

**HOPEWELL TOWNSHIP
BOARD OF SUPERVISORS
REORGANIZATION MEETING
JANUARY 03, 2021, 6:00 P.M.**

Pledge of Allegiance

All meetings are voice recorded for administrative purposes.

Meeting called to order at 6:00 p.m. by Chairperson Mary Rush.

Roll Call:

Present: Chairperson Mary Rush, Vice Chairman Donald Kearns, Supervisor John Miller and Secretary/Treasurer Andrea White. Solicitor Dennis Makel, Township Engineer Richard Kauffman, and Zoning/Code Enforcement Officer Mark Gordon absent.

Public Comments:

No Public Comments.

- Appoint Temporary Secretary for portion of the Reorganization meeting:
Motion to appoint Mary Rush to serve as Secretary for this portion of the Reorganization Meeting.
Motion: John Miller, 2nd Donald Kearns
Vote: Kearns - Yes
Rush – Yes
Miller - Yes

- Appoint Chairman for Hopewell Township Board of Supervisors for 2022:
Motion to appoint Mary Rush Chairperson for the Hopewell Township Board of Supervisors for 2022.
Motion: Donald Kearns, 2nd John Miller
Vote: Kearns - Yes
Rush – Yes
Miller - Yes

- Appoint Vice Chairman for Hopewell Township Board of Supervisors for 2022:
Motion to appoint Donald Kearns Vice Chairman for the Hopewell Township Board of Supervisors for 2022.
Motion: Mary Rush, 2nd John Miller
Vote: Kearns - Yes
Rush – Yes
Miller - Yes

- Declare Board of Supervisors duly constituted for 2022:
Motion to declare the Board of Supervisors for Hopewell Township duly constituted for 2022.
 Motion: Mary Rush, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller – Yes
- Appoint Secretary/Treasurer for 2022:
Motion to appoint Andrea White Secretary/Treasurer for Hopewell Township for 2022. Andrea White's position is considered a permanent part time position.
 Motion: Mary Rush, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller - Yes
- Bond for Treasurer for 2022:
Motion to approve bonding and payment of the bond for the Secretary/Treasurer in the amount of \$2,750,000.00 for the year 2022.
 Motion: Mary Rush, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller - Yes
- Appoint Township Depository for 2022:
Motion to appoint Washington Financial Bank as the Township Depository for 2022 and to authorize the Secretary/Treasurer to transfer funds as needed.
 Motion: Mary Rush, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller - Yes
- Appoint Township Roadmaster for 2022:
Motion to appoint Donald Kearns as the Township Roadmaster for 2022.
 Motion: Mary Rush, 2nd John Miller
 Vote: Kearns - Yes
 Rush – Yes
 Miller - Yes

- Appoint Township Assistant Roadmaster for 2022:
Motion to appoint John Miller as the Assistant Roadmaster for 2022.
 Motion: Mary Rush, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller - Yes

- Appoint Open Records Officer for 2022:
Motion to appoint Secretary/Treasurer Andrea White as the Township Open Records Officer for 2022.
 Motion: Mary Rush, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller - Yes

- Appoint Solicitor for 2022:
Motion to appoint Dennis Makel and Associates as the Solicitor for 2022.
 Motion: Mary Rush, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller - Yes

- Appoint Wage & EIT Tax Collector for 2022:
Motion to appoint Keystone Collections as the Township's Wage and EIT Tax Collector for 2022.
 Motion: Mary Rush, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller - Yes

- Appoint CPA for the 2021 Financial Audit:
Motion to appoint by Resolution Palermo Kissinger and Associates to perform the annual financial audit in place of the elected auditors for the year 2021.
 Motion: Mary Rush, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller - Yes

- Appoint Engineer for 2022:
Motion to appoint Richard Kauffman of KU Resources, Inc. as the Township Engineer for 2022
 Motion: Mary Rush, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller - Yes

- Appoint Zoning Officer for 2022:
Motion to appoint Mark Gordon the Township Zoning Officer for 2022.
 Motion: Mary Rush, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller - Yes

- Appoint Code Enforcement Officer / Department of Code Enforcement Head for 2022:
Motion to appoint Mark Gordon the Township Code Enforcement Officer and Department Head of the Hopewell Township Department of Code Enforcement for 2022.
 Motion: Mary Rush, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller - Yes

- Appoint Representative to serve on the Vacancy Board for 2022:
Motion to appoint Richard Bednarski to serve on the Vacancy Board for 2022.
 Motion: Mary Rush, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller - Yes

- Set mileage reimbursement for 2022:
Motion set the Township mileage reimbursement at the Federal mileage rate of \$.58.5 cents for 2022.
 Motion: Mary Rush, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller - Yes

- Set Regular Meeting dates and times for 2022:
Motion to hold the Regular Monthly Township Meetings on the second Monday of each month at 7:00 p.m. at the Township Municipal Building with the exception of January whereas the first Business Meeting is immediately following the Reorganization Meeting, July, whereas the meeting that would have been held on Monday, July 11, 2022 will be held on Wednesday, July 20, 2022 at 7:00 p.m. and October whereas the meeting that would have been held on Monday, October 10, 2022 will be held on Monday, October 17, 2022 at 7:00 p.m.
 Motion: Mary Rush, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller – Yes

- Set Budget Workshop Meeting dates and times for 2022:
Motion to hold Budget Workshop Meetings on Monday, October 17, 2022 at 6:00 p.m. and Monday, November 14, 2022 at 6:00 p.m.
 Motion: Mary Rush, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller – Yes

- Set Planning Commission Meeting dates and times for 2022:
Motion to hold Planning Commission Meetings on an as needed basis only on the second Monday of each Month at 6:00 p.m.
 Motion: Mary Rush, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller - Yes

- Holidays and Days the Township Administrative Office will close in 2022:
Motion that the Township office will be closed on all Public Holidays observed by the Federal Government also to include Good Friday, Primary Election Day, General Election Day, Day after Thanksgiving, Christmas Eve and New Year's Eve.
 Motion: Mary Rush, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller - Yes

- Advertise Meeting dates and times and days Township Administrative Office is closed for 2022:
Motion to advertise the Regular Monthly Meetings and times and Budget Workshop Meetings and times for the year 2022, Planning Commission Meeting dates and times for the year 2022 and Holidays and Days the Township Administrative Office will be closed in 2022.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller - Yes

- Appoint a Voting Delegate to State Convention for 2022:

Motion to appoint John Miller as the Voting Delegate to the State Convention.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller - Yes

- Set the 2022 pay and wages:

Motion to continue bi-weekly pay paid on Fridays and to set and confirm the 2022 wages as follows:

Road Employee Martin Ward - \$21.00 per hour – increase to \$21.50 per hour

Road Employee Craig Wolf - \$24.00 per hour - increase to \$24.50 per hour

Temporary Skilled Labor - \$17.00 per hour – remain at \$17.00 per hour

Temporary Un-skilled Labor - \$14.00 per hour – remain at \$14.00 per hour

Temporary Snow Plowing - \$17.00 per hour – remain at \$17.00 per hour

Secretary/Treasurer – \$24.50 -increase to \$25.00 per hour

Zoning/Code Enforcement Officer (Appointed Position) \$17.00 per hour, 5 hours per week plus \$17.00 hourly rate for Court appearances.

Motion to approve the aforementioned bi-weekly pay and wages for 2022.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller - Yes

- Recommendations to the Township Auditors:

Supervisor Pay as per Ordinance:

Mary Rush per Ordinance 95-4 of December 18, 1995

Donald Kearns per Ordinance 01-2019 of July 08, 2019

John Miller per Ordinance 01-2019 of July 08, 2019

Roadmaster Pay - \$250.00 per month – remain at \$250.00

Assistant Roadmaster - \$17.00 per hour – remain at \$17.00 per hour

Working Supervisor Pay Rate - \$17.00 per hour – remain at \$17.00 per hour

Motion to approve the aforementioned pay recommendations to the Elected Board of Auditors.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller - Yes

- Township Committees:

- Hopewell Township Planning Commission (4) Four Year Terms:

Motion to confirm the appointment of Cody Atkinson to the Planning Commission term ending December 31, 2022.

Motion: Donald Kearns, 2nd John Miller

Vote: Kearns - Yes

Rush – Abstain

Miller – Yes

Quorum Present, Motion Passed.

Motion to confirm the appointment of Tammy Moore to the Planning Commission term ending December 31, 2024.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller - Yes

- The term for David Rice ended December 31, 2021:

Motion to reappoint David Rice to the Planning Commission for a term ending December 31, 2025.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller - Yes

- Hopewell Township Zoning Hearing Board (3) Three Year Terms:

Motion to confirm the appointment of Bill Black to the Zoning Hearing Board term ending December 31, 2022.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller - Yes

Motion to confirm the appointment of Bonnie Woods to the Zoning Hearing Board term ending December 31, 2023.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- The term for Larry Keenan ended December 31, 2021:

Motion to reappoint Larry Keenan to the Zoning Hearing Board for a term ending December 31, 2024.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Appoint Zoning Solicitor:

Motion to appoint Patrick Smider as the Zoning Solicitor for the year 2022.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller - Yes

- Hopewell Township Elected Auditors:
Brienne Westphal – Elected Term Ended December 31, 2021.
Motion to appoint Brienne Westphal to fill the vacancy of an Elected Auditor until the time a term begins for an Auditor elected at the next Municipal Election.
Motion: Mary Rush, 2nd Donald Kearns
Vote: Kearns - Yes
Rush – Yes
Miller – Yes

Motion to appoint Donald Mark Brownlee to fill the vacancy of an Elected Auditor until the time a term begins for an Auditor elected at the next Municipal Election.

Motion: Mary Rush, 2nd Donald Kearns
Vote: Kearns - Yes
Rush – Yes
Miller – Yes

The Washington County Elections Office provided the Township with a certificate of Election for Rachelle Teller for a Four-Year Term of Auditor ending December 31, 2025.

- Regional UCC Appeals Board Member:
Motion to appoint Dennis Slaney to the Regional UCC Appeals Board for 2022.
Motion: Mary Rush, 2nd Donald Kearns
Vote: Kearns - Yes
Rush – Yes
Miller - Yes
- Hopewell Township Emergency Management Director:
Motion to appoint Gary Friend as the Hopewell Township Emergency Management Director.
Motion: Mary Rush, 2nd Donald Kearns
Vote: Kearns - Yes
Rush – Yes
Miller - Yes
- Avella Area Library Representative:
Motion to appoint John Mark Scott as the Avella Area Library Representative.
Motion: John Miller, 2nd Donald Kearns
Vote: Kearns - Yes
Rush – Abstain*
Miller – Yes
Quorum Present, Motion Passed.

- Hopewell Township PMRS Chief Administrative Officer (CAO) for 2022
Motion to appoint Andrea White as the Township's PMRS Chief Administrative Officer (CAO) for 2022.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller - Yes

- Advertise vacant positions:

Motion to advertise any positions that become vacant throughout the year 2022.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller - Yes

Adjournment:

Motion to adjourn the Reorganization Meeting at 6:20 p.m.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller - Yes

Respectfully Submitted,



Andrea L. White
Secretary/Treasurer

Seal



Mary Rush, Chairperson

**HOPEWELL TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS MEETING
JANUARY 03, 2021**

Pledge of Allegiance

All meetings are voice recorded for administrative purposes.

Meeting called to order at 7:00 p.m. by Chairperson Mary Rush.

Roll Call:

Present: Chairperson Mary Rush, Vice Chairman Donald Kearns, Supervisor John Miller, and Secretary/Treasurer Andrea White. Solicitor Dennis Makel, Township Engineer Richard Kauffman, and Zoning/Code Enforcement Officer Mark Gordon absent.

Public Comments:

Mr. Black was present and asked about the trees between his property and the neighboring Yilit property. Mr. Black stated that there are trees laying on some Verizon lines in that area. The Board agreed that Verizon needs to be contacted to clean up the dead trees around the lines before they break the lines.

Larry Keenan inquired again about the pink flags off Brush Run. The Board is not aware as to why the flags are there.

Minutes:

Motion to accept the minutes of the December 13, 2021, Regular Business meeting.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller - Yes

Zoning Report: Mark Gordon - Absent

- Buzzard 79 Crossroads Road – No update
- 2133 Brush Run Road – Porfilios Property – No update

Chairperson Rush requested that Mr. Gordon be asked to look into the parking situation at the Muhr property again.

Mr. Gordon provided a written report.

Engineer Report: Richard Kauffman - Absent

- Possum Hollow Road drop boxes – Range Resources, Markwest and Sunoco – Status of the timeline on repairs.
- Sunoco road repairs
- Markwest permanent access road to an existing natural gas pipeline valve site on Fox Road – Permits have been granted.
- Morrow Hill Road – DGLVR status
- White Gate Road – Status
- An e-mail was received from South Coast Surety Insurance Services, LLC regarding the 2020 Dirt Gravel, and Low Volume Road Project numbers M21, M22, M23 and M24 for East Crossroads Road and Possum Hollow Road. They are requesting the release of Bond No. UCSX372X3391 for those projects.

The bond was approved to be released at the December meeting. The Board confirmed the Performance Bond should be released.

Motion regarding the release of Bond No. UCSX372X3391 for the DGLVR projects on East Crossroads and Possum Hollow Roads.

Motion: Donald Kearns, 2nd Mary Rush

Vote: Kearns - Yes

Rush – Yes

Miller - Yes

- Range Resources – Temporary Waterline
Joe Timmerman on behalf of Range Resources contacted the Township regarding a temporary waterline on Linnwood Road.

A survey was done on the Township property.

The Markwest Bonds were discussed for release on Old Trails Road and Possum Hollow Road.

Richard Kauffman provided a written report.

Road Report:

Motion to adopt a Resolution of Hopewell Township, Washington County, Pennsylvania to continue and renew participation in the CO-STARS Salt Contract for 2022-2023 Contract year.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Motion to adopt a Resolution of Hopewell Township, Washington County, Pennsylvania authorizing participation in the Washington County Joint Purchasing Council for the 2022-2023 Contract year.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- 2022 Road Materials

Motion to advertise for sealed proposals for road materials (amounts provided by Roadmaster) subject to the proposals being submitted up until the time of the meeting at 7:00 p.m. and be opened at the meeting, Monday, March 14,2022.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Financial Report: File for review by Auditors

- Bank Reconciliations: Supervisors to initial off

- Time Sheets

- Bills: Review of bill list as presented

Motion to pay the bills found true and correct.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

The Hopewell Township Elected Auditors will hold their Reorganization Meeting on Tuesday, January 04, 2022, at 6:00 p.m.

There are 2 vacancies to the office of Township Elected Auditors.

- **Discussion and Motion** to appoint _____ to the position of Township Auditor.

- **Discussion and Motion** to appoint _____ to the position of Township Auditor.

These motions were made during the Reorganization Meeting.

Motion to donate \$1,000.00 to the Avella Public Library for the year 2022.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Motion to adopt a Resolution of the Township of Hopewell, to set the Four-Year Bond for the newly Elected Tax Collector Beverly Paul in the amount of thirty (30%) percent of the estimated amount of collections.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Planning Commission:

The Hopewell Township Planning Commission will hold its Reorganization Meeting Tuesday, January 04, 2022, at 6:15 p.m. followed by the Hopewell Township Zoning Hearing Board Reorganization Meeting at 6:30 p.m.

- Kelley Subdivision No. 2.
The Kelley Subdivision No. 2 was approved at the November 08, 2021 Business meeting. The final plan has been submitted to the Township for signatures.

Solicitors Report: Dennis Makel

- A Public Notice was published in the Observer Reporter once on July 16, 2021 advertising the intent to consider for adoption at the Monday, August 09, 2021 public meeting an ordinance known as the “Hopewell Township Shooting Range Ordinance of 2021.”
- This was tabled at the August, September, October, November and December 2021 Board meetings.

Motion to adopt or table:

An Ordinance of Hopewell Township (“Township”), Washington County, Pennsylvania providing rules and regulations for the construction of backstops, targets, etc. and providing penalties thereof.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller - Yes

- Zoning Ordinance changes
- Michael Cruny, Solicitor for Independence Township sent e-mail correspondence to the Township regarding the interest in creating an Intergovernmental Cooperation Agreement. This was approved by Hopewell Township at the December 2021 Regular Meeting. Copies were provided to Mr. Cruny to obtain signatures from Mount Pleasant and Independence Townships.

Correspondence Review and Discussion:

Old Business:

- The Township is still waiting to hear from Range Resources regarding their possible financial assistance to the Township for the Hoop Building to be constructed.
Range has offered to pay for the new Hoop Building.
- The PSATS' 2022 Annual Educational Conference & Exhibit Show is scheduled for April 24-27, 2022, in Hershey, PA.
- The Township Secretary/Treasurer and Township Engineer will attend a PA State Grant Seminar on Thursday, January 20, 2022.

New Business:

- The Township received an Installment and Maintenance Agreement for Holding Tanks for property at 222 Maple Road, Washington, PA 15301.

Motion to accept and approve the Installment and Maintenance Agreement for Holding Tanks, pumping agreement and \$1,500.00 escrow for property at 222 Maple Road, Tax ID # 350-017-00-00-0002-00 subject to the approved and inspected installation of a holding tank prior to the property transferring ownership.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller - Yes

Motion to amend the agenda to include the new proposal from Beechview Garage Doors.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller - Yes

Motion to accept the revised bid for a new garage door and opener from Beechview Garage Doors in the amount of \$4,450.00

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller - Yes

Motion to amend the agenda to include a resolution for fixing and updating the Township Rates and fees.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller - Yes

Motion to adopt a Resolution fixing and updating the Township Rates and Fee Schedule as presented.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush - Yes

Miller - Yes

Motion to amend the agenda to include the release of Markwest Bonds.

Motion: Donald Kearns, 2nd Mary Rush

Vote: Kearns - Yes

Rush - Yes

Miller - Yes

Motion to release Bond K15756378 for Old Trail Road and Bond K08623685 for Possum Hollow Road for Markwest.

Motion: Donald Kearns, 2nd John Miller

Vote: Kearns - Yes

Rush - Yes

Miller - Yes

Adjournment:

Motion to adjourn the meeting at 7:26 p.m.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush - Yes

Miller - Yes

Respectfully Submitted,



Andrea L. White
Secretary/Treasurer

Seal



Mary Rush, Chairperson

HOPEWELL TOWNSHIP

DEPARTMENT OF CODE ENFORCEMENT AND ZONING REPORT

JANUARY 2022

COMPLAINTS.....	0
NOTICES	0
FOLLOWUP INSPECTIONS.....	2
NUMBER OF PATROLS.....	5 WEEKLEY
CITATIONS.....	0
HEARINGS.....	0
UPCOMING COURT HEARRINGS.....	0

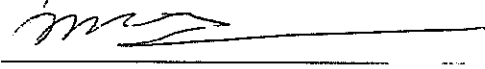
BUZARD CASE STILL OPEN I DO NOT HAVE A NEW HEARRING DATE FOR COMMON PLEAS APEAL AT THIS TIME

ZONING

ZONING QUESTIONS.....	1
APPLICATIONS SENT OUT.....	1
APPLICATION AND PLAN REVIEW.....	1
PLAN REVIEW COMPLETE APPROVED	1
ZONING PERMIT (S) ISSUED.....	1
AG USE POLE STRUCTURE	
AGRICULTURAL EXCEMPTION	1
TRAINING AND UPDATES.....	0

ZONING HEARING VARIENCE.....0

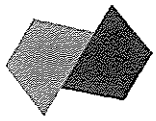
APOLOGIZE FOR MISSING MEETING, MOST EVERY MUNICIPALITY HAS TIERE MEETING ON
SAME DAY

A handwritten signature in black ink, appearing to read 'Mark Gordon', is written over a horizontal line.

MARK GORDON

CODE AND ZONING OFFICER

HOPEWELL TOWNSHIP



HOPEWELL TOWNSHIP

Board of Supervisors Meeting of January 3, 2022

Engineer's Report

1. Possum Hollow Road drop boxes – Range Resources, Markwest and Sunoco – status of the timeline on repairs.

Range requested that Inlet and pipes be placed by township prior to Range working on the road.

2. Sunoco Road Repairs on Possum Hollow

Ten-Mile completed work in mid-December 2021. At this time repairs are acceptable to the Twp. The engineer can confirm all work the following week while at other meetings in Township.

3. Markwest permanent access road. John Mathues, Permit Coordinator for Marathon Petroleum / Markwest sent a Driveway Permit Application and a survey drawing the Township regarding the construction of a permanent access road MarkWest Liberty Midstream & Resources, LLC would like to construct off Fox Road in Hopewell Township for access to an existing natural gas pipeline valve site.

