

**HOPEWELL TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS MEETING
JULY 20, 2022**

Pledge of Allegiance

All meetings are voice recorded for administrative purposes.

Meeting called to order at 7:00 p.m. by Chairperson Mary Rush.

Roll Call:

Present: Chairperson Mary Rush, Vice Chairman Donald Kearns, Supervisor John Miller, Representative from Solicitor Dennis Makel's Office Mike Ierino, Township Engineer Richard Kauffman, and Secretary/Treasurer Andrea White. Zoning/Code Enforcement Officer Mark Gordon absent.

Public Comments:

- Palermo, Kissinger and Associates, the third party appointed Auditor for Hopewell Township presentation of the Hopewell Township 2021 Financial Audit.
Frank Palermo presented the 2021 Financial Audit for Hopewell Township.

Minutes:

Motion to accept the minutes of the June 13, 2022, regular monthly business meeting continued to July 06, 2022.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Zoning Report: Mark Gordon - Absent

Mr. Gordon provided a written report.

- Zoning Permit 02-06172022 was issued for the construction of a gazebo at 240 Buffalo Road South.
- Demolition Permit HP-22-003 was issued for the demolition of a home at 72 Paul Lane.
- A Zoning Application for the construction of a pole barn was denied for 125 Buffalo Road North due to not meeting the minimum setback requirements as required by the township Zoning Ordinance.
- Zoning Permit 02-07192022 was issued for the construction of an in-ground pool and detached spa at 3655 Jefferson Avenue.

The owner of this property asked if an automatic cover would be sufficient in place of a fence. The Board agrees that a fence is required around the pool.

Engineer Report: LSSE – Richard Kauffman

Mr. Kauffman reviewed and provided a written report.

- Buzzard 79 Crossroads Road – Settlement Agreement
- Possum Hollow Road drop boxes repairs – Range Resources is waiting for the township to place the inlet pipes prior to repairs.
- White Gate Road – Ten Mile Paving - Update on project.
The contract documents have been signed and Mr. Kauffman will schedule a meeting with Ten Mile Paving.
- Range Resources – Linnwood Road truck traffic damaging the road. Richard Kauffman is in contact with Matt Fortney of Range Resources regarding the damage to Linnwood and will also inform Mr. Fortney that Hopewell Township wishes for Range Resources to bond the entirety of Fox, Ridge, Maple and Buffalo Roads due to trucks traveling on unbonded portions of township roads. – Update on Discussions with Matt Fortney with Range Resources.
- Fox Road Slide – Markwest and Range Resources
Range Resources is requesting boring of the road to determine the cause of the road damage.
Motion to approve the Engineer to investigate damage to Fox Road and to get proposals from geotechnical firms for the boring of the road.
Motion: Mary Rush, 2nd Donald Kearns
Vote: Kearns - Yes
Rush – Yes
Miller – Yes

The Board informed the Township Engineer that Range Resources trucks are coming from West Middletown and onto Fox Road where Range is putting in a right of way.

- Sunoco/Ten Mile Paving and Range Resources – Possum Hollow Road
Ten Mile did a temporary patch up of the issue.
Mr. Kauffman asked if the Board would want a boring done on Possum Hollow Road since the equipment will be on Fox Road for boring.
Motion to obtain proposals from geotechnical firms regarding Possum Hollow Road.
Motion: Mary Rush, 2nd Donald Kearns
Vote: Kearns - Yes
Rush – Yes
Miller – Yes
- Hoop Building – Grading and Drainage Project
The project was advertised for bid and electronic bids were due July 06, 2022. No bids were received. The project has been advertised for re-bid due on Monday, August 08, 2022 at 4:00 p.m.
- East Crossroads Road DGLVR project erosion.

There are a couple areas where the heavy rains washed the gravel.

- Bridge flooding off Farrar School Road on Old Trail Road
The Board asked that Rich Kauffman investigate DGLVR money for that project.

Road Report:

- John Opal of West Middletown contacted the Township stating that they have a dangerous situation on College Street with speeders versus children playing. Mr. Opal asked if the Township could order some children at play signs and bill West Middletown for them and have the Township Road Crew install them.

Motion to purchase Children at Play signs and have the Township Road Crew install them on College Street in West Middletown.

Motion: Mary Rush, 2nd John Miller

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Financial Report: File for review by Auditors

- Bank Reconciliations: Supervisors review and initial off
- Time Sheets – Supervisors review and initial off
- Bills: Review of bill lists as presented

Motion to pay the bills to be found true and correct.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Motion to advertise the 2021 Financial Audit as provided by Palermo, Kissinger and Associates.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Planning Commission:

No report.

Solicitors Report: Dennis Makel

- Zoning Ordinance Amendment(s)
- Discussion and Motion to submit the proposed amendment(s) to the Township Planning Commission and County Planning Commission and to advertise a Planning Commission meeting

and a Public Hearing to be held by the Board and advertise the Township's notice of intent to adopt the proposed amendment(s) to the Township Zoning Ordinance.

No Motion Needed. The proposed Zoning Ordinance is still under review.

