPERTY OWNERS AND COMPLAINTANT WAS DIRECTED TO SEEK LEGAL ADVICE FROM APPROVED SOURCE , A NIOSE COMPLAINT WAS A REPEAT OF A PREVIOUS MATTER WCH THE RESIDENT DID NOT RESPOND TO A SUPENA TO BE IN COURT AND OWNER WAS FOUND NOT GUILTY FOR LACK OF WITNESS IN MATTERS OF THIS NATURE WHEN AFIAANT DOES NOT RESPOND UNDER SUPENA ADITONAL CONCERNS ARE DIRECTED TO BE FILED AS THEIR OWN PRIVATE COMPLAINT WITHOUT MUNICIPALITYS RESOURCES

NOTICES0

FOLLOWUP INSPECTIONS.....2

NUMBER OF PATROLS..... 5 WEEKLEY

CITATIONS.....0

HEARINGS..... 0

UPCOMING COURT HEARRINGS.....0

BUZARD CASE STILL OPEN I DO NOT HAVE A NEW HEARRING DATE FOR COMMON PLEAS APEAL

ZONING

ZONING QUESTIONS.....0

APPLICATIONS SENT OUT.....0

APPLICATION AND PLAN REVIEW..... 0

PLAN REVIEW COMPLETE APPROVED.....0

ZONING PERMIT (S) ISSUED.....0

AG USE POLE STRUCTURE

AGRICULTURAL EXEMPTION

TRAINING AND UPDATES.....1

CLEAN CLEARANCE UPDATE AND RECERTIFICATION THERE IS A BIANUAL REQUIREMENT TO TEST AND RECERT THIS IS FOR THE LNET NET ACCESS TO RUN PLATES AND VINS

ZONING HEARING VARIENCE.....0



MARK GORDON

CODE AND ZONING OFFICER

HOPEWELL TOWNSHIP

HOPEWELL TOWNSHIP WASHINGTON FINANCIAL
WASHINGTON FINANCIAL

3/31/2022

<u>Account</u>	<u>Balance Total</u>
GENERAL FUND	\$ 314,315.42
REAL ESTATE ACCOUNT	\$ 1,738.44
MUNICIPAL SHARES FUND	\$ 90,743.31
ESCROW ACCOUNT	\$ 13,714.88
STATE FUNDS	\$ 186,819.63
IMPACT FEE	\$ 2,276,394.50
LOCAL FISCAL RECOVERY FUND	\$ 895.42
TOTAL	\$ 2,884,621.60

4:29 PM

04/11/22

Cash Basis

Hopewell Township State Fund Income/Expense Summary

March 2022

	<u>Mar 22</u>
Income	
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	19.50
Total 341.00 · INTEREST EARNINGS	<u>19.50</u>
Total 340.00 · INTEREST, RENTS AND ROYALTIES	19.50
350.00 · INTERGOVERNMENTAL REVENUES	
354.00 · STATE CAPITAL AND OPERATING LF	
354.03 · LIQUID FUEL GRANT	97,273.17
Total 354.00 · STATE CAPITAL AND OPERATING LF	<u>97,273.17</u>
Total 350.00 · INTERGOVERNMENTAL REVENUES	<u>97,273.17</u>
Total Income	<u>97,292.67</u>
Gross Profit	97,292.67
Expense	0.00
Net Income	<u><u>97,292.67</u></u>

Hopewell Township
Bills Presented for Approval and Payment
As of April 11, 2022

Type	Date	Num	Due Date	Aging	Open Balance
BUILDING INSPECTION UNDERWRITERS OF PA					
Bill	03/26/2022	211214	04/25/2022		4,261.50
Total BUILDING INSPECTION UNDERWRITERS OF PA					4,261.50
CARDMEMBER SERVICE					
Credit	04/04/2022	7880 C			-965.00
Credit	04/04/2022	8847 C			-119.98
Bill	12/14/2021	302408	12/29/2021	103	148.00
Bill	03/18/2022	42299	04/02/2022	9	253.27
Bill	03/22/2022	2678	04/06/2022	5	300.00
Bill	03/26/2022	9902780594	04/15/2022		49.16
Bill	04/05/2022	2302 2	04/20/2022		965.00
Bill	04/05/2022	012022	04/20/2022		4.50
Total CARDMEMBER SERVICE					634.95
CINTAS					
Bill	03/28/2022	5101390369	04/27/2022		36.37
Total CINTAS					36.37
ELEMENTAL SHELTER SOLUTIONS					
Bill	02/14/2022	1521	03/04/2022	38	2,478.90
Total ELEMENTAL SHELTER SOLUTIONS					2,478.90
ELITE CLEAN TEAM, LLC.					
Bill	04/06/2022	03052022	05/06/2022		100.00
Bill	04/06/2022	03192022	05/06/2022		100.00
Total ELITE CLEAN TEAM, LLC.					200.00
HICKORY TELEPHONE COMPANY					
Bill	04/01/2022	10038987	04/26/2022		79.97
Total HICKORY TELEPHONE COMPANY					79.97
JW THOMAS & SON TRUCKING					
Bill	03/16/2022	0694	04/15/2022		40.00
Bill	03/17/2022	0755	04/16/2022		240.00
Total JW THOMAS & SON TRUCKING					280.00
KU RESOURCES, INC.					
Bill	03/30/2022	49976	04/29/2022		240.00
Bill	03/30/2022	49977	04/29/2022		765.00
Bill	03/30/2022	49978	04/29/2022		240.00
Bill	03/30/2022	49979	04/29/2022		3,600.00
Bill	03/30/2022	49981	04/29/2022		360.00
Total KU RESOURCES, INC.					5,205.00
MAKEL AND ASSOCIATES, LLC					
Bill	03/31/2022	03312022	04/15/2022		2,596.16
Total MAKEL AND ASSOCIATES, LLC					2,596.16
MCKEAN PLUMBING HEATING & SUPPLY CO., INC					
Bill	01/27/2022	2302 3	02/26/2022	44	965.00
Total MCKEAN PLUMBING HEATING & SUPPLY CO., INC					965.00
NAPA AUTO PARTS					
Bill	03/22/2022	943282	04/06/2022	5	20.99
Total NAPA AUTO PARTS					20.99
OBSERVER-REPORTER					
Bill	03/20/2022	9971	04/19/2022		905.90
Total OBSERVER-REPORTER					905.90

Hopewell Township
Bills Presented for Approval and Payment
As of April 11, 2022

Type	Date	Num	Due Date	Aging	Open Balance
PENNSYLVANIA AMERICAN WATER					
Bill	04/01/2022	04012022	04/25/2022		481.60
Total PENNSYLVANIA AMERICAN WATER					481.60
PITTSBURGH COMPUTER SOLUTIONS INC					
Bill	04/01/2022	107406	04/01/2022	10	40.00
Total PITTSBURGH COMPUTER SOLUTIONS INC					40.00
SPRAGUE ENERGY, LLC					
Bill	03/31/2022	101232507	04/30/2022		81.37
Total SPRAGUE ENERGY, LLC					81.37
STAPLES CREDIT PLAN					
Bill	03/21/2022	9840749161	04/20/2022		54.97
Bill	04/07/2022	9841329008	05/07/2022		47.99
Total STAPLES CREDIT PLAN					102.96
UPMC HEALTH PLAN					
Bill	04/10/2022	05012022	04/30/2022		2,017.86
Total UPMC HEALTH PLAN					2,017.86
WEST MIDDLETOWN VFD					
Bill	04/01/2022	04012022 1	04/01/2022	10	1,625.00
Total WEST MIDDLETOWN VFD					1,625.00
WEST PENN POWER					
Bill	04/09/2022	04092022	04/27/2022		139.95
Total WEST PENN POWER					139.95
TOTAL					22,153.48

Hopewell Township
Check Detail
 March 14 through April 11, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check		04/11/2022	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check		04/11/2022	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Liabilit...	EFT	03/18/2022	PENNSYLVANIA DEPART...	100.010 · CHEC...		-208.40
				217.00 · PA STA...	-208.40	208.40
TOTAL					-208.40	208.40
Bill Pm...	EFT	03/23/2022	PENNSYLVANIA AMERIC...	100.800 · MUNI...		-481.60
Bill	03012022	03/01/2022		419.36 · PUBLIC...	-481.60	481.60
TOTAL					-481.60	481.60
Bill Pm...	EFT	03/26/2022	HICKORY TELEPHONE C...	100.010 · CHEC...		-83.57
Bill	10036293	03/01/2022		406.32 · OFFICE...	-83.57	83.57
TOTAL					-83.57	83.57
Bill Pm...	EFT	03/28/2022	WEST PENN POWER	100.010 · CHEC...		-149.61
Bill	9551694...	03/10/2022		409.36 · BUILDI...	-149.61	149.61
TOTAL					-149.61	149.61
Liabilit...	EFT	04/05/2022	PENNSYLVANIA DEPART...	100.010 · CHEC...		-202.26
				217.00 · PA STA...	-202.26	202.26
TOTAL					-202.26	202.26
Liabilit...	EFT	04/05/2022	United States Treasury	100.010 · CHEC...		-3,086.04
				210.00 · FEDER...	-1,189.00	1,189.00
				211.00 · SOCIAL...	-768.73	768.73
				211.00 · SOCIAL...	-768.73	768.73
				213.00 · MEDIC...	-179.79	179.79
				213.00 · MEDIC...	-179.79	179.79
TOTAL					-3,086.04	3,086.04
Liabilit...	EFT	04/01/2022	PMRS	100.010 · CHEC...		-615.02
				214.01 · PMRS ...	-72.48	72.48
				214.00 · PMRS ...	-542.54	542.54
TOTAL					-615.02	615.02
Liabilit...	EFT	04/01/2022	KEYSTONE COLLECTIONS	100.010 · CHEC...		-427.07

Hopewell Township
Check Detail
 March 14 through April 11, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
				223.00 · LST TA...	-48.00	48.00
				212.00 · EIT TA...	-379.07	379.07
TOTAL					-427.07	427.07
Liabilit...	EFT	03/22/2022	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-212.72
				214.03 · PSATS ...	-175.18	175.18
				214.02 · PSATS ...	-37.54	37.54
TOTAL					-212.72	212.72
Liabilit...	EFT	03/28/2022	PA UC FUND	100.010 · CHEC...		-262.47
				224.00 · PA UC ...	-21.22	21.22
				224.00 · PA UC ...	-241.25	241.25
TOTAL					-262.47	262.47
Liabilit...	EFT	04/04/2022	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-199.82
				214.03 · PSATS ...	-164.56	164.56
				214.02 · PSATS ...	-35.26	35.26
TOTAL					-199.82	199.82
Bill Pm...	EFT	03/30/2022	CARDMEMBER SERVICE	100.010 · CHEC...		-1,084.98
Bill	9981886...	04/04/2022		409.37 · REPAIR...	-965.00	965.00
Bill	518020 D	04/04/2022		459.54 · DONAT...	-119.98	119.98
TOTAL					-1,084.98	1,084.98
Bill Pm...	EFT	04/01/2022	PITNEY BOWES GLOBAL...	100.010 · CHEC...		-65.97
Bill	3315364...	03/09/2022		406.23 · POSTA...	-65.97	65.97
TOTAL					-65.97	65.97
Liabilit...	To Print	04/11/2022	UPMC HEALTH PLAN	100.010 · CHEC...		-317.66
				222.00 · HEALT...	-317.66	317.66
TOTAL					-317.66	317.66
Bill Pm...	1037	04/05/2022	WEST MIDDLETOWN VFD	100.100 · IMPAC...		-10,113.45
Bill	0308202...	04/05/2022		411.45 · FIRE P...	-10,113.45	10,113.45
TOTAL					-10,113.45	10,113.45
Bill Pm...	1038	04/05/2022	WEST MIDDLETOWN VFD	100.100 · IMPAC...		-27,315.00
Bill	0308202...	04/05/2022		411.45 · FIRE P...	-27,315.00	27,315.00
TOTAL					-27,315.00	27,315.00
Check	15309	03/14/2022	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00

Hopewell Township Check Detail March 14 through April 11, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-25.00	25.00
Check	15310	03/14/2022	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Liabilit...	15311	03/14/2022	UPMC HEALTH PLAN	100.010 · CHEC...		-317.66
				222.00 · HEALT...	-317.66	317.66
TOTAL					-317.66	317.66
Bill Pm...	15312	03/14/2022	C.R. AUGENSTEIN INC.	100.010 · CHEC...		-1,541.76
Bill	21950	03/02/2022		409.24 · GENER...	-1,541.76	1,541.76
TOTAL					-1,541.76	1,541.76
Bill Pm...	15313	03/14/2022	CARDMEMBER SERVICE	100.010 · CHEC...		-1,299.65
Bill	998188695	02/23/2022		409.37 · REPAIR...	-965.00	965.00
Bill	9900475...	02/26/2022		406.32 · OFFICE...	-50.19	50.19
Bill	518020	03/08/2022		459.54 · DONAT...	-119.98	119.98
Bill	2390010...	03/10/2022		415.24 · EMERG...	-164.48	164.48
TOTAL					-1,299.65	1,299.65
Bill Pm...	15314	03/14/2022	CINTAS	100.010 · CHEC...		-168.25
Bill	5097263...	02/24/2022		430.28 · SAFET...	-20.79	20.79
Bill	5097921...	03/02/2022		430.28 · SAFET...	-147.46	147.46
TOTAL					-168.25	168.25
Bill Pm...	15315	03/14/2022	ELITE CLEAN TEAM, LLC.	100.010 · CHEC...		-200.00
Bill	02052022	02/28/2022		409.31 · BUILDI...	-100.00	100.00
Bill	02192022	02/28/2022		409.31 · BUILDI...	-100.00	100.00
TOTAL					-200.00	200.00
Bill Pm...	15316	03/14/2022	FWF INSURANCE AGENC...	100.010 · CHEC...		-250.00
Bill	37441	02/01/2022		403.35 · TAX CO...	-250.00	250.00
TOTAL					-250.00	250.00
Bill Pm...	15317	03/14/2022	KU RESOURCES, INC.	100.010 · CHEC...		-3,620.91
Bill	49658	03/02/2022		408.31 · ENGIN...	-30.69	30.69
Bill	49659	03/02/2022		408.31 · ENGIN...	-240.00	240.00
				408.31 · ENGIN...	-120.00	120.00
Bill	49660	03/02/2022		408.31 · ENGIN...	-320.22	320.22
Bill	49661	03/02/2022		408.31 · ENGIN...	-720.00	720.00
Bill	49662	03/02/2022		408.31 · ENGIN...	-2,190.00	2,190.00
TOTAL					-3,620.91	3,620.91
Bill Pm...	15318	03/14/2022	MAKEL AND ASSOCIATE...	100.010 · CHEC...		-1,066.25