Permit granted.

4. Morrow Hill Road DGLVR Project

Township has sent personnel to DGLVR training for next cycle grant application.

5. Whitegate Road - Status

Easements submitted, upon signing bid documents can be advertised. Scheduling meeting with residents for next week after quarantine.

6. DGLVR Bonds Release Request. An email was received from South Coast Surety Insurance Services, LLC regarding the 2020 Dirt Gravel and Low Volume Road Project numbers M21, M22, M23 and M24 for East Crossroads Road and Possum Hollow Road. They are requesting the release of Bond No. UCSX372X3391 for those projects.

Section 4.10, specially 4.10.5.7 of the contract relates to protection of the roadway, etc... This must be discussed, as the contraction may want to argue the point, although some compensation may be possible.

7. Range Resources – Temporary Waterline

A meeting was requested with Range as discussed at the December 2021 meeting. Gateway Engineers, representative for Range agreed to a meeting and would like to schedule as early as possible. It was discussed with Gateway that a full submission, including escrow has not been made and the full extent, timeline, and nature of the project is not known.

- 8. Field Survey for equipment shed completed and being drafted and checked. Anticipate sending the topo drawing to the township this week or next for further discussion.**

- 9. Markwest previously forwarded letters requesting the release and return of the of the following bonds and the return of the Escrow fees paid to the Township at the time of the submittal of the bonds:**
 - Bond K15756342 Linwood Drive and escrow of \$3,500.00**
 - Bond K15756378 Old Trail Road and escrow of \$3,500.00**
 - Bond K08623685 Possum Hollow Road and escrow of \$3,500.00**

HOPEWELL TOWNSHIP WASHINGTON FINANCIAL
WASHINGTON FINANCIAL

12/31/2021

<u>Account</u>	<u>Balance Total</u>
GENERAL FUND	\$ 303,645.05
REAL ESTATE ACCOUNT	\$ 1,000.46
MUNICIPAL SHARES FUND	\$ 93,787.19
ESCROW ACCOUNT	\$ 13,211.13
STATE FUNDS	\$ 94,120.32
IMPACT FEE	\$ 2,298,250.99
LOCAL FISCAL RECOVERY FUND	\$ 895.17
TOTAL	\$ 2,804,910.31

1:34 PM
 12/29/21
 Cash Basis

Hopewell Township State Fund
Income/Expense Summary
 December 2021

	<u>Dec 21</u>
Expense	
430-439 · PUBLIC WORKS-HWYS ROADS STREET	
432.00 · WINTER MAINTENANCE SERVICES	
432.29 · ROAD SALT WINTER MAINTENANCE	1,595.19
Total 432.00 · WINTER MAINTENANCE SERVICES	<u>1,595.19</u>
Total 430-439 · PUBLIC WORKS-HWYS ROADS STREET	<u>1,595.19</u>
Total Expense	<u>1,595.19</u>
Net Income	<u><u>-1,595.19</u></u>

1:34 PM
 12/29/21

Hopewell Township State Fund
Check Detail
 December 13, 2021 through January 3, 2022

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>	<u>Original Amount</u>
Bill Pmt -Check	6426	12/13/2021	AMERICAN ROC...	100.000 · WASHIN...		-1,595.19
Bill	0681648	11/10/2021		432.29 · ROAD SA...	-1,595.19	1,595.19
TOTAL					<u>-1,595.19</u>	<u>1,595.19</u>

Hopewell Township
Bills Presented for Approval and Payment
As of January 3, 2022

Type	Date	Num	Due Date	Aging	Open Balance
AG-PRO COMPANIES					
Bill	12/14/2021	25653665	12/14/2021	20	8,000.00
Total AG-PRO COMPANIES					8,000.00
AVELLA PUBLIC LIBRARY					
Bill	01/03/2022	2022	01/03/2022		1,000.00
Total AVELLA PUBLIC LIBRARY					1,000.00
BEECHVIEW GARAGE DOOR CO., INC.					
Bill	12/21/2021	1187	12/21/2021	13	4,450.00
Total BEECHVIEW GARAGE DOOR CO., INC.					4,450.00
CINTAS					
Bill	12/13/2021	5087469319	01/12/2022		47.46
Bill	12/28/2021	5089042792	01/27/2022		14.49
Total CINTAS					61.95
ELITE CLEAN TEAM					
Bill	12/31/2021	12082021	01/30/2022		100.00
Bill	12/31/2021	12222021	01/30/2022		100.00
Total ELITE CLEAN TEAM					200.00
Hill International Trucks					
Bill	12/28/2021	104119900	01/07/2022		345.46
Total Hill International Trucks					345.46
KU RESOURCES, INC.					
Bill	12/28/2021	49134	01/27/2022		600.00
Bill	12/28/2021	49135	01/27/2022		120.00
Bill	12/28/2021	49136	01/27/2022		932.00
Bill	12/28/2021	49137	01/27/2022		1,444.00
Bill	12/28/2021	49138	01/27/2022		1,047.90
Bill	12/28/2021	49139	01/27/2022		1,098.00
Total KU RESOURCES, INC.					5,241.90
LOWE'S CREDIT SERVICES					
Bill	12/27/2021	741540507	01/26/2022		86.94
Total LOWE'S CREDIT SERVICES					86.94
MAKEL AND ASSOCIATES, LLC					
Bill	12/20/2021	12202021	01/04/2022		1,576.50
Total MAKEL AND ASSOCIATES, LLC					1,576.50
NAPA AUTO PARTS					
Bill	12/28/2021	938422	01/12/2022		666.18
Total NAPA AUTO PARTS					666.18
OBSERVER-REPORTER					
Bill	12/10/2021	8803	01/09/2022		178.80
Total OBSERVER-REPORTER					178.80
PENNSYLVANIA AMERICAN WATER					
Bill	01/03/2022	01032022	01/25/2022		481.60
Total PENNSYLVANIA AMERICAN WATER					481.60
PITTSBURGH CLASSIC AIR CARE					
Bill	12/14/2021	302408	12/14/2021	20	148.00
Total PITTSBURGH CLASSIC AIR CARE					148.00

Hopewell Township
Bills Presented for Approval and Payment
As of January 3, 2022

Type	Date	Num	Due Date	Aging	Open Balance
PITTSBURGH COMPUTER SOLUTIONS INC					
Bill	01/03/2022	106591	01/03/2022		40.00
Total PITTSBURGH COMPUTER SOLUTIONS INC					40.00
PSATS					
Bill	12/06/2021	103052	01/31/2022		624.00
Total PSATS					624.00
STAPLES CREDIT PLAN					
Bill	12/27/2021	9906918094	01/26/2022		474.22
Bill	12/27/2021	9906918297	01/26/2022		11.99
Total STAPLES CREDIT PLAN					486.21
VERIZON WIRELESS					
Bill	11/26/2021	9893744289	12/18/2021	16	82.40
Total VERIZON WIRELESS					82.40
WARGO TRACTOR LLC					
Bill	12/02/2021	3099	01/01/2022	2	790.00
Total WARGO TRACTOR LLC					790.00
WEST MIDDLETOWN VFD					
Bill	12/31/2021	2021 4	01/01/2022	2	1,625.00
Total WEST MIDDLETOWN VFD					1,625.00
TOTAL					26,084.94

Hopewell Township
Check Detail
 December 13, 2021 through January 3, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check		01/03/2022	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check		01/03/2022	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Bill Pm...	EFT	12/26/2021	HICKORY TELEPHONE C...	100.010 · CHEC...		-111.52
Bill	10030148	12/01/2021		406.32 · OFFICE...	-111.52	111.52
TOTAL					-111.52	111.52
Bill Pm...	EFT	12/23/2021	PENNSYLVANIA AMERIC...	100.800 · MUNI...		-481.60
Bill	12012021	12/01/2021		419.36 · PUBLIC...	-481.60	481.60
TOTAL					-481.60	481.60
Bill Pm...	EFT	12/27/2021	WEST PENN POWER	100.010 · CHEC...		-103.13
Bill	9536700...	12/09/2021		409.36 · BUILDI...	-103.13	103.13
TOTAL					-103.13	103.13
Liabilit...	EFT	12/20/2021	PENNSYLVANIA DEPART...	100.010 · CHEC...		-241.90
				217.00 · PA STA...	-241.90	241.90
TOTAL					-241.90	241.90
Bill Pm...	EFT	12/30/2021	CARDMEMBER SERVICE	100.010 · CHEC...		-334.05
Bill	1615	11/09/2021		403.23 · TAX CO...	-334.05	334.05
TOTAL					-334.05	334.05
Liabilit...	EFT	01/03/2022	PMRS	100.010 · CHEC...		0.00
TOTAL					0.00	0.00
Liabilit...	EFT	01/03/2022	PMRS	100.010 · CHEC...		0.00
TOTAL					0.00	0.00
Liabilit...	EFT	12/20/2021	KEYSTONE COLLECTIONS	100.010 · CHEC...		-500.68
				223.00 · LST TA...	-56.00	56.00
				212.00 · EIT TA...	-444.68	444.68
TOTAL					-500.68	500.68

Hopewell Township
Check Detail
 December 13, 2021 through January 3, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Liabilit...	EFT	12/22/2021	PA UC FUND	100.010 · CHEC...		-26.40
				224.00 · PA UC ...	-26.40	26.40
TOTAL					-26.40	26.40
Liabilit...	EFT	01/03/2022	PMRS	100.010 · CHEC...		-536.15
				214.00 · PMRS ...	-536.15	536.15
TOTAL					-536.15	530.15
Liabilit...	EFT	01/03/2022	PMRS	100.010 · CHEC...		-158.15
				214.01 · PMRS ...	-158.15	158.15
TOTAL					-158.15	158.15
Liabilit...	EFT	01/03/2022	PA UC FUND	100.010 · CHEC...		-25.13
				224.00 · PA UC ...	-25.13	25.13
TOTAL					-25.13	25.13
Bill Pm...	1035	12/13/2021	WEST MIDDLETOWN VFD	100.100 · IMPAC...		-17,025.75
Bill	11082021	12/13/2021		411.55 · FIRE D...	-17,025.75	17,025.75
TOTAL					-17,025.75	17,025.75
Check	15217	12/13/2021	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check	15218	12/13/2021	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check	15219	12/13/2021	Miller, John D.	100.010 · CHEC...		-50.00
				400.42 · DUES, ...	-50.00	50.00
TOTAL					-50.00	50.00
Check	15220	12/13/2021	Wolf, Craig M.	100.010 · CHEC...		-85.00
				430.47 · ROAD ...	-85.00	85.00
TOTAL					-85.00	85.00
Bill Pm...	15221	12/13/2021	BEECHVIEW GARAGE D...	100.010 · CHEC...		-590.00
Bill	12102021	12/10/2021		486.90 · OTHER...	-590.00	590.00
TOTAL					-590.00	590.00

Hopewell Township
Check Detail
 December 13, 2021 through January 3, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	15222	12/13/2021	BRIGGS TIRE SERVICE L...	100.010 · CHEC...		-1,044.00
Bill	1010788	11/30/2021		437.25 · REPAIR...	-1,044.00	1,044.00
TOTAL					-1,044.00	1,044.00
Bill Pm...	15223	12/13/2021	BUILDING INSPECTION U...	100.010 · CHEC...		-348.80
Bill	396	11/08/2021		413.49 · BUILDI...	-212.80	212.80
				413.49 · BUILDI...	-104.00	104.00
				413.49 · BUILDI...	-32.00	32.00
TOTAL					-348.80	348.80
Bill Pm...	15224	12/13/2021	C.R. AUGENSTEIN INC.	100.010 · CHEC...		-2,239.98
Bill	196795	12/01/2021		409.24 · GENER...	-2,080.00	2,080.00
				409.24 · GENER...	-149.99	149.99
				409.24 · GENER...	-9.99	9.99
TOTAL					-2,239.98	2,239.98
Bill Pm...	15225	12/13/2021	DEAN'S WATER SERVICE...	100.010 · CHEC...		-43.50
Bill	37749	11/15/2021		406.21 · OFFICE...	-43.50	43.50
TOTAL					-43.50	43.50
Bill Pm...	15226	12/13/2021	EARL RICHMOND	100.010 · CHEC...		-400.00
Bill	10072021	11/10/2021		409.37 · REPAIR...	-150.00	150.00
Bill	100721	11/10/2021		409.37 · REPAIR...	-50.00	50.00
Bill	10082021	11/10/2021		409.37 · REPAIR...	-150.00	150.00
Bill	1102202...	11/10/2021		413.45 · OTHER...	-50.00	50.00
TOTAL					-400.00	400.00
Bill Pm...	15227	12/13/2021	ELITE CLEAN TEAM	100.010 · CHEC...		-200.00
Bill	11132021	11/30/2021		409.31 · BUILDI...	-100.00	100.00
Bill	11262021	11/30/2021		409.31 · BUILDI...	-100.00	100.00
TOTAL					-200.00	200.00
Bill Pm...	15228	12/13/2021	Hill International Trucks	100.010 · CHEC...		-124.22
Bill	1041178...	12/06/2021		437.25 · REPAIR...	-124.22	124.22
TOTAL					-124.22	124.22
Bill Pm...	15229	12/13/2021	JOHN DEERE FINANCIAL	100.010 · CHEC...		-147.42
Bill	21440	11/18/2021		437.25 · REPAIR...	-123.72	123.72
				437.25 · REPAIR...	-23.70	23.70
TOTAL					-147.42	147.42

Hopewell Township

Check Detail

December 13, 2021 through January 3, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	15230	12/13/2021	KU RESOURCES, INC.	100.010 · CHEC...		-4,307.50
Bill	48855	11/30/2021		486.90 · OTHER...	-357.50	357.50
Bill	48856	11/30/2021		414.49 · PLANNI...	-1,910.00	1,910.00
Bill	48857	11/30/2021		408.31 · ENGIN...	-600.00	600.00
Bill	48858	11/30/2021		408.31 · ENGIN...	-420.00	420.00
Bill	48860	11/30/2021		408.31 · ENGIN...	600.00	600.00
Bill	48861	11/30/2021		408.31 · ENGIN...	-420.00	420.00
TOTAL					-4,307.50	4,307.50
Bill Pm...	15231	12/13/2021	LOWE'S CREDIT SERVIC...	100.010 · CHEC...		-412.15
Bill	904185	10/25/2021		486.90 · OTHER...	-56.98	56.98
				486.90 · OTHER...	-23.73	23.73
				486.90 · OTHER...	-226.09	226.09
				486.90 · OTHER...	-18.41	18.41
Bill	2359999	12/01/2021		409.24 · GENER...	-86.94	86.94
TOTAL					-412.15	412.15
Bill Pm...	15232	12/13/2021	M. RAGAN SALES & EQUI...	100.010 · CHEC...		-20.46
Bill	1373971	11/23/2021		430.24 · OPERA...	-7.00	7.00
Bill	1504051	12/02/2021		430.24 · OPERA...	-13.46	13.46
TOTAL					-20.46	20.46
Bill Pm...	15233	12/13/2021	MAKEL AND ASSOCIATE...	100.010 · CHEC...		-1,736.20
Bill	11302021	11/30/2021		404.31 · SOLICI...	-143.00	143.00
				404.24 · SOLICI...	-20.95	20.95
				486.90 · OTHER...	-165.00	165.00
				486.90 · OTHER...	-0.75	0.75
				404.31 · SOLICI...	-82.50	82.50
				404.24 · SOLICI...	-0.25	0.25
				414.49 · PLANNI...	-440.00	440.00
				414.49 · PLANNI...	-6.75	6.75
				404.31 · SOLICI...	-33.00	33.00
				404.24 · SOLICI...	-0.50	0.50
				404.31 · SOLICI...	-335.50	335.50
				404.24 · SOLICI...	-20.75	20.75
				404.31 · SOLICI...	-110.00	110.00
				404.24 · SOLICI...	-0.75	0.75
				404.31 · SOLICI...	-55.00	55.00
				404.24 · SOLICI...	-0.25	0.25
				414.49 · PLANNI...	-110.00	110.00
				414.49 · PLANNI...	-60.50	60.50
				404.24 · SOLICI...	-0.75	0.75
				404.31 · SOLICI...	-150.00	150.00
TOTAL					-1,736.20	1,736.20
Bill Pm...	15234	12/13/2021	NEWMAN'S LANDSCAPIN...	100.010 · CHEC...		-7,900.00
Bill	17964	11/15/2021		486.90 · OTHER...	-2,700.00	2,700.00
				486.90 · OTHER...	5,200.00	5,200.00
TOTAL					-7,900.00	7,900.00

Hopewell Township
Check Detail
 December 13, 2021 through January 3, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	15235	12/13/2021	OBSERVER-REPORTER	100.010 · CHEC...		-226.70
Bill	8704	11/21/2021		406.34 · ADVER...	-124.90	124.90
Bill	8804	12/03/2021		406.34 · ADVER...	-101.80	101.80
TOTAL					-226.70	226.70
Bill Pm...	15236	12/13/2021	PA MUNICIPAL LEAGUE	100.010 · CHEC...		-65.00
Bill	3023	11/09/2021		400.42 · DUES, ...	-65.00	65.00
TOTAL					-65.00	65.00
Bill Pm...	15237	12/13/2021	PA TOWNSHIPS HEALTH ...	100.010 · CHEC...		-1,534.44
Bill	101387	11/24/2021		487.19 · OTHER...	-69.24	69.24
Bill	103886	12/02/2021		487.19 · OTHER...	-1,125.00	1,125.00
				487.19 · OTHER...	-340.20	340.20
TOTAL					-1,534.44	1,534.44
Bill Pm...	15238	12/13/2021	PITTSBURGH COMPUTE...	100.010 · CHEC...		-40.00
Bill	106337	12/01/2021		406.37 · OFFICE...	-40.00	40.00
TOTAL					-40.00	40.00
Bill Pm...	15239	12/13/2021	POWERPLAN - MURPHY ...	100.010 · CHEC...		-12,225.03
Bill	1714093	11/12/2021		486.90 · OTHER...	-3,271.95	3,944.19
				486.90 · OTHER...	-936.08	1,128.40
Bill	1722937	11/30/2021		486.90 · OTHER...	-1,728.67	1,728.67
Bill	1714100	11/12/2021		486.90 · OTHER...	-3,554.43	3,554.43
				486.90 · OTHER...	-2,733.90	2,733.90
TOTAL					-12,225.03	13,089.59
Bill Pm...	15240	12/13/2021	R & K DISPOSAL, INC	100.010 · CHEC...		-65.00
Bill	98316094	11/29/2021		409.44 · BUILDI...	-65.00	65.00
TOTAL					-65.00	65.00
Bill Pm...	15241	12/13/2021	SPRAGUE ENERGY, LLC	100.010 · CHEC...		-58.61
Bill	200906820	11/30/2021		438.33 · FUEL E...	-58.61	58.61
TOTAL					-58.61	58.61
Bill Pm...	15242	12/13/2021	STAPLES CREDIT PLAN	100.010 · CHEC...		-213.52
Bill	2958500...	11/03/2021		406.21 · OFFICE...	-84.99	84.99
Bill	2958587...	11/04/2021		406.21 · OFFICE...	-94.99	94.99
				406.21 · OFFICE...	-33.54	33.54
TOTAL					-213.52	213.52

Hopewell Township

Check Detail

December 13, 2021 through January 3, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	15243	12/13/2021	UPMC HEALTH PLAN	100.010 · CHEC...		-2,335.52
Bill	01012022	12/15/2021		487.35 · GROUP...	-682.20	682.20
				487.35 · GROUP...	-745.73	745.73
				487.35 · GROUP...	-907.59	907.59
TOTAL					-2,335.52	2,335.52