- Parkview Road Culvert – The Board requested that the Solicitor send a letter to the property owner of 19 Parkview Road stating that the culvert located near the mailboxes is part of his private property and not on township property and/or right of way. – Status of letter.

The letter has been sent.

- Intergovernmental Cooperation Agreement: Status - Mount Pleasant, Independence, Blaine, Buffalo and Canton Townships - Status

- Regional Emergency Mutual Aid Agreement – Mount Pleasant, Independence, Blaine, Buffalo and Canton Townships - Status

Canton Township has executed the agreement and resolution.

There are more townships that want to be involved now. The Solicitor is waiting to hear back from several of them. The agreements will need to be updated to include these new townships that want to be involved.

- Municipal Building Roof Damage – The existing panels on the Municipal Building Roof are no longer manufactured. The insurance company will cover the replacement of the Municipal Building Roof with an optional panel. – Solicitor direction as to whether or not bidding is applicable.

Mr. Ierino stated that based on the language in the Code there is not a specific bidding process for doing this. It does not need to be bid out but the township needs to be negotiating in good faith.

Because it is a repair to something that is already existing, not new work, the bidding process is not required.

- Dye Test Ordinance – Board requests the Solicitor provide a draft for consideration.

Motion to have the Solicitor's office draft a dye test ordinance for consideration.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Hopewell Township PMRS plan – Board asks Solicitor to review the Townships Pension Plan.

Motion to have Makel and Associates engage the process to amend the PMRS plan.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Travis W. Richmond Escrow Agreement – 5 and 9 Valley View Lane.

Motion to approve the Escrow Agreement for 5 and 9 Valley View Lane, Avella, PA 15312 subject to the Solicitor's final review.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Motion to amend the agenda to discuss the Greer Stone bid.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Motion to table the sending of the Greer Stone bid letter until the next meeting to see where the Township stands after the next month.

Motion: Donald Kearns, 2nd Mary Rush

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Correspondence Review and Discussion:

- Correspondence received from Tetra Tech regarding the Reuse Water Storage Facility, Hopewell 20 Tank Pad Facility. A notice was provided related to Range Resources request for bond release and termination of permit for the Hopewell 2 Tank Pad facility proposed at 621 Fox Road. The tank facility was never built and Range no longer intends to operate under the General Permit at this location and is requesting from PADEP to terminate the General Permit.

Old Business:

- The Washington County Sewage Council has not taken action regarding the Malfunction Authorization Forms submitted to them in November 2021 for properties in Buffalo Village. No recent reports have been received.
The Solicitor's office will look into this issue.

New Business:

- The next Regular Meeting of the Board of Supervisors will be on Monday, August 08, 2022, at 7:00 p.m. at the Township Municipal Building.
- AED Unit(s)
Motion that we purchase an AED unit up to \$2,200.00 and get just one at this time.
Motion: Mary Rush, 2nd Donald Kearns
Vote: Kearns - Yes
Rush – Yes
Miller – Yes
- Discussion and Motion to amend the agenda if needed.
No motion, no further amendments needed.

Adjournment:

Motion to adjourn the meeting at 7:54 p.m.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Respectfully Submitted,



Andrea L. White
Secretary/Treasurer

Seal



Mary Rush, Chairperson

HOPEWELL TOWNSHIP WASHINGTON FINANCIAL
WASHINGTON FINANCIAL

6/30/2022

<u>Account</u>	<u>Balance Total</u>
GENERAL FUND	\$ 348,855.55
REAL ESTATE ACCOUNT	\$ 7,458.83
MUNICIPAL SHARES FUND	\$ 95,801.50
ESCROW ACCOUNT	\$ 15,233.73
STATE FUNDS	\$ 187,053.02
IMPACT FEE	\$ 2,241,764.87
LOCAL FISCAL RECOVERY FUND	\$ 896.54
 TOTAL	 \$ 2,897,064.04

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07/20/22

Cash Basis

Hopewell Township State Fund
Income/Expense Summary
June 2022

	Jun 22
Income	
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	124.69
Total 341.00 · INTEREST EARNINGS	124.69
Total 340.00 · INTEREST, RENTS AND ROYALTIES	124.69
Total Income	124.69
Gross Profit	124.69
Expense	0.00
Net Income	124.69