Hopewell Township Check Detail March 14 through April 11, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	02282022	02/28/2022		404.31 · SOLICI...	-360.00	360.00
				404.24 · SOLICI...	-2.75	2.75
				404.31 · SOLICI...	-240.00	240.00
				404.24 · SOLICI...	-4.50	4.50
				404.31 · SOLICI...	-174.00	174.00
				404.24 · SOLICI...	-0.25	0.25
				404.31 · SOLICI...	-84.00	84.00
				404.24 · SOLICI...	-0.75	0.75
				404.31 · SOLICI...	-200.00	200.00
TOTAL					-1,066.25	1,066.25
Bill Pm...	15319	03/14/2022	NAPA AUTO PARTS	100.010 · CHEC...		-451.01
Bill	941105	02/14/2022		437.25 · REPAIR...	-14.98	14.98
Bill	942153	03/04/2022		437.25 · REPAIR...	-436.03	436.03
TOTAL					-451.01	451.01
Bill Pm...	15320	03/14/2022	PITTSBURGH COMPUTE...	100.010 · CHEC...		-40.00
Bill	107112	03/01/2022		406.37 · OFFICE...	-40.00	40.00
TOTAL					-40.00	40.00
Bill Pm...	15321	03/14/2022	R & K DISPOSAL, INC	100.010 · CHEC...		-65.00
Bill	102441008	02/28/2022		409.44 · BUILDI...	-65.00	65.00
TOTAL					-65.00	65.00
Bill Pm...	15322	03/14/2022	SPRAGUE ENERGY, LLC	100.010 · CHEC...		-106.61
Bill	620202389	02/28/2022		438.33 · FUEL E...	-106.61	106.61
TOTAL					-106.61	106.61
Bill Pm...	15323	03/14/2022	STAPLES CREDIT PLAN	100.010 · CHEC...		-24.99
Bill	9839946...	02/23/2022		409.24 · GENER...	-24.99	24.99
TOTAL					-24.99	24.99
Bill Pm...	15324	03/14/2022	STUCK ENTERPRISES, I...	100.010 · CHEC...		-2,006.52
Bill	859533	03/01/2022		438.33 · FUEL E...	-2,006.52	2,006.52
TOTAL					-2,006.52	2,006.52
Bill Pm...	15325	03/14/2022	UPMC HEALTH PLAN	100.010 · CHEC...		-2,017.86
Bill	04012022	03/10/2022		487.35 · GROUP...	-682.20	682.20
				487.35 · GROUP...	-745.73	745.73
				487.35 · GROUP...	-589.93	589.93
TOTAL					-2,017.86	2,017.86

Hopewell Township
Payroll Transactions
 March 14 through April 11, 2022

Date	Name	Num	Type	Memo	Account	Amount
KEYSTONE COLLECTIONS						
04/01/2022	KEYSTONE COLLE...	EFT	Liability Check	1ST QUARTE...	100.010 · CHE...	-427.07
Total KEYSTONE COLLECTIONS						-427.07
PA UC FUND						
03/28/2022	PA UC FUND	EFT	Liability Check	6316392 1ST ...	100.010 · CHE...	-262.47
Total PA UC FUND						-262.47
PENNSYLVANIA DEPARTMENT OF REVENUE						
03/18/2022	PENNSYLVANIA D...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-208.40
04/05/2022	PENNSYLVANIA D...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-202.26
Total PENNSYLVANIA DEPARTMENT OF REVENUE						-410.66
PMRS						
04/01/2022	PMRS	EFT	Liability Check	63-096-5 N M...	100.010 · CHE...	-615.02
Total PMRS						-615.02
PSATS TRUSTEES INSURANCE FUND						
03/22/2022	PSATS TRUSTEES ...	EFT	Liability Check	251-60010 P...	100.010 · CHE...	-212.72
04/04/2022	PSATS TRUSTEES ...	EFT	Liability Check	251-60010 A...	100.010 · CHE...	-199.82
Total PSATS TRUSTEES INSURANCE FUND						-412.54
United States Treasury						
04/05/2022	United States Treas...	EFT	Liability Check	25-6001755 9...	100.010 · CHE...	-3,086.04
Total United States Treasury						-3,086.04
UPMC HEALTH PLAN						
03/14/2022	UPMC HEALTH PLAN	15311	Liability Check	GROUP NO. ...	100.010 · CHE...	-317.66
04/11/2022	UPMC HEALTH PLAN	To Print	Liability Check	GROUP NO. ...	100.010 · CHE...	-317.66
Total UPMC HEALTH PLAN						-635.32
Gordon, Mark R.						
03/18/2022	Gordon, Mark R.	ACH	Paycheck	PP END 03/1...	100.010 · CHE...	-147.64
04/01/2022	Gordon, Mark R.	ACH	Paycheck	PP END 03/2...	100.010 · CHE...	-147.63
Total Gordon, Mark R.						-295.27
Kearns, Donald W.						
04/01/2022	Kearns, Donald W.	15327	Paycheck	MARCH 2022...	100.010 · CHE...	-137.93
04/01/2022	Kearns, Donald W.	15331	Paycheck	MARCH 2022...	100.010 · CHE...	-220.55
04/01/2022	Kearns, Donald W.	15332	Paycheck	MARCH 2022...	100.010 · CHE...	-37.24
Total Kearns, Donald W.						-395.72
Miller, John D.						
04/01/2022	Miller, John D.	15328	Paycheck	MARCH 2022...	100.010 · CHE...	-137.94
Total Miller, John D.						-137.94
Paul, Beverly R.						
04/01/2022	Paul, Beverly R.	15329	Paycheck	MARCH 2022...	100.010 · CHE...	-276.98
Total Paul, Beverly R.						-276.98
Rush, Mary S.						
04/01/2022	Rush, Mary S.	15330	Paycheck	MARCH 2022...	100.010 · CHE...	-132.42
Total Rush, Mary S.						-132.42
Ward, Martin T.						
03/18/2022	Ward, Martin T.	ACH	Paycheck	PP END 03/1...	100.010 · CHE...	-1,852.67
04/01/2022	Ward, Martin T.	ACH	Paycheck	PP END 03/2...	100.010 · CHE...	-1,127.09
Total Ward, Martin T.						-2,979.76

Hopewell Township
Payroll Transactions
 March 14 through April 11, 2022

<u>Date</u>	<u>Name</u>	<u>Num</u>	<u>Type</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
White, Andrea L.						
03/18/2022	White, Andrea L.	ACH	Paycheck	PP END 03/1...	100.010 · CHE...	-662.14
04/01/2022	White, Andrea L.	ACH	Paycheck	PP END 03/2...	100.010 · CHE...	-616.13
Total White, Andrea L.						-1,278.27
Wolf, Craig M.						
03/18/2022	Wolf, Craig M.	ACH	Paycheck	PP END 03/1...	100.010 · CHE...	-1,807.62
04/01/2022	Wolf, Craig M.	ACH	Paycheck	PP END 03/2...	100.010 · CHE...	-1,503.80
Total Wolf, Craig M.						-3,311.42
TOTAL						-14,656.90

Hopewell Township Income/Expense Report

March 2022

	Mar 22
Income	
300-319 · TAXES	
301.00 · REAL PROPERTY TAXES	
301.40 · DELINQUENT FROM TAX CLAIM BUREA	171.41
Total 301.00 · REAL PROPERTY TAXES	171.41
310.10 · REAL ESTATE TRANSFER TAX	8,917.31
310.20 · EARNED INCOME TAX	
310.21 · EARNED INCOME TAX CURRENT	2,393.56
310.22 · EARNED INCOME TAX PRIOR YEAR	5,100.00
Total 310.20 · EARNED INCOME TAX	7,493.56
310.50 · LOCAL SERVICES TAX	
310.51 · LOCAL SERVICES TAX CURRENT	555.41
Total 310.50 · LOCAL SERVICES TAX	555.41
Total 300-319 · TAXES	17,137.69
330.00 · FINES AND FORFEITS	
331.00 · FINES	
331.10 · COURT-DISTRICT MAGISTRATE	111.75
Total 331.00 · FINES	111.75
Total 330.00 · FINES AND FORFEITS	111.75
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	
341.05 · INTEREST GENERAL FUND ACCOUNT	34.21
341.10 · INTEREST IMPACT FEE ACCOUNT	237.70
341.15 · INTEREST REAL ESTATE ACCOUNT	0.18
341.20 · INTEREST MUNICIPAL SHARES ACCOU	9.51
341.25 · INTEREST ESCROW ACCOUNT	1.40
Total 341.01 · INTEREST ON CHECKING	283.00
Total 341.00 · INTEREST EARNINGS	283.00
342.00 · RENTS AND ROYALTIES	
342.51 · ROYALTIES FROM NATURAL GAS	782.00
Total 342.00 · RENTS AND ROYALTIES	782.00
Total 340.00 · INTEREST, RENTS AND ROYALTIES	1,065.00
360-363 · CHARGES FOR SERVICES	
361.00 · GENERAL GOVERNMENT CHARGES	
361.65 · TAX CERTIFICATION REVENUES	
361.70 · NO LIEN LETTERS	20.00
Total 361.65 · TAX CERTIFICATION REVENUES	20.00
Total 361.00 · GENERAL GOVERNMENT CHARGES	20.00
Total 360-363 · CHARGES FOR SERVICES	20.00
Total Income	18,334.44
Gross Profit	18,334.44

Hopewell Township
Income/Expense Report
 March 2022

	Mar 22
Expense	
400-409 · GENERAL GOVERNMENT	
400.00 · LEGISLATIVE GOVERNING BODY	
400.05 · SUPERVISOR SALARY	462.50
400.10 · ROADMASTER WAGES - APPOINTED	250.00
400.15 · HOURLY WAGE SUPERVISOR	181.90
	894.40
Total 400.00 · LEGISLATIVE GOVERNING BODY	894.40
403.00 · TAX COLLECTION	
403.05 · TAX COLLECTOR SALARY	313.75
403.35 · TAX COLLECTION BONDING	250.00
	563.75
Total 403.00 · TAX COLLECTION	563.75
403.31 · KEYSTONE COLLECTIONS COMMISSION	353.55
404.00 · SOLICITOR / LEGAL SERVICES	
404.24 · SOLICITOR REIMB COSTS INCURRED	8.25
404.31 · SOLICITOR PROFESSIONAL SERVICES	1,058.00
	1,066.25
Total 404.00 · SOLICITOR / LEGAL SERVICES	1,066.25
405.00 · SECRETARY / CLERK / TREASURER	
405.15 · SECRETARY / TREASURER WAGE	2,265.83
405.17 · SEC/TREAS PAID TIME OFF	150.00
	2,415.83
Total 405.00 · SECRETARY / CLERK / TREASURER	2,415.83
406.00 · OTHER GENERAL GOVERNMENT ADMIN	
406.21 · OFFICE SUPPLIES EXPENSE	296.79
406.32 · OFFICE TELEPHONE AND INTERNET	133.76
406.37 · OFFICE EQUIPT MAINT AND SERVICE	40.00
	470.55
Total 406.00 · OTHER GENERAL GOVERNMENT ADMIN	470.55
408.00 · ENGINEERING SERVICES	
408.31 · ENGINEERING SERVICES APPOINTED	3,620.91
	3,620.91
Total 408.00 · ENGINEERING SERVICES	3,620.91
409.00 · GENERAL GOVERNMENT BUILDINGS	
409.24 · GENERAL OPERATING SUPPLIES	1,566.75
409.31 · BUILDING CLEANING SERVICES	200.00
409.36 · BUILDING ELECTRIC AND WATER	149.61
409.37 · REPAIRS AND MAINTENANCE SERVICE	965.00
409.44 · BUILDING WASTE REMOVAL	65.00
	2,946.36
Total 409.00 · GENERAL GOVERNMENT BUILDINGS	2,946.36
Total 400-409 · GENERAL GOVERNMENT	12,331.60
410-419 · PUBLIC SAFETY	
414.00 · PLANNING AND ZONING	
414.10 · ZONING/CODE OFFICER APPOINTED	340.00
	340.00
Total 414.00 · PLANNING AND ZONING	340.00
415.00 · EMERGENCY MGT & COMMUNICATIONS	
415.24 · EMERGENCY MGT GENERAL SUPPLIES	164.48
	164.48
Total 415.00 · EMERGENCY MGT & COMMUNICATIONS	164.48
419.00 · OTHER PUBLIC SAFETY	
419.36 · PUBLIC UTILITY SERVICES HYDRANT	481.60
	481.60
Total 419.00 · OTHER PUBLIC SAFETY	481.60
Total 410-419 · PUBLIC SAFETY	986.08

Hopewell Township Income/Expense Report

March 2022

	Mar 22
430-439 · PUBLIC WORKS-HWYS ROADS STREET	
430.00 · ROAD DEPARTMENT	
430.12 · ROAD DEPARTMENT WAGE FULL TIME	7,345.84
430.17 · ROAD DEPARTMENT PAID TIME OFF	368.00
430.18 · ROAD DEPARTMENT OVERTIME	721.25
430.28 · SAFETY SUPPLIES	168.25
430.32 · ROAD DEPARTMENT CELL PHONES	50.00
Total 430.00 · ROAD DEPARTMENT	8,653.34
437.00 · REPAIRS OF TOOLS AND MACHINERY	
437.25 · REPAIRS AND MAINT SUPPLIES	451.01
Total 437.00 · REPAIRS OF TOOLS AND MACHINERY	451.01
438.00 · MAINT AND REPAIRS ROADS BRIDGES	
438.33 · FUEL EXPENSE	2,113.13
Total 438.00 · MAINT AND REPAIRS ROADS BRIDGES	2,113.13
Total 430-439 · PUBLIC WORKS-HWYS ROADS STREET	11,217.48
450-459 · CULTURE-RECREATION	
459.00 · ALL OTHER CULTURE AND RECREATIO	
459.54 · DONATION TO ORGANIZATIONS	119.98
Total 459.00 · ALL OTHER CULTURE AND RECREATIO	119.98
Total 450-459 · CULTURE-RECREATION	119.98
481-484 · EMPLOYER PD BFTS & WITHHOLDING	
481.00 · EMPLOYER PAID ITEMS	
481.10 · SOCIAL SECURITY - EMPLOYER PAID	768.73
481.20 · MEDICARE - EMPLOYER PAID	179.79
481.30 · PA UNEMPLOYMENT - EMPLOYER	49.99
Total 481.00 · EMPLOYER PAID ITEMS	998.51
483.00 · PENSION AND 457-B CONTRIBUTIONS	
483.19 · ROTH PLAN 457-B CONTRIBUTION	72.48
483.30 · NON-UNIFORM PENSION CONTRIBUTIO	542.54
Total 483.00 · PENSION AND 457-B CONTRIBUTIONS	615.02
Total 481-484 · EMPLOYER PD BFTS & WITHHOLDING	1,613.53
487.00 · HEALTH INSURANCE BENEFIT	
487.35 · GROUP HEALTH INSURANCE BENEFIT	2,017.86
Total 487.00 · HEALTH INSURANCE BENEFIT	2,017.86
Total Expense	28,286.53
Net Income	-9,952.09

**HOPEWELL TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS MEETING
CONTINUATION MEETING MINUTES
APRIL 21, 2022
CONTINUED FROM APRIL 11, 2021**

Pledge of Allegiance

All meetings are voice recorded for administrative purposes.