Hopewell Township Payroll Transactions December 13, 2021 through January 3, 2022

Date	Name	Num	Type	Memo	Account	Amount
KEYSTONE COLLECTIONS						
12/20/2021	KEYSTONE COLLE...	EFT	Liability Check	4TH QUARTE...	100.010 · CHE...	-500.68
Total KEYSTONE COLLECTIONS						-500.68
PA UC FUND						
12/22/2021	PA UC FUND	EFT	Liability Check	6316302 4TH ...	100.010 · CHE...	26.40
01/03/2022	PA UC FUND	EFT	Liability Check	6316392 4TH ...	100.010 · CHE...	-25.13
Total PA UC FUND						-51.53
PENNSYLVANIA DEPARTMENT OF REVENUE						
12/20/2021	PENNSYLVANIA D...	EFT	Liability Check	1829 4561 PA	100 010 · CHE	-241.90
Total PENNSYLVANIA DEPARTMENT OF REVENUE						-241.90
PMRS						
01/03/2022	PMRS	EFT	Liability Check	VOID: 63-096...	100.010 · CHE...	0.00
01/03/2022	PMRS	EFT	Liability Check	VOID: 63-096...	100.010 · CHE...	0.00
01/03/2022	PMRS	EFT	Liability Check	63-096-5 N 4...	100.010 · CHE...	-536.15
01/03/2022	PMRS	EFT	Liability Check	63-096-5 N 4...	100.010 · CHE...	-158.15
Total PMRS						-694.30
Gordon, Mark R.						
12/23/2021	Gordon, Mark R.	ACH	Paycheck	PP END 12/1...	100.010 · CHE...	-147.64
Total Gordon, Mark R.						-147.64
Kearns, Donald W.						
01/01/2022	Kearns, Donald W.	15244	Paycheck		100.010 · CHE...	-137.93
01/01/2022	Kearns, Donald W.	15248	Paycheck		100.010 · CHE...	-220.55
Total Kearns, Donald W.						-358.48
Miller, John D.						
01/01/2022	Miller, John D.	15245	Paycheck		100.010 · CHE...	-137.93
Total Miller, John D.						-137.93
Paul, Beverly R.						
01/01/2022	Paul, Beverly R.	15246	Paycheck		100.010 · CHE...	-276.98
Total Paul, Beverly R.						-276.98
Rush, Mary S.						
01/01/2022	Rush, Mary S.	15247	Paycheck		100.010 · CHE...	-132.41
Total Rush, Mary S.						-132.41
Ward, Martin T.						
12/23/2021	Ward, Martin T.	ACH	Paycheck	PP END 12/1...	100.010 · CHE...	-1,342.99
12/23/2021	Ward, Martin T.	ACH	Paycheck	2021 BONUS	100.010 · CHE...	-600.00
Total Ward, Martin T.						-1,942.99
White, Andrea L.						
12/23/2021	White, Andrea L.	ACH	Paycheck	PP END 12/1...	100.010 · CHE...	-984.88
12/23/2021	White, Andrea L.	ACH	Paycheck	2021 BONUS	100.010 · CHE...	-600.00
Total White, Andrea L.						-1,584.88
Wolf, Craig M.						
12/23/2021	Wolf, Craig M.	ACH	Paycheck	PP END 12/1...	100.010 · CHE...	-1,403.13
12/23/2021	Wolf, Craig M.	ACH	Paycheck	2021 BONUS	100.010 · CHE...	-600.00
Total Wolf, Craig M.						-2,003.13
TOTAL						-8,072.85

Hopewell Township
Income/Expense Report
 December 2021

	Dec 21
Income	
300-319 · TAXES	
301.00 · REAL PROPERTY TAXES	
301.10 · REAL ESTATE TAXES CURRENT YEAR	1,558.61
301.40 · DELINQUENT FROM TAX CLAIM BUREA	231.37
Total 301.00 · REAL PROPERTY TAXES	1,789.98
310.00 · PER CAPITA TAXES	
310.01 · PER CAPITA TAXES CURRENT YEAR	35.00
Total 310.00 · PER CAPITA TAXES	35.00
310.10 · REAL ESTATE TRANSFER TAX	2,442.21
310.20 · EARNED INCOME TAX	
310.21 · EARNED INCOME TAX CURRENT	5,659.27
Total 310.20 · EARNED INCOME TAX	5,659.27
310.50 · LOCAL SERVICES TAX	
310.51 · LOCAL SERVICES TAX CURRENT	268.55
Total 310.50 · LOCAL SERVICES TAX	268.55
319.00 · PEN INT ON DELINQUENT TAXES	
319.01 · REAL PROPERTY TAXES PENALTY	155.44
319.10 · PER CAPITA TAX PFNAL TY	3.50
Total 319.00 · PEN INT ON DELINQUENT TAXES	158.94
Total 300-319 · TAXES	10,353.95
330.00 · FINES AND FORFEITS	
331.00 · FINES	
331.13 · STATE POLICE FINES	738.05
Total 331.00 · FINES	738.05
Total 330.00 · FINES AND FORFEITS	738.05
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	
341.05 · INTEREST GENERAL FUND ACCOUNT	29.66
341.10 · INTEREST IMPACT FEE ACCOUNT	215.76
341.15 · INTEREST REAL ESTATE ACCOUNT	0.46
341.20 · INTEREST MUNICIPAL SHARES ACCOU	8.80
341.25 · INTEREST ESCROW ACCOUNT	1.07
Total 341.01 · INTEREST ON CHECKING	255.75
Total 341.00 · INTEREST EARNINGS	255.75
342.00 · RENTS AND ROYALTIES	
342.51 · ROYALTIES FROM NATURAL GAS	774.17
Total 342.00 · RENTS AND ROYALTIES	774.17
Total 340.00 · INTEREST, RENTS AND ROYALTIES	1,029.92
360-363 · CHARGES FOR SERVICES	
361.00 · GENERAL GOVERNMENT CHARGES	
361.30 · ZONING SUBDIVISION LAND DEV FEE	
361.33 · ZONING SUBDIVISION LAND PERMITS	95.00
Total 361.30 · ZONING SUBDIVISION LAND DEV FEE	95.00
361.65 · TAX CERTIFICATION REVENUES	
361.70 · NO LIEN LETTERS	40.00
Total 361.65 · TAX CERTIFICATION REVENUES	40.00

Hopewell Township
Income/Expense Report
 December 2021

	Dec 21
361.75 · POSTAGE AND PRINTING FEES	5.51
Total 361.00 · GENERAL GOVERNMENT CHARGES	140.51
363.00 · HIGHWAYS AND STREETS	
363.50 · CONTRACTED HIGHWAY AND STREET	
363.52 · CONTRACTED SNOW REMOVAL W MIDDLE	4,000.00
Total 363.50 · CONTRACTED HIGHWAY AND STREET	4,000.00
Total 363.00 · HIGHWAYS AND STREETS	4,000.00
Total 360-363 · CHARGES FOR SERVICES	4,140.51
389.00 · ALL OTHER UNCLASSIFIED REVENUE	319.90
391.00 · PROCEEDS OF GEN FIXED ASSET DIS	
391.10 · SALE OF GENERAL FIXED ASSETS	7,500.00
Total 391.00 · PROCEEDS OF GEN FIXED ASSET DIS	7,500.00
395.00 · REFUNDS OF PRIOR YEAR EXPENDITURE	
395.10 · REFUND INSURANCE PREMIUMS PRIOR	2,352.00
395.15 · DIVIDEND RECEIVED	78.87
Total 395.00 · REFUNDS OF PRIOR YEAR EXPENDITURE	2,430.87
Total Income	26,513.20
Gross Profit	26,513.20
Expense	
400-409 · GENERAL GOVERNMENT	
400.00 · LEGISLATIVE GOVERNING BODY	
400.05 · SUPERVISOR SALARY	462.50
400.10 · ROADMASTER WAGES - APPOINTED	250.00
400.15 · HOURLY WAGE SUPERVISOR	250.18
400.42 · DUES, SUBSCRIPTIONS AND MEMBERS	115.00
Total 400.00 · LEGISLATIVE GOVERNING BODY	1,077.68
403.00 · TAX COLLECTION	
403.05 · TAX COLLECTOR SALARY	313.75
403.23 · TAX COLLECTION POSTAGE	334.05
Total 403.00 · TAX COLLECTION	647.80
403.31 · KEYSTONE COLLECTIONS COMMISSION	206.39
404.00 · SOLICITOR / LEGAL SERVICES	
404.24 · SOLICITOR REIMB COSTS INCURRED	44.20
404.31 · SOLICITOR PROFESSIONAL SERVICES	909.00
Total 404.00 · SOLICITOR / LEGAL SERVICES	953.20
405.00 · SECRETARY / CLERK / TREASURER	
405.15 · SECRETARY / TREASURER WAGE	2,893.02
405.17 · SEC/TREAS PAID TIME OFF	1,176.00
Total 405.00 · SECRETARY / CLERK / TREASURER	4,069.02
406.00 · OTHER GENERAL GOVERNMENT ADMIN	
406.21 · OFFICE SUPPLIES EXPENSE	257.02
406.32 · OFFICE TELEPHONE AND INTERNET	33.99
406.34 · ADVERTISING	226.70
406.37 · OFFICE EQUIPT MAINT AND SERVICE	40.00
Total 406.00 · OTHER GENERAL GOVERNMENT ADMIN	557.71
408.00 · ENGINEERING SERVICES	
408.31 · ENGINEERING SERVICES APPOINTED	2,040.00

Hopewell Township
Income/Expense Report
 December 2021

	Dec 21
Total 408.00 · ENGINEERING SERVICES	2,040.00
409.00 · GENERAL GOVERNMENT BUILDINGS	
409.24 · GENERAL OPERATING SUPPLIES	2,326.92
409.31 · BUILDING CLEANING SERVICES	200.00
409.36 · BUILDING ELECTRIC AND WATER	103.13
409.37 · REPAIRS AND MAINTENANCE SERVICE	350.00
409.44 · BUILDING WASTE REMOVAL	65.00
	3,045.05
Total 409.00 · GENERAL GOVERNMENT BUILDINGS	3,045.05
Total 400-409 · GENERAL GOVERNMENT	12,598.85
410-419 · PUBLIC SAFETY	
411.00 · FIRE	
411.55 · FIRE DEPARTMENT DONATION	17,025.75
	17,025.75
Total 411.00 · FIRE	17,025.75
413.00 · UCC AND CODE ENFORCEMENT	
413.45 · OTHER CONTRACTED SERVICES	50.00
413.49 · BUILDING PERMITS BIU CHARGES	348.80
	398.80
Total 413.00 · UCC AND CODE ENFORCEMENT	398.80
414.00 · PLANNING AND ZONING	
414.10 · ZONING/CODE OFFICER APPOINTED	340.00
414.49 · PLANNING MEETING EXPENSES	2,527.25
	2,867.25
Total 414.00 · PLANNING AND ZONING	2,867.25
419.00 · OTHER PUBLIC SAFETY	
419.36 · PUBLIC UTILITY SERVICES HYDRANT	481.60
	481.60
Total 419.00 · OTHER PUBLIC SAFETY	481.60
Total 410-419 · PUBLIC SAFETY	20,773.40
430-439 · PUBLIC WORKS-HWYS ROADS STREET	
430.00 · ROAD DEPARTMENT	
430.12 · ROAD DEPARTMENT WAGE FULL TIME	8,112.14
430.17 · ROAD DEPARTMENT PAID TIME OFF	1,260.00
430.24 · OPERATING SUPPLIES PUBLIC WORKS	20.46
430.32 · ROAD DEPARTMENT CELL PHONES	50.00
430.47 · ROAD DEPARTMENT CDL DRUG TEST	85.00
	9,527.60
Total 430.00 · ROAD DEPARTMENT	9,527.60
437.00 · REPAIRS OF TOOLS AND MACHINERY	
437.25 · REPAIRS AND MAINT SUPPLIES	1,315.64
	1,315.64
Total 437.00 · REPAIRS OF TOOLS AND MACHINERY	1,315.64
438.00 · MAINT AND REPAIRS ROADS BRIDGES	
438.33 · FUEL EXPENSE	58.61
	58.61
Total 438.00 · MAINT AND REPAIRS ROADS BRIDGES	58.61
Total 430-439 · PUBLIC WORKS-HWYS ROADS STREET	10,901.85
481-484 · EMPLOYER PD BFTS & WITHHOLDING	
481.00 · EMPLOYER PAID ITEMS	
481.10 · SOCIAL SECURITY - EMPLOYER PAID	933.56
481.20 · MEDICARE - EMPLOYER PAID	218.34
481.30 · PA UNEMPLOYMENT - EMPLOYER	6.72
	1,158.62
Total 481.00 · EMPLOYER PAID ITEMS	1,158.62
483.00 · PENSION AND 457-B CONTRIBUTIONS	
483.30 · NON-UNIFORM PENSION CONTRIBUTIO	536.15
	536.15

Hopewell Township
Income/Expense Report
December 2021

	<u>Dec 21</u>
Total 483.00 · PENSION AND 457-B CONTRIBUTIONS	<u>536.15</u>
Total 481-484 · EMPLOYER PD BFTS & WITHHOLDING	1,694.77
486.00 · INSURANCE, CASUALTY, AND SURETY	
486.90 · OTHER INSURANCE REIMB EXPENSE	<u>21,563.49</u>
Total 486.00 · INSURANCE, CASUALTY, AND SURETY	21,563.49
407.00 · HEALTH INSURANCE BENEFIT	
487.19 · OTHER GROUP INSURANCE BENEFITS	1,465.20
487.35 · GROUP HEALTH INSURANCE BENEFIT	<u>2,017.86</u>
Total 487.00 · HEALTH INSURANCE BENEFIT	3,483.06
Total Expense	<u>71,013.42</u>
Net Income	<u><u>-44,500.22</u></u>

**HOPEWELL TOWNSHIP
ELECTED BOARD OF AUDITORS REORGANIZATION MEETING
JANUARY 04, 2022 AT 6:00 P.M.**

Pledge of Allegiance

All meetings are voice recorded for administrative purposes.

Meeting called to order at 6:05 p.m. by Donald Mark Brownlee.

Roll Call:

Present: Donald Mark Brownlee and Rachelle Teller. Brienne Westphal absent.

Public Comments:

None

- Appoint Elected Board of Auditor Chairman
Motion to appoint Rachelle Teller the Chairman of the Board of Elected Auditors.
Motion: Donald Mark Brownlee, 2nd Rachelle Teller
Vote: Brownlee - Yes
Teller - Yes
Westphal – Absent
Quorum Present, Motion Passed.

- Appoint Elected Board of Auditor Vice-Chairman
Motion to appoint Donald Mark Brownlee the Vice Chairman of the Board of Elected Auditors.
Motion: Rachelle Teller, 2nd Donald Mark Brownlee
Vote: Brownlee - Yes
Teller - Yes
Westphal – Absent
Quorum Present, Motion Passed.

- Appoint Elected Board of Auditor Secretary
Motion to appoint Brienne Westphal the Secretary of the Board of Elected Auditors.
Motion: Rachelle Teller, 2nd Donald Mark Brownlee
Vote: Brownlee - Yes
Teller - Yes
Westphal – Absent
Quorum Present, Motion Passed.

- At the January 03, 2022 Reorganization Meeting of the Hopewell Board of Township Supervisors recommendations for Roadmaster, Assistant Roadmaster and Working Supervisor Pay were made to the Elected Township Auditors:

Supervisor Pay as set by Ordinance:

- Mary Rush per Ordinance 95-4 of December 18, 1995
- Donald Kearns per Ordinance 01-2019 of July 08, 2019
- John Miller per Ordinance 01-2019 of July 08, 2019

- Roadmaster Pay – Rate of pay in 2021 was \$250.00 per month.
The Board of Supervisors recommendation was to remain at \$250.00
Motion to set Roadmaster pay at \$250.00 per month for the year 2022.
Motion: Rachelle Teller, 2nd Donald Mark Brownlee
Vote: Brownlee - Yes
Teller - Yes
Westphal – Absent
Quorum Present, Motion Passed.

- Assistant Roadmaster – Rate of pay in 2021 was \$17.00 per hour.
The Board of Supervisors recommendation was to remain at \$17.00 per hour.
Motion to set Assistant Roadmaster pay at \$17.00 per hour for the year 2022.
Motion: Donald Mark Brownlee, 2nd Rachelle Teller
Vote: Brownlee - Yes
Teller - Yes
Westphal – Absent
Quorum Present, Motion Passed.

- Working Supervisor Pay Rate – Rate of pay in 2021 was \$17.00 per hour.
Motion to set the Working Supervisor pay at \$17.00 per hour for the year 2022.
Motion: Rachelle Teller, 2nd Donald Mark Brownlee
Vote: Brownlee - Yes
Teller - Yes
Westphal – Absent
Quorum Present, Motion Passed.

Adjournment:

Motion to adjourn at 6:09 p.m.

Motion: Rachelle Teller, 2nd Donald Mark Brownlee

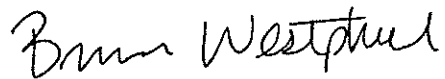
Vote: Brownlee - Yes

Teller - Yes

Westphal - Absent

Quorum Present, Motion Passed.

Respectfully Submitted,



Brienne Westphal, Elected Auditors Secretary

**HOPEWELL TOWNSHIP
PLANNING COMMISSION REORGANIZATION MEETING
JANUARY 04, 2022 AT 6:15 P.M.**

Pledge of Allegiance

All meetings are voice recorded for administrative purposes.

Meeting called to order at 6:17 p.m. by David Rice.

Roll Call:

Present: David Rice and Cody Atkinson. Tammy Moore absent.

Public Comments:

None

- Appoint Planning Commission Chairman
Motion to appoint David Rice the Chairman of the Planning Commission.
Motion: Cody Atkinson, 2nd David Rice
Vote: Atkinson - Yes
Rice – Yes
Moore – Absent
Quorum Present, Motion Passed.

- Appoint Planning Commission Vice-Chairman
Motion to appoint Cody Atkinson the Vice Chairman of the Planning Commission.
Motion: David Rice, 2nd Cody Atkinson
Vote: Atkinson - Yes
Rice – Yes
Moore – Absent
Quorum Present, Motion Passed.

- Appoint Planning Commission Secretary
Motion to appoint Tammy Moore the Secretary of the Planning Commission.
Motion: David Rice, 2nd Cody Atkinson
Vote: Atkinson - Yes
Rice – Yes
Moore – Absent
Quorum Present, Motion Passed.

Township Planning Commission Meetings will be held on an as needed basis on the second Monday of each month at 6:00 p.m.

Adjournment:

Motion to adjourn the meeting at 6:19 p.m.

Motion: David Rice, 2nd Cody Atkinson

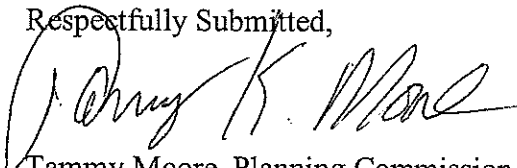
Vote: Atkinson - Yes

Rice - Yes

Moore – Absent

Quorum Present, Motion Passed.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Tammy K. Moore". The signature is written in a cursive, flowing style.

Tammy Moore, Planning Commission Secretary

**HOPEWELL TOWNSHIP
ZONING HEARING BOARD REORGANIZATION MEETING
JANUARY 04, 2022 AT 6:30 P.M.**

Pledge of Allegiance

All meetings are voice recorded for administrative purposes.

Meeting called to order at 6:44 p.m. by Bill Black.

Roll Call:

Present: Bill Black, Larry Keenan and Bonnie Woods.

Public Comments:

None

- Appoint Zoning Hearing Board Chairman
Motion to appoint Bill Black the Chairman of the Zoning Hearing Board.
Motion: Bonnie Woods, 2nd Larry Keenan
Vote: Black - Yes
Keenan - Yes
Woods - Yes

- Appoint Zoning Hearing Board Vice-Chairman
Motion to appoint Bonnie Woods the Vice Chairman of the Zoning Hearing Board.
Motion: Bill Black, 2nd Larry Keenan
Vote: Black - Yes
Keenan - Yes
Woods - Yes

- Appoint Zoning Hearing Board Secretary
Motion to appoint Larry Keenan the Secretary of the Zoning Hearing Board.
Motion: Bonnie Woods, 2nd Bill Black
Vote: Black - Yes
Keenan - Yes
Woods - Yes

Adjournment:

Motion to adjourn the meeting at 6:45 p.m.

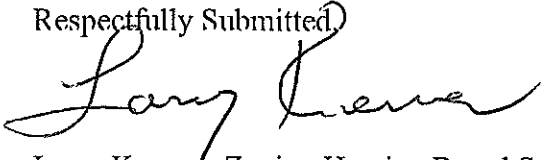
Motion: Bill Black, 2nd Bonnie Woods

Vote: Black - Yes

Keenan - Yes

Woods - Yes

Respectfully Submitted,

A handwritten signature in cursive script that reads "Larry Keenan".

Larry Keenan, Zoning Hearing Board Secretary

**HOPEWELL TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS MEETING
FEBRUARY 14, 2022**

Pledge of Allegiance

All meetings are voice recorded for administrative purposes.

Meeting called to order at 7:00 p.m. by Chairperson Mary Rush.

Roll Call:

Present: Chairperson Mary Rush, Vice Chairman Donald Kearns, Supervisor John Miller, Solicitor Dennis Makel, Township Engineer Richard Kauffman, and Zoning/Code Enforcement Officer Mark Gordon and Secretary/Treasurer Andrea White.