Hopewell Township
Bills Presented for Approval and Payment
As of July 20, 2022

Type	Date	Num	Due Date	Aging	Open Balance
CARDMEMBER SERVICE					
Bill	05/26/2022	9907453541	06/15/2022	35	48.11
Bill	06/22/2022	01130142...	06/22/2022	28	15.89
Bill	07/01/2022	2022 2	07/16/2022	4	13.50
Bill	06/26/2022	9909764565	07/18/2022	2	48.26
Total CARDMEMBER SERVICE					125.76
CINTAS					
Bill	06/22/2022	5113360142	07/22/2022		40.31
Bill	07/18/2022	5116603439	08/17/2022		23.66
Total CINTAS					63.97
EARL RICHMOND					
Bill	07/08/2022	06042022	07/23/2022		165.00
Bill	07/08/2022	06122022	07/23/2022		165.00
Bill	07/08/2022	06192022	07/23/2022		165.00
Bill	07/08/2022	07022022	07/23/2022		165.00
Bill	07/08/2022	061222	07/23/2022		50.00
Bill	07/08/2022	06122022 C	07/23/2022		40.00
Bill	07/08/2022	070222	07/23/2022		50.00
Total EARL RICHMOND					800.00
ELEMENTAL SHELTER SOLUTIONS					
Bill	02/14/2022	1521	03/04/2022	138	2,478.90
Total ELEMENTAL SHELTER SOLUTIONS					2,478.90
ELITE CLEAN TEAM, LLC.					
Bill	07/05/2022	06112022	08/04/2022		100.00
Bill	07/05/2022	06252022	08/04/2022		100.00
Total ELITE CLEAN TEAM, LLC.					200.00
ERIE INSURANCE					
Bill	07/05/2022	85517148...	09/10/2022		126.00
Total ERIE INSURANCE					126.00
FWF INSURANCE AGENCY, INC.					
Bill	06/30/2022	39118	07/30/2022		2,333.00
Total FWF INSURANCE AGENCY, INC.					2,333.00
HEI-Way, LLC					
Bill	07/14/2022	10328751	08/13/2022		2,227.91
Total HEI-Way, LLC					2,227.91
HICKORY TELEPHONE COMPANY					
Bill	07/01/2022	10044998	07/26/2022		78.38
Total HICKORY TELEPHONE COMPANY					78.38
LAW OFFICE OF DENNIS MAKEL					
Bill	07/01/2022	83	07/31/2022		3,733.43
Total LAW OFFICE OF DENNIS MAKEL					3,733.43
LOWE'S CREDIT SERVICES					
Bill	06/17/2022	02796	07/17/2022	3	24.16
Total LOWE'S CREDIT SERVICES					24.16

Hopewell Township
Bills Presented for Approval and Payment
As of July 20, 2022

Type	Date	Num	Due Date	Aging	Open Balance
LSSE CIVIL ENGINEERS AND SURVEYORS					
Bill	06/10/2022	202205000	07/10/2022	10	364.49
Bill	06/10/2022	202205001	07/10/2022	10	396.45
Bill	06/10/2022	202205002	07/10/2022	10	172.50
Bill	06/10/2022	202205003	07/10/2022	10	1,492.72
Bill	06/10/2022	202205004	07/10/2022	10	921.72
Bill	06/10/2022	202205005	07/10/2022	10	57.50
Bill	06/10/2022	202205006	07/10/2022	10	57.50
Bill	07/15/2022	202205987	08/14/2022		252.61
Bill	07/15/2022	202205988	08/14/2022		1,253.09
Bill	07/15/2022	202205989	08/14/2022		1,380.09
Bill	07/15/2022	202205990	08/14/2022		13,000.70
Bill	07/15/2022	202205991	08/14/2022		746.94
Bill	07/15/2022	202205992	08/14/2022		511.48
Total LSSE CIVIL ENGINEERS AND SURVEYORS					20,607.79
NAPA AUTO PARTS					
Bill	07/18/2022	951089	08/02/2022		178.94
Total NAPA AUTO PARTS					178.94
OBSERVER-REPORTER					
Bill	06/19/2022	10923	07/19/2022	1	905.90
Total OBSERVER-REPORTER					905.90
PENNSYLVANIA AMERICAN WATER					
Bill	07/01/2022	07012022	07/25/2022		481.60
Total PENNSYLVANIA AMERICAN WATER					481.60
PITTSBURGH COMPUTER SOLUTIONS INC					
Bill	07/01/2022	108188	07/01/2022	19	40.00
Total PITTSBURGH COMPUTER SOLUTIONS INC					40.00
STAPLES CREDIT PLAN					
Bill	06/30/2022	9841790454	07/30/2022		116.59
Total STAPLES CREDIT PLAN					116.59
STUCK ENTERPRISES, INC.					
Bill	07/06/2022	967841	07/16/2022	4	2,948.05
Total STUCK ENTERPRISES, INC.					2,948.05
WEST MIDDLETOWN VFD					
Bill	07/01/2022	2022 2	07/01/2022	19	1,625.00
Total WEST MIDDLETOWN VFD					1,625.00
WEST PENN POWER					
Bill	07/13/2022	95497108...	07/28/2022		147.48
Total WEST PENN POWER					147.48
TOTAL					39,242.86

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07/20/22

Hopewell Township
Check Detail
 June 13 through July 20, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check		07/20/2022	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check		07/20/2022	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check		07/20/2022	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check		07/20/2022	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Liabilit...	EFT	06/21/2022	PENNSYLVANIA DEPART...	100.010 · CHEC...		-202.68
				217.00 · PA STA...	-202.68	202.68
TOTAL					-202.68	202.68
Bill Pm...	EFT	06/23/2022	PENNSYLVANIA AMERIC...	100.800 · MUNI...		-481.60
Bill	06012022	06/01/2022		419.36 · PUBLIC...	-481.60	481.60
TOTAL					-481.60	481.60
Bill Pm...	EFT	06/25/2022	HICKORY TELEPHONE C...	100.010 · CHEC...		-77.37
Bill	10043833	06/01/2022		406.32 · OFFICE...	-77.37	77.37
TOTAL					-77.37	77.37
Bill Pm...	EFT	07/11/2022	PITNEY BOWES GLOBAL...	100.010 · CHEC...		-65.97
Bill	3315852...	06/07/2022		406.23 · POSTA...	-65.97	65.97
TOTAL					-65.97	65.97
Bill Pm...	EFT	06/27/2022	WEST PENN POWER	100.010 · CHEC...		-135.79
Bill	9553705...	06/09/2022		409.36 · BUILDI...	-135.79	135.79
TOTAL					-135.79	135.79
Liabilit...	EFT	06/13/2022	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-210.23
				214.03 · PSATS ...	-173.13	173.13
				214.02 · PSATS ...	-37.10	37.10
TOTAL					-210.23	210.23