Meeting called to order and reconvened at 10:00 a.m. by Chairperson Mary Rush.

Roll Call:

Present: Chairperson Mary Rush, Supervisor John Miller, and Secretary/Treasurer Andrea White.
Vice Chairman Donald Kearns absent.

Public Comments:

No public comments

Minutes:

Minutes approved on April 11, 2022.

Zoning Report:

Zoning Report reviewed on April 11, 2022.

Engineer Report:

Business items discussed from April 11, 2022, Agenda:

- The Township has been informed that Mr. Richard Kauffman is no longer with KU Resources.

The Board discussed retaining Mr. Richard Kauffman as the Township Engineer.

Road Report:

Road Report reviewed on April 11, 2022.

Financial Report:

Financial Report reviewed on April 11, 2022.

Planning Commission:

No report.

Solicitors Report:

Solicitor Report reviewed on April 11, 2022.

Correspondence Review and Discussion:

Correspondence Review and Discussion reviewed on April 11, 2022.

Old Business:

Old Business reviewed on April 11, 2022.

New Business:

Business items discussed from April 11, 2022, Agenda:

- Discussion and Motion to amend the agenda if needed.

Motion to amend the agenda for the continued meeting to appoint a new Township Engineer.

Motion: Mary Rush, 2nd John Miller

Vote: Kearns - Absent

Rush – Yes

Miller – Yes

Quorum Present, Motion Passed.

Motion to appoint Richard Kauffman of LSSE Civil Engineers and Surveyors effective April 27, 2022, as Township Engineer.

Motion: Mary Rush, 2nd John Miller

Vote: Kearns - Absent

Rush – Yes

Miller – Yes

Quorum Present, Motion Passed.

Adjournment:

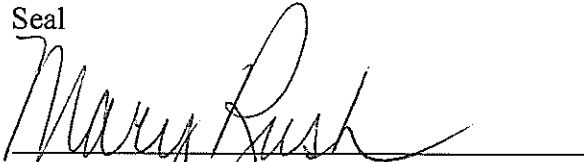
- Motion to adjourn the meeting at 11:00 a.m.
Motion: Mary Rush, 2nd John Miller
Vote: Kearns - Absent
Rush – Yes
Miller – Yes
Quorum Present, Motion Passed.

Respectfully Submitted,



Andrea L. White
Secretary/Treasurer

Seal



Mary Rush, Chairperson

**HOPEWELL TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS MEETING
MAY 09, 2022**

Pledge of Allegiance

All meetings are voice recorded for administrative purposes.

Meeting called to order at 7:00 p.m. by Chairperson Mary Rush.

Roll Call:

Present: Chairperson Mary Rush, Vice Chairman Donald Kearns, Supervisor John Miller, Solicitor Dennis Makel, Township Engineer Richard Kauffman, and Secretary/Treasurer Andrea White. Zoning/Code Enforcement Officer Mark Gordon absent.

Public Comments:

George Crouse asked if the Township had received the building permit for the Fire Department from BIU. The Township received a copy of the permit. Mr. Crouse stated that the road is sliding on Fox Road. The Township officials are aware of the slide and will have the Township Engineer investigate.

Minutes:

Motion to accept the minutes of the April 11, 2022, regular monthly business meeting.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Motion to accept the minutes of the April 21, 2022, continued regular monthly business meeting from April 11, 2022.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Zoning Report: Mark Gordon Absent.

- Buzzard 79 Crossroads Road - Mr. Makel is filing a motion to have a hearing scheduled on May 19, 2022.
- Michael Muhr – 74 Ridge Road – Auto Repair Business Conditional Use

The Solicitor will send a letter to the Muhr's stating that they must comply with the conditional use.

Mr. Gordon provided a written report.

Engineer Report: Richard Kauffman

- Richard Kauffman of LSSE Civil Engineers and Surveyors was appointed effective April 27, 2022, at the continued business meeting held on April 21, 2022, from the April 11, 2022, business meeting.
- Possum Hollow Road drop boxes repairs – Range Resources is waiting for the township to place the inlet pipes prior to repairs.

- White Gate Road – Bid reviews

Motion to award the White Gate Road Project to Ten Mile Paving.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Mr. Kauffman will send an award letter and notice to proceed to Ten Mile Paving.

Mary Rush stated that there is an issue with repairs that Sunoco made on Possum Hollow Road. The Board would like for Richard Kauffman to send a letter to Ten Mile copied to Sunoco to address the issues before pursuing remedy on the maintenance bond.

Solicitor Makel stated a resident at the West Middletown Borough Meeting reported a drainage issue on the Hopewell side of Fox Road. The Road Department will investigate the matter.

- Range Resources – Linnwood Road truck traffic damaging the road. Reports and pictures documenting the previous and current conditions of Linnwood Road are under review by the Township. Damage will be reported to Range Resources. LSSE is waiting for additional files from KU Resources.

Mr. Kauffman reviewed and provided a written report.

The Township is waiting to receive project files from KU Resources. The Township Solicitor will contact KU Resources if the requested township files in their possession are not received by the township by the end of the week.

Road Report: Donald Kearns

- Hoop Building – The grading and drainage work will be advertised for bid. Bids to be tentatively opened at the June 13, 2022, business meeting. The Township is waiting for files from KU Resources.

- Earl Richmond, who provides grass cutting services to the Township is requesting an increase in the prices for his services as a result of higher gas prices.

Motion to approve an increase in the mowing and weed-whacking rate for services provided by Mr. Earl Richmond.

Motion: Donald Kearns, 2nd Mary Rush

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Mr. Richmond is requesting a \$10.00 increase to the price for his services.

- Wotring Road – Stormwater runoff.
The water runoff is being investigated and reviewed by the Road Department.
In the last month there have been no complaints received. The Township has had some heavy rains in the last month.
- The township office has requested a current list of routes that trucks involved in the operations of Range Resources use in the Township. A list of these roads will be reviewed, and Range Resources will be contacted regarding the bonding of any road in its entirety that is only partially bonded by Range Resources. Signs are to be posted on roads not bonded. Roadmaster Donald Kearns does not believe that signs posted on roads that are not bonded will be effective.

Motion to approve the Pennsylvania Department of Transportation 2022-2023 Winter Municipal Agreement for Farrar School Road, Willow Road and North Buffalo Road for a total of \$19,867.34 to be paid by PennDOT to Hopewell Township for winter maintenance on above-mentioned roads.

Motion: Donald Kearns, 2nd John Miller

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Financial Report: File for review by Auditors

- Bank Reconciliations: Supervisors to initial off
 - Time Sheets
 - Bills: Review of bill list as presented
- Motion** to pay the bills to be found true and correct.
- Motion: Mary Rush, 2nd Donald Kearns
- Vote: Kearns - Yes
- Rush – Yes
- Miller – Yes

- The Department of the Auditor General, Bureau of Municipal Pensions performed the Compliance Audit for Hopewell Township's Non-Uniformed Pension Plan for the period of January 01, 2017, to December 31, 2020. The Township was found to have received excess state aid from the Commonwealth in 2020 in the amount of \$1,348.00. This amount, with interest compounded

annually from the date of receipt to the date of repayment, at a rate earned by the plan must be returned to the State. A check in the amount of \$1,462.18 was made on 05/04/2022 and issued to the state for repayment of excess aid received plus interest.

Planning Commission:

No report.

Solicitors Report: Dennis Makel

- Zoning Ordinance Amendment(s) - Status
- Discussion and Motion to submit the proposed amendment(s) to the Township Planning Commission and County Planning Commission and to advertise a Planning Commission meeting and a Public Hearing to be held by the Board and advertise the Township's notice of intent to adopt the proposed amendment(s) to the Township Zoning Ordinance.
The Zoning Ordinance is being proofread.
No motion currently.
- Michael Cruny, Solicitor for Independence Township sent e-mail correspondence to the Township regarding the interest in creating an Intergovernmental Cooperation Agreement. This was approved by Hopewell Township at the December 2021 Regular Meeting. Copies were provided to Mr. Cruny to obtain signatures from Mount Pleasant and Independence Townships. Mr. Cruny indicated that he would obtain the signatures. To date, no completed documents have been returned to the Hopewell Township office.
- Regional Emergency Management Coordination Agreement – Mt. Pleasant, Independence, Blaine, Buffalo and Canton Townships.
Canton Township has completed the agreement. The Solicitor will be in contact with the other townships.
- The Township is experiencing stormwater runoff issues on Township roads as a result of the improper installation of driveways in the township. As such, the township will consider for adoption "Hopewell Township Driveway Ordinance of 2022".
- Discussion and Motion to adopt the Hopewell Township Driveway Ordinance of 2022.
Revisions were discussed regarding driveways for agricultural purposes.
Motion to adopt the ordinance with the revision of an addition of a paragraph in section 4 dealing with driveways for agricultural purposes, that it does not apply to fields, pastures or areas used for agricultural purposes and the provision dealing with turn arounds for farms, paragraph 6u will be deleted
Motion: Mary Rush, 2nd Donald Kearns
Vote: Kearns - Yes
Rush – Yes
Miller – Yes

- **Heavy Hauling Agreement – Revisions**

Revisions were discussed in section 4 and 5 regarding the incorrect fee amounts and the payment of fees to the account of the township.

Motion to adopt the revised Heavy Hauling Agreement as presented by Solicitor Makel with revisions as discussed.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Correspondence Review and Discussion:

Old Business:

- **Municipal Building Roof Damage** – The existing panels on the Municipal Building Roof are no longer manufactured. The insurance company will cover the replacement of the Municipal Building Roof with an optional panel. The township office is obtaining quotes for the work and the contractor performing the work will be required to provide insurance and warranty information.
- **The Township completed Malfunction Authorization Forms** in November 2021 for properties in Buffalo Village on Buffalo Road South where it is reported that sewage is surfacing. These forms were forwarded to the Washington County Sewage Council. An e-mail was sent to the Sewage Council requesting an update on the status of the malfunction authorizations. To date, no further update has been provided by the Council regarding the status of these requests.
- **Appointment of Agricultural Security Area Advisory Committee.**
The governing body of any local government may establish an Agricultural Security Area Advisory Committee which shall consist of three active farmers, each representing a different private or corporate farm, and one citizen residing within the unit of local government and one member of the governing body of such local government, who shall serve as the chairman of the committee. A township citizen was appointed at the April 11, 2022 business meeting.
- **Discussion and Motion to appoint three active farmers and one member of the governing body to serve as the chairman of the committee.**
Interested parties have not been found to serve on the Agricultural Security Area Advisory Committee.
No motion currently.

New Business:

- **The next Regular Meeting of the Board of Supervisors** will be on Monday, June 13, 2022, at 7:00 p.m. at the Township Municipal Building.
- **A dumpster** will be available for the Township's Spring Clean-Up until May 15, 2022.
- **AED Unit(s)** – No update
- **Election Day** is Tuesday, May 17, 2022. The township offices will be closed that day.

- The Upper Buffalo Church is requesting the use of the township garage for a bake sale on election day, May 17, 2022.

Motion to approve the use of the township garage by Upper Buffalo Church for their bake sale on election day, May 17, 2022.

Motion: Donald Kearns, 2nd John Miller

Vote: Kearns - Yes

Rush – Abstain

Miller – Yes

Quorum Present, Motion Passed.

Motion to accept and approve the Installment and Maintenance Agreement for Holding Tanks, pumping agreement and \$1,500.00 escrow received for 138 Farrar School Road parcel number 350-013-00-00-0011-01 for Donald and Mary Rush.

Motion: Donald Kearns, 2nd John Miller

Vote: Kearns - Yes

Rush – Abstain

Miller – Yes

Quorum Present, Motion Passed.

- Discussion and Motion to amend the agenda if needed.
No motion necessary.

Adjournment:

Motion to adjourn the meeting at 7:55 p.m.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Respectfully Submitted,

Andrea L. White
Secretary/Treasurer

Seal

Mary Rush, Chairperson

HOPEWELL TOWNSHIP

DEPARTMENT OF CODE ENFORCEMENT

AND ZONING REPORT

MAY 2022

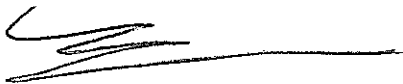
COMPLAINTS.....	0
NOTICES	0
FOLLOWUP INSPECTIONS.....	2
NUMBER OF PATROLS.....	5 WEEKLEY
CITATIONS.....	0
HEARINGS.....	0
UPCOMING COURT HEARRINGS.....	0
BUZARD CASE STILL OPEN I DO NOT HAVE A NEW HEARRING DATE FOR COMMON PLEAS APEAL	

ZONING

ZONING QUESTIONS.....	0
APPLICATIONS SENT OUT.....	0
APPLICATION AND PLAN REVIEW.....	0
PLAN REVIEW COMPLETE APPROVED.....	0
ZONING PERMIT (S) ISSUED.....	0
AG USE POLE STRUCTURE	
AGRICULTURAL EXCEMPTION	
TRAINING AND UPDATES.....	
ZONING HEARING VARIENCE.....	0

 7052

2



MARK GORDON

CODE AND ZONING OFFICER

HOPEWELL TOWNSHIP



846 Fourth Avenue, Coraopolis, PA 15108
(412) 264-4400 • (412) 264-1200 Fax

MONTHLY ENGINEER'S REPORT

TO: Hopewell Township Board of Supervisors
DATE: May 9, 2022
S. O. No.: 0594-01

FROM: Kevin A. Brett, P.E.
Richard A. Kauffman, P.E., CPESC
cc: Andrea White, Twp. Secretary

SUBJECT: **May 9, 2022
Regular Meeting**

Following is a summary of the engineering work performed or authorized since the last meeting.