Public Comments:

Mary Rush reported to the residents that the pink flags on Brush Run Road are for a water line.

No other public comments.

Minutes:

Motion to accept the minutes of the January 03, 2022, annual Reorganization Meeting.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller - Yes

Motion to accept the minutes of the January 03, 2022, Regular monthly Business meeting.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller - Yes

Motion to accept the minutes of the January 04, 2022, annual Reorganization Meeting of the Township Auditors.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller - Yes

Motion to accept the minutes of the January 04, 2022, annual Reorganization Meeting of the Township Planning Commission.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller - Yes

Motion to accept the minutes of the January 04, 2022, annual Reorganization Meeting of the Township Zoning Hearing Board.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller - Yes

Zoning Report: Mark Gordon

- Buzzard 79 Crossroads Road
Correspondence was received from Harshman CE Group, LLC regarding the Buzzard Grading plan & response to Township comments. Township Engineer Richard Kauffman has received a grading report from the Harshman Group. Mr. Kauffman stated that it appears that the previous grading went across the property line. Mr. Gordon suggested that until Mr. Buzzard complies with all Township Ordinances a grading permit will not be issued. The issue is still in litigation. Mr. Makel will review the submittal from the Harshman Group.
- 2133 Brush Run Road – Porfilios Property
A No-Lien Letter request has been received by the Township Office for the sale of property at 2133 Brush Run Road to Michael Wallace now owned by Porfilios Real Estate, LLC. A dye test will be required before the transfer of the property.
- 74 Ridge Road – Michael Muhr and Lori Muhr
Mr. and Mrs. Muhr were granted Conditional Use at 74 Ridge Road after Public Hearings were held on August 12, 2019, to operate an auto repair/maintenance business at their home. Zoning/Code Enforcement Officer Mark Gordon has received complaints from neighboring township residents regarding the operations taking place at the property. Upon investigation, Mr. Gordon has found that Mr. and Mrs. Muhr are in violation of their granted Conditional Use. A vehicle Mr. Muhr had around the Township Road has been moved. The Board is satisfied that Mr. Muhr has complied.
- **Discussion and Motion** to take action regarding the violations of the Conditional Use granted to Mr. and Mrs. Muhr at 74 Ridge Road.
No motion needed.

Mr. Gordon provided a written report.

Engineer Report: Richard Kauffman - Absent

- Possum Hollow Road drop boxes – Range Resources, Markwest and Sunoco – Status of the timeline on repairs.
- Sunoco road repairs – Second Settlement Agreement & Release
Sunoco has reported that all repairs pursuant to the Second Settlement Agreement & Release have been completed. Sunoco is requesting the Township complete Exhibit B of the agreement and Release stating that Sunoco Pipeline has satisfied its obligations related to the repairs.
- **Discussion and Motion** to complete Exhibit B of the Second Settlement Agreement & Release between Hopewell Township and Sunoco Pipeline agreeing that Sunoco Pipeline has satisfied its obligations related to the repairs

Motion to approve the final work of Sunoco subject to the specific condition that the Township receive the appropriate security to the satisfaction of the Engineer and the Solicitor.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller - Yes

- Morrow Hill Road – DGLVR status
The Board will not pursue Morrow Hill Road DGLVR at this time.
- White Gate Road – Status of easements and bidding specifications for project.
Richard Kauffman sent the residents the easements and exhibits. The easements have not been signed yet. Mr. Kauffman will follow up with the residents regarding the easements.
The Solicitor instructed Mr. Kauffman to give the residents until the next Board meeting to return the documents. The Area poses a safety issue, if documents have not been received by the next meeting, the township may have to take action of eminent domain.
- **Discussion and Motion** to advertise for bids for the White Gate Road Closure Project pursuant to the Township Engineer preparing the project specifications.
No motion at this time.
- An e-mail was received from South Coast Surety Insurance Services, LLC regarding the 2020 Dirt Gravel and Low Volume Road Project numbers M21, M22, M23 and M24 for East Crossroads Road and Possum Hollow Road. They are requesting the release of Bond No. UCSX372X3391 for those projects. Release of the performance bond was approved by the Board of Supervisors. The Township office is awaiting signature of the Township Engineer on the Bond release forms. The Township Engineer signed the required documents at the meeting.
- Range Resources – Temporary Waterline
All permits related to the temporary waterline were issued to Range Resources.

- The Board requested that the Township Engineer survey the Township property and provide a detailed grading plan for the construction of a Hoop Building on the Township property. This information will be used to bid the grading and drainage work for the project.

Motion to advertise for bids for the grading work related to the construction of the hoop building on the Township property.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller - Yes

Motion to advertise for bids for the drainage work related to the construction of the hoop building on the Township property.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller - Yes

- The Township Secretary/Treasurer and Township Engineer attended the PA State Grant Seminar on Thursday, January 20, 2022.

Richard Kauffman provided a written report.

Road Report:

- 2022 Road Materials
The Township will advertise for sealed proposals for road materials (amounts provided by Roadmaster) subject to the proposals being submitted up until the time of the meeting at 7:00 p.m. and be opened at the meeting, Monday, March 14, 2022. The bid for the oil portion will be combined.
- A meeting was held between Range Resources, Township Engineer, and the Township's Road Department crew regarding water at the intersection of Brush Run Road and Buffalo Road South that is freezing and causing a hazard. Range is going to fix that area in the spring.
- A meeting was held between PennDOT Representatives and the Township's Road Department Crew regarding water at the intersection of Brush Run Road and Ridge Road that is freezing and causing a hazard. The State came out and took care of that area.
- An e-mail was sent to PA American Water requesting a meeting to look at the intersection of Linnwood Road and Route 844 where PA American Water performed work in 2021. There is water at the intersection that is freezing and causing a hazard. To date, no reply has been received by PA American Water regarding the request for a meeting.

- PSATS CDL Program Participation/Membership 2022

Motion to acknowledge Hopewell Township's continued participation and membership in the Pennsylvania State Association of Township Supervisors CDL program and adoption of the program's requirements for the year 2022 and to name Secretary/Treasurer Andrea L. White as the Township's primary contact for the program until a time another contact is appointed.

Motion: Donald Kearns, 2nd Mary Rush

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- The Reznor heater in the Road Department garage area has not been functioning properly. McKean Plumbing and Heating was contacted and after assessing the situation concluded that the gas line supplying the heater was inadequate causing the poor performance of the unit. A repair estimate was provided in the amount of \$2,895.00.

Motion to accept the repair estimate from McKean Plumbing and Heating in the amount of \$2,895.00 to be paid from the Township's General Fund.

Motion: Donald Kearns 2nd Mary Rush

Vote: Kearns - Yes

Rush – Yes

Miller - Yes

- The Loader approved for purchase from Ag-Pro Companies is scheduled to be delivered to Ag-Pro on or around March 03, 2022.

Mary Rush commented that the Road Crew and Roadmaster Donald Kearns did a great job during the winter and ice storm.

Financial Report: File for review by Auditors

- Bank Reconciliations: Supervisors to initial off
- Time Sheets
- Bills: Review of bill list as presented

Motion to pay the bills found true and correct.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush Yes

Miller – Yes

Motion to retroactively approve a donation to the West Middletown Volunteer Fire Department in the amount of \$22,500.00 paid by check number 1036 on 01/11/2022 from the Township's Impact Fee Funds for the equipment, material, and labor to polish 5,000 sq. ft. of existing concrete per estimate # 1671 by Seman Flooring Inc.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- A check was issued by the West Middletown Volunteer Fire Department in the amount of \$4,261.50 to the township for payment to BIU for a portion of the building permit for the fire department building.
- Mr. Joshua Mace to date has not provided the last escrow installment due and payable on January 15, 2022, of \$500.00 as per the Township's sewage holding tank agreement.

Motion for appropriate action regarding the failure of Mr. Mace to submit the required escrow installment to the Township.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Mr. Makel will send a letter to Mr. Mace.

Motion to acknowledge the increase in paid vacation days from 5 to 10 days per year for Craig Wolf effective February 11, 2022 as per Section IV. of the Township's Employee Handbook updated March 08, 2021.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- The Township received the Hopewell Township Non-Uniformed Pension Plan Compliance Audit for the period January 01, 2017 to December 31, 2020 from the Commonwealth of Pennsylvania Department of the Auditor General. The report may be viewed in the Township Office upon request.

Motion to accept the Hopewell Township Non-Uniformed Pension Plan Compliance Audit and findings for the period January 01, 2017 to December 31, 2020 from the Commonwealth of Pennsylvania Department of the Auditor General.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Motion to appoint John Miller as the Delegate and Donald Kearns as the Alternate Delegate to the Washington County Tax Collection Committee.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Planning Commission:

Solicitors Report: Dennis Makel

- A Public Notice was published in the Observer Reporter once on July 16, 2021 advertising the intent to consider for adoption at the Monday, August 09, 2021 public meeting an ordinance known as the “Hopewell Township Shooting Range Ordinance of 2021.”
- This was tabled at the August, September, October, November and December 2021 and January 2022 Board meetings.
- **Discussion and Motion** to adopt or table:
An Ordinance of Hopewell Township (“Township”), Washington County, Pennsylvania providing rules and regulations for the construction of backstops, targets, etc and providing penalties thereof
The Solicitor recommends waiting to see what actions the PA Supreme Court take in relation to this matter.
This item will be removed from the agenda; no action taken at this time.
- Zoning Ordinance Amendment(s)
- **Discussion and Motion** to submit the proposed amendment(s) to the Township Planning Commission and County Planning Commission and to advertise a Planning Commission meeting and a Public Hearing to be held by the Board and advertise the Township’s notice of intent to adopt the proposed amendment(s) to the Township Zoning Ordinance.
No Motion at this time.
- Michael Cruny, Solicitor for Independence Township sent e-mail correspondence to the Township regarding the interest in creating an Intergovernmental Cooperation Agreement. This was approved by Hopewell Township at the December 2021 Regular Meeting. Copies were provided to Mr. Cruny to obtain signatures from Mount Pleasant and Independence Townships. Mr. Cruny indicated that he would obtain the signatures. To date, no completed documents have been returned to the Hopewell Township office.

Correspondence Review and Discussion:

- Correspondence was received from Erie Insurance regarding their no-cost EnRoute program that could help lower the Township's premiums.

Motion to approve the Township Secretary/Treasurer Andrea L. White to look into the EnRoute program provided by Erie Insurance and to sign up for the program if deemed appropriate by the Township Secretary/Treasurer.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- A complaint was received from Linda Lutes of Maple Road regarding litter on the road. She requests that No Littering signs be posted on Maple Road.
- **Discussion and Motion** to purchase and post No Littering signs on Maple Road and other Township roads as needed.

No motion will be made. The Board has discussed the littering issues at previous meetings and notice is on the Township Website that if any resident witnesses littering to report the individual and/or corresponding license plate of the vehicle to the Township Office. It is the opinion of the Board that No Littering signs will not deter littering.

- A letter dated February 03, 2022 was received in the Township Office regarding the official appointment by the Commonwealth of Pennsylvania Office of the Governor of Mr. Gary Lee Friend to the position of Emergency Management Coordinator for Hopewell Township.

Mr. Friend spoke and stated that he would like to attend one meeting per quarter in order to keep information updated on the Emergency Management Planning for the Township. There was a discussion regarding agreements and/or a regional emergency management plan between the surrounding townships.

- **Discussion and Motion** to adopt the Emergency Management Plan as presented by Gary Friend,
Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- The Township received notice from the Special Courts of Washington, PA regarding the following:
 - Pursuant to Article V, § 7 of the Pennsylvania Constitution and 42 Pa. Con. Stat. Ann. § 1503, following the Federal decennial census, the Court of Common Pleas of Washington County is required to evaluate and submit a plan to the Supreme Court of Pennsylvania and Administrative Office of Pennsylvania Courts to (1) reestablish; (2) realign; and/or (3) eliminate, the individual magisterial districts of the County.
 - Information and instructions on how to comment on this proposal may be found on the Court website at the following link: <https://www.washingtoncourts.us/CivicAlerts.aspx?AID=13>. Comments must be received no later than the close of business on February 14, 2022, as set forth in the notice to the public.

- Public notice of this proposal will be advertised in the *Observer-Reporter* and *Mon Valley Independent* during the comment period. The headline story of the Friday, January 21, 2022, edition of the *Observer-Reporter* may also be referenced as an additional source of information.

Motion to oppose the reduction.

Motion: Mary Rush, 2nd Donald Kearns

Vote. Kearns - Yes

Rush – Yes

Miller – Yes

The Township Office will send a letter opposing the reduction.

Old Business:

- Range Resources has offered to pay a hoop building to aid Hopewell Township's recovery from damage caused by the tornado on October 21, 2021. Range asks that the Township sign a letter dealing with no warranties, waiver of liability and indemnification, regarding Range's purchase of the building as a donation to the Township.

Motion to approve the terms and conditions of the document received from Range Resources regarding their donation/purchase of a hoop building for Hopewell Township.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Range Resources will formally present the donation to the Township at an upcoming Board of Supervisors regular business meeting.

- The Township office is still working on obtaining quotes to repair the Township Municipal Buildings roof that was damaged by the tornado on October 21, 2021. The panels on the Municipal Building's roof are a proprietary panel and there are limited companies that can perform the repair.
- The Township completed Malfunction Authorization Forms in November 2021 for properties in Buffalo Village on Buffalo Road South where it is reported that sewage is surfacing. These forms were forwarded to the Washington County Sewage Council. To date, no further update has been provided by the Council regarding the status of these requests.

The Township Office will send an email to the Washington County Sewage Council to check the status of the situation.

New Business:

- Mr. Raymond Seddon of 43 Hamilton Acres Lane contacted the Township with a concern regarding his issued address. Mr. Seddon stated that his mail is being sent to Hamilton Road in Washington and that he received mail from Hamilton Road in Washington. Mr. Seddon requests an address change to 43 Acres Lane, Washington, PA 15301.

Motion to approve the address change of parcel # 350-017-00-00-0005-01 from 43 Hamilton Acres Lane to 43 Acres Lane.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Appointment of Township Floodplain Administrator.

Motion to appoint John Miller as the Township's Floodplain Administrator.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- The PA State Ethics Commission's Statement of Financial Interest forms are due on May 01, 2022.

- The next Regular Meeting of the Board of Supervisors will be on Monday, March 14, 2022 at 7:00 p.m. at the Township Municipal Building.

- Appointment of Agricultural Security Area Advisory Committee.

The governing body of any local government may establish an Agricultural Security Area Advisory Committee which shall consist of three active farmers, each representing a different private or corporate farm, and one citizen residing within the unit of local government and one member of the governing body of such local government, who shall serve as the chairman of the committee.

- **Discussion and Motion** to appoint three active farmers, one township citizen and one member of the governing body to serve as the chairman of the committee.

The Board will provide a list of names to the Township Office. The office will send correspondence to those individuals asking if they are interested in serving on the Agricultural Security Area Advisory Committee.

No motion at this time.

- **Discussion and Motion** to amend the agenda if needed.

No amendments needed.

Adjournment:

Motion to adjourn the meeting at 8:22 p.m.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

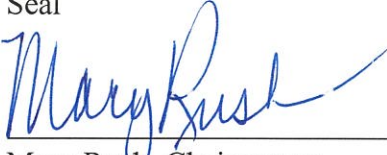
Miller - Yes

Respectfully Submitted,



Andrea L. White
Secretary/Treasurer

Seal



Mary Rush, Chairperson

HOPEWELL TOWNSHIP WASHINGTON FINANCIAL
WASHINGTON FINANCIAL

1/31/2022

<u>Account</u>	<u>Balance Total</u>
GENERAL FUND	\$ 325,498.81
REAL ESTATE ACCOUNT	\$ 1,738.11
MUNICIPAL SHARES FUND	\$ 91,689.27
ESCROW ACCOUNT	\$ 13,212.36
STATE FUNDS	\$ 113,608.35
IMPACT FEE	\$ 2,275,964.83
LOCAL FISCAL RECOVERY FUND	\$ 895.26
TOTAL	\$ 2,822,606.99

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02/10/22

Hopewell Township State Fund
Bills Presented for approval and Payment
 As of February 14, 2022

Type	Date	Num	Name	Due Date	Aging	Open Balance
AMERICAN ROCK SALT LLC						
Bill	01/26/2022	0696497	AMERICAN ROCK ...	02/25/2022		3,037.27
Bill	01/26/2022	0696498	AMERICAN ROCK ...	02/25/2022		1,574.96
Total AMERICAN ROCK SALT LLC						4,612.23
TOTAL						4,612.23

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02/10/22

Cash Basis

Hopewell Township State Fund
Income/Expense Summary
 January 2022

	Jan 22
Income	
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	10.26
Total 341.00 · INTEREST EARNINGS	10.26
Total 340.00 · INTEREST, RENTS AND ROYALTIES	10.26
363.00 · HIGHWAYS AND STREETS	
363.51 · CONTRACTED SNOW REMOVAL PENNDOT	19,477.77
Total 363.00 · HIGHWAYS AND STREETS	19,477.77
Total Income	19,488.03
Gross Profit	19,488.03
Expense	0.00
Net Income	19,488.03

Hopewell Township
Bills Presented for Approval and Payment
 As of February 14, 2022

Type	Date	Num	Due Date	Aging	Open Balance
AMERIGAS PROPANE LP					
Bill	01/11/2022	2188515	02/10/2022	4	149.99
Total AMERIGAS PROPANE LP					149.99
BLUE HORNET DESIGN, LLC.					
Bill	02/03/2022	002567	03/05/2022		150.00
Total BLUE HORNET DESIGN, LLC.					150.00
C.R. AUGENSTEIN INC.					
Bill	01/21/2022	18635	02/20/2022		1,375.24
Total C.R. AUGENSTEIN INC.					1,375.24
CARDMEMBER SERVICE					
Bill	01/11/2022	11263948...	01/26/2022	19	296.79
Total CARDMEMBER SERVICE					296.79
CASSIDY SIGNS					
Bill	01/10/2022	3145	02/09/2022	5	201.00
Total CASSIDY SIGNS					201.00
COMDOC, INC					
Bill	01/31/2022	4796218	03/02/2022		189.93
Total COMDOC, INC.					189.93
CRYSTAL SOUND SYSTEMS, INC.					
Bill	01/04/2022	47714	02/03/2022	11	195.50
Bill	01/04/2022	47715	02/03/2022	11	822.00
Bill	01/04/2022	47716	02/03/2022	11	228.50
Total CRYSTAL SOUND SYSTEMS, INC.					1,246.00
ELITE CLEAN TEAM, LLC.					
Bill	01/31/2022	01082022	02/28/2022		100.00
Bill	01/31/2022	01222022	02/28/2022		100.00
Total ELITE CLEAN TEAM, LLC.					200.00
ERIE INSURANCE					
Bill	02/08/2022	43015650...	02/08/2022	6	45.00
Bill	02/08/2022	07013346...	03/01/2022		474.00
Total ERIE INSURANCE					519.00
HICKORY TELEPHONE COMPANY					
Bill	02/01/2022	10034855	02/26/2022		82.58
Total HICKORY TELEPHONE COMPANY					82.58
Hill International Trucks, LLC.					
Bill	01/24/2022	116000054	02/10/2022	4	1,365.55
Total Hill International Trucks, LLC.					1,365.55
JW THOMAS & SON TRUCKING					
Bill	01/13/2022	0770	02/12/2022	2	40.00
Total JW THOMAS & SON TRUCKING					40.00

Hopewell Township
Bills Presented for Approval and Payment
 As of February 14, 2022