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07/20/22

Hopewell Township
Check Detail
 June 13 through July 20, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Liabilit...	EFT	07/05/2022	PENNSYLVANIA DEPART...	100.010 · CHEC...		-171.02
				217.00 · PA STA...	-171.02	171.02
TOTAL					-171.02	171.02
Liabilit...	EFT	07/05/2022	United States Treasury	100.010 · CHEC...		-2,731.84
				210.00 · FEDER...	-1,019.00	1,019.00
				211.00 · SOCIAL...	-694.10	694.10
				211.00 · SOCIAL...	-694.10	694.10
				213.00 · MEDIC...	-162.32	162.32
				213.00 · MEDIC...	-162.32	162.32
TOTAL					-2,731.84	2,731.84
Liabilit...	EFT	07/01/2022	PMRS	100.010 · CHEC...		-1,474.34
				214.01 · PMRS ...	-982.89	982.89
				214.00 · PMRS ...	-491.45	491.45
TOTAL					-1,474.34	1,474.34
Bill Pm...	EFT	06/30/2022	CARDMEMBER SERVICE	100.010 · CHEC...		-66.23
Bill	9905106...	04/26/2022		406.32 · OFFICE...	-49.29	49.29
Bill	1124050...	05/23/2022		406.21 · OFFICE...	-16.94	16.94
TOTAL					-66.23	66.23
Liabilit...	EFT	06/27/2022	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-204.78
				214.03 · PSATS ...	-168.64	168.64
				214.02 · PSATS ...	-36.14	36.14
TOTAL					-204.78	204.78
Liabilit...	EFT	07/01/2022	KEYSTONE COLLECTIONS	100.010 · CHEC...		-454.07
				223.00 · LST TA...	-56.00	56.00
				212.00 · EIT TA...	-398.07	398.07
TOTAL					-454.07	454.07
Liabilit...	EFT	07/20/2022	PENNSYLVANIA DEPART...	100.010 · CHEC...		-206.09
				217.00 · PA STA...	-206.09	206.09
TOTAL					-206.09	206.09
Bill Pm...	EFT	07/20/2022	PENNSYLVANIA DEPART...	100.010 · CHEC...		-35.28
Bill	06062022	06/06/2022		235.00 · PENNS...	-9.30	9.66
Bill	060622	06/06/2022		235.00 · PENNS...	-25.98	25.98
TOTAL					-35.28	35.64

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07/20/22

Hopewell Township
Check Detail
 June 13 through July 20, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Liabilit...	EFT	07/18/2022	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-203.29
				214.03 · PSATS ...	-167.42	167.42
				214.02 · PSATS ...	-35.87	35.87
TOTAL					-203.29	203.29
Bill Pm...	15378	06/13/2022	ALLIETTA FORD	100.010 · CHEC...		-244.00
Bill	90949	06/07/2022		437.37 · REPAIR...	-244.00	244.00
TOTAL					-244.00	244.00
Bill Pm...	15379	06/13/2022	CINTAS	100.010 · CHEC...		-200.06
Bill	5108739...	05/18/2022		430.28 · SAFET...	-24.02	24.02
Bill	5108997...	05/19/2022		430.28 · SAFET...	-176.04	176.04
TOTAL					-200.06	200.06
Bill Pm...	15380	06/13/2022	EARL RICHMOND	100.010 · CHEC...		-585.00
Bill	05142022	06/06/2022		409.37 · REPAIR...	-165.00	165.00
Bill	05202022	06/06/2022		409.37 · REPAIR...	-165.00	165.00
Bill	05262022	06/06/2022		409.37 · REPAIR...	-165.00	165.00
Bill	0526202...	06/06/2022		413.45 · OTHER...	-40.00	40.00
Bill	051422	06/06/2022		409.37 · REPAIR...	-50.00	50.00
TOTAL					-585.00	585.00
Bill Pm...	15381	06/13/2022	ELITE CLEAN TEAM, LLC.	100.010 · CHEC...		-200.00
Bill	05142022	05/31/2022		409.31 · BUILDI...	-100.00	100.00
Bill	05282022	05/31/2022		409.31 · BUILDI...	-100.00	100.00
TOTAL					-200.00	200.00
Bill Pm...	15382	06/13/2022	GOVERNMENT FORMS A...	100.010 · CHEC...		-245.35
Bill	0334099	05/19/2022		406.21 · OFFICE...	-245.35	245.35
TOTAL					-245.35	245.35
Bill Pm...	15383	06/13/2022	JOHN DEERE FINANCIAL	100.010 · CHEC...		-74.99
Bill	27717	05/20/2022		437.25 · REPAIR...	-74.99	74.99
TOTAL					-74.99	74.99
Bill Pm...	15384	06/13/2022	LAW OFFICE OF DENNIS ...	100.010 · CHEC...		-4,346.66
Bill	40 05312...	05/31/2022		404.31 · SOLICI...	-120.00	120.00
				404.31 · SOLICI...	-270.00	270.00
				404.31 · SOLICI...	-120.00	120.00
				404.31 · SOLICI...	-200.00	200.00
				404.31 · SOLICI...	-1,348.80	1,348.80
				404.31 · SOLICI...	-246.00	246.00
				404.31 · SOLICI...	-222.00	222.00
				404.24 · SOLICI...	-7.86	7.86
				404.31 · SOLICI...	-1,812.00	1,812.00
TOTAL					-4,346.66	4,346.66