Developments

LSSE received and reviewed the following development applications since the last meeting:

1. Buzzard Property: **LSSE contacted Harshman CE Group to follow-up on comments previously received by Mr. Buzzard's Counsel.** As directed by the Township Solicitor, a letter was sent to Mr. Harshman and Mr. Buzzard's Counsel requesting action by May 19, 2022. Hearings for Mr. Buzzard's grading issue have been ongoing, see solicitor for additional detail.

Agenda Items

1. Richard Kauffman of LSSE Civil Engineers and Surveyors was appointed effective April 27, 2022 at the continued business meeting held on April 21, 2022 from the April 11, 2022 business meeting.: **LSSE Thanks you for appointing us as Hopewell Township's Engineer.**
2. Possum Hollow Road drop boxes repairs: Range Resources is waiting for the township to place the inlet pipes prior to repairs.
3. White Gate Road – Bid reviews: **Bid Report provided to the Township on May 6, 2022.** Bid documents provided were reviewed by the Township Engineer. Recommendation letter was sent in favor of Ten-Mile Paving.
4. Range Resources – Linnwood Road truck traffic damaging the road. Reports and pictures documenting the previous and current conditions of Linnwood Road are under review by the Township. Damage will be reported to Range Resources. **LSSE are reviewing current documents at this time.**

HOPEWELL TOWNSHIP WASHINGTON FINANCIAL
WASHINGTON FINANCIAL

4/30/2022

<u>Account</u>	<u>Balance Total</u>
GENERAL FUND	\$ 340,483.72
REAL ESTATE ACCOUNT	\$ 11,593.27
MUNICIPAL SHARES FUND	\$ 88,651.66
ESCROW ACCOUNT	\$ 15,217.25
STATE FUNDS	\$ 186,850.65
IMPACT FEE	\$ 2,239,339.57
LOCAL FISCAL RECOVERY FUND	\$ 895.57
TOTAL	\$ 2,883,031.69

Hopewell Township State Fund
Income/Expense Summary
April 2022

	<u>Apr 22</u>
Income	
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	<u>31.02</u>
Total 341.00 · INTEREST EARNINGS	<u>31.02</u>
Total 340.00 · INTEREST, RENTS AND ROYALTIES	<u>31.02</u>
Total Income	<u>31.02</u>
Gross Profit	<u>31.02</u>
Expense	<u>0.00</u>
Net Income	<u><u>31.02</u></u>

Hopewell Township
Bills Presented for Approval and Payment
 As of May 9, 2022

Type	Date	Num	Due Date	Aging	Open Balance
BRIGGS TIRE SERVICE LLC					
Bill	04/14/2022	160669	05/14/2022		1,035.00
Total BRIGGS TIRE SERVICE LLC					1,035.00
CARDMEMBER SERVICE					
Bill	03/26/2022	9902780594	04/15/2022	24	49.16
Bill	04/12/2022	08745260	04/27/2022	12	1,179.99
Bill	04/26/2022	11357555...	05/11/2022		26.07
Bill	05/02/2022	11349978...	05/17/2022		67.72
Total CARDMEMBER SERVICE					1,322.94
CINTAS					
Bill	04/28/2022	5105960336	05/28/2022		18.93
Total CINTAS					18.93
COMDOC, INC.					
Bill	04/29/2022	4985363	05/29/2022		162.93
Total COMDOC, INC.					162.93
DAVE HARTNER					
Bill	05/02/2022	05022022 T	05/02/2022	7	1,150.00
Total DAVE HARTNER					1,150.00
ELEMENTAL SHELTER SOLUTIONS					
Bill	02/14/2022	1521	03/04/2022	66	2,478.90
Total ELEMENTAL SHELTER SOLUTIONS					2,478.90
ELITE CLEAN TEAM, LLC.					
Bill	05/02/2022	04022022	06/01/2022		100.00
Bill	05/02/2022	04162022	06/01/2022		100.00
Bill	05/02/2022	04302022	06/01/2022		100.00
Total ELITE CLEAN TEAM, LLC.					300.00
Hill International Trucks, LLC.					
Bill	04/28/2022	104129457	05/08/2022	1	74.99
Total Hill International Trucks, LLC.					74.99
JOHN DEERE FINANCIAL					
Bill	04/19/2022	25554	05/19/2022		61.23
Total JOHN DEERE FINANCIAL					61.23
KU RESOURCES, INC.					
Bill	04/26/2022	50277	05/26/2022		600.00
Bill	04/26/2022	50280	05/26/2022		520.00
Bill	04/26/2022	50283	05/26/2022		960.00
Bill	04/26/2022	50284	05/26/2022		2,460.00
Total KU RESOURCES, INC.					4,540.00
MAKEL AND ASSOCIATES, LLC					
Bill	04/29/2022	04292022	05/14/2022		1,256.25
Total MAKEL AND ASSOCIATES, LLC					1,256.25
PENNSYLVANIA AMERICAN WATER					
Bill	05/02/2022	05022022	05/24/2022		481.60
Total PENNSYLVANIA AMERICAN WATER					481.60
PITTSBURGH COMPUTER SOLUTIONS INC					
Bill	05/02/2022	107640	05/02/2022	7	40.00
Total PITTSBURGH COMPUTER SOLUTIONS INC					40.00

3:08 PM

05/05/22

Hopewell Township
Bills Presented for Approval and Payment
As of May 9, 2022

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
STAPLES CREDIT PLAN					
Bill	04/14/2022	9841519459	05/14/2022		83.97
Total STAPLES CREDIT PLAN					83.97
TOTAL					13,006.74

Hopewell Township Check Detail April 11 through May 9, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check		05/09/2022	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check		05/04/2022	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Bill Pm...	EFT	04/25/2022	PENNSYLVANIA AMERIC...	100.800 · MUNI...		-481.60
Bill	04012022	04/01/2022		419.36 · PUBLIC...	-481.60	481.60
TOTAL					-481.60	481.60
Bill Pm...	EFT	04/25/2022	HICKORY TELEPHONE C...	100.010 · CHEC...		-79.97
Bill	10038987	04/01/2022		406.32 · OFFICE...	-79.97	79.97
TOTAL					-79.97	79.97
Bill Pm...	EFT	04/27/2022	WEST PENN POWER	100.010 · CHEC...		-139.95
Bill	04092022	04/09/2022		409.36 · BUILDI...	-139.95	139.95
TOTAL					-139.95	139.95
Liabilit...	EFT	04/20/2022	PENNSYLVANIA DEPART...	100.010 · CHEC...		-382.39
				217.00 · PA STA...	-382.39	382.39
TOTAL					-382.39	382.39
Liabilit...	EFT	04/14/2022	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-211.65
				214.03 · PSATS ...	-174.30	174.30
				214.02 · PSATS ...	-37.35	37.35
TOTAL					-211.65	211.65
Bill Pm...	EFT	05/02/2022	CARDMEMBER SERVICE	100.010 · CHEC...		-691.78
Bill	302408	12/14/2021		409.37 · REPAIR...	-28.02	148.00
Bill	42299	03/18/2022		430.26 · SMALL ...	-209.83	209.83
				430.26 · SMALL ...	-43.44	43.44
Bill	2678	03/22/2022		409.37 · REPAIR...	-300.00	300.00
Bill	2302 2	04/05/2022	CARDMEMBER SERVICE	20000 · Account...	0.00	-965.00
Bill	012022	04/05/2022		413.53 · ACT 15...	-4.50	4.50
Bill	3557	04/19/2022		406.22 · COMPU...	-105.99	105.99
TOTAL					-691.78	-153.24
Liabilit...	EFT	05/04/2022	PENNSYLVANIA DEPART...	100.010 · CHEC...		-176.13
				217.00 · PA STA...	-176.13	176.13
TOTAL					-176.13	176.13

Hopewell Township
Check Detail
 April 11 through May 9, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Liabilit...	EFT	05/04/2022	United States Treasury	100.010 · CHEC...		-4,144.12
				210.00 · FEDER...	-1,585.00	1,585.00
				211.00 · SOCIAL...	-1,037.03	1,037.03
				211.00 · SOCIAL...	-1,037.03	1,037.03
				213.00 · MEDIC...	-242.53	242.53
				213.00 · MEDIC...	-242.53	242.53
TOTAL					-4,144.12	4,144.12
Liabilit...	EFT	05/02/2022	PMRS	100.010 · CHEC...		-871.95
				214.01 · PMRS ...	-114.57	114.57
				214.00 · PMRS ...	-757.38	757.38
TOTAL					-871.95	871.95
Liabilit...	EFT	05/02/2022	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-237.79
				214.03 · PSATS ...	-195.83	195.83
				214.02 · PSATS ...	-41.96	41.96
TOTAL					-237.79	237.79
Bill Pm...	2255	04/11/2022	WEST MIDDLETOWN VFD	100.800 · MUNI...		-1,625.00
Bill	0401202...	04/01/2022		411.45 · FIRE P...	-1,625.00	1,625.00
TOTAL					-1,625.00	1,625.00
Check	15333	04/11/2022	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check	15334	04/11/2022	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Liabilit...	15335	04/11/2022	UPMC HEALTH PLAN	100.010 · CHEC...		-317.66
				222.00 · HEALT...	-317.66	317.66
TOTAL					-317.66	317.66
Bill Pm...	15336	04/11/2022	BUILDING INSPECTION U...	100.010 · CHEC...		-4,261.50
Bill	211214	03/26/2022		413.49 · BUILDI...	-4,261.50	4,261.50
TOTAL					-4,261.50	4,261.50
Bill Pm...	15337	04/11/2022	CINTAS	100.010 · CHEC...		-36.37
Bill	5101390...	03/28/2022		430.28 · SAFET...	-36.37	36.37
TOTAL					-36.37	36.37
Bill Pm...	15338	04/11/2022	ELITE CLEAN TEAM, LLC.	100.010 · CHEC...		-200.00

Hopewell Township Check Detail April 11 through May 9, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	03052022	04/06/2022		409.31 · BUILDI...	-100.00	100.00
Bill	03192022	04/06/2022		409.31 · BUILDI...	-100.00	100.00
TOTAL					-200.00	200.00
Bill Pm...	15339	04/11/2022	JW THOMAS & SON TRU...	100.010 · CHEC...		-280.00
Bill	0694	03/16/2022		437.37 · REPAIR...	-40.00	40.00
Bill	0755	03/17/2022		437.37 · REPAIR...	-240.00	240.00
TOTAL					-280.00	280.00
Bill Pm...	15340	04/11/2022	KU RESOURCES, INC.	100.010 · CHEC...		-5,205.00
Bill	49976	03/30/2022		408.31 · ENGIN...	-240.00	240.00
Bill	49977	03/30/2022		408.31 · ENGIN...	-765.00	765.00
Bill	49978	03/30/2022		408.31 · ENGIN...	-240.00	240.00
Bill	49979	03/30/2022		408.31 · ENGIN...	-3,600.00	3,600.00
Bill	49981	03/30/2022		408.31 · ENGIN...	-360.00	360.00
TOTAL					-5,205.00	5,205.00
Bill Pm...	15341	04/11/2022	MAKEL AND ASSOCIATE...	100.010 · CHEC...		-2,596.16
Bill	03312022	03/31/2022		404.31 · SOLICI...	-270.00	270.00
				404.24 · SOLICI...	-2.25	2.25
				404.31 · SOLICI...	-60.00	60.00
				404.24 · SOLICI...	-13.75	13.75
				404.31 · SOLICI...	-354.00	354.00
				404.24 · SOLICI...	-9.61	9.61
				404.31 · SOLICI...	-396.00	396.00
				404.24 · SOLICI...	-4.75	4.75
				404.31 · SOLICI...	-120.00	120.00
				404.24 · SOLICI...	-154.80	154.80
				404.31 · SOLICI...	-690.00	690.00
				404.24 · SOLICI...	-14.75	14.75
				404.31 · SOLICI...	-96.00	96.00
				404.24 · SOLICI...	-0.50	0.50
				404.31 · SOLICI...	-60.00	60.00
				404.24 · SOLICI...	-0.25	0.25
				404.31 · SOLICI...	-108.00	108.00
				404.24 · SOLICI...	-1.00	1.00
				404.31 · SOLICI...	-36.00	36.00
				404.24 · SOLICI...	-4.50	4.50
				404.31 · SOLICI...	-200.00	200.00
TOTAL					-2,596.16	2,596.16
Bill Pm...	15342	04/11/2022	MCKEAN PLUMBING HE...	100.010 · CHEC...		-965.00
Bill	2302 3	01/27/2022		409.37 · REPAIR...	-965.00	965.00
TOTAL					-965.00	965.00
Bill Pm...	15343	04/11/2022	NAPA AUTO PARTS	100.010 · CHEC...		-20.99
Bill	943282	03/22/2022		437.25 · REPAIR...	-20.99	20.99
TOTAL					-20.99	20.99
Bill Pm...	15344	04/11/2022	OBSERVER-REPORTER	100.010 · CHEC...		-905.90
Bill	9971	03/20/2022		406.34 · ADVER...	-905.90	905.90

Hopewell Township
Check Detail
 April 11 through May 9, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-905.90	905.90
Bill Pm...	15345	04/11/2022	PITTSBURGH COMPUTE...	100.010 · CHEC...		-40.00
Bill	107406	04/01/2022		406.37 · OFFICE...	-40.00	40.00
TOTAL					-40.00	40.00
Bill Pm...	15346	04/11/2022	SPRAGUE ENERGY, LLC	100.010 · CHEC...		-81.37
Bill	101232507	03/31/2022		438.33 · FUEL E...	-81.37	81.37
TOTAL					-81.37	81.37
Bill Pm...	15347	04/11/2022	STAPLES CREDIT PLAN	100.010 · CHEC...		-102.96
Bill	9840749...	03/21/2022		406.21 · OFFICE...	-54.97	54.97
Bill	9841329...	04/07/2022		406.21 · OFFICE...	-47.99	47.99
TOTAL					-102.96	102.96
Bill Pm...	15348	04/11/2022	UPMC HEALTH PLAN	100.010 · CHEC...		-2,017.86
Bill	05012022	04/10/2022		487.35 · GROUP...	-682.20	682.20
				487.35 · GROUP...	-745.73	745.73
				487.35 · GROUP...	-589.93	589.93
TOTAL					-2,017.86	2,017.86
Bill Pm...	15349	04/21/2022	RICHARD A. KAUFFMAN, ...	100.010 · CHEC...		-180.00
Bill	04212022	04/21/2022		406.31 · PROFE...	-180.00	180.00
TOTAL					-180.00	180.00
Bill Pm...	15355	05/04/2022	COMMONWEALTH OF PE...	100.010 · CHEC...		-1,462.18
Bill	2020	05/04/2022		355.05 · GENER...	-1,348.00	1,348.00
				483.30 · NON-U...	-114.18	114.18
TOTAL					-1,462.18	1,462.18