Type	Date	Num	Due Date	Aging	Open Balance
KU RESOURCES, INC.					
Bill	02/02/2022	49407	03/04/2022		840.00
Bill	02/02/2022	49408	03/04/2022		600.00
Bill	02/02/2022	49409	03/04/2022		390.00
Bill	02/02/2022	49410	03/04/2022		240.00
Bill	02/02/2022	49411	03/04/2022		164.00
Bill	02/02/2022	49412	03/04/2022		180.00
Bill	02/02/2022	49413	03/04/2022		1,646.00
Bill	02/02/2022	49415	03/04/2022		480.00
Total KU RESOURCES, INC.					4,540.00
LOWE'S CREDIT SERVICES					
Bill	02/01/2022	2716679	03/03/2022		73.26
Total LOWE'S CREDIT SERVICES					73.26
M. RAGAN SALES & EQUIPMENT					
Bill	01/13/2022	16287	02/12/2022	2	34.26
Total M. RAGAN SALES & EQUIPMENT					34.26
MAKEL AND ASSOCIATES, LLC					
Bill	01/31/2022	01312022	02/15/2022		997.75
Total MAKEL AND ASSOCIATES, LLC					997.75
MCKEAN PLUMBING HEATING & SUPPLY CO., INC					
Bill	01/27/2022	2302	02/26/2022		2,895.00
Total MCKEAN PLUMBING HEATING & SUPPLY CO., INC					2,895.00
NAPA AUTO PARTS					
Bill	01/20/2022	939761	02/04/2022	10	105.92
Total NAPA AUTO PARTS					105.92
PENNSYLVANIA AMERICAN WATER					
Bill	02/01/2022	02012022	02/23/2022		481.60
Total PENNSYLVANIA AMERICAN WATER					481.60
PITTSBURGH COMPUTER SOLUTIONS INC					
Bill	02/01/2022	106838	02/01/2022	13	40.00
Total PITTSBURGH COMPUTER SOLUTIONS INC					40.00
PMRS					
Bill	01/01/2022	63 096 5 2...	01/11/2022	34	200.00
Total PMRS					200.00
STAPLES CREDIT PLAN					
Bill	01/11/2022	9907523163	02/10/2022	4	16.49
Total STAPLES CREDIT PLAN					16.49
STEEL CITY GUTTERS					
Bill	01/18/2022	668	01/18/2022	27	1,500.00
Total STEEL CITY GUTTERS					1,500.00
STUCK ENTERPRISES, INC.					
Bill	01/24/2022	826419	02/10/2022	4	2,114.63
Total STUCK ENTERPRISES, INC.					2,114.63
UPMC HEALTH PLAN					
Bill	02/10/2022	03012022	03/01/2022		2,017.86
Total UPMC HEALTH PLAN					2,017.86

Hopewell Township
Bills Presented for Approval and Payment
As of February 14, 2022

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
VERIZON WIRELESS					
Bill	01/26/2022	0808223025	02/10/2022	4	00.05
Total VERIZON WIRELESS					99.95
WEST PENN POWER					
Bill	02/08/2022	95586833...	02/24/2022		182.70
Total WEST PENN POWER					182.70
TOTAL					21,115.50

Hopewell Township
Check Detail
 January 3 through February 14, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check		02/14/2022	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check		02/14/2022	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Bill Pm...	EFT	01/11/2022	PURCHASE POWER	100.010 · CHEC...		-65.97
Bill	3314857...	12/10/2021		406.23 · POSTA...	-65.97	65.97
TOTAL					-65.97	65.97
Liabilit...	EFT	01/05/2022	PENNSYLVANIA DEPART...	100.010 · CHEC...		-250.40
				217.00 · PA STA...	-250.40	250.40
TOTAL					-250.40	250.40
Liabilit...	EFT	01/05/2022	United States Treasury	100.010 · CHEC...		-3,861.81
				210.00 · FEDER...	-1,558.01	1,558.01
				211.00 · SOCIAL...	-933.56	933.56
				211.00 · SOCIAL...	-933.56	933.56
				213.00 · MEDIC...	-218.34	218.34
				213.00 · MEDIC...	-218.34	218.34
TOTAL					-3,861.81	3,861.81
Liabilit...	EFT	01/03/2022	PMRS	100.010 · CHEC...		0.00
TOTAL					0.00	0.00
Liabilit...	EFT	01/03/2022	PMRS	100.010 · CHEC...		0.00
TOTAL					0.00	0.00
Liabilit...	EFT	01/03/2022	PMRS	100.010 · CHEC...		-536.15
				214.00 · PMRS ...	-536.15	536.15
TOTAL					-536.15	536.15
Liabilit...	EFT	01/03/2022	PMRS	100.010 · CHEC...		-158.15
				214.01 · PMRS ...	-158.15	158.15
TOTAL					-158.15	158.15
Liabilit...	EFT	01/03/2022	PA UC FUND	100.010 · CHEC...		-25.13
				224.00 · PA UC ...	-25.13	25.13
TOTAL					-25.13	25.13

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02/14/22

Hopewell Township Check Detail January 3 through February 14, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	EFT	01/25/2022	PENNSYLVANIA AMERIC...	100.800 · MUNI...		-481.60
Bill	01032022	01/03/2022		419.36 · PUBLIC...	-481.60	481.60
TOTAL					-481.60	481.60
Liabilit...	EFT	01/11/2022	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-237.13
				214.03 · PSATS ...	-237.13	237.13
TOTAL					-237.13	237.13
Liabilit...	EFT	01/11/2022	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-50.81
				214.02 · PSATS ...	-50.81	50.81
TOTAL					-50.81	50.81
Liabilit...	EFT	01/20/2022	PENNSYLVANIA DEPART...	100.010 · CHEC...		-203.21
				217.00 · PA STA...	-203.21	203.21
TOTAL					-203.21	203.21
Liabilit...	EFT	02/03/2022	PENNSYLVANIA DEPART...	100.010 · CHEC...		-174.06
				217.00 · PA STA...	-174.06	174.06
TOTAL					-174.06	174.06
Liabilit...	EFT	02/03/2022	United States Treasury	100.010 · CHEC...		-2,738.60
				210.00 · FEDER...	-1,008.00	1,008.00
				211.00 · SOCIAL...	-701.28	701.28
				211.00 · SOCIAL...	-701.28	701.28
				213.00 · MEDIC...	-164.02	164.02
				213.00 · MEDIC...	-164.02	164.02
TOTAL					-2,738.60	2,738.60
Liabilit...	EFT	02/01/2022	PMRS	100.010 · CHEC...		-587.78
				214.01 · PMRS ...	-90.54	90.54
				214.00 · PMRS ...	-497.24	497.24
TOTAL					-587.78	587.78
Liabilit...	EFT	01/25/2022	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-225.11
				214.03 · PSATS ...	-185.38	185.38
				214.02 · PSATS ...	-39.73	39.73
TOTAL					-225.11	225.11
Bill Pm...	EFT	01/27/2022	WEST PENN POWER	100.010 · CHEC...		-148.87
Bill	9548692...	01/11/2022		409.36 · BUILDI...	-148.87	148.87
TOTAL					-148.87	148.87

Hopewell Township
Check Detail
 January 3 through February 14, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	EFT	01/25/2022	HICKORY TELEPHONE C...	100.010 · CHEC...		-79.97
Bill	10033704	01/01/2022		406.32 · OFFICE...	-79.97	79.97
TOTAL					-79.97	79.97
Bill Pm...	1036	01/11/2022	WEST MIDDLETOWN VFD	100.100 · IMPAC...		-22,500.00
Bill	1671	01/11/2022		411.55 · FIRE D...	-22,500.00	22,500.00
TOTAL					-22,500.00	22,500.00
Bill Pm...	2254	01/03/2022	WEST MIDDLETOWN VFD	100.800 · MUNI...		-1,625.00
Bill	2021 4	12/31/2021		411.45 · FIRE P...	-1,625.00	1,625.00
TOTAL					-1,625.00	1,625.00
Check	15249	01/03/2022	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check	15250	01/03/2022	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Bill Pm...	15251	01/03/2022	AG-PRO COMPANIES	100.010 · CHEC...		-8,000.00
Bill	25653665	12/14/2021		430.74 · ROAD ...	-8,000.00	8,000.00
TOTAL					-8,000.00	8,000.00
Bill Pm...	15252	01/03/2022	AVELLA PUBLIC LIBRARY	100.010 · CHEC...		-1,000.00
Bill	2022	01/03/2022		459.54 · DONAT...	-1,000.00	1,000.00
TOTAL					-1,000.00	1,000.00
Bill Pm...	15253	01/03/2022	BEECHVIEW GARAGE D...	100.010 · CHEC...		-4,450.00
Bill	1187	12/21/2021		486.90 · OTHER...	-2,950.00	2,950.00
				486.90 · OTHER	-1,500.00	1,500.00
TOTAL					-4,450.00	4,450.00
Bill Pm...	15254	01/03/2022	CINTAS	100.010 · CHEC...		-61.95
Bill	5087469...	12/13/2021		430.28 · SAFET...	-47.46	47.46
Bill	5089042...	12/28/2021		430.28 · SAFET...	-14.49	14.49
TOTAL					-61.95	61.95

Hopewell Township
Check Detail
 January 3 through February 14, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	15255	01/03/2022	ELITE CLEAN TEAM, LLC.	100.010 · CHEC...		-200.00
Bill	12082021	12/31/2021		409.31 · BUILDI...	-100.00	100.00
Bill	12222021	12/31/2021		409.31 · BUILDI...	-100.00	100.00
TOTAL					-200.00	200.00
Bill Pm...	15256	01/03/2022	Hill International Trucks, ...	100.010 CHEC...		-345.46
Bill	104119900	12/28/2021		437.25 · REPAIR...	-345.46	345.46
TOTAL					-345.46	345.46
Bill Pm...	15257	01/03/2022	KU RESOURCES, INC.	100.010 · CHEC...		-5,241.90
Bill	49134	12/28/2021		408.31 · ENGIN...	-600.00	600.00
Bill	49135	12/28/2021		408.31 · ENGIN...	-120.00	120.00
Bill	49136	12/28/2021		408.31 · ENGIN...	-932.00	932.00
Bill	49137	12/28/2021		408.31 · ENGIN...	-1,444.00	1,444.00
Bill	49138	12/28/2021		408.31 · ENGIN...	-1,047.90	1,047.90
Bill	49139	12/28/2021		408.31 · ENGIN...	-1,098.00	1,098.00
TOTAL					-5,241.90	5,241.90
Bill Pm...	15258	01/03/2022	LOWE'S CREDIT SERVIC...	100.010 · CHEC...		-86.94
Bill	741540507	12/27/2021		486.90 · OTHER...	-86.94	86.94
TOTAL					-86.94	86.94
Bill Pm...	15259	01/03/2022	MAKEL AND ASSOCIATE...	100.010 · CHEC...		-1,576.50
Bill	12202021	12/20/2021		404.31 · SOLICI...	-693.00	693.00
				404.24 · SOLICI...	-5.00	5.00
				404.31 · SOLICI...	-632.50	632.50
				404.24 · SOLICI...	-7.50	7.50
				404.31 · SOLICI...	-88.00	88.00
				404.24 · SOLICI...	-0.50	0.50
				404.31 · SOLICI...	-150.00	150.00
TOTAL					-1,576.50	1,576.50
Bill Pm...	15260	01/03/2022	NAPA AUTO PARTS	100.010 · CHEC...		-666.18
Bill	938422	12/28/2021		437.25 · RPAIR	-476.79	476.79
				430.24 · OPERA...	-62.96	62.96
				437.25 · REPAIR...	-126.43	126.43
TOTAL					-666.18	666.18
Bill Pm...	15261	01/03/2022	OBSERVER-REPORTER	100.010 · CHEC...		-178.80
Bill	8803	12/10/2021		406.34 · ADVER...	-178.80	178.80
TOTAL					-178.80	178.80
Bill Pm...	15262	01/03/2022	PITTSBURGH CLASSIC A...	100.010 · CHEC...		-148.00
Bill	302408	12/14/2021		409.37 · REPAIR...	-148.00	148.00
TOTAL					-148.00	148.00

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02/14/22

Hopewell Township
Check Detail
 January 3 through February 14, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	15263	01/03/2022	PITTSBURGH COMPUTE...	100.010 · CHEC...		-40.00
Bill	106591	01/03/2022		406.37 · OFFICE...	-40.00	40.00
TOTAL					-40.00	40.00
Bill Pm...	15264	01/03/2022	PSATS	100.010 · CHEC...		-624.00
Bill	103052	12/06/2021		400.42 · DUES, ...	-624.00	624.00
TOTAL					-624.00	624.00
Bill Pm...	15265	01/03/2022	STAPLES CREDIT PLAN	100.010 · CHEC...		-486.21
Bill	9906918...	12/27/2021		406.21 · OFFICE...	-474.22	474.22
Bill	9906918...	12/27/2021		406.21 · OFFICE...	-11.99	11.99
TOTAL					-486.21	486.21
Bill Pm...	15266	01/03/2022	UPMC HEALTH PLAN	100.010 · CHEC...		-2,335.52
Bill	02012022	01/10/2022		487.35 · GROUP...	-682.20	682.20
				487.35 · GROUP...	-745.73	745.73
				487.35 · GROUP...	-907.59	907.59
TOTAL					-2,335.52	2,335.52
Bill Pm...	15267	01/03/2022	VERIZON WIRELESS	100.010 · CHEC...		-82.40
Bill	9893744...	11/26/2021		406.32 · OFFICE...	-82.40	82.40
TOTAL					-82.40	82.40
Bill Pm...	15268	01/03/2022	WARGO TRACTOR LLC	100.010 · CHEC...		-790.00
Bill	3099	12/02/2021		486.90 · OTHER...	-665.00	665.00
				486.90 · OTHER...	-125.00	125.00
TOTAL					-790.00	790.00
Bill Pm...	15269	01/04/2022	CINTAS	100.010 · CHEC...		-100.00
Bill	5087469...	12/13/2021		430.28 · SAFET...	-100.00	100.00
TOTAL					-100.00	100.00

Hopewell Township
Payroll Transactions
 January 3 through February 14, 2022

Date	Name	Num	Type	Memo	Account	Amount
PA UC FUND						
01/03/2022	PA UC FUND	FFT	Liability Check	6316392 4TH	100 010 · CHE	-25.13
Total PA UC FUND						-25.13
PENNSYLVANIA DEPARTMENT OF REVENUE						
01/05/2022	PENNSYLVANIA D	EFT	Liability Check	1829 4561 PA	100 010 · CHE	-250.40
01/20/2022	PENNSYLVANIA D...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-203.21
02/03/2022	PENNSYLVANIA D...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-174.06
Total PENNSYLVANIA DEPARTMENT OF REVENUE						-627.67
PMRS						
01/03/2022	PMRS	EFT	Liability Check	VOID: 63-096...	100.010 · CHE...	0.00
01/03/2022	PMRS	EFT	Liability Check	VOID: 63-096...	100.010 · CHE...	0.00
01/03/2022	PMRS	EFT	Liability Check	63-096-5 N 4...	100.010 · CHE...	-536.15
01/03/2022	PMRS	EFT	Liability Check	63-096-5 N 4...	100.010 · CHE...	-158.15
02/01/2022	PMRS	EFT	Liability Check	63-096-5 N P...	100.010 · CHE...	-587.78
Total PMRS						-1,282.08
PSATS TRUSTEES INSURANCE FUND						
01/11/2022	PSATS TRUSTEES ...	EFT	Liability Check	251-60010 P...	100.010 · CHE...	-237.13
01/11/2022	PSATS TRUSTEES ...	EFT	Liability Check	251-60010 P...	100.010 · CHE...	-50.81
01/25/2022	PSATS TRUSTEES ...	EFT	Liability Check	251-60010 JA...	100.010 · CHE...	-225.11
Total PSATS TRUSTEES INSURANCE FUND						-513.05
United States Treasury						
01/05/2022	United States Treas...	EFT	Liability Check	25-6001755 9...	100.010 · CHE...	-3,861.81
02/03/2022	United States Treas...	EFT	Liability Check	25-6001755 9...	100.010 · CHE...	-2,738.60
Total United States Treasury						-6,600.41
Gordon, Mark R.						
01/07/2022	Gordon, Mark R.	ACH	Paycheck	PP END 01/0...	100.010 · CHE...	-147.63
01/21/2022	Gordon, Mark R.	ACH	Paycheck	PP END 01/1...	100.010 · CHE...	-147.64
02/04/2022	Gordon, Mark R.	ACH	Paycheck	PP END 01/2...	100.010 · CHE...	-147.62
Total Gordon, Mark R.						-442.89
Kearns, Donald W.						
01/10/2022	Kearns, Donald W.		Liability Adjust			
02/01/2022	Kearns, Donald W.	15270	Paycheck	JANUARY 20...	100.010 · CHE...	-137.93
02/01/2022	Kearns, Donald W.	15274	Paycheck	JANUARY 20...	100.010 · CHE...	-220.46
02/01/2022	Kearns, Donald W.	15275	Paycheck	JANUARY 20...	100.010 · CHE...	-144.47
Total Kearns, Donald W.						-502.86
Miller, John D.						
02/01/2022	Miller, John D.	15271	Paycheck	JANUARY 20...	100.010 · CHE...	-137.94
Total Miller, John D.						-137.94
Paul, Beverly R.						
02/01/2022	Paul, Beverly R.	15272	Paycheck	JANUARY 20...	100.010 · CHE...	-276.97
Total Paul, Beverly R.						-276.97
Rush, Mary S.						
02/01/2022	Rush, Mary S.	15273	Paycheck	JANUARY 20...	100.010 · CHE...	-132.42
02/01/2022	Rush, Mary S.	15276	Paycheck	JANUARY 20...	100.010 · CHE...	-88.24
Total Rush, Mary S.						-220.66
Ward, Martin T.						
01/07/2022	Ward, Martin T.	ACH	Paycheck	PP END 01/0...	100.010 · CHE...	-962.23
01/21/2022	Ward, Martin T.	ACH	Paycheck	PP END 01/1...	100.010 · CHE...	-1,445.24
02/04/2022	Ward, Martin T.	ACH	Paycheck	PP END 01/2...	100.010 · CHE...	-1,566.04
Total Ward, Martin T.						-3,973.51

4:38 PM

02/14/22

Hopewell Township
Payroll Transactions
January 3 through February 14, 2022

<u>Date</u>	<u>Name</u>	<u>Num</u>	<u>Type</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
White, Andrea L.						
01/07/2022	White, Andrea L.	ACH	Paycheck	PP END 01/0...	100.010 · CHE...	-931.30
01/21/2022	White, Andrea L.	ACH	Paycheck	PP END 01/1...	100.010 · CHE...	-707.08
02/04/2022	White, Andrea L.	ACH	Paycheck	PP END 01/2...	100.010 · CHE...	-662.73
Total White, Andrea L.						-2,301.11
Wolf, Craig M.						
01/07/2022	Wolf, Craig M.	ACH	Paycheck	PP END 01/0...	100.010 · CHE...	-1,343.43
01/21/2022	Wolf, Craig M.	ACH	Paycheck	PP END 01/1	100.010 · CHE...	-1,503.36
02/04/2022	Wolf, Craig M.	ACH	Paycheck	PP END 01/2...	100.010 · CHE...	-2,036.29
Total Wolf, Craig M.						-4,883.08
TOTAL						-21,787.36

Hopewell Township
Income/Expense Report
January 2022

	Jan 22
Income	
300-319 · TAXES	
301.00 · REAL PROPERTY TAXES	
301.20 · REAL ESTATE TAXES PRIOR YEAR'S	645.46
Total 301.00 · REAL PROPERTY TAXES	645.46
310.00 · PER CAPITA TAXES	
310.02 · PER CAPITA TAXES PRIOR YEAR	25.00
Total 310.00 · PER CAPITA TAXES	25.00
310.10 · REAL ESTATE TRANSFER TAX	73.50
310.20 · EARNED INCOME TAX	
310.21 · EARNED INCOME TAX CURRENT	1,426.58
310.22 · EARNED INCOME TAX PRIOR YEAR	4,000.00
310.23 · EARNED INCOME TAX DELINQUENT	900.00
Total 310.20 · EARNED INCOME TAX	6,326.58
310.50 · LOCAL SERVICES TAX	
310.51 · LOCAL SERVICES TAX CURRENT	1.25
310.52 · LOCAL SERVICES TAX PRIOR YEAR	70.75
Total 310.50 · LOCAL SERVICES TAX	72.00
319.00 · PEN INT ON DELINQUENT TAXES	
319.05 · REAL ESTATE TAX PENALTY PRIOR	64.54
319.15 · PER CAPITA TAX PENALTY PRIOR	2.50
Total 319.00 · PEN INT ON DELINQUENT TAXES	67.04
Total 300-319 · TAXES	7,209.58
320.00 · LICENSES AND PERMITS	
321.00 · BUSINESS LICENSES AND PERMITS	
321.36 · ROAD OPENING PERMIT FEES	950.00
321.37 · GRADING PERMIT	310.00
Total 321.00 · BUSINESS LICENSES AND PERMITS	1,260.00
Total 320.00 · LICENSES AND PERMITS	1,260.00
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	
341.05 · INTEREST GENERAL FUND ACCOUNT	28.44
341.10 · INTEREST IMPACT FEE ACCOUNT	213.93
341.15 · INTEREST REAL ESTATE ACCOUNT	0.15
341.20 · INTEREST MUNICIPAL SHARES ACCOU	8.68
341.25 · INTEREST ESCROW ACCOUNT	1.23
Total 341.01 · INTEREST ON CHECKING	252.43
Total 341.00 · INTEREST EARNINGS	252.43
342.00 · RENTS AND ROYALTIES	
342.51 · ROYALTIES FROM NATURAL GAS	670.86
342.57 · FRANCHISE FEES COMMUNICATION	306.27
Total 342.00 · RENTS AND ROYALTIES	977.13
Total 340.00 · INTEREST, RENTS AND ROYALTIES	1,229.56
360-363 · CHARGES FOR SERVICES	
361.00 · GENERAL GOVERNMENT CHARGES	
361.30 · ZONING SUBDIVISION LAND DEV FEE	
361.31 · SUBDIVISION LAND DEV PLAN FEES	3,942.10
361.33 · ZONING SUBDIVISION LAND PERMITS	95.00
Total 361.30 · ZONING SUBDIVISION LAND DEV FEE	4,037.10