Hopewell Township
Check Detail
 June 13 through July 20, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	15385	06/13/2022	LOWE'S CREDIT SERVIC...	100.010 · CHEC...		-145.66
Bill	2564203	05/26/2022		430.24 · OPERA...	-62.16	62.16
				409.24 · GENER...	-19.89	19.89
				437.25 · REPAIR...	-46.44	46.44
				406.21 · OFFICE...	-9.46	9.46
				409.24 · GENER...	-7.71	7.71
TOTAL					-145.66	145.66
Bill Pm...	15386	06/13/2022	NAPA AUTO PARTS	100.010 · CHEC...		-347.93
Bill	946615	05/12/2022		437.25 · REPAIR...	-64.38	64.38
				437.25 · REPAIR...	-71.12	71.12
				430.24 · OPERA...	-81.39	81.39
Bill	948497	06/08/2022		437.25 · REPAIR...	-71.08	71.08
				437.25 · REPAIR...	-59.96	59.96
TOTAL					-347.93	347.93
Bill Pm...	15387	06/13/2022	NEWMAN'S LANDSCAPIN...	100.010 · CHEC...		-1,900.00
Bill	18424	05/13/2022		427.00 · SOLID ...	-475.00	475.00
				427.00 · SOLID ...	-475.00	475.00
				427.00 · SOLID ...	-475.00	475.00
				427.00 · SOLID ...	-475.00	475.00
TOTAL					-1,900.00	1,900.00
Bill Pm...	15388	06/13/2022	OBSERVER-REPORTER	100.010 · CHEC...		-278.64
Bill	10561	05/12/2022		406.34 · ADVER...	-278.64	278.64
TOTAL					-278.64	278.64
Bill Pm...	15389	06/13/2022	PITTSBURGH COMPUTE...	100.010 · CHEC...		-40.00
Bill	107889	06/01/2022		406.37 · OFFICE...	-40.00	40.00
TOTAL					-40.00	40.00
Bill Pm...	15390	06/13/2022	QUALITY QUICK PRINTIN...	100.010 · CHEC...		-57.37
Bill	76730	06/07/2022		403.21 · TAX CO...	-57.37	57.37
TOTAL					-57.37	57.37
Bill Pm...	15391	06/13/2022	R& K DISPOSAL, INC	100.010 · CHEC...		-68.00
Bill	106380298	06/01/2022		409.44 · BUILDI...	-68.00	68.00
TOTAL					-68.00	68.00
Bill Pm...	15392	06/13/2022	STAPLES CREDIT PLAN	100.010 · CHEC...		-112.73
Bill	9980337...	04/29/2022		406.21 · OFFICE...	-51.79	51.79
Bill	9908357...	05/19/2022		406.21 · OFFICE...	-60.94	60.94
TOTAL					-112.73	112.73

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07/20/22

Hopewell Township
Check Detail
 June 13 through July 20, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	15393	06/13/2022	STUCK ENTERPRISES, I...	100.010 · CHEC...		-2,664.84
Bill	922914	05/10/2022		438.33 · FUEL E...	-2,664.84	2,664.84
TOTAL					-2,664.84	2,664.84
Bill Pm...	15394	06/13/2022	TAYLOR OFFICE MACHIN...	100.010 · CHEC...		-269.88
Bill	21843	05/09/2022		403.21 · TAX CO...	-269.88	269.88
TOTAL					-269.88	269.88
Bill Pm...	15395	06/13/2022	UPMC HEALTH PLAN	100.010 · CHEC...		-2,017.86
Bill	07012022	06/10/2022		487.35 · GROUP...	-682.20	682.20
				487.35 · GROUP...	-745.73	745.73
				487.35 · GROUP...	-589.93	589.93
TOTAL					-2,017.86	2,017.86
LiabilIt...	15396	06/13/2022	UPMC HEALTH PLAN	100.010 · CHEC...		-317.66
				222.00 · HEALT...	-317.66	317.66
TOTAL					-317.66	317.66
Check	15397	06/13/2022	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check	15398	06/13/2022	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Bill Pm...	15399	06/28/2022	COMMONWEALTH OF PE...	100.010 · CHEC...		-275.83
Bill	2021	06/28/2022		355.05 · GENER...	-266.70	266.70
				483.30 · NON-U...	-9.13	9.13
TOTAL					-275.83	275.83
Bill Pm...	15405	07/06/2022	EBER & ASSOCIATES	100.010 · CHEC...		-1,695.00
Bill	0953934 ...	06/22/2022		486.40 · INSUR...	-1,695.00	1,695.00
TOTAL					-1,695.00	1,695.00
Bill Pm...	15406	07/06/2022	ERIE INSURANCE	100.010 · CHEC...		-16,221.00
Bill	4301565...	06/10/2022		486.20 · INSUR...	-6,022.00	6,022.00
Bill	0701334...	06/10/2022		486.30 · INSUR...	-3,096.00	3,096.00
Bill	3101733...	06/10/2022		486.20 · INSUR...	-1,652.00	1,652.00
Bill	9101051...	06/10/2022		484.00 · WORK...	-5,451.00	5,451.00
TOTAL					-16,221.00	16,221.00