Hopewell Township
Payroll Transactions
 April 11 through May 9, 2022

Date	Name	Num	Type	Memo	Account	Amount
PENNSYLVANIA DEPARTMENT OF REVENUE						
04/20/2022	PENNSYLVANIA D...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-382.39
05/04/2022	PENNSYLVANIA D...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-176.13
Total PENNSYLVANIA DEPARTMENT OF REVENUE						-558.52
PMRS						
05/02/2022	PMRS	EFT	Liability Check	63-096-5 N P...	100.010 · CHE...	-871.95
Total PMRS						-871.95
PSATS TRUSTEES INSURANCE FUND						
04/14/2022	PSATS TRUSTEES ...	EFT	Liability Check	251-60010 A...	100.010 · CHE...	-211.65
05/02/2022	PSATS TRUSTEES ...	EFT	Liability Check	251-60010 P...	100.010 · CHE...	-237.79
Total PSATS TRUSTEES INSURANCE FUND						-449.44
United States Treasury						
05/04/2022	United States Treas...	EFT	Liability Check	25-6001755 F...	100.010 · CHE...	-4,144.12
Total United States Treasury						-4,144.12
UPMC HEALTH PLAN						
04/11/2022	UPMC HEALTH PLAN	15335	Liability Check	GROUP NO. ...	100.010 · CHE...	-317.66
Total UPMC HEALTH PLAN						-317.66
Gordon, Mark R.						
04/14/2022	Gordon, Mark R.	ACH	Paycheck	PP END 04/0...	100.010 · CHE...	-147.63
04/29/2022	Gordon, Mark R.	ACH	Paycheck	PP END 04/2...	100.010 · CHE...	-147.63
Total Gordon, Mark R.						-295.26
Kearns, Donald W.						
05/01/2022	Kearns, Donald W.	15350	Paycheck		100.010 · CHE...	-137.94
05/01/2022	Kearns, Donald W.	15354	Paycheck		100.010 · CHE...	-220.54
Total Kearns, Donald W.						-358.48
Miller, John D.						
05/01/2022	Miller, John D.	15351	Paycheck		100.010 · CHE...	-137.93
Total Miller, John D.						-137.93
Paul, Beverly R.						
05/01/2022	Paul, Beverly R.	15352	Paycheck		100.010 · CHE...	-276.98
Total Paul, Beverly R.						-276.98
Rush, Mary S.						
05/01/2022	Rush, Mary S.	15353	Paycheck		100.010 · CHE...	-132.41
Total Rush, Mary S.						-132.41
Ward, Martin T.						
04/14/2022	Ward, Martin T.	ACH	Paycheck	PP END 04/0...	100.010 · CHE...	-1,545.05
04/29/2022	Ward, Martin T.	ACH	Paycheck	PP END 04/2...	100.010 · CHE...	-1,443.38
Total Ward, Martin T.						-2,988.43
White, Andrea L.						
04/14/2022	White, Andrea L.	ACH	Paycheck	PP END 04/0...	100.010 · CHE...	-658.69
04/29/2022	White, Andrea L.	ACH	Paycheck	PP END 04/2...	100.010 · CHE...	-752.19
Total White, Andrea L.						-1,410.88

3:08 PM

05/05/22

Hopewell Township
Payroll Transactions
April 11 through May 9, 2022

<u>Date</u>	<u>Name</u>	<u>Num</u>	<u>Type</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
Wolf, Craig M.						
04/14/2022	Wolf, Craig M.	ACH	Paycheck	PP END 04/0...	100.010 · CHE...	-1,601.04
04/29/2022	Wolf, Craig M.	ACH	Paycheck	PP END 04/2...	100.010 · CHE...	-1,501.12
Total Wolf, Craig M.						-3,102.16
TOTAL						-15,044.22

Hopewell Township Income/Expense Report April 2022

	Apr 22
Income	
300-319 · TAXES	
301.00 · REAL PROPERTY TAXES	
301.10 · REAL ESTATE TAXES CURRENT YEAR	9,203.35
301.40 · DELINQUENT FROM TAX CLAIM BUREAU	74.66
Total 301.00 · REAL PROPERTY TAXES	9,278.01
310.00 · PER CAPITA TAXES	
310.01 · PER CAPITA TAXES CURRENT YEAR	650.95
Total 310.00 · PER CAPITA TAXES	650.95
310.20 · EARNED INCOME TAX	
310.21 · EARNED INCOME TAX CURRENT	5,000.32
310.22 · EARNED INCOME TAX PRIOR YEAR	200.00
310.20 · EARNED INCOME TAX - Other	1,400.00
Total 310.20 · EARNED INCOME TAX	6,600.32
310.50 · LOCAL SERVICES TAX	
310.51 · LOCAL SERVICES TAX CURRENT	25.10
Total 310.50 · LOCAL SERVICES TAX	25.10
Total 300-319 · TAXES	16,554.38
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	
341.05 · INTEREST GENERAL FUND ACCOUNT	55.80
341.10 · INTEREST IMPACT FEE ACCOUNT	373.67
341.15 · INTEREST REAL ESTATE ACCOUNT	0.53
341.20 · INTEREST MUNICIPAL SHARES ACCOU	14.95
341.25 · INTEREST ESCROW ACCOUNT	2.37
Total 341.01 · INTEREST ON CHECKING	447.32
Total 341.00 · INTEREST EARNINGS	447.32
342.00 · RENTS AND ROYALTIES	
342.51 · ROYALTIES FROM NATURAL GAS	573.25
342.57 · FRANCHISE FEES COMMUNICATION	447.70
Total 342.00 · RENTS AND ROYALTIES	1,020.95
Total 340.00 · INTEREST, RENTS AND ROYALTIES	1,468.27
360-363 · CHARGES FOR SERVICES	
361.00 · GENERAL GOVERNMENT CHARGES	
361.65 · TAX CERTIFICATION REVENUES	
361.70 · NO LIEN LETTERS	60.00
Total 361.65 · TAX CERTIFICATION REVENUES	60.00
Total 361.00 · GENERAL GOVERNMENT CHARGES	60.00
Total 360-363 · CHARGES FOR SERVICES	60.00
391.00 · PROCEEDS OF GEN FIXED ASSET DIS	
391.20 · COMPENSATION FOR LOSS OF ASSETS	53,790.00
Total 391.00 · PROCEEDS OF GEN FIXED ASSET DIS	53,790.00
Total Income	71,872.65
Gross Profit	71,872.65

Hopewell Township Income/Expense Report April 2022

	Apr 22
Expense	
400-409 · GENERAL GOVERNMENT	
400.00 · LEGISLATIVE GOVERNING BODY	
400.05 · SUPERVISOR SALARY	462.50
400.10 · ROADMASTER WAGES - APPOINTED	250.00
400.15 · HOURLY WAGE SUPERVISOR	42.22
	754.72
Total 400.00 · LEGISLATIVE GOVERNING BODY	754.72
403.00 · TAX COLLECTION	
403.05 · TAX COLLECTOR SALARY	313.75
	313.75
Total 403.00 · TAX COLLECTION	313.75
403.31 · KEYSTONE COLLECTIONS COMMISSION	109.12
404.00 · SOLICITOR / LEGAL SERVICES	
404.24 · SOLICITOR REIMB COSTS INCURRED	206.16
404.31 · SOLICITOR PROFESSIONAL SERVICES	2,390.00
	2,596.16
Total 404.00 · SOLICITOR / LEGAL SERVICES	2,596.16
405.00 · SECRETARY / CLERK / TREASURER	
405.15 · SECRETARY / TREASURER WAGE	3,669.17
405.17 · SEC/TREAS PAID TIME OFF	150.00
	3,819.17
Total 405.00 · SECRETARY / CLERK / TREASURER	3,819.17
406.00 · OTHER GENERAL GOVERNMENT ADMIN	
406.21 · OFFICE SUPPLIES EXPENSE	102.96
406.23 · POSTAGE EXPENSE	65.97
406.31 · PROFESSIONAL CONSULTING SERVICE	180.00
406.32 · OFFICE TELEPHONE AND INTERNET	79.97
406.34 · ADVERTISING	905.90
406.37 · OFFICE EQUIPT MAINT AND SERVICE	40.00
	1,374.80
Total 406.00 · OTHER GENERAL GOVERNMENT ADMIN	1,374.80
408.00 · ENGINEERING SERVICES	
408.31 · ENGINEERING SERVICES APPOINTED	5,205.00
	5,205.00
Total 408.00 · ENGINEERING SERVICES	5,205.00
409.00 · GENERAL GOVERNMENT BUILDINGS	
409.31 · BUILDING CLEANING SERVICES	200.00
409.36 · BUILDING ELECTRIC AND WATER	139.95
409.37 · REPAIRS AND MAINTENANCE SERVICE	2,049.98
	2,389.93
Total 409.00 · GENERAL GOVERNMENT BUILDINGS	2,389.93
Total 400-409 · GENERAL GOVERNMENT	16,562.65
410-419 · PUBLIC SAFETY	
411.00 · FIRE	
411.45 · FIRE PROTECTION CONTRACT	39,053.45
	39,053.45
Total 411.00 · FIRE	39,053.45
413.00 · UCC AND CODE ENFORCEMENT	
413.49 · BUILDING PERMITS BIU CHARGES	4,261.50
	4,261.50
Total 413.00 · UCC AND CODE ENFORCEMENT	4,261.50
414.00 · PLANNING AND ZONING	
414.10 · ZONING/CODE OFFICER APPOINTED	510.00
	510.00
Total 414.00 · PLANNING AND ZONING	510.00

Hopewell Township
Income/Expense Report
 April 2022

	Apr 22
419.00 · OTHER PUBLIC SAFETY	
419.36 · PUBLIC UTILITY SERVICES HYDRANT	481.60
Total 419.00 · OTHER PUBLIC SAFETY	481.60
Total 410-419 · PUBLIC SAFETY	44,306.55
430-439 · PUBLIC WORKS-HWYS ROADS STREET	
430.00 · ROAD DEPARTMENT	
430.12 · ROAD DEPARTMENT WAGE FULL TIME	10,476.00
430.17 · ROAD DEPARTMENT PAID TIME OFF	564.00
430.18 · ROAD DEPARTMENT OVERTIME	288.66
430.28 · SAFETY SUPPLIES	36.37
430.32 · ROAD DEPARTMENT CELL PHONES	50.00
Total 430.00 · ROAD DEPARTMENT	11,415.03
437.00 · REPAIRS OF TOOLS AND MACHINERY	
437.25 · REPAIRS AND MAINT SUPPLIES	20.99
437.37 · REPAIRS AND MAINT SERVICE	280.00
Total 437.00 · REPAIRS OF TOOLS AND MACHINERY	300.99
438.00 · MAINT AND REPAIRS ROADS BRIDGES	
438.33 · FUEL EXPENSE	81.37
Total 438.00 · MAINT AND REPAIRS ROADS BRIDGES	81.37
Total 430-439 · PUBLIC WORKS-HWYS ROADS STREET	11,797.39
450-459 · CULTURE-RECREATION	
459.00 · ALL OTHER CULTURE AND RECREATIO	
459.54 · DONATION TO ORGANIZATIONS	0.00
Total 459.00 · ALL OTHER CULTURE AND RECREATIO	0.00
Total 450-459 · CULTURE-RECREATION	0.00
481-484 · EMPLOYER PD BFTS & WITHHOLDING	
481.00 · EMPLOYER PAID ITEMS	
481.10 · SOCIAL SECURITY - EMPLOYER PAID	1,037.03
481.20 · MEDICARE - EMPLOYER PAID	242.53
481.30 · PA UNEMPLOYMENT - EMPLOYER	22.89
Total 481.00 · EMPLOYER PAID ITEMS	1,302.45
483.00 · PENSION AND 457-B CONTRIBUTIONS	
483.19 · ROTH PLAN 457-B CONTRIBUTION	114.57
483.30 · NON-UNIFORM PENSION CONTRIBUTIO	757.38
Total 483.00 · PENSION AND 457-B CONTRIBUTIONS	871.95
Total 481-484 · EMPLOYER PD BFTS & WITHHOLDING	2,174.40
487.00 · HEALTH INSURANCE BENEFIT	
487.35 · GROUP HEALTH INSURANCE BENEFIT	2,017.86
Total 487.00 · HEALTH INSURANCE BENEFIT	2,017.86
Total Expense	76,858.85
Net Income	-4,986.20

**HOPEWELL TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS MEETING
JUNE 13, 2022**

Pledge of Allegiance

All meetings are voice recorded for administrative purposes.

Meeting called to order at 7:00 p.m. by Chairperson Mary Rush.

Roll Call:

Present: Chairperson Mary Rush, Vice Chairman Donald Kearns, Supervisor John Miller, Solicitor Dennis Makel, Zoning/Code Enforcement Officer Mark Gordon, Township Engineer Richard Kauffman, and Secretary/Treasurer Andrea White.

Public Comments:

Mr. Derek Carlisle confronted the Board of Supervisors stating that he had heard there was an accusation made by Chairperson Rush and her son Don regarding Mr. Carlisle coming in the road illegally. Mr. Carlisle stated that it was told to him that it was brought to the Supervisor's attention that he was coming in the road illegally. When the Board asked who had reported the information to Mr. Carlisle, Mr. Carlisle did not provide a name. The Supervisors informed Mr. Carlisle that there have been no reports to the Township concerning him; none of the supervisors have questioned him about his activities with his vacuum truck and he has not received any correspondence from the Township office regarding any complaints received regarding his activities with his vacuum truck. Chairperson Rush stated that nothing has been said or done to Mr. Carlisle regarding his vacuum truck.

Minutes:

Motion to accept the minutes of the May 09, 2022, regular monthly business meeting.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Zoning Report: Mark Gordon

- Buzzard 79 Crossroads Road - Mr. Makel will follow up on this issue.
- Michael Muhr – 74 Ridge Road – Auto Repair Business Conditional Use
- Zoning Permit 02-05172022 was issued for the rebuild of a single-family home that was destroyed during the October 2021 tornado at 350 Willow Road.