Hopewell Township Income/Expense Report January 2022

	Jan 22
Total 361.00 · GENERAL GOVERNMENT CHARGES	4,037.10
362.00 · PUBLIC SAFETY	
362.40 · PROTECTIVE INSP BLDG PERMITS	4,261.50
Total 362.00 · PUBLIC SAFETY	4,261.50
Total 360-363 · CHARGES FOR SERVICES	8,298.60
391.00 · PROCEEDS OF GEN FIXED ASSET DIS	
391.20 · COMPENSATION FOR LOSS OF ASSETS	44,896.28
Total 391.00 · PROCEEDS OF GEN FIXED ASSET DIS	44,896.28
Total Income	62,894.02
Gross Profit	62,894.02
Expense	
400-409 · GENERAL GOVERNMENT	
400.00 · LEGISLATIVE GOVERNING BODY	
400.05 · SUPERVISOR SALARY	462.50
400.10 · ROADMASTER WAGES - APPOINTED	250.00
400.42 · DUES, SUBSCRIPTIONS AND MEMBERS	624.00
Total 400.00 · LEGISLATIVE GOVERNING BODY	1,336.50
403.00 · TAX COLLECTION	
403.05 · TAX COLLECTOR SALARY	313.75
Total 403.00 · TAX COLLECTION	313.75
403.31 · KEYSTONE COLLECTIONS COMMISSION	104.40
404.00 · SOLICITOR / LEGAL SERVICES	
404.24 · SOLICITOR REIMB COSTS INCURRED	13.00
404.31 · SOLICITOR PROFESSIONAL SERVICES	1,563.50
Total 404.00 · SOLICITOR / LEGAL SERVICES	1,576.50
405.00 · SECRETARY / CLERK / TREASURER	
405.15 · SECRETARY / TREASURER WAGE	2,429.94
405.17 · SEC/TREAS PAID TIME OFF	588.00
Total 405.00 · SECRETARY / CLERK / TREASURER	3,017.94
406.00 · OTHER GENERAL GOVERNMENT ADMIN	
406.21 · OFFICE SUPPLIES EXPENSE	486.21
406.23 · POSTAGE EXPENSE	65.97
406.32 · OFFICE TELEPHONE AND INTERNET	162.37
406.34 · ADVERTISING	178.80
406.37 · OFFICE EQUIPT MAINT AND SERVICE	40.00
Total 406.00 · OTHER GENERAL GOVERNMENT ADMIN	933.35
408.00 · ENGINEERING SERVICES	
408.31 · ENGINEERING SERVICES APPOINTED	5,241.90
Total 408.00 · ENGINEERING SERVICES	5,241.90
409.00 · GENERAL GOVERNMENT BUILDINGS	
409.31 · BUILDING CLEANING SERVICES	200.00
409.36 · BUILDING ELECTRIC AND WATER	148.87
409.37 · REPAIRS AND MAINTENANCE SERVICE	148.00
Total 409.00 · GENERAL GOVERNMENT BUILDINGS	496.87
Total 400-409 · GENERAL GOVERNMENT	13,021.21
410-419 · PUBLIC SAFETY	
411.00 · FIRE	
411.45 · FIRE PROTECTION CONTRACT	1,625.00

Hopewell Township
Income/Expense Report
 January 2022

	Jan 22
411.55 · FIRE DEPARTMENT DONATION	22,500.00
Total 411.00 · FIRE	24,125.00
414.00 · PLANNING AND ZONING	
414.10 · ZONING/CODE OFFICER APPOINTED	340.00
Total 414.00 · PLANNING AND ZONING	340.00
419.00 · OTHER PUBLIC SAFETY	
419.36 · PUBLIC UTILITY SERVICES HYDRANT	481.60
Total 419.00 · OTHER PUBLIC SAFETY	481.60
Total 410-419 · PUBLIC SAFETY	24,946.60
430-439 · PUBLIC WORKS-HWYS ROADS STREET	
430.00 · ROAD DEPARTMENT	
430.12 · ROAD DEPARTMENT WAGE FULL TIME	6,020.00
430.17 · ROAD DEPARTMENT PAID TIME OFF	900.00
430.18 · ROAD DEPARTMENT OVERTIME	6.91
430.24 · OPERATING SUPPLIES PUBLIC WORKS	62.96
430.28 · SAFETY SUPPLIES	161.95
430.32 · ROAD DEPARTMENT CELL PHONES	50.00
430.74 · ROAD DEPT LARGE EQUIPMENT PURCH	8,000.00
Total 430.00 · ROAD DEPARTMENT	15,201.82
437.00 · REPAIRS OF TOOLS AND MACHINERY	
437.25 · REPAIRS AND MAINT SUPPLIES	948.68
Total 437.00 · REPAIRS OF TOOLS AND MACHINERY	948.68
Total 430-439 · PUBLIC WORKS-HWYS ROADS STREET	16,150.50
450-459 · CULTURE-RECREATION	
459.00 · ALL OTHER CULTURE AND RECREATIO	
459.54 · DONATION TO ORGANIZATIONS	1,000.00
Total 459.00 · ALL OTHER CULTURE AND RECREATIO	1,000.00
Total 450-459 · CULTURE-RECREATION	1,000.00
481-484 · EMPLOYER PD BFTS & WITHHOLDING	
481.00 · EMPLOYER PAID ITEMS	
481.10 · SOCIAL SECURITY - EMPLOYER PAID	701.28
481.20 · MEDICARE - EMPLOYER PAID	164.02
481.30 · PA UNEMPLOYMENT - EMPLOYER	84.27
Total 481.00 · EMPLOYER PAID ITEMS	949.57
483.00 · PENSION AND 457-B CONTRIBUTIONS	
483.19 · ROTH PLAN 457-B CONTRIBUTION	90.54
483.30 · NON-UNIFORM PENSION CONTRIBUTIO	497.24
Total 483.00 · PENSION AND 457-B CONTRIBUTIONS	587.78
Total 481-484 · EMPLOYER PD BFTS & WITHHOLDING	1,537.35
486.00 · INSURANCE, CASUALTY, AND SURETY	
486.90 · OTHER INSURANCE REIMB EXPENSE	5,326.94
Total 486.00 · INSURANCE, CASUALTY, AND SURETY	5,326.94
487.00 · HEALTH INSURANCE BENEFIT	
487.35 · GROUP HEALTH INSURANCE BENEFIT	2,017.86
Total 487.00 · HEALTH INSURANCE BENEFIT	2,017.86
Total Expense	64,000.46
Net Income	-1,106.44

HOPEWELL TOWNSHIP

DEPARTMENT OF CODE ENFORCEMENT

AND ZONING REPORT

FEBRUARY 2022

COMPLAINTS.....0

NOTICES1 MR MUHR
ONGOING MATTER CONCERNING VIOLATION OF THE CONDITIONAL USE PERMIT HE WAS
GRANTED TO OPERATE HIS SERVICE GARAGE OPERATION SPECIFICALLY THE VIOLATION OF
CERTAIN CONDITIONS REQUIRED RELATED TO STORAGE OF VEHICLES

MUHR CONDITIONAL USE PERMIT WHERE AS THIS PERMIT WAS GRANTED WITH SPECIFIC
CONDITIONS IN ADDITION TO CITATIONS IF NOT CORRECTED TO SATISFACTION OF TWP IN THE
TIME GIVEN 30 DAYS , THE PERMIT SHOULD ALSO BE SUBJECT TO REVOCATION OF PERMIT FOR
NON COMPLIANCE

FOLLOWUP INSPECTIONS.....2

NUMBER OF PATROLS..... 5 WEEKLY

CITATIONS.....0

HEARINGS..... 0

UPCOMING COURT HEARINGS.....0

BUZARD CASE STILL OPEN I DO NOT HAVE A NEW HEARING DATE FOR COMMON PLEAS APPEAL
AT THIS TIME received copy of harshman report ,concern over encroachment onto property
which was the lead offence in my court filing against Buzard (violation of setback requirements in
permit)

2133 BRUSHRUN THERE WERE NO LEINS FROM CODE DEPT MY ACTIONS WERE ALL SUMMERY
CR AND IT APPEARS DEFENDANTS ARE NOW MAKING PAYMENTS ON THE FINES SALE OF
PROPERTY DOES END THE PREVIOUS OWNERS REQUIREMENTS TO PAY FINE AMOUNTS

74 RIGDE RD WHEREAS THIS USE WAS APPROVED GIVEN CONDITIONS AND THOSE
CONDITIONS ARE NOT MET PERMIT MAY BE REVOKED IT ALSO APPEARS THERE WAS NEVER AN
OCCUPANCY PERMIT ISSUED BY THE BUILDING INSPECTOR UCC OFFICER WHICH IS A REQUIREMENT

PRIOR TO USE UNDER SEC 403.42 OF THE CODE WHEN A RESIDENTIAL STRUCTURES USE
CHANGES TO COMERCIAL WICH IS WHAT WAS DONE IN THIS CASE

ZONING

ZONING QUESTIONS.....0
APPLICATIONS SENT OUT.....0
APPLICATION AND PLAN REVIEW.....0
PLAN REVIEW COMPLETE APPROVED.....0
ZONING PERMIT (S) ISSUED.....0
AG USE POLE STRUCTURE
AGRICULTURAL EXCEMPTION
TRAINING AND UPDATES.....1
CLEAN CLEARANCE UPDATE AND RECERTIFICATION THERE IS A BIANUAL REQUIREMENT TO TEST
AND RECERT THIS IS FOR THE LNET NET ACCESS TO RUN PLATES AND VINS
ZONING HEARING VARIENCE.....0



MARK GORDON

CODE AND ZONING OFFICER

HOPEWELL TOWNSHIP



HOPEWELL TOWNSHIP

Board of Supervisors Meeting of February 14, 2022

Engineer's Report

1. **Possum Hollow Road drop boxes – Range Resources, Markwest and Sunoco – status of the timeline on repairs.**

Range requested that Inlet and pipes be placed by township prior to Range working on the road.

2. **Sunoco road repairs – Second Settlement Agreement & Release**

Sunoco has reported that all repairs pursuant to the Second Settlement Agreement & Release have been completed. Sunoco is requesting the Township complete Exhibit B of the agreement and Release stating that Sunoco Pipeline has satisfied its obligations related to the repairs.

Surety for maintenance is 2 years and performance is 1 year.

3. **The Board requested that the Township Engineer survey the Township property and provide a detailed grading plan for the construction of a Hoop Building on the Township property. This information will be used to bid the grading and drainage work for the project.**

Survey per.

4. **Morrow Hill Road DGLVR Project**

Application to be turned in, once directed by Township.

5. **Whitegate Road - Status**

Discussed with residents and they will contact Andrea to schedule time to sign. Mrs. Renee Warholak and Ashley Hribik were contacted and both stated that it looked good.

6. **DGLVR Bonds Release Request. An email was received from South Coast Surety Insurance Services, LLC regarding the 2020 Dirt Gravel and Low Volume Road Project numbers M21, M22, M23 and M24 for East Crossroads Road and Possum Hollow Road. They are requesting the release of Bond No. UCSX372X3391 for those projects.**

Will sign at meeting.

7. **Range Resources – Temporary Waterline**

Meeting was held with Range resources and discussed with the township supervisors.

8. **Field Survey for equipment shed completed and being drafted and checked.**

Topo drawing and layout was sent to the township for further discussion.

**HOPEWELL TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS MEETING
MARCH 14, 2022**

Pledge of Allegiance

All meetings are voice recorded for administrative purposes.

Meeting called to order at 7:00 p.m. by Chairperson Mary Rush.

Roll Call:

Present: Chairperson Mary Rush, Supervisor John Miller, Solicitor Dennis Makel, Township Engineer Richard Kauffman, and Zoning/Code Enforcement Officer Mark Gordon and Secretary/Treasurer Andrea White. Vice Chairman Donald Kearns absent.

Public Comments:

No public comments.

Minutes:

Motion to accept the minutes of the February 14, 2022, regular monthly business meeting.

Motion: Mary Rush, 2nd John Miller

Vote: Kearns - Absent

Rush – Yes

Miller – Yes

Quorum Present, Motion Passed.

Zoning Report: Mark Gordon

- Buzzard 79 Crossroads Road
Correspondence was received from Harshman CE Group, LLC regarding the Buzzard Grading plan & response to Township comments.
No hearing date has been set.
Mr. Buzzards Engineer did not address the encroachment issue into the adjoining property. Mr. Kauffman stated that the Township is not granting Mr. Buzzard a waiver.
- 2133 Brush Run Road – Porfilios Property
A No-Lien Letter request has been received by the Township Office for the sale of property at 2133 Brush Run Road to Michael Wallace now owned by Porfilios Real Estate, LLC. The property will need to undergo a dye test with the Washington County Sewage Council.
- Mr. Gordon received a verbal complaint regarding pigs getting loose from property at 4115 Jefferson Avenue.

- The Zoning Office received correspondence from Rachelle Teller regarding a no impact home-based business at 4115 Jefferson Avenue. Ms. Teller was informed to submit the Township Zoning Application with the application fee to the Township Office.
A review of the application will be necessary to assess if a Zoning Permit is necessary for this situation and if the application reflects the Zoning requirements of a zero-impact home based business. Chairperson Rush mentioned that there have been wood chip deliveries to the property from wood chipping companies. Until application is made it is unclear if these deliveries are related to the home-based business Ms. Teller inquired with the Township about.

Mr. Gordon reviewed and provided a written report.

Engineer Report: Richard Kauffman

- Possum Hollow Road drop boxes – Range Resources, Markwest and Sunoco – Status of the timeline on repairs.
Range requested that the inlet and pipes be placed by the Township prior to Range performing their work on the road.
- Sunoco road repairs – Second Settlement Agreement & Release
Sunoco has reported that all repairs pursuant to the Second Settlement Agreement & Release have been completed. Sunoco is requesting the Township complete Exhibit B of the agreement and Release stating that Sunoco Pipeline has satisfied its obligations related to the repairs.
Mr. Kauffman stated that Sunoco were to have a maintenance bond and a surety; this is stated in the agreement. Mr. Kauffman asked them for the surety and did not hear back. Chairman Rush directed Mr. Kauffman to copy the Solicitor on the e-mails and contact the Solicitor if there is no response to his inquiries regarding the Surety with Sunoco.
- Discussion and Motion to complete Exhibit B of the Second Settlement Agreement & Release between Hopewell Township and Sunoco Pipeline agreeing that Sunoco Pipeline has satisfied its obligations related to the repairs.
No motion currently.
- White Gate Road – Easements have been signed by property owners.
Status of the bidding specifications for project.
The bid specifications are completed by the Engineer. Advertisement of the bid is needed.
Motion to advertise per the specifications for White Gate Road.
Motion: Mary Rush, 2nd John Miller
Vote: Kearns - Absent
Rush – Yes
Miller – Yes
Quorum Present, Motion Passed.

- Range Resources – Linnwood Road truck traffic damaging the road. The Township Engineer pictured and recorded the road conditions prior to truck traffic resulting from Range Resources activities at a well pad located off Malone Ridge Road in Canton Township in 2021. The Township Engineer pictured and recorded the current condition of the road after reports of recent damage. Mr. Kauffman stated that there is a degradation of the road since the last inspection.

Motion to contact Range Resources regarding the condition of Linnwood Road as a result of truck damage and provide to them pictures of previous and current road conditions.

Motion: Mary Rush, 2nd John Miller

Vote: Kearns - Absent

Rush – Yes

Miller – Yes

Quorum Present, Motion Passed.

Plans for the drainage and earth work were presented by Mr. Kauffman for the site of the Hoop Building. This will be reviewed by the Board when Vice Chairman Kearns returns. Mr. Kauffman stated they are underneath the limit for various permits but have an E&S plan for the Conservation District.

Richard Kauffman reviewed and provided a written report.

Road Report:

- 2022 Road Materials Bid Opening – Bid advertisement was in the Observer Reporter on Tuesday, February 24, 2022, and Friday, February 28, 2022:

Bidders Notice

Hopewell Township a 2nd Class Township of Washington County, will receive sealed proposals clearly marked 2022-2023 MATERIAL BID PROPOSAL at the Municipal Building located at 20 Parkview Road, Avella, PA 15312 until 7:00 pm on Monday, March 14, 2022 for the following:

5,000 GAL #2 DIESEL FUEL
35,000 GAL E-3 CRS-2 CATIONIC EMULSIFIED ASPHALT AND
5,000 GAL E1 PRIME COAT (E-3 AND E-1 MUST BE BID TOGETHER,
DELIVERED AND APPLIED)
1,000 TONS AASHTO NO.8
1,000 TONS AASHTO NO. 67
600 TONS PA-2A SUBBASE
300 TONS AASHTO NO. 57
200 TONS AASHTO NO. 3
100 TONS R-4'S
50 TONS DUST

2,000 TONS ANTI-SKID
2,000 TONS CINDERS
50 TONS DRIVING SURFACE AGGREGATE (DSA)
1,000 TONS SUPERPAVE BINDER COURSE, 19.9 MM
1,000 TONS SUPERPAVE WEARING COURSE, 9.5 MM

Sealed proposals will be opened on Monday, March 14, 2022, at 7:00 pm at the Municipal Building.

Proposals must be upon the forms furnished by the municipality.

A link to access the bid packet can be found on the Township Website: www.hopewelltownship.com, bidders may also call The Township Office at 724-345-3333 to request a packet.

The bid must be accompanied by a certified check or bid bond for 10% of the bid, made payable to Hopewell Township. All materials **except cinders** must meet PENN DOT specifications as per Penn Dot publication 408, and obtained from a source listed on Bulletin 14 & 15. Hopewell Township Board of Supervisors reserves the right to reject any or all proposals.

Hopewell Township
Andrea L. White
Secretary/Treasurer

Motion to accept the proposal from Midland Asphalt Materials, Inc. for 35,000 gallons more/less delivered and applied of E-3 CRS-2 Cationic Emulsified Asphalt at a unit price of \$2.530 for a total of \$88,550.00 and 5,000 gallons more/less delivered and applied of E1 Prime Coat at a unit price of \$2.150 for a total of \$10,750.00. (E-3 and E-1 bid together.)

Motion: Mary Rush, 2nd John Miller

Vote: Kearns - Absent

Rush – Yes

Miller – Yes

Quorum Present, Motion Passed.

Motion to accept the proposal from Stuck Enterprises, Inc. for 5,000 gallons more/less of #2 Diesel Fuel at a unit price of \$3.0255 per gallon with an escalator clause.

Motion: Mary Rush, 2nd John Miller

Vote: Kearns - Absent

Rush – Yes

Miller – Yes

Quorum Present, Motion Passed.

The total lowest proposal was from Northeast Paving for 1,000 tons more/less of Superpave Binder Course, 19.9 MM at a unit price of \$52.00 for a total of \$52,000.00 and 1,000 tons more/less of Superpave Wearing Course, 9.5 MM at a unit price of \$63.00 for a total of \$63,000.00. Total of both bids from Northeast Paving \$115,000.00.

Motion to accept the Proposal from Northeast Paving for the total price of \$115,000.00.

Motion: Mary Rush, 2nd John Miller

Vote: Kearns - Absent

Rush – Yes

Miller – Yes

Quorum Present, Motion Passed.

The lowest proposal was Greer Limestone Company for 1,000 tons more/less of No. 8 at a unit price of \$27.00 for a total of \$27,000.00.

The lowest proposal was Greer Limestone Company for 1,000 tons more/less of No. 67 at a unit price of \$25.85 for a total of \$25,850.00.

The lowest proposal was Greer Limestone Company for 600 tons more/less of PA-2A Subbase at a unit price of \$22.00 for a total of \$13,200.00.

The lowest proposal was Greer Limestone Company for 300 tons more/less of No. 57 at a unit price of \$25.85 for a total of \$7,755.00.