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07/20/22

Hopewell Township
Check Detail
June 13 through July 20, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Liabilit...	15407	07/06/2022	UPMC HEALTH PLAN	100.010 · CHEC...		-317.66
				222.00 · HEALT...	-317.66	317.66
TOTAL					-317.66	317.66
Bill Pm...	15408	07/06/2022	UPMC HEALTH PLAN	100.010 · CHEC...		-2,017.86
Bill	08012022	07/10/2022		487.35 · GROUP...	-682.20	682.20
				487.35 · GROUP...	-745.73	745.73
				487.35 · GROUP...	-589.93	589.93
TOTAL					-2,017.86	2,017.86

Hopewell Township
Payroll Transactions
 June 13 through July 20, 2022

Date	Name	Num	Type	Memo	Account	Amount
KEYSTONE COLLECTIONS						
07/01/2022	KEYSTONE COLLE...	EFT	Liability Check	2ND QUART...	100.010 · CHE...	-454.07
Total KEYSTONE COLLECTIONS						-454.07
PENNSYLVANIA DEPARTMENT OF REVENUE						
06/21/2022	PENNSYLVANIA D...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-202.68
07/05/2022	PENNSYLVANIA D...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-171.02
07/20/2022	PENNSYLVANIA D...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-206.09
Total PENNSYLVANIA DEPARTMENT OF REVENUE						-579.79
PMRS						
07/01/2022	PMRS	EFT	Liability Check	63-096-5 N J...	100.010 · CHE...	-1,474.34
Total PMRS						-1,474.34
PSATS TRUSTEES INSURANCE FUND						
06/13/2022	PSATS TRUSTEES ...	EFT	Liability Check	251-60010 JU...	100.010 · CHE...	-210.23
06/27/2022	PSATS TRUSTEES ...	EFT	Liability Check	251-60010 06...	100.010 · CHE...	-204.78
07/18/2022	PSATS TRUSTEES ...	EFT	Liability Check	251-60010 07...	100.010 · CHE...	-203.29
Total PSATS TRUSTEES INSURANCE FUND						-618.30
United States Treasury						
07/05/2022	United States Treas...	EFT	Liability Check	25-6001755 F...	100.010 · CHE...	-2,731.84
Total United States Treasury						-2,731.84
UPMC HEALTH PLAN						
06/13/2022	UPMC HEALTH PLAN	15396	Liability Check	GROUP NO. ...	100.010 · CHE...	-317.66
07/06/2022	UPMC HEALTH PLAN	15407	Liability Check	GROUP NO. ...	100.010 · CHE...	-317.66
Total UPMC HEALTH PLAN						-635.32
Gordon, Mark R.						
06/24/2022	Gordon, Mark R.	ACH	Paycheck	PP END 06/1...	100.010 · CHE...	-147.62
07/08/2022	Gordon, Mark R.	ACH	Paycheck	PP END 07/0...	100.010 · CHE...	-147.64
Total Gordon, Mark R.						-295.26
Kearns, Donald W.						
07/01/2022	Kearns, Donald W.	15400	Paycheck	JUNE 2022 S...	100.010 · CHE...	-137.94
07/01/2022	Kearns, Donald W.	15404	Paycheck	JUNE 2022 R...	100.010 · CHE...	-220.54
Total Kearns, Donald W.						-358.48
Miller, John D.						
07/01/2022	Miller, John D.	15401	Paycheck	JUNE 2022 S...	100.010 · CHE...	-137.94
Total Miller, John D.						-137.94
Paul, Beverly R.						
07/01/2022	Paul, Beverly R.	15402	Paycheck	JUNE 2022 E...	100.010 · CHE...	-276.98
Total Paul, Beverly R.						-276.98
Rush, Mary S.						
07/01/2022	Rush, Mary S.	15403	Paycheck	JUNE 2022 S...	100.010 · CHE...	-132.41
Total Rush, Mary S.						-132.41
Ward, Martin T.						
06/24/2022	Ward, Martin T.	ACH	Paycheck	PP END 06/1...	100.010 · CHE...	-1,279.47
07/08/2022	Ward, Martin T.	ACH	Paycheck	PP END 07/0...	100.010 · CHE...	-1,047.03
Total Ward, Martin T.						-2,326.50