- Zoning Permit 02-05272022 was issued for a swimming pool and deck at 1904 Brush Run Road.
- Zoning Permit 02-06012022 was issued for a single-family home at 3810 Jefferson Avenue.
- There was a report of high grass at 244 Buffalo Road South. The owner replied that they are trying to get the property mowed. Mary Rush reported that the grass has been trimmed.
- Mr. Gordon stated that he had a complaint for 54 Wotring Road for high grass and poor property conditions.

Mr. Gordon reviewed and provided a written report.

Engineer Report: LSSE – Richard Kauffman

- Possum Hollow Road drop boxes repairs – Range Resources is waiting for the township to place the inlet pipes prior to repairs.
- White Gate Road – Ten Mile Paving was awarded the bid at the May 09, 2022, regular business meeting. – Update on project.
- Range Resources – Linnwood Road truck traffic damaging the road. Richard Kauffman is in contact with Matt Fortney of Range Resources regarding the damage to Linnwood and will also inform Mr. Fortney that Hopewell Township wishes for Range Resources to bond the entirety of Fox, Ridge, Maple and Buffalo Roads due to trucks traveling on unbonded portions of township roads.
- Sunoco/Ten Mile Paving – Possum Hollow Road – The repair made according to the Second Settlement Agreement needs addressed. A meeting was held on Thursday, June 09, 2022, at the site on Possum Hollow Road with township representatives, Maria C. Davis, Field Project Manager Tablerock Land Services, Representing Sunoco Pipeline L.P. and Gordon Miller of Ten Mile Paving. – Update.
- Fox Road Slide – Mr. Kauffman is in contact with Jeffrey Breen of MarkWest regarding the slide. – Update.
- Hoop Building – Grading and Drainage Project
The project will be advertised for bid and bids will be opened on Wednesday, July 06, 2022, at 6:30 p.m.

Mr. Kauffman reviewed and provided a written report.

Road Report:

- Wotring Road – Stormwater runoff.
There have been no recent complaints.
- Parkview Road Culvert – The Board requests that the Solicitor send a letter to the property owner of 19 Parkview Road stating that the culvert located near the mailboxes is part of his private property and not on township property and/or right of way.
- Greer Limestone has informed that township that their #8, #57 and #67 stone does not meet PennDOT specifications due to the company not having a wash plant. Greer Limestone was the lowest bidder and awarded the bid for these materials at the March 14, 2022 Board Meeting. The

bids documents indicated that all materials except cinders must meet PennDOT specifications; therefore, the Township will accept the next lowest responsible bidder(s) for #8, #57 and #67 stone.

- Discussion and Motion to award the bid for #8 and #57 and #67 stone to the next lowest responsible bidder that can meet PennDOT specifications.

No Motion Needed.

- Discussion and Motion regarding action to take should none of the companies that submitted bids opened on March 14, 2022, for #8, #57 and #67 stone road materials be able to meet PennDOT specifications for the materials.

Motion to cancel the tar and chipping due to the vendors not being able to provide PennDOT approved materials.

Motion: Donald Kearns 2nd Mary Rush

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Motion to go against the bid bond for Greer Industries.

Motion: Donald Kearns 2nd Mary Rush

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Financial Report: File for review by Auditors

- Bank Reconciliations: Supervisors review and initial off
- Time Sheets – Supervisors review and initial off
- Bills: Review of bill lists as presented

Motion to pay the bills to be found true and correct.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Palermo, Kissinger and Associates, the third party appointed Auditor for Hopewell Township is in the process of completing the Township's annual financial audit. The audit should be presented at the next Board Meeting on Wednesday, July 20, 2022.

Planning Commission:

No report.

Solicitors Report: Dennis Makel

- Zoning Ordinance Amendment(s) - Status
- Discussion and Motion to submit the proposed amendment(s) to the Township Planning Commission and County Planning Commission and to advertise a Planning Commission meeting and a Public Hearing to be held by the Board and advertise the Township's notice of intent to adopt the proposed amendment(s) to the Township Zoning Ordinance.

No Motion currently.

The Solicitor has provided the Board with a draft of the proposed Zoning Ordinance amendment(s). The draft ordinance will be discussed at the next Board meeting.

- Intergovernmental Cooperation Agreement: Status - Mount Pleasant, Independence, Blaine, Buffalo and Canton Townships – Status
- Regional Emergency Mutual Aid Agreement – Mount Pleasant, Independence, Blaine, Buffalo and Canton Townships – Status

Blaine and Buffalo will adopt the agreement. Mr. Makel is trying to reach Mr. Cruny regarding Independence and Mt. Pleasant Townships.

Canton Township has executed the agreement and resolution.

- The Township is experiencing stormwater runoff issues on Township roads as a result of the improper installation of driveways in the township. As such, the township will consider for adoption "Hopewell Township Driveway Ordinance of 2022".

A homeowner at 248 Buffalo Road South has installed a concrete driveway. The homeowner inquired with the Township as to the regulations regarding driveway installation/modifications and was made aware of the proposed driveway ordinance. Roadmaster Kearns visited the site and reviewed the project with the homeowner. The homeowner will submit a driveway application as per the pending/proposed Ordinance but will not be charged for the application due to the Ordinance not yet being formally adopted at the time of his alteration to his driveway.

The Board voted at the May 09, 2022, regular business meeting to adopt the Driveway Ordinance of 2022; however, it was found that the Ordinance was not advertised for adoption.

Motion to withdraw the motion made at the May 09, 2022, regular business meeting to adopt the Driveway Ordinance of 2022, based on the discovery that it had not been advertised prior to the May 09, 2022, regular business meeting.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Hopewell Township Driveway Ordinance of 2022: The Hopewell Township Driveway Ordinance of 2022 was advertised on May 12, 2022, in the Observer Reporter Newspaper.

Motion to adopt the Hopewell Township Driveway Ordinance of 2022.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Driveway Permit and General Inspection Fees

Motion to amend the fee schedule (Resolution 05-2022) to include:

- Residential Driveway General Inspection Fee \$100.00 Paid to the Account of the Township

- Commercial Driveway General Inspection Fee \$200.00 Paid to the Account of the Township

If costs exceed the initial General Inspection Fee charged, the applicant will be billed for all applicable costs incurred.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Correspondence Review and Discussion:

Old Business:

- Municipal Building Roof Damage – The existing panels on the Municipal Building Roof are no longer manufactured. The insurance company will cover the replacement of the Municipal Building Roof with an optional panel.
The Board will approve the use of Steel City Gutters to replace the roof.
- The Township completed Malfunction Authorization Forms in November 2021 for properties in Buffalo Village on Buffalo Road South where it is reported that sewage is surfacing. These forms were forwarded to the Washington County Sewage Council, no further information has been communicated to the township from the council.
- Appointment of Agricultural Security Area Advisory Committee.
The governing body of any local government may establish an Agricultural Security Area Advisory Committee which shall consist of three active farmers, each representing a different private or corporate farm, and one citizen residing within the unit of local government and one member of the governing body of such local government, who shall serve as the chairman of the committee. A township citizen was appointed at the April 11, 2022, business meeting.
- Discussion and Motion to appoint three active farmers and one member of the governing body to serve as the chairman of the committee.

Motion to appoint Ryan Newman, Tim Rush, and Mike Kearns as the three active farmers.

Motion: Donald Kearns, 2nd John Miller

Vote: Kearns - Yes

Rush – Abstain

Miller – Yes

Quorum Present, Motion Passed.

New Business:

- The next Regular Meeting of the Board of Supervisors will be on Wednesday, July 20, 2022, at 7:00 p.m. at the Township Municipal Building. This meeting was advertised earlier in 2022 with the listing of all Township Meetings for the year 2022.
- AED Unit(s) – No update
The fire department gets their AED from Zoll.

Motion to not amend the agenda.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Adjournment:

Motion to continue the meeting to Wednesday, July 06, 2022, at 6:30 p.m. for the purpose of accepting and opening bids for the grading and drainage of the Hoop Building.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Respectfully Submitted,



Andrea L. White
Secretary/Treasurer

Seal



Mary Rush, Chairperson

HOPEWELL TOWNSHIP

DEPARTMENT OF CODE ENFORCEMENT AND ZONING REPORT

JUNE 2022

COMPLAINTS.....	0
NOTICES	0
FOLLOWUP INSPECTIONS.....	2
NUMBER OF PATROLS.....	5 WEEKLEY
CITATIONS.....	0
HEARINGS.....	0
UPCOMING COURT HEARRINGS.....	0
BUZARD CASE STILL OPEN I DO NOT HAVE A NEW HEARRING DATE FOR COMMON PLEAS APEAL	


ZONING

ZONING QUESTIONS.....	2
APPLICATIONS SENT OUT.....	2
APPLICATION AND PLAN REVIEW.....	2
PLAN REVIEW COMPLETE APPROVED.....	2
ZONING PERMIT (S) ISSUED.....	2
POOL DECK OWNER ALSO NEED TO CONTACT UCC OFFICER	
HOUSE THIS IS TO REPLACE HOME DESTROYED IN TONADO NO FEE SHOULD BE CHARGE FOR ZONING	
HOUSE OWNER ALSO NEEDS TO CONTACT UCC OFFICER ALSO NEED TO COMPLETE SEWAGE MODULE	

AGRICULTURAL EXCEMPTION

TRAINING AND UPDATES.....

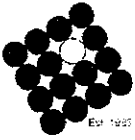
ZONING HEARING VARIENCE.....0



MARK GORDON

CODE AND ZONING OFFICER

HOPEWELL TOWNSHIP



LSSE

Civil Engineers and Surveyors

846 Fourth Avenue, Coraopolis, PA 15108
(412) 264-4400 • (412) 264-1200 Fax

MONTHLY ENGINEER'S REPORT

TO: Hopewell Township Board of Supervisors DATE: June 10, 2022
S. O. No.: 0594-01

FROM: Kevin A. Brett, P.E.
Richard A. Kauffman, P.E., CPESC cc: Andrea White, Township Secretary

SUBJECT: **June 13, 2022
Regular Meeting**

Following is a summary of the engineering work performed or authorized since the last meeting.

Developments

LSSE received and reviewed the following development application since the last meeting:

1. Buzzard Property: **Approval letter sent May 25, 2022 to Solicitor. Letter stated approval of adjacent property owner is required for any work on their property. Several requests were made for a legible copy of the plans originally resubmitted on May 18, 2022.**

Agenda Items

1. Possum Hollow Road drop boxes repairs: Range Resources is waiting for the Township to place the inlet pipes prior to repairs.
2. White Gate Road – Bid Reviews: **Formal award letter sent to Ten Mile Paving, L.L.C. on June 6, 2022.** Notification of Township motion finding Ten Mile the apparent low bidder was sent May 10, 2022 to Ten Mile. Ten Mile Paving has another project on Whitegate Road and indicated that they may want to mobilize at the same time, which may extend the work slightly beyond 60 days. A formal request from Ten-Mile has not been received.
3. Range Resources – Linnwood Road: Truck traffic damaging the road. Damage reported to Range Resources. Coordination with Range Resources has begun. **LSSE will confirm date of meeting with Range Resources and the Township. Range Resources to be notified of additional request for bonds. Range has been informed of the Township's request for them to bond Fox, Ridge, Maple and Buffalo Roads due to trucks traveling on those roads.**

4. Sunoco: Possum Hollow Road condition notification sent to Sunoco (Tablerock Land Services) and Ten Mile with photographs. Meeting held on June 9, 2022 to discuss repairs. Sunoco / Ten-Mile to fix berm per maintenance bond. Pipe was placed by Range. Sunoco asked for additional coordination with Range. **LSSE will confirm actions to be taken by Sunoco / Ten Mile. LSSE is looking at prior photos to verify how much of embankment Ten Mile did alter.**
5. Markwest: Fox Road slide reported to Jeff Breen with photographs taken May 9, 2022. Meeting anticipated the week of May 13, 2022. **LSSE will confirm date of meeting with Markwest and the Township.**
6. Equipment Shed: Files received on May 26, 2022. Bid documents and plans being finalized. Revision made for circulation of a tractor-trailer combination (WB-40). LSSE uses an electronic bidding system with remote bid opening via web access. **LSSE requests that bids be opened electronically on July 6, 2022 for award letter and possible Notice to Proceed by end of July 2022.**

HOPEWELL TOWNSHIP WASHINGTON FINANCIAL
WASHINGTON FINANCIAL

5/31/2022

<u>Account</u>	<u>Balance Total</u>
GENERAL FUND	\$ 353,535.76
REAL ESTATE ACCOUNT	\$ 2,004.32
MUNICIPAL SHARES FUND	\$ 96,219.03
ESCROW ACCOUNT	\$ 15,223.58
STATE FUNDS	\$ 186,928.33
IMPACT FEE	\$ 2,240,270.47
LOCAL FISCAL RECOVERY FUND	\$ 895.95
TOTAL	\$ 2,895,077.44

Hopewell Township State Fund
Income/Expense Summary
May 2022

	<u>May 22</u>
Income	
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	<u>77.68</u>
Total 341.00 · INTEREST EARNINGS	<u>77.68</u>
Total 340.00 · INTEREST, RENTS AND ROYALTIES	<u>77.68</u>
Total Income	<u>77.68</u>
Gross Profit	<u>77.68</u>
Expense	<u>0.00</u>
Net Income	<u><u>77.68</u></u>