The lowest proposal was Greer Limestone Company for 200 tons more/less of No. 3 at a unit price of \$23.50 for a total of \$4,700.00.

Motion to accept the proposal from Greer Limestone for the #8, #67, 2-A, #57 and #3.

Motion: Mary Rush, 2nd John Miller

Vote: Kearns - Absent

Rush – Yes

Miller – Yes

Quorum Present, Motion Passed.

Motion to accept the proposal from Reynolds Rocks, Inc. for 100 tons more/less of R-4's at a unit price of \$28.00 for a total of \$2,800.00

Motion: Mary Rush, 2nd John Miller

Vote: Kearns - Absent

Rush – Yes

Miller – Yes

Quorum Present, Motion Passed.

The lowest proposal was Greer Limestone Company for 50 tons more/less of Dust at a unit price \$21.00 for a total of \$1,050.00.

The lowest proposal was Greer Limestone Company for 2,000 tons more/less of Anti-Skid at a unit price of \$24.40 for a total of \$48,800.00.

The lowest proposal was Greer Limestone Company for 50 tons more/less of Driving Surface Aggregate (DSA) at a unit price of \$22.00 for a total of \$1,100.00.

Motion to accept a proposal from Greer Limestone for the sand at \$21.00, for the Anti-Skid at \$24.40, and for DSA at \$22.00.

Motion: Mary Rush, 2nd John Miller

Vote: Kearns - Absent

Rush – Yes

Miller – Yes

Quorum Present, Motion Passed.

- Discussion and Motion to accept the proposal from _____ for 2,000 tons more/less of Cinders at a unit price of \$ _____ for a total of \$ _____.
No Bids Received.

- An e mail was sent to PA American Water requesting a meeting to look at the intersection of Linnwood Road and Route 844 where PA American Water performed work in 2021. There is water at the intersection that is freezing and causing a hazard. PA American Water replied to the e-mail that the water was not coming from their water line.

- The Reznor heater in the Road Department garage area has not been functioning properly. McKean Plumbing and Heating was contacted and after assessing the situation concluded that the gas line supplying the heater was inadequate causing the poor performance of the unit. A repair estimate was provided in the amount of \$2,895.00. McKean contacted the Township after the initial quote was accepted at the February 2022 Supervisors meeting. McKean stated that an error was made in the calculations in the original quote. As a result, the estimate increased by \$425.00, resulting in a new estimate cost of \$3,320.00.

Motion to accept the revised repair estimate from McKean Plumbing and Heating in the amount of \$3,320.00 to be paid from the Township's General Fund.

Motion: Mary Rush, 2nd John Miller

Vote: Kearns - Absent

Rush – Yes

Miller – Yes

Quorum Present, Motion Passed.

- The Loader approved for purchase from Ag-Pro Companies – Delivery date unknown.
- Hoop Building – The grading and drainage work necessary for the construction of the building are still under review.
- Parkview Road Culverts

Financial Report: File for review by Auditors

- Bank Reconciliations: Supervisors to initial off
- Time Sheets
- Bills: Review of bill list as presented

Motion to pay the bills found true and correct.

Motion: Mary Rush, 2nd John Miller

Vote: Kearns - Absent

Rush – Yes

Miller – Yes

Quorum Present, Motion Passed.

Motion to acknowledge the increase in paid vacation days from 5 to 10 days per year for Craig Wolf effective February 11, 2022, as per Section IV. of the Township's Employee Handbook updated March 08, 2021.

Motion: Mary Rush, 2nd John Miller

Vote: Kearns - Absent

Rush – Yes

Miller – Yes

Quorum Present, Motion Passed.

Planning Commission:

No report.

Solicitors Report: Dennis Makel

- Zoning Ordinance Amendment(s) - status
- Discussion and Motion to submit the proposed amendment(s) to the Township Planning Commission and County Planning Commission and to advertise a Planning Commission meeting and a Public Hearing to be held by the Board and advertise the Township's notice of intent to adopt the proposed amendment(s) to the Township Zoning Ordinance.

No motion currently.

- Michael Cruny, Solicitor for Independence Township sent e-mail correspondence to the Township regarding the interest in creating an Intergovernmental Cooperation Agreement. This was approved by Hopewell Township at the December 2021 Regular Meeting. Copies were provided to Mr. Cruny to obtain signatures from Mount Pleasant and Independence Townships. Mr. Cruny indicated that he would obtain the signatures. To date, no completed documents have been returned to the Hopewell Township office.

- Regional Emergency Management Coordination Agreement – Mt. Pleasant, Independence, Blaine, Buffalo, and Canton Townships.

A proposed resolution and draft Agreement for Emergency Mutual Aid Agreement has been provided to the Supervisors for review.

Motion to adopt the Hopewell Township Intergovernmental Agreement and Canton Township Resolution of 2022.

Motion: Mary Rush, 2nd John Miller

Vote: Kearns - Absent

Rush – Yes

Miller – Yes

Quorum Present, Motion Passed.

Motion to adopt the Agreement for Emergency Mutual Aid between Canton Township and Hopewell Township pursuant to Section 7504 of the Emergency Management Service Code (35 Pa C.S.A. Section 7101 et seq.)

Motion: Mary Rush, 2nd John Miller

Vote: Kearns - Absent

Rush – Yes

Miller Yes

Quorum Present, Motion Passed.

- Mr. Joshua Mace to date has not provided the last escrow installment due and payable on January 15, 2022 of \$500.00 as per the Township’s sewage holding tank agreement. The Solicitor forwarded a letter to Mr. Mace regarding the payment.

- Discussion and Motion for appropriate action regarding the failure of Mr. Mace to submit the required escrow installment to the Township.

No motion at this time. Mr. Makel spoke with Mr. Mace; Mr. Mace stated he will make payment soon.

- Wotring Road – Stormwater runoff.

Four driveways on Wotring Road have been identified as the possible cause and/or contributors to the stormwater runoff issue. Letters have been sent to these property owners.

- The Township is experiencing stormwater runoff issues on Township roads as a result of the improper installation of driveways in the township. As such, the township will consider for adoption at the regularly scheduled board meeting on April 11, 2022 at 7:00 p.m. the “Hopewell Township Driveway Ordinance of 2022”. After the ordinance is advertised a copy of this Ordinance may be examined by any citizen at the Office of the Secretary/Treasurer of Hopewell Township, during regular business hours and the Law Library in the Washington County Courthouse, Pennsylvania, and the Observer Reporter, each day until adoption.

- Discussion and Motion to advertise for adoption the Hopewell Township Driveway Ordinance of 2022.

No motion at this time. The proposed Ordinance will be reviewed by the board members and discussed at the next meeting.

Correspondence Review and Discussion:

- Correspondence received from Washington County Department of Public Safety regarding the Hazard Mitigation Plan Update Resolution. The Department is requesting that all Municipal Authorities adopt the updated 2022 Hazard Vulnerability Assessment and Mitigation Plan Update. **Motion** to adopt the Washington County 2022 Hazard Vulnerability Assessment and Mitigation Plan Update Municipal Adoption Resolution
Motion: Mary Rush, 2nd John Miller
Vote: Kearns - Absent
Rush – Yes
Miller – Yes
Quorum Present, Motion Passed.

Old Business:

- Range Resources has offered to pay a hoop building to aid Hopewell Township’s recovery from damage caused by the tornado on October 21, 2021. Range Resources will formally present the donation to the Township at an upcoming Board of Supervisors regular business meeting.
- Municipal Building Roof Damage - A repair quote was received by Rush Architectural Metal Erectors, Inc. (RAME) of Washington, PA. The insurance company has been forwarded the information and are sending an engineer to look at the roof.
- The Township completed Malfunction Authorization Forms in November 2021 for properties in Buffalo Village on Buffalo Road South where it is reported that sewage is surfacing. These forms were forwarded to the Washington County Sewage Council. An e-mail was sent to the Sewage Council requesting an update on the status of the malfunction authorizations. To date, no further update has been provided by the Council regarding the status of these requests.
- Mr. Raymond Seddon of 43 Hamilton Acres Lane contacted the Township with a concern regarding his issued address. Mr. Seddon stated that his mail is being sent to Hamilton Road in Washington and that he received mail from Hamilton Road in Washington. Mr. Seddon requests an address change to 43 Acres Lane, Washington, PA 15301. The Board approved an address change at the February 2022 Supervisors Meeting to 43 Acres Lane; however, upon speaking to the Washington Post Office, this address would duplicate other addresses located within the 15301-area code. A new address of 43 Seddon Lane was then assigned to the property.
Motion to approve the address change of parcel # 350-017-00-00-0005-01 from 43 Hamilton Acres Lane to 43 Seddon Lane.
Motion: Mary Rush, 2nd John Miller
Vote: Kearns - Absent
Rush – Yes
Miller – Yes
Quorum Present, Motion Passed.

- The PA State Ethics Commission's Statement of Financial Interest forms are due on May 01, 2022.
- Appointment of Agricultural Security Area Advisory Committee.

The governing body of any local government may establish an Agricultural Security Area Advisory Committee which shall consist of three active farmers, each representing a different private or corporate farm, and one citizen residing within the unit of local government and one member of the governing body of such local government, who shall serve as the chairperson of the committee.

- Discussion and Motion to appoint three active farmers, one township citizen and one member of the governing body to serve as the chairperson of the committee.

No interest has been communicated by Township residents. The Township will reach out to potential members

No motion currently.

New Business:

- The next Regular Meeting of the Board of Supervisors will be on Monday, April 11, 2022 at 7:00 p.m. at the Township Municipal Building.
- Hopewell Township EMC Coordinator Gary Friend requested that the Township purchase vests for emergency response situations. EOC vests have been purchased.
- A dumpster will be available for the Township's Spring Clean-Up from April 15th to May 01, 2022.
- Tyler Olsen, a Fire Protection Analyst with Insurance Services Office, Inc. contacted the township in regard to the Public Protection Classification (PPC) for West Middletown VFD. Mr. Olsen stated that the fire department did not meet the minimum requirements as set forth in the Fire Suppression Rating Schedule (FSRS). Mr. Olsen requests records from the fire department regarding the number of personal responding at one time for structure fires. The township office has contacted the fire department to obtain the requested information for Mr. Olsen.
- AED Unit(s) – Cintas has provided a quote to provide an AED unit(s) for the Municipal Building. A 36-month service agreement is \$99.00 per month, per unit and includes the AED unit, all maintenance, battery replacement, pads, etc.
- Discussion and Motion to enter into a 36-month service agreement with Cintas to provide AED unit(s) and unit maintenance.
No motion currently, this will be discussed again at the next meeting.

- Discussion and Motion to amend the agenda if needed.
No amendments needed.

Adjournment:

Motion to adjourn the meeting at 8:09 p.m.

Motion: Mary Rush, 2nd John Miller

Vote: Kearns - Absent

Rush – Yes

Miller – Yes

Quorum Present, Motion Passed.

Respectfully Submitted,



Andrea L. White
Secretary/Treasurer

Seal



Mary Rush, Chairperson

HOPEWELL TOWNSHIP WASHINGTON FINANCIAL
WASHINGTON FINANCIAL

2/28/2022

<u>Account</u>	<u>Balance Total</u>
GENERAL FUND	\$ 333,624.61
REAL ESTATE ACCOUNT	\$ 1,738.26
MUNICIPAL SHARES FUND	\$ 91,215.40
ESCROW ACCOUNT	\$ 13,213.48
STATE FUNDS	\$ 89,526.96
IMPACT FEE	\$ 2,276,156.89
LOCAL FISCAL RECOVERY FUND	\$ 895.33
TOTAL	\$ 2,806,370.93

4:46 PM
03/10/22

**Hopewell Township State Fund
Check Detail
February 14 through March 14, 2022**

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	6427	02/14/2022	AMERICAN ROC...	100.000 · WASHIN...		-4,612.23
Bill	0696497	01/26/2022		432.29 · ROAD SA...	1,407.39	1,407.39
Bill	0696498	01/26/2022		432.29 · ROAD SA...	-1,539.88	1,539.88
				432.29 · ROAD SA	-1,574.96	1,574.06
TOTAL					-4,612.23	4,612.23
Check	6428	02/14/2022	HOPEWELL TO...	100.000 · WASHIN...		-19,477.77
				363.51 · CONTRAC...	-19,477.77	19,477.77
TOTAL					-19,477.77	19,477.77

4:46 PM
03/10/22
Cash Basis

**Hopewell Township State Fund
Income/Expense Summary
February 2022**

	Feb 22
Income	
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	8.61
Total 341.00 · INTEREST EARNINGS	8.61
Total 340.00 · INTEREST, RENTS AND ROYALTIES	8.61
363.00 · HIGHWAYS AND STREETS	
363.51 · CONTRACTED SNOW REMOVAL PENNDOT	-19,477.77
Total 363.00 · HIGHWAYS AND STREETS	-19,477.77
Total Income	-19,469.16
Gross Profit	-19,469.16
Expense	
430-439 · PUBLIC WORKS-HWYS ROADS STREET	
432.00 · WINTER MAINTENANCE SERVICES	
432.29 · ROAD SALT WINTER MAINTENANCE	4,612.23
Total 432.00 · WINTER MAINTENANCE SERVICES	4,612.23
Total 430-439 · PUBLIC WORKS-HWYS ROADS STREET	4,612.23
Total Expense	4,612.23
Net Income	-24,081.39

Hopewell Township
Bills Presented for Approval and Payment
As of March 14, 2022

Type	Date	Num	Due Date	Aging	Open Balance
C.R. AUGENSTEIN INC.					
Bill	03/02/2022	21950	04/01/2022		1,541.76
Total C.R. AUGENSTEIN INC.					1,541.76
CARDMEMBER SERVICE					
Bill	02/23/2022	998188695	03/10/2022	4	965.00
Bill	02/26/2022	9900475166	03/15/2022		50.19
Bill	03/08/2022	518020	03/23/2022		119.98
Bill	03/10/2022	23900107...	03/25/2022		164.48
Total CARDMEMBER SERVICE					1,299.65
CINTAS					
Bill	02/24/2022	5097263396	03/26/2022		20.79
Bill	03/02/2022	5097921467	04/01/2022		147.46
Total CINTAS					168.25
ELEMENTAL SHELTER SOLUTIONS					
Bill	02/14/2022	1521	03/04/2022	10	2,478.90
Total ELEMENTAL SHELTER SOLUTIONS					2,478.90
ELITE CLEAN TEAM, LLC.					
Bill	02/28/2022	02052022	03/30/2022		100.00
Bill	02/28/2022	02192022	03/30/2022		100.00
Total ELITE CLEAN TEAM, LLC.					200.00
FWF INSURANCE AGENCY, INC.					
Bill	02/01/2022	37441	03/10/2022	4	250.00
Total FWF INSURANCE AGENCY, INC.					250.00
HICKORY TELEPHONE COMPANY					
Bill	03/01/2022	10036293	03/26/2022		83.57
Total HICKORY TELEPHONE COMPANY					83.57
KU RESOURCES, INC.					
Bill	03/02/2022	49658	04/01/2022		30.69
Bill	03/02/2022	49659	04/01/2022		360.00
Bill	03/02/2022	49660	04/01/2022		320.22
Bill	03/02/2022	49661	04/01/2022		720.00
Bill	03/02/2022	49662	04/01/2022		2,190.00
Total KU RESOURCES, INC.					3,620.91
MAKEL AND ASSOCIATES, LLC					
Bill	02/28/2022	02282022	03/15/2022		1,066.25
Total MAKEL AND ASSOCIATES, LLC					1,066.25
MCKEAN PLUMBING HEATING & SUPPLY CO., INC					
Bill	01/27/2022	2302	02/26/2022	16	1,930.00
Bill	02/28/2022	2488	03/30/2022		425.00
Total MCKEAN PLUMBING HEATING & SUPPLY CO., INC					2,355.00
NAPA AUTO PARTS					
Bill	02/14/2022	941105	03/01/2022	13	14.98
Bill	03/04/2022	942153	03/19/2022		436.03
Total NAPA AUTO PARTS					451.01
PENNSYLVANIA AMERICAN WATER					
Bill	03/01/2022	03012022	03/23/2022		481.60
Total PENNSYLVANIA AMERICAN WATER					481.60

Hopewell Township
Bills Presented for Approval and Payment
As of March 14, 2022

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>AgIng</u>	<u>Open Balance</u>
PITTSBURGH COMPUTER SOLUTIONS INC					
Bill	03/01/2022	107112	03/01/2022	13	40.00
Total PITTSBURGH COMPUTER SOLUTIONS INC					40.00
R & K DISPOSAL, INC					
Bill	02/28/2022	102441008	04/01/2022		65.00
Total R & K DISPOSAL, INC					65.00
SPRAGUE ENERGY, LLC					
Bill	02/28/2022	620202389	03/30/2022		106.61
Total SPRAGUE ENERGY, LLC					106.61
STAPLES CREDIT PLAN					
Bill	02/23/2022	9839946781	03/25/2022		24.99
Total STAPLES CREDIT PLAN					24.99
STUCK ENTERPRISES, INC.					
Bill	03/01/2022	859533	03/11/2022	3	2,006.52
Total STUCK ENTERPRISES, INC.					2,006.52
UPMC HEALTH PLAN					
Bill	03/10/2022	04012022	03/31/2022		2,017.86
Total UPMC HEALTH PLAN					2,017.86
TOTAL					18,257.88

Hopewell Township
Check Detail
February 14 through March 14, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check		03/14/2022	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check		03/14/2022	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Liabilit...	EFT	02/18/2022	PENNSYLVANIA DEPART...	100.010 · CHEC...		-253.73
				217.00 · PA STA...	-253.73	253.73
TOTAL					-253.73	253.73
Liabilit...	EFT	02/19/2022	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-175.29
				214.03 · PSATS	175.29	175.29
TOTAL					-175.29	175.29
Liabilit...	EFT	02/19/2022	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-37.61
				214.02 · PSATS ...	-37.61	37.61
TOTAL					-37.61	37.61
Liabilit...	EFT	02/19/2022	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-37.56
				214.02 · PSATS ...	-37.56	37.56
TOTAL					-37.56	37.56
Liabilit...	EFT	02/19/2022	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-175.53
				214.03 · PSATS ...	-175.53	175.53
TOTAL					-175.53	175.53
Liabilit...	EFT	03/03/2022	PENNSYLVANIA DEPART...	100.010 · CHEC...		-205.87
				217.00 · PA STA...	-205.87	205.87
TOTAL					-205.87	205.87
Liabilit...	EFT	03/03/2022	United States Treasury	100.010 · CHEC...		-3,597.96
				210.00 · FEDER...	-1,457.00	1,457.00
				211.00 · SOCIAL...	-867.59	867.59
				211.00 · SOCIAL...	-867.59	867.59
				213.00 · MEDIC...	-202.89	202.89
				213.00 · MEDIC...	-202.89	202.89
TOTAL					-3,597.96	3,597.96

Hopewell Township
Check Detail
 February 14 through March 14, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Liabilit...	EFT	03/01/2022	PMRS	100.010 · CHEC...		-693.32
				214.01 · PMRS ...	-75.17	75.17
				214.00 · PMRS	-618.15	618.15
TOTAL					-693.32	693.32
Bill Pm...	EFT	02/25/2022	HICKORY TELEPHONE C...	100.010 · CHEC...		-82.58
Bill	10034855	02/01/2022		406.32 · OFFICE...	-82.58	82.58
TOTAL					-82.58	82.58
Bill Pm...	EFT	02/24/2022	WEST PENN POWER	100.010 · CHEC...		-182.70
Bill	9558683...	02/08/2022		409.36 · BUILDI...	-182.70	182.70
TOTAL					-182.70	182.70
Bill Pm...	EFT	02/23/2022	PENNSYLVANIA AMERIC...	100.800 · MUNI...		-481.60
Bill	02012022	02/01/2022		419.36 · PUBLIC...	-481.60	481.60
TOTAL					-481.60	481.60
Bill Pm...	EFT	03/01/2022	CARDMEMBER SERVICE	100.010 · CHEC...		-296.79
Bill	1126394...	01/11/2022		406.21 · OFFICE...	-296.79	296.79
TOTAL					-296.79	296.79
Bill Pm...	EFT	02/23/2022	PITNEY BOWES GLOBAL...	100.010 · CHEC...		-65.97
Bill	3314857...	12/08/2021		406.23 · POSTA...	-65.97	65.97
TOTAL					-65.97	65.97
Liabilit...	EFT	03/07/2022	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-197.98
				214.03 · PSATS ...	-163.04	163.04
				214.02 · PSATS ...	-34.94	34.94
TOTAL					-197.98	197.98
Liabilit...	To Print	03/14/2022	UPMC HEALTH PLAN	100.010 · CHEC...		-317.66
				222.00 · HEALT...	-317.66	317.66
TOTAL					-317.66	317.66
Check	15277	02/14/2022	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00