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07/20/22

Hopewell Township
Payroll Transactions
June 13 through July 20, 2022

Date	Name	Num	Type	Memo	Account	Amount
White, Andrea L.						
06/24/2022	White, Andrea L.	ACH	Paycheck	PP END 06/1...	100.010 · CHE...	-549.58
07/08/2022	White, Andrea L.	ACH	Paycheck	PP END 07/0...	100.010 · CHE...	-543.97
Total White, Andrea L.						-1,093.55
Wolf, Craig M.						
06/24/2022	Wolf, Craig M.	ACH	Paycheck	PP END 06/1...	100.010 · CHE...	-1,313.61
07/08/2022	Wolf, Craig M.	ACH	Paycheck	PP END 07/0...	100.010 · CHE...	-1,311.69
Total Wolf, Craig M.						-2,625.30
TOTAL						-13,740.08

Hopewell Township
Income/Expense Report
June 2022

	Jun 22
Income	
300-319 · TAXES	
301.00 · REAL PROPERTY TAXES	
301.10 · REAL ESTATE TAXES CURRENT YEAR	11,932.70
301.40 · DELINQUENT FROM TAX CLAIM BUREAU	551.31
Total 301.00 · REAL PROPERTY TAXES	12,484.01
310.00 · PER CAPITA TAXES	
310.01 · PER CAPITA TAXES CURRENT YEAR	392.80
Total 310.00 · PER CAPITA TAXES	392.80
310.10 · REAL ESTATE TRANSFER TAX	2,058.00
310.20 · EARNED INCOME TAX	
310.21 · EARNED INCOME TAX CURRENT	7,299.27
310.22 · EARNED INCOME TAX PRIOR YEAR	800.00
Total 310.20 · EARNED INCOME TAX	8,099.27
310.50 · LOCAL SERVICES TAX	
310.51 · LOCAL SERVICES TAX CURRENT	589.11
Total 310.50 · LOCAL SERVICES TAX	589.11
Total 300-319 · TAXES	23,623.19
320.00 · LICENSES AND PERMITS	
322.00 · NON-BUSINESS LICENSES AND PERMITS	
322.20 · DEMOLITION PERMIT	50.00
Total 322.00 · NON-BUSINESS LICENSES AND PERMITS	50.00
Total 320.00 · LICENSES AND PERMITS	50.00
330.00 · FINES AND FORFEITS	
331.00 · FINES	
331.13 · STATE POLICE FINES	1,254.54
Total 331.00 · FINES	1,254.54
Total 330.00 · FINES AND FORFEITS	1,254.54
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	
341.05 · INTEREST GENERAL FUND ACCOUNT	237.94
341.10 · INTEREST IMPACT FEE ACCOUNT	1,494.99
341.15 · INTEREST REAL ESTATE ACCOUNT	4.50
341.20 · INTEREST MUNICIPAL SHARES ACCOUNT	64.07
341.25 · INTEREST ESCROW ACCOUNT	10.15
Total 341.01 · INTEREST ON CHECKING	1,811.65
Total 341.00 · INTEREST EARNINGS	1,811.65
342.00 · RENTS AND ROYALTIES	
342.51 · ROYALTIES FROM NATURAL GAS	791.82
Total 342.00 · RENTS AND ROYALTIES	791.82
Total 340.00 · INTEREST, RENTS AND ROYALTIES	2,603.47
350.00 · INTERGOVERNMENTAL REVENUES	
355.00 · STATE SHARED REVENUE AND ENTITLEMENTS	
355.05 · GENERAL MUNICIPAL PENSION STATE AID	-266.70
Total 355.00 · STATE SHARED REVENUE AND ENTITLEMENTS	-266.70
Total 350.00 · INTERGOVERNMENTAL REVENUES	-266.70
360-363 · CHARGES FOR SERVICES	