Hopewell Township
Bills Presented for Approval and Payment
As of June 13, 2022

Type	Date	Num	Due Date	Aging	Open Balance
ALLIETTA FORD					
Bill	06/07/2022	90949	07/07/2022		244.00
Total ALLIETTA FORD					244.00
CARDMEMBER SERVICE					
Bill	04/26/2022	9905106349	05/15/2022	29	49.29
Bill	05/23/2022	11240503...	06/07/2022	6	16.94
Bill	05/26/2022	9907453541	06/15/2022		48.11
Total CARDMEMBER SERVICE					114.34
CINTAS					
Bill	05/18/2022	5108739202	06/17/2022		24.02
Bill	05/19/2022	5108997683	06/18/2022		176.04
Total CINTAS					200.06
EARL RICHMOND					
Bill	06/06/2022	05142022	06/21/2022		165.00
Bill	06/06/2022	05202022	06/21/2022		165.00
Bill	06/06/2022	05262022	06/21/2022		165.00
Bill	06/06/2022	05262022 C	06/21/2022		40.00
Bill	06/06/2022	051422	06/21/2022		50.00
Total EARL RICHMOND					585.00
ELEMENTAL SHELTER SOLUTIONS					
Bill	02/14/2022	1521	03/04/2022	101	2,478.90
Total ELEMENTAL SHELTER SOLUTIONS					2,478.90
ELITE CLEAN TEAM, LLC.					
Bill	05/31/2022	05142022	06/30/2022		100.00
Bill	05/31/2022	05282022	06/30/2022		100.00
Total ELITE CLEAN TEAM, LLC.					200.00
GOVERNMENT FORMS AND SUPPLIES					
Bill	05/19/2022	0334099	06/18/2022		245.35
Total GOVERNMENT FORMS AND SUPPLIES					245.35
HICKORY TELEPHONE COMPANY					
Bill	06/01/2022	10043833	06/26/2022		77.37
Total HICKORY TELEPHONE COMPANY					77.37
JOHN DEERE FINANCIAL					
Bill	05/20/2022	27717	06/16/2022		74.99
Total JOHN DEERE FINANCIAL					74.99
LAW OFFICE OF DENNIS MAKEL					
Bill	05/31/2022	40 053120...	07/30/2022		4,346.66
Total LAW OFFICE OF DENNIS MAKEL					4,346.66
LOWE'S CREDIT SERVICES					
Bill	05/26/2022	2564203	06/25/2022		145.66
Total LOWE'S CREDIT SERVICES					145.66
NAPA AUTO PARTS					
Bill	05/12/2022	946615	05/27/2022	17	216.89
Bill	06/08/2022	948497	06/23/2022		131.04
Total NAPA AUTO PARTS					347.93

Hopewell Township
Bills Presented for Approval and Payment
As of June 13, 2022

Type	Date	Num	Due Date	Aging	Open Balance
NEWMAN'S LANDSCAPING AND TREE SERVICE INC					
Bill	05/13/2022	18424	05/13/2022	31	1,900.00
Total NEWMAN'S LANDSCAPING AND TREE SERVICE INC					1,900.00
OBSERVER-REPORTER					
Bill	05/12/2022	10561	06/11/2022	2	278.64
Total OBSERVER-REPORTER					278.64
PENNSYLVANIA AMERICAN WATER					
Bill	06/01/2022	06012022	06/23/2022		481.60
Total PENNSYLVANIA AMERICAN WATER					481.60
PENNSYLVANIA DEPARTMENT OF REVENUE					
Bill	06/06/2022	06062022	06/06/2022	7	9.66
Bill	06/06/2022	060622	06/06/2022	7	25.98
Total PENNSYLVANIA DEPARTMENT OF REVENUE					35.64
PITNEY BOWES GLOBAL FINANCIAL SERVICES					
Bill	05/08/2022	05082022	06/05/2022	8	201.00
Bill	06/07/2022	3315852424	07/11/2022		65.97
Total PITNEY BOWES GLOBAL FINANCIAL SERVICES					266.97
PITTSBURGH COMPUTER SOLUTIONS INC					
Bill	06/01/2022	107889	06/01/2022	12	40.00
Total PITTSBURGH COMPUTER SOLUTIONS INC					40.00
QUALITY QUICK PRINTING AND COPY					
Bill	06/07/2022	76730	06/07/2022	6	57.37
Total QUALITY QUICK PRINTING AND COPY					57.37
R & K DISPOSAL, INC					
Bill	06/01/2022	106380298	07/01/2022		68.00
Total R & K DISPOSAL, INC					68.00
STAPLES CREDIT PLAN					
Bill	05/19/2022	9908357884	06/18/2022		60.94
Bill	04/29/2022	9980337283	06/23/2022		51.79
Total STAPLES CREDIT PLAN					112.73
STUCK ENTERPRISES, INC.					
Bill	05/10/2022	922914	05/20/2022	24	2,664.84
Total STUCK ENTERPRISES, INC.					2,664.84
TAYLOR OFFICE MACHINES					
Bill	05/09/2022	21843	06/08/2022	5	269.88
Total TAYLOR OFFICE MACHINES					269.88
UPMC HEALTH PLAN					
Bill	06/10/2022	07012022	07/01/2022		2,017.86
Total UPMC HEALTH PLAN					2,017.86
WEST PENN POWER					
Bill	06/09/2022	95537055...	06/27/2022		135.79
Total WEST PENN POWER					135.79
TOTAL					17,389.58

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Hopewell Township Check Detail May 9 through June 13, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check		06/13/2022	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check		06/13/2022	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Bill Pm...	EFT	05/24/2022	PENNSYLVANIA AMERIC...	100.800 · MUNI...		-481.60
Bill	05022022	05/02/2022		419.36 · PUBLIC...	-481.60	481.60
TOTAL					-481.60	481.60
Liabilit...	EFT	05/18/2022	PENNSYLVANIA DEPART...	100.010 · CHEC...		-213.57
				217.00 · PA STA...	-213.57	213.57
TOTAL					-213.57	213.57
Bill Pm...	EFT	05/25/2022	HICKORY TELEPHONE C...	100.010 · CHEC...		-77.58
Bill	10041152	05/01/2022		406.32 · OFFICE...	-77.58	77.58
TOTAL					-77.58	77.58
Bill Pm...	EFT	06/05/2022	PURCHASE POWER	100.010 · CHEC...		-201.00
Bill	05082022	05/08/2022		406.23 · POSTA...	-201.00	201.00
TOTAL					-201.00	201.00
Bill Pm...	EFT	05/26/2022	WEST PENN POWER	100.010 · CHEC...		-110.41
Bill	9514803...	05/10/2022		409.36 · BUILDI...	-110.41	110.41
TOTAL					-110.41	110.41
Liabilit...	EFT	05/16/2022	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-219.23
				214.03 · PSATS ...	-180.54	180.54
				214.02 · PSATS ...	-38.69	38.69
TOTAL					-219.23	219.23
Bill Pm...	EFT	05/18/2022	PENNSYLVANIA DEPART...	100.010 · CHEC...		-83.68
Bill	11152021	05/16/2022		235.00 · PENNS...	-69.18	69.18
				406.39 · BANK S...	-0.66	0.66
				406.39 · BANK S...	-13.84	13.84
TOTAL					-83.68	83.68

Hopewell Township
Check Detail
 May 9 through June 13, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	EFT	05/31/2022	CARDMEMBER SERVICE	100.010 · CHEC...		-1,322.94
Bill	9902780...	03/26/2022		406.32 · OFFICE...	-49.16	49.16
Bill	08745260	04/12/2022		430.26 · SMALL ...	-1,179.99	1,179.99
Bill	1135755...	04/26/2022		406.21 · OFFICE...	-26.07	26.07
Bill	1134997...	05/02/2022		486.90 · OTHER...	-67.72	67.72
TOTAL					-1,322.94	1,322.94
Liabilit...	EFT	06/03/2022	PENNSYLVANIA DEPART...	100.010 · CHEC...		-174.00
				217.00 · PA STA...	-174.00	174.00
TOTAL					-174.00	174.00
Liabilit...	EFT	06/03/2022	United States Treasury	100.010 · CHEC...		-2,869.02
				210.00 · FEDER...	-1,087.00	1,087.00
				211.00 · SOCIAL...	-722.11	722.11
				211.00 · SOCIAL...	-722.11	722.11
				213.00 · MEDIC...	-168.90	168.90
				213.00 · MEDIC...	-168.90	168.90
TOTAL					-2,869.02	2,869.02
Liabilit...	EFT	06/01/2022	PMRS	100.010 · CHEC...		-1,542.11
				214.01 · PMRS ...	-1,028.07	1,028.07
				214.00 · PMRS ...	-514.04	514.04
TOTAL					-1,542.11	1,542.11
Liabilit...	EFT	05/31/2022	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-204.07
				214.03 · PSATS ...	-168.06	168.06
				214.02 · PSATS ...	-36.01	36.01
TOTAL					-204.07	204.07
Check	15357	05/09/2022	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Bill Pm...	15358	05/09/2022	BRIGGS TIRE SERVICE L...	100.010 · CHEC...		-1,035.00
Bill	160669	04/14/2022		437.25 · REPAIR...	-930.00	930.00
				437.37 · REPAIR...	-105.00	105.00
TOTAL					-1,035.00	1,035.00
Bill Pm...	15359	05/09/2022	CARDMEMBER SERVICE	100.010 · CHEC...		0.00
TOTAL					0.00	0.00
Bill Pm...	15360	05/09/2022	CINTAS	100.010 · CHEC...		-18.93
Bill	5105960...	04/28/2022		430.28 · SAFET...	-18.93	18.93
TOTAL					-18.93	18.93

Hopewell Township Check Detail May 9 through June 13, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	15361	05/09/2022	COMDOC, INC.	100.010 · CHEC...		-162.93
Bill	4985363	04/29/2022		406.21 · OFFICE...	-162.93	162.93
TOTAL					-162.93	162.93
Bill Pm...	15362	05/09/2022	DAVE HARTNER	100.010 · CHEC...		-1,150.00
Bill	0502202...	05/02/2022		486.90 · OTHER...	-1,150.00	1,150.00
TOTAL					-1,150.00	1,150.00
Bill Pm...	15363	05/09/2022	ELITE CLEAN TEAM, LLC.	100.010 · CHEC...		-300.00
Bill	04022022	05/02/2022		409.31 · BUILDI...	-100.00	100.00
Bill	04162022	05/02/2022		409.31 · BUILDI...	-100.00	100.00
Bill	04302022	05/02/2022		409.31 · BUILDI...	-100.00	100.00
TOTAL					-300.00	300.00
Bill Pm...	15364	05/09/2022	Hill International Trucks, ...	100.010 · CHEC...		-74.99
Bill	104129457	04/28/2022		437.25 · REPAIR...	-74.99	74.99
TOTAL					-74.99	74.99
Bill Pm...	15365	05/09/2022	JOHN DEERE FINANCIAL	100.010 · CHEC...		-61.23
Bill	25554	04/19/2022		437.25 · REPAIR...	-61.23	61.23
TOTAL					-61.23	61.23
Bill Pm...	15366	05/09/2022	KU RESOURCES, INC.	100.010 · CHEC...		-4,540.00
Bill	50277	04/26/2022		408.31 · ENGIN...	-600.00	600.00
Bill	50280	04/26/2022		408.31 · ENGIN...	-520.00	520.00
Bill	50283	04/26/2022		408.31 · ENGIN...	-960.00	960.00
Bill	50284	04/26/2022		408.31 · ENGIN...	-2,460.00	2,460.00
TOTAL					-4,540.00	4,540.00
Bill Pm...	15367	05/09/2022	MAKEL AND ASSOCIATE...	100.010 · CHEC...		-1,256.25
Bill	04292022	04/29/2022		404.31 · SOLICI...	-60.00	60.00
				404.24 · SOLICI...	-0.25	0.25
				404.31 · SOLICI...	-192.00	192.00
				404.24 · SOLICI...	-1.25	1.25
				404.31 · SOLICI...	-120.00	120.00
				404.24 · SOLICI...	-3.25	3.25
				404.31 · SOLICI...	-390.00	390.00
				404.24 · SOLICI...	-10.00	10.00
				404.31 · SOLICI...	-90.00	90.00
				404.24 · SOLICI...	-2.75	2.75
				404.31 · SOLICI...	-30.00	30.00
				404.31 · SOLICI...	-36.00	36.00
				404.24 · SOLICI...	-0.25	0.25
				404.31 · SOLICI...	-120.00	120.00
				404.24 · SOLICI...	-0.50	0.50
				404.31 · SOLICI...	-200.00	200.00
TOTAL					-1,256.25	1,256.25

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Hopewell Township Check Detail May 9 through June 13, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	15368	05/09/2022	PITTSBURGH COMPUTE...	100.010 · CHEC...		-40.00
Bill	107640	05/02/2022		406.37 · OFFICE...	-40.00	40.00
TOTAL					-40.00	40.00
Bill Pm...	15369	05/09/2022	STAPLES CREDIT PLAN	100.010 · CHEC...		-83.97
Bill	9841519...	04/14/2022		406.21 · OFFICE...	-83.97	83.97
TOTAL					-83.97	83.97
Bill Pm...	15370	05/09/2022	UPMC HEALTH PLAN	100.010 · CHEC...		-2,017.86
Bill	06012022	05/10/2022		487.35 · GROUP...	-682.20	682.20
				487.35 · GROUP...	-745.73	745.73
				487.35 · GROUP...	-589.93	589.93
TOTAL					-2,017.86	2,017.86
Liabilit...	15371	05/09/2022	UPMC HEALTH PLAN	100.010 · CHEC...		-317.66
				222.00 · HEALT...	-317.66	317.66
TOTAL					-317.66	317.66
Bill Pm...	15372	05/16/2022	EARL RICHMOND	100.010 · CHEC...		-390.00
Bill	04292022	05/04/2022		409.37 · REPAIR...	-150.00	150.00
Bill	04302022	05/04/2022		409.37 · REPAIR...	-150.00	150.00
Bill	04302022	05/04/2022		409.37 · REPAIR...	-50.00	50.00
Bill	0430202...	05/04/2022		413.45 · OTHER...	-40.00	40.00
TOTAL					-390.00	390.00