Hopewell Township
Check Detail
 February 14 through March 14, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	15278	02/14/2022	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Bill Pm...	15279	02/14/2022	AMERIGAS PROPANE LP	100.010 · CHEC...		-149.99
Bill	2188515	01/11/2022		409.24 · GENER...	-149.99	149.99
TOTAL					-149.99	149.99
Bill Pm...	15280	02/14/2022	BLUE HORNET DESIGN, ...	100.010 · CHEC...		-150.00
Bill	002567	02/03/2022		406.37 · OFFICE...	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pm...	15281	02/14/2022	C.R. AUGENSTEIN INC.	100.010 · CHEC...		-1,375.24
Bill	18635	01/21/2022		409.24 · GENER...	-1,375.24	1,375.24
TOTAL					-1,375.24	1,375.24
Bill Pm...	15282	02/14/2022	CASSIDY SIGNS	100.010 · CHEC...		-201.00
Bill	3145	01/10/2022		430.24 · OPERA...	-76.00	76.00
				433.00 · TRAFFI...	-125.00	125.00
TOTAL					-201.00	201.00
Bill Pm...	15283	02/14/2022	COMDOC, INC.	100.010 · CHEC...		-189.93
Bill	4796218	01/31/2022		406.21 · OFFICE...	-189.93	189.93
TOTAL					-189.93	189.93
Bill Pm...	15284	02/14/2022	CRYSTAL SOUND SYSTE...	100.010 · CHEC...		-1,246.00
Bill	47714	01/04/2022		437.25 · REPAIR...	-35.50	35.50
				437.37 · REPAIR...	-160.00	160.00
Bill	47715	01/04/2022		437.25 · REPAIR...	-587.00	587.00
				437.37 · REPAIR...	-235.00	235.00
Bill	47716	01/04/2022		437.25 · REPAIR...	-228.50	228.50
TOTAL					-1,246.00	1,246.00
Bill Pm...	15285	02/14/2022	ELITE CLEAN TEAM, LLC.	100.010 · CHEC...		-200.00
Bill	01082022	01/31/2022		409.31 · BUILDI...	-100.00	100.00
Bill	01222022	01/31/2022		409.31 · BUILDI...	-100.00	100.00
TOTAL					-200.00	200.00
Bill Pm...	15286	02/14/2022	ERIE INSURANCE	100.010 · CHEC...		-519.00
Bill	0701334...	02/08/2022		486.30 · INSUR...	-474.00	474.00
Bill	4301565...	02/08/2022		486.20 · INSUR...	-45.00	45.00
TOTAL					-519.00	519.00

Hopewell Township Check Detail February 14 through March 14, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	15293	02/14/2022	NAPA AUTO PARTS	100.010 · CHEC...		-105.92
Bill	939761	01/20/2022		437.25 · REPAIR...	-105.92	105.92
TOTAL					-105.92	105.92
Bill Pm...	15294	02/14/2022	PITTSBURGH COMPUTE...	100.010 · CHEC...		-40.00
Bill	106838	02/01/2022		406.37 · OFFICE...	-40.00	40.00
TOTAL					-40.00	40.00
Bill Pm...	15295	02/14/2022	PMRS	100.010 · CHEC...		-200.00
Bill	63 096 5 ...	01/01/2022		483.49 · PENSI...	-200.00	200.00
TOTAL					-200.00	200.00
Bill Pm...	15296	02/14/2022	STAPLES CREDIT PLAN	100.010 · CHEC...		-16.49
Bill	9907523...	01/11/2022		430.21 · ROAD	-16.49	16.49
TOTAL					-16.49	16.49
Bill Pm...	15297	02/14/2022	STEEL CITY GUTTERS	100.010 · CHEC...		-1,500.00
Bill	668	01/18/2022		486.90 · OTHER...	-1,500.00	1,500.00
TOTAL					-1,500.00	1,500.00
Bill Pm...	15298	02/14/2022	STUCK ENTERPRISES, I...	100.010 · CHEC...		-2,114.63
Bill	826419	01/24/2022		438.33 · FUEL E...	-2,114.63	2,114.63
TOTAL					-2,114.63	2,114.63
Bill Pm...	15299	02/14/2022	UPMC HEALTH PLAN	100.010 · CHEC...		-2,017.86
Bill	03012022	02/10/2022		487.35 · GROUP...	-682.20	682.20
				487.35 · GROUP...	-745.73	745.73
				487.35 · GROUP...	-589.93	589.93
TOTAL					-2,017.86	2,017.86
Bill Pm...	15300	02/14/2022	VERIZON WIRELESS	100.010 · CHEC...		-99.95
Bill	9898223...	01/26/2022		406.32 · OFFICE...	-99.95	99.95
TOTAL					-99.95	99.95
Liabilit...	15301	02/14/2022	UPMC HEALTH PLAN	100.010 · CHEC...		-317.66
				222.00 · HEALT...	-317.66	317.66
TOTAL					-317.66	317.66

Hopewell Township
Payroll Transactions
 February 14 through March 14, 2022

Date	Name	Num	Type	Memo	Account	Amount
PENNSYLVANIA DEPARTMENT OF REVENUE						
02/18/2022	PENNSYLVANIA D...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-253.73
03/03/2022	PENNSYLVANIA D...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-205.87
Total PENNSYLVANIA DEPARTMENT OF REVENUE						-459.60
PMRS						
03/01/2022	PMRS	EFT	Liability Check	03-090-5 N F...	100.010 · CHE...	-693.32
Total PMRS						-693.32
PSATS TRUSTEES INSURANCE FUND						
02/19/2022	PSATS TRUSTEES ...	EFT	Liability Check	251-60010 P...	100.010 · CHE...	-175.29
02/19/2022	PSATS TRUSTEES ...	EFT	Liability Check	251-60010 P...	100.010 · CHE...	-37.61
02/19/2022	PSATS TRUSTEES ...	EFT	Liability Check	251-60010 P...	100.010 · CHE...	-37.56
02/19/2022	PSATS TRUSTEES ...	EFT	Liability Check	251-60010 P...	100.010 · CHE...	-175.53
03/07/2022	PSATS TRUSTEES ...	EFT	Liability Check	251-60010 03...	100.010 · CHE...	-197.98
Total PSATS TRUSTEES INSURANCE FUND						-623.97
United States Treasury						
03/03/2022	United States Treas...	EFT	Liability Check	25-6001755 9...	100.010 · CHE...	-3,597.96
Total United States Treasury						-3,597.96
UPMC HEALTH PLAN						
02/14/2022	UPMC HEALTH PLAN	15301	Liability Check	GROUP NO. ...	100.010 · CHE...	-317.66
03/14/2022	UPMC HEALTH PLAN	To Print	Liability Check	GROUP NO. ...	100.010 · CHE...	-317.66
Total UPMC HEALTH PLAN						-635.32
Gordon, Mark R.						
02/18/2022	Gordon, Mark R.	ACH	Paycheck	PP END 02/1...	100.010 · CHE...	-147.64
03/04/2022	Gordon, Mark R.	ACH	Paycheck	PP END 02/2...	100.010 · CHE...	-147.63
Total Gordon, Mark R.						-295.27
Kearns, Donald W.						
02/23/2022	Kearns, Donald W.	15307	Paycheck	VOID:	100.010 · CHE...	0.00
03/01/2022	Kearns, Donald W.	15302	Paycheck	SUPERVISO...	100.010 · CHE...	-137.94
03/01/2022	Kearns, Donald W.	15306	Paycheck	ROADMASTE...	100.010 · CHE...	-220.54
03/01/2022	Kearns, Donald W.	15308	Paycheck	WORKING S...	100.010 · CHE...	-160.49
Total Kearns, Donald W.						-518.97
Miller, John D.						
03/01/2022	Miller, John D.	15303	Paycheck	SUPERVISO...	100.010 · CHE...	-137.94
Total Miller, John D.						-137.94
Paul, Beverly R.						
03/01/2022	Paul, Beverly R.	15304	Paycheck	TAX COLLEC...	100.010 · CHE...	-276.98
Total Paul, Beverly R.						-276.98
Rush, Mary S.						
03/01/2022	Rush, Mary S.	15305	Paycheck	SUPERVISO...	100.010 · CHE...	-132.41
Total Rush, Mary S.						-132.41
Ward, Martin T.						
02/18/2022	Ward, Martin T.	ACH	Paycheck	PP END 02/1...	100.010 · CHE...	-1,840.88
03/04/2022	Ward, Martin T.	ACH	Paycheck	PP END 02/2...	100.010 · CHE...	-1,153.17
Total Ward, Martin T.						-2,994.05
White, Andrea L.						
02/18/2022	White, Andrea L.	ACH	Paycheck	PP END 02/1...	100.010 · CHE...	-663.93
03/04/2022	White, Andrea L.	ACH	Paycheck	PP END 02/2...	100.010 · CHE...	-609.40
Total White, Andrea L.						-1,273.33

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03/10/22

Hopewell Township
Payroll Transactions
February 14 through March 14, 2022

<u>Date</u>	<u>Name</u>	<u>Num</u>	<u>Type</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
Wolf, Craig M.						
02/18/2022	Wolf, Craig M.	ACH	Paycheck	PP END 02/1...	100.010 · CHE...	-1,894.17
03/04/2022	Wolf, Craig M.	ACH	Paycheck	PP END 02/2...	100.010 · CHE...	-1,528.32
Total Wolf, Craig M.						-3,422.49
TOTAL						-15,061.61

Hopewell Township
Income/Expense Report
 February 2022

	Feb 22
Income	
300-319 · TAXES	
310.20 · EARNED INCOME TAX	
310.21 · EARNED INCOME TAX CURRENT	1,158.70
310 22 · FARNED INCOME TAX PRIOR YEAR	17,200 00
Total 310.20 · EARNED INCOME TAX	18,358.70
310.50 · LOCAL SERVICES TAX	
310.51 · LOCAL SERVICES TAX CURRENT	29.02
Total 310.50 · LOCAL SERVICES TAX	29.02
Total 300-319 · TAXES	18,387.72
330.00 · FINES AND FORFEITS	
331.00 · FINES	
331.10 · COURT-DISTRICT MAGISTRATE	888.25
Total 331.00 · FINES	888.25
Total 330.00 · FINES AND FORFEITS	888.25
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	
341.05 · INTEREST GENERAL FUND ACCOUNT	28.38
341.10 · INTEREST IMPACT FEE ACCOUNT	192.13
341.15 · INTEREST REAL ESTATE ACCOUNT	0.15
341.20 · INTEREST MUNICIPAL SHARES ACCOU	7.73
341.25 · INTEREST ESCROW ACCOUNT	1.12
Total 341.01 · INTEREST ON CHECKING	229.51
Total 341.00 · INTEREST EARNINGS	229.51
342.00 · RENTS AND ROYALTIES	
342.51 · ROYALTIES FROM NATURAL GAS	1,672.02
Total 342.00 · RENTS AND ROYALTIES	1,672.02
Total 340.00 · INTEREST, RENTS AND ROYALTIES	1,901.53
360-363 · CHARGES FOR SERVICES	
361.00 · GENERAL GOVERNMENT CHARGES	
361.65 · TAX CERTIFICATION REVENUES	
361.70 · NO LIEN LETTERS	40.00
Total 361.65 · TAX CERTIFICATION REVENUES	40.00
Total 361.00 · GENERAL GOVERNMENT CHARGES	40.00
363.00 · HIGHWAYS AND STREETS	
363.50 · CONTRACTED HIGHWAY AND STREET	
363.51 · CONTRACTED SNOW REMOVAL PENNDOT	19,477.77
Total 363.50 · CONTRACTED HIGHWAY AND STREET	19,477.77
Total 363.00 · HIGHWAYS AND STREETS	19,477.77
Total 360-363 · CHARGES FOR SERVICES	19,517.77
Total Income	40,695.27
Gross Profit	40,695.27
Expense	
400-409 · GENERAL GOVERNMENT	
400.00 · LEGISLATIVE GOVERNING BODY	
400.05 · SUPERVISOR SALARY	462.50
400.10 · ROADMASTER WAGES - APPOINTED	250.00

Hopewell Township
Income/Expense Report
 February 2022

	Feb 22
400.15 · HOURLY WAGE SUPERVISOR	263.79
Total 400.00 · LEGISLATIVE GOVERNING BODY	976.29
403.00 · TAX COLLECTION	
403.05 · TAX COLLECTOR SALARY	313.75
Total 403.00 · TAX COLLECTION	313.75
403.31 · KEYSTONE COLLECTIONS COMMISSION	84.52
404.00 · SOLICITOR / LEGAL SERVICES	
404.24 · SOLICITOR REIMB COSTS INCURRED	16.75
404.31 · SOLICITOR PROFESSIONAL SERVICES	981.00
Total 404.00 · SOLICITOR / LEGAL SERVICES	997.75
405.00 · SECRETARY / CLERK / TREASURER	
405.15 · SECRETARY / TREASURER WAGE	2,355.83
405.17 · SEC/TREAS PAID TIME OFF	150.00
Total 405.00 · SECRETARY / CLERK / TREASURER	2,505.83
406.00 · OTHER GENERAL GOVERNMENT ADMIN	
406.21 · OFFICE SUPPLIES EXPENSE	189.93
406.23 · POSTAGE EXPENSE	65.97
406.32 · OFFICE TELEPHONE AND INTERNET	182.53
406.37 · OFFICE EQUIPT MAINT AND SERVICE	190.00
Total 406.00 · OTHER GENERAL GOVERNMENT ADMIN	628.43
408.00 · ENGINEERING SERVICES	
408.31 · ENGINEERING SERVICES APPOINTED	4,540.00
Total 408.00 · ENGINEERING SERVICES	4,540.00
409.00 · GENERAL GOVERNMENT BUILDINGS	
409.24 · GENERAL OPERATING SUPPLIES	1,598.49
409.31 · BUILDING CLEANING SERVICES	200.00
409.36 · BUILDING ELECTRIC AND WATER	182.70
Total 409.00 · GENERAL GOVERNMENT BUILDINGS	1,981.19
Total 400-409 · GENERAL GOVERNMENT	12,027.76
410-419 · PUBLIC SAFETY	
414.00 · PLANNING AND ZONING	
414.10 · ZONING/CODE OFFICER APPOINTED	340.00
Total 414.00 · PLANNING AND ZONING	340.00
419.00 · OTHER PUBLIC SAFETY	
419.36 · PUBLIC UTILITY SERVICES HYDRANT	481.60
Total 419.00 · OTHER PUBLIC SAFETY	481.60
Total 410-419 · PUBLIC SAFETY	821.60
430-439 · PUBLIC WORKS-HWYS ROADS STREET	
430.00 · ROAD DEPARTMENT	
430.12 · ROAD DEPARTMENT WAGE FULL TIME	7,360.00
430.18 · ROAD DEPARTMENT OVERTIME	2,497.22
430.21 · ROAD DEPARTMENT OFFICE SUPPLIES	16.49
430.24 · OPERATING SUPPLIES PUBLIC WORKS	76.00
430.32 · ROAD DEPARTMENT CELL PHONES	50.00
Total 430.00 · ROAD DEPARTMENT	9,999.71
433.00 · TRAFFIC CONTROL DEVICES	125.00
437.00 · REPAIRS OF TOOLS AND MACHINERY	
437.25 · REPAIRS AND MAINT SUPPLIES	1,582.97

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03/10/22

Cash Basis

Hopewell Township
Income/Expense Report
February 2022

	<u>Feb 22</u>
437.37 · REPAIRS AND MAINT SERVICE	1,174.50
Total 437.00 · REPAIRS OF TOOLS AND MACHINERY	2,757.47
438.00 · MAINT AND REPAIRS ROADS BRIDGES	
438.25 · REPAIRS AND MAINTENANCE SUPPLIE	34.26
438.33 · FUEL EXPENSE	2,114.63
Total 438.00 · MAINT AND REPAIRS ROADS BRIDGES	2,148.89
Total 430-439 · PUBLIC WORKS-HWYS ROADS STREET	15,031.07
481-484 · EMPLOYER PD BFTS & WITHHOLDING	
481.00 · EMPLOYER PAID ITEMS	
481.10 · SOCIAL SECURITY - EMPLOYER PAID	867.59
481.20 · MEDICARE - EMPLOYER PAID	202.89
481.30 · PA UNEMPLOYMENT - EMPLOYER	106.99
Total 481.00 · EMPLOYER PAID ITEMS	1,177.47
483.00 · PENSION AND 457-B CONTRIBUTIONS	
483.19 · ROTH PLAN 457-B CONTRIBUTION	75.17
483.30 · NON-UNIFORM PENSION CONTRIBUTIO	618.15
483.49 · PENSION ADMINISTRATIVE FEE	200.00
Total 483.00 · PENSION AND 457-B CONTRIBUTIONS	893.32
Total 481-484 · EMPLOYER PD BFTS & WITHHOLDING	2,070.79
486.00 · INSURANCE, CASUALTY, AND SURETY	
486.20 · INSURANCE - PROPERTY / CASUALTY	45.00
486.30 · INSURANCE - AUTOMOBILE	474.00
486.90 · OTHER INSURANCE REIMB EXPENSE	1,500.00
Total 486.00 · INSURANCE, CASUALTY, AND SURETY	2,019.00
487.00 · HEALTH INSURANCE BENEFIT	
487.35 · GROUP HEALTH INSURANCE BENEFIT	2,017.86
Total 487.00 · HEALTH INSURANCE BENEFIT	2,017.86
Total Expense	33,988.08
Net Income	6,707.19

HOPEWELL TOWNSHIP

DEPARTMENT OF CODE ENFORCEMENT

AND ZONING REPORT

MARCH 2022

COMPLAINTS.....	0
NOTICES	0
FOLLOWUP INSPECTIONS.....	2
NUMBER OF PATROLS	5 WEEKLY
CITATIONS.....	0
HEARINGS.....	0
UPCOMING COURT HEARRINGS.....	0

BUZARD CASE STILL OPEN I DO NOT HAVE A NEW HEARRING DATE FOR COMMON PLEAS APEAL

I DID RETURN CALL TO MR ADAMS TOLD HIM THE SAME I HAVE NOTHING NEW AS FAR AS A COURT DATE.

ZONING

ZONING QUESTIONS.....	0
APPLICATIONS SENT OUT.....	0
APPLICATION AND PLAN REVIEW.....	0
PLAN REVIEW COMPLETE APPROVED.....	0
ZONING PERMIT (S) ISSUED.....	0
AG USE POLE STRUCTURE	
AGRICULTURAL EXCEMPTION	

TRAINING AND UPDATES.....1

CLEAN CLEARANCE UPDATE AND RECERTIFICATION THERE IS A BIANUAL REQUIREMENT TO TEST
AND RECERT THIS IS FOR THE LNET NET ACCESS TO RUN PLATES AND VINS

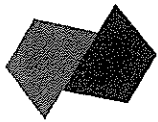
ZONING HEARING VARIENCE.....0



MARK GORDON

CODE AND ZONING OFFICER

HOPEWELL TOWNSHIP



HOPEWELL TOWNSHIP

Board of Supervisors Meeting of March 14, 2022

Engineer's Report

1. **Possum Hollow Road drop boxes – Range Resources, Markwest and Sunoco – status of the timeline on repairs.**

Range requested that Inlet and pipes be placed by township prior to Range working on the road.

2. **Sunoco road repairs – Second Settlement Agreement & Release**

Sunoco has reported that all repairs pursuant to the Second Settlement Agreement & Release have been completed. Sunoco is requesting the Township complete Exhibit B of the agreement and Release stating that Sunoco Pipeline has satisfied its obligations related to the repairs.

A request was made to Sunoco to provide the surety. At this time the surety has not been provided. Surety for maintenance is 2 years and performance is 1 year.

3. **The Board requested that the Township Engineer survey the Township property and provide a detailed grading plan for the construction of a Hoop Building on the Township property. This information will be used to bid the grading and drainage work for the project.**

Survey per.

4. **Whitegate Road - Status**

Draft specifications are ready. Please advise on advertisement date.

5. **Range Resources – Linnwood Road truck traffic damaging the road. The Township Engineer pictured and recorded the road conditions prior to truck traffic resulting from Range Resources activities at a well pad located off of Malone Ridge Road in Canton Township in 2021. The Township Engineer pictured and recorded the current condition of the road after reports of recent damage.**

Final Documentation in proceed.

6. **Equipment Shed cost and plans.**

Plans and quantities provided for discussion.