Hopewell Township
Payroll Transactions
 May 9 through June 13, 2022

Date	Name	Num	Type	Memo	Account	Amount
PENNSYLVANIA DEPARTMENT OF REVENUE						
05/18/2022	PENNSYLVANIA D...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-213.57
06/03/2022	PENNSYLVANIA D...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-174.00
Total PENNSYLVANIA DEPARTMENT OF REVENUE						-387.57
PMRS						
06/01/2022	PMRS	EFT	Liability Check	63-096-5 N M...	100.010 · CHE...	-1,542.11
Total PMRS						-1,542.11
PSATS TRUSTEES INSURANCE FUND						
05/16/2022	PSATS TRUSTEES ...	EFT	Liability Check	251-60010 45...	100.010 · CHE...	-219.23
05/31/2022	PSATS TRUSTEES ...	EFT	Liability Check	251-60010 P...	100.010 · CHE...	-204.07
Total PSATS TRUSTEES INSURANCE FUND						-423.30
United States Treasury						
06/03/2022	United States Treas...	EFT	Liability Check	25-6001755 9...	100.010 · CHE...	-2,869.02
Total United States Treasury						-2,869.02
UPMC HEALTH PLAN						
05/09/2022	UPMC HEALTH PLAN	15371	Liability Check	GROUP NO. ...	100.010 · CHE...	-317.66
Total UPMC HEALTH PLAN						-317.66
Gordon, Mark R.						
05/13/2022	Gordon, Mark R.	ACH	Paycheck	PP END 05/0...	100.010 · CHE...	-147.64
05/27/2022	Gordon, Mark R.	ACH	Paycheck	PP END 05/2...	100.010 · CHE...	-147.63
06/10/2022	Gordon, Mark R.	ACH	Paycheck	PP END 06/0...	100.010 · CHE...	-147.64
Total Gordon, Mark R.						-442.91
Kearns, Donald W.						
06/01/2022	Kearns, Donald W.	15373	Paycheck	MAY 2022 SU...	100.010 · CHE...	-137.95
06/01/2022	Kearns, Donald W.	15377	Paycheck	MAY 2022 R...	100.010 · CHE...	-220.54
Total Kearns, Donald W.						-358.49
Miller, John D.						
06/01/2022	Miller, John D.	15374	Paycheck	MAY 2022 SU...	100.010 · CHE...	-137.94
Total Miller, John D.						-137.94
Paul, Beverly R.						
06/01/2022	Paul, Beverly R.	15375	Paycheck	MAY 2022 TA...	100.010 · CHE...	-276.97
Total Paul, Beverly R.						-276.97
Rush, Mary S.						
06/01/2022	Rush, Mary S.	15376	Paycheck	MAY 2022 SU...	100.010 · CHE...	-132.42
Total Rush, Mary S.						-132.42
Ward, Martin T.						
05/13/2022	Ward, Martin T.	ACH	Paycheck	PP END 05/0...	100.010 · CHE...	-1,039.63
05/27/2022	Ward, Martin T.	ACH	Paycheck	PP END 05/2...	100.010 · CHE...	-1,357.30
06/10/2022	Ward, Martin T.	ACH	Paycheck	PP END 06/0...	100.010 · CHE...	-953.73
Total Ward, Martin T.						-3,350.66
White, Andrea L.						
05/13/2022	White, Andrea L.	ACH	Paycheck	PP END 05/0...	100.010 · CHE...	-595.16
05/27/2022	White, Andrea L.	ACH	Paycheck	PP END 05/2...	100.010 · CHE...	-546.92
06/10/2022	White, Andrea L.	ACH	Paycheck	PP END 06/0...	100.010 · CHE...	-566.18
Total White, Andrea L.						-1,708.26
Wolf, Craig M.						
05/13/2022	Wolf, Craig M.	ACH	Paycheck	PP END 05/0...	100.010 · CHE...	-1,402.21
05/27/2022	Wolf, Craig M.	ACH	Paycheck	PP END 05/2...	100.010 · CHE...	-1,305.11

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Hopewell Township
Payroll Transactions
May 9 through June 13, 2022

<u>Date</u>	<u>Name</u>	<u>Num</u>	<u>Type</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
06/10/2022	Wolf, Craig M.	ACH	Paycheck	PP END 06/0...	100.010 · CHE...	-1,305.12
Total Wolf, Craig M.						-4,012.44
TOTAL						-15,959.75

Hopewell Township
Income/Expense Report
May 2022

	<u>May 22</u>
Income	
300-319 · TAXES	
301.00 · REAL PROPERTY TAXES	
301.10 · REAL ESTATE TAXES CURRENT YEAR	13,361.57
Total 301.00 · REAL PROPERTY TAXES	13,361.57
310.00 · PER CAPITA TAXES	
310.01 · PER CAPITA TAXES CURRENT YEAR	632.90
Total 310.00 · PER CAPITA TAXES	632.90
310.20 · EARNED INCOME TAX	
310.21 · EARNED INCOME TAX CURRENT	15,508.97
310.22 · EARNED INCOME TAX PRIOR YEAR	1,500.00
Total 310.20 · EARNED INCOME TAX	17,008.97
310.50 · LOCAL SERVICES TAX	
310.51 · LOCAL SERVICES TAX CURRENT	61.02
Total 310.50 · LOCAL SERVICES TAX	61.02
319.00 · PEN INT ON DELINQUENT TAXES	
319.01 · REAL PROPERTY TAXES PENALTY	23.86
319.10 · PER CAPITA TAX PENALTY	4.00
Total 319.00 · PEN INT ON DELINQUENT TAXES	27.86
Total 300-319 · TAXES	31,092.32
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	
341.05 · INTEREST GENERAL FUND ACCOUNT	144.57
341.10 · INTEREST IMPACT FEE ACCOUNT	931.28
341.15 · INTEREST REAL ESTATE ACCOUNT	4.32
341.20 · INTEREST MUNICIPAL SHARES ACCOU	39.91
341.25 · INTEREST ESCROW ACCOUNT	6.33
Total 341.01 · INTEREST ON CHECKING	1,126.41
Total 341.00 · INTEREST EARNINGS	1,126.41
342.00 · RENTS AND ROYALTIES	
342.51 · ROYALTIES FROM NATURAL GAS	772.32
Total 342.00 · RENTS AND ROYALTIES	772.32
Total 340.00 · INTEREST, RENTS AND ROYALTIES	1,898.73
350.00 · INTERGOVERNMENTAL REVENUES	
355.00 · STATE SHARED REVENUE AND ENTITL	
355.05 · GENERAL MUN PENSION STATE AID	-1,348.00
355.08 · LOCAL SHARE ASSESSMENT PROCEEDS	8,009.06
Total 355.00 · STATE SHARED REVENUE AND ENTITL	6,661.06
Total 350.00 · INTERGOVERNMENTAL REVENUES	6,661.06

Hopewell Township
Income/Expense Report
 May 2022

	May 22
360-363 · CHARGES FOR SERVICES	
361.00 · GENERAL GOVERNMENT CHARGES	
361.65 · TAX CERTIFICATION REVENUES	
361.70 · NO LIEN LETTERS	75.00
Total 361.65 · TAX CERTIFICATION REVENUES	75.00
Total 361.00 · GENERAL GOVERNMENT CHARGES	75.00
Total 360-363 · CHARGES FOR SERVICES	75.00
Total Income	39,727.11
Gross Profit	39,727.11
Expense	
400-409 · GENERAL GOVERNMENT	
400.00 · LEGISLATIVE GOVERNING BODY	
400.05 · SUPERVISOR SALARY	462.50
400.10 · ROADMASTER WAGES - APPOINTED	250.00
Total 400.00 · LEGISLATIVE GOVERNING BODY	712.50
403.00 · TAX COLLECTION	
403.05 · TAX COLLECTOR SALARY	313.75
Total 403.00 · TAX COLLECTION	313.75
403.31 · KEYSTONE COLLECTIONS COMMISSION	92.86
404.00 · SOLICITOR / LEGAL SERVICES	
404.24 · SOLICITOR REIMB COSTS INCURRED	18.25
404.31 · SOLICITOR PROFESSIONAL SERVICES	1,238.00
Total 404.00 · SOLICITOR / LEGAL SERVICES	1,256.25
405.00 · SECRETARY / CLERK / TREASURER	
405.15 · SECRETARY / TREASURER WAGE	2,190.00
405.17 · SEC/TREAS PAID TIME OFF	300.00
Total 405.00 · SECRETARY / CLERK / TREASURER	2,490.00
406.00 · OTHER GENERAL GOVERNMENT ADMIN	
406.21 · OFFICE SUPPLIES EXPENSE	184.98
406.22 · COMPUTER SUPPLIES EXPENSE	105.99
406.32 · OFFICE TELEPHONE AND INTERNET	126.74
406.37 · OFFICE EQUIPT MAINT AND SERVICE	40.00
406.39 · BANK SERVICES CHARGES/FEEES	14.50
Total 406.00 · OTHER GENERAL GOVERNMENT ADMIN	472.21
408.00 · ENGINEERING SERVICES	
408.31 · ENGINEERING SERVICES APPOINTED	4,540.00
Total 408.00 · ENGINEERING SERVICES	4,540.00
409.00 · GENERAL GOVERNMENT BUILDINGS	
409.31 · BUILDING CLEANING SERVICES	300.00
409.36 · BUILDING ELECTRIC AND WATER	-57.46
409.37 · REPAIRS AND MAINTENANCE SERVICE	678.02
Total 409.00 · GENERAL GOVERNMENT BUILDINGS	920.56
Total 400-409 · GENERAL GOVERNMENT	10,798.13
410-419 · PUBLIC SAFETY	
413.00 · UCC AND CODE ENFORCEMENT	
413.45 · OTHER CONTRACTED SERVICES	40.00
413.53 · ACT 157 UCC PERMIT FEE	4.50
Total 413.00 · UCC AND CODE ENFORCEMENT	44.50

Hopewell Township
Income/Expense Report
 May 2022

	May 22
414.00 · PLANNING AND ZONING	
414.10 · ZONING/CODE OFFICER APPOINTED	340.00
Total 414.00 · PLANNING AND ZONING	340.00
419.00 · OTHER PUBLIC SAFETY	
419.36 · PUBLIC UTILITY SERVICES HYDRANT	481.60
Total 419.00 · OTHER PUBLIC SAFETY	481.60
Total 410-419 · PUBLIC SAFETY	866.10
430-439 · PUBLIC WORKS-HWYS ROADS STREET	
430.00 · ROAD DEPARTMENT	
430.12 · ROAD DEPARTMENT WAGE FULL TIME	6,796.00
430.17 · ROAD DEPARTMENT PAID TIME OFF	564.00
430.18 · ROAD DEPARTMENT OVERTIME	430.73
430.26 · SMALL TOOLS AND MINOR EQUIPMENT	1,433.26
430.28 · SAFETY SUPPLIES	18.93
430.32 · ROAD DEPARTMENT CELL PHONES	50.00
Total 430.00 · ROAD DEPARTMENT	9,292.92
437.00 · REPAIRS OF TOOLS AND MACHINERY	
437.25 · REPAIRS AND MAINT SUPPLIES	1,066.22
437.37 · REPAIRS AND MAINT SERVICE	105.00
Total 437.00 · REPAIRS OF TOOLS AND MACHINERY	1,171.22
Total 430-439 · PUBLIC WORKS-HWYS ROADS STREET	10,464.14
480.000 · MISCELLANEOUS EXPENDITURES	-2,120.76
481-484 · EMPLOYER PD BFTS & WITHHOLDING	
481.00 · EMPLOYER PAID ITEMS	
481.10 · SOCIAL SECURITY - EMPLOYER PAID	722.11
481.20 · MEDICARE - EMPLOYER PAID	168.90
481.30 · PA UNEMPLOYMENT - EMPLOYER	4.72
Total 481.00 · EMPLOYER PAID ITEMS	895.73
483.00 · PENSION AND 457-B CONTRIBUTIONS	
483.19 · ROTH PLAN 457-B CONTRIBUTION	74.70
483.30 · NON-UNIFORM PENSION CONTRIBUTIO	628.22
Total 483.00 · PENSION AND 457-B CONTRIBUTIONS	702.92
Total 481-484 · EMPLOYER PD BFTS & WITHHOLDING	1,598.65
486.00 · INSURANCE, CASUALTY, AND SURETY	
486.90 · OTHER INSURANCE REIMB EXPENSE	1,217.72
Total 486.00 · INSURANCE, CASUALTY, AND SURETY	1,217.72
487.00 · HEALTH INSURANCE BENEFIT	
487.35 · GROUP HEALTH INSURANCE BENEFIT	2,017.86
Total 487.00 · HEALTH INSURANCE BENEFIT	2,017.86
Total Expense	24,841.84
Net Income	14,885.27

**HOPEWELL TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS MEETING
CONTINUATION MEETING MINUTES
JULY 06, 2022
CONTINUED FROM JUNE 13, 2022**

Pledge of Allegiance

All meetings are voice recorded for administrative purposes.

Meeting called to order and reconvened at 6:30 p.m. by Chairperson Mary Rush.

Roll Call:

Present: Chairperson Mary Rush, Vice Chairman Donald Kearns, Supervisor John Miller, and Secretary/Treasurer Andrea White. Solicitor Dennis Makel, Zoning/Code Enforcement Officer Mark Gordon and Township Engineer Richard Kauffman absent.

Public Comments:

Heidi Powell, a Real Estate Agent for the Krajacic Farm located at 5 and 9 Valley View Lane was present. She presented a request to the Board that the Township consider entering into an escrow agreement for the repair of the on-lot sewage systems located on the property. She requested that this agreement so that the repairs to the sewage systems could be made after the sale and transfer of the property to buyer Mr. Travis Richmond as opposed to the repair occurring while under the current ownership of the Krajacic Estate. Ms. Powell expressed that the parties involved in this transaction wish to settle this transaction and the Estate as soon as possible. The possibility of an escrow agreement and various terms of the agreement were discussed between the board and the interested parties and Ms. Powell was told the issue will be discussed with the Township Solicitor and discussed at the next Board Meeting on Wednesday, July 20, 2022.

Minutes:

Minutes approved on June 13, 2022.

Zoning Report:

Zoning Report reviewed on June 13, 2022.

Engineer Report:

Business items discussed from June 13, 2022 Agenda:

- Hoop Building – Grading and Drainage Project
The project will be advertised for bid and bids will be opened on Wednesday, July 06, 2022.

Motion to acknowledge that no bids were received for the grading and drainage project for the Hoop Building.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Motion to advertise to bid for the second time the grading and drainage project for the Hoop Building with bids being due to LSSE by Monday, August 08, 2022 at 4:00 p.m.

Motion: Donald Kearns, 2nd Mary Rush

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Road Report:

Road Report reviewed on June 13, 2022.

Financial Report:

Financial Report reviewed on June 13, 2022.

Planning Commission:

No Planning Commission Report on June 13, 2022.

Solicitors Report:

Solicitor Report reviewed on June 13, 2022.

Correspondence Review and Discussion:

No Correspondence Review and Discussion on June 13, 2022.

Old Business:

Old Business reviewed on June 13, 2022.

New Business:

New Business reviewed on June 13, 2022.

Adjournment:

Motion to adjourn the meeting at 6:52 p.m.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

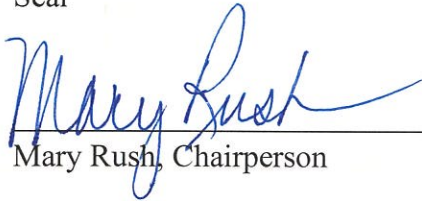
Miller – Yes

Respectfully Submitted,



Andrea L. White
Secretary/Treasurer

Seal



Mary Rush, Chairperson