Hopewell Township
Income/Expense Report
June 2022

	Jun 22
361.00 · GENERAL GOVERNMENT CHARGES	
361.30 · ZONING SUBDIVISION LAND DEV FEE	
361.33 · ZONING SUBDIVISION LAND PERMITS	285.00
Total 361.30 · ZONING SUBDIVISION LAND DEV FEE	285.00
361.65 · TAX CERTIFICATION REVENUES	
361.70 · NO LIEN LETTERS	105.00
Total 361.65 · TAX CERTIFICATION REVENUES	105.00
Total 361.00 · GENERAL GOVERNMENT CHARGES	390.00
362.00 · PUBLIC SAFETY	
362.40 · PROTECTIVE INSP BLDG PERMITS	1,334.52
362.47 · UCC FEE	13.50
Total 362.00 · PUBLIC SAFETY	1,348.02
Total 360-363 · CHARGES FOR SERVICES	1,738.02
391.00 · PROCEEDS OF GEN FIXED ASSET DIS	
391.10 · SALE OF GENERAL FIXED ASSETS	594.00
Total 391.00 · PROCEEDS OF GEN FIXED ASSET DIS	594.00
Total Income	29,596.52
Gross Profit	29,596.52
Expense	
400-409 · GENERAL GOVERNMENT	
400.00 · LEGISLATIVE GOVERNING BODY	
400.05 · SUPERVISOR SALARY	462.50
400.10 · ROADMASTER WAGES - APPOINTED	250.00
Total 400.00 · LEGISLATIVE GOVERNING BODY	712.50
403.00 · TAX COLLECTION	
403.05 · TAX COLLECTOR SALARY	313.75
403.21 · TAX COLLECTION OFFICE SUPPLIES	327.25
Total 403.00 · TAX COLLECTION	641.00
403.31 · KEYSTONE COLLECTIONS COMMISSION	290.40
404.00 · SOLICITOR / LEGAL SERVICES	
404.24 · SOLICITOR REIMB COSTS INCURRED	7.86
404.31 · SOLICITOR PROFESSIONAL SERVICES	4,338.80
Total 404.00 · SOLICITOR / LEGAL SERVICES	4,346.66
405.00 · SECRETARY / CLERK / TREASURER	
405.15 · SECRETARY / TREASURER WAGE	2,291.25
405.17 · SEC/TREAS PAID TIME OFF	150.00
Total 405.00 · SECRETARY / CLERK / TREASURER	2,441.25
406.00 · OTHER GENERAL GOVERNMENT ADMIN	
406.21 · OFFICE SUPPLIES EXPENSE	384.48
406.23 · POSTAGE EXPENSE	182.02
406.32 · OFFICE TELEPHONE AND INTERNET	126.66
406.34 · ADVERTISING	278.64
406.37 · OFFICE EQUIPT MAINT AND SERVICE	40.00
Total 406.00 · OTHER GENERAL GOVERNMENT ADMIN	1,011.80
409.00 · GENERAL GOVERNMENT BUILDINGS	
409.24 · GENERAL OPERATING SUPPLIES	27.60
409.31 · BUILDING CLEANING SERVICES	200.00
409.36 · BUILDING ELECTRIC AND WATER	135.79
409.37 · REPAIRS AND MAINTENANCE SERVICE	545.00

Hopewell Township
Income/Expense Report
June 2022

	Jun 22
409.44 · BUILDING WASTE REMOVAL	68.00
Total 409.00 · GENERAL GOVERNMENT BUILDINGS	976.39
Total 400-409 · GENERAL GOVERNMENT	10,420.00
410-419 · PUBLIC SAFETY	
413.00 · UCC AND CODE ENFORCEMENT	
413.45 · OTHER CONTRACTED SERVICES	40.00
Total 413.00 · UCC AND CODE ENFORCEMENT	40.00
414.00 · PLANNING AND ZONING	
414.10 · ZONING/CODE OFFICER APPOINTED	340.00
Total 414.00 · PLANNING AND ZONING	340.00
419.00 · OTHER PUBLIC SAFETY	
419.36 · PUBLIC UTILITY SERVICES HYDRANT	481.60
Total 419.00 · OTHER PUBLIC SAFETY	481.60
Total 410-419 · PUBLIC SAFETY	861.60
426-429 · PUBLIC WORKS - SANITATION	
427.00 · SOLID WASTE COLLECTION AND DISP	1,900.00
Total 426-429 · PUBLIC WORKS - SANITATION	1,900.00
430-439 · PUBLIC WORKS-HWYS ROADS STREET	
430.00 · ROAD DEPARTMENT	
430.12 · ROAD DEPARTMENT WAGE FULL TIME	6,820.00
430.17 · ROAD DEPARTMENT PAID TIME OFF	540.00
430.18 · ROAD DEPARTMENT OVERTIME	27.60
430.21 · ROAD DEPARTMENT OFFICE SUPPLIES	18.98
430.24 · OPERATING SUPPLIES PUBLIC WORKS	143.55
430.28 · SAFETY SUPPLIES	200.06
430.32 · ROAD DEPARTMENT CELL PHONES	50.00
Total 430.00 · ROAD DEPARTMENT	7,800.19
437.00 · REPAIRS OF TOOLS AND MACHINERY	
437.25 · REPAIRS AND MAINT SUPPLIES	387.97
437.37 · REPAIRS AND MAINT SERVICE	244.00
Total 437.00 · REPAIRS OF TOOLS AND MACHINERY	631.97
438.00 · MAINT AND REPAIRS ROADS BRIDGES	
438.33 · FUEL EXPENSE	2,664.84
Total 438.00 · MAINT AND REPAIRS ROADS BRIDGES	2,664.84
Total 430-439 · PUBLIC WORKS-HWYS ROADS STREET	11,097.00
481-484 · EMPLOYER PD BFTS & WITHHOLDING	
481.00 · EMPLOYER PAID ITEMS	
481.10 · SOCIAL SECURITY - EMPLOYER PAID	694.10
481.20 · MEDICARE - EMPLOYER PAID	162.32
481.30 · PA UNEMPLOYMENT - EMPLOYER	4.72
Total 481.00 · EMPLOYER PAID ITEMS	861.14
483.00 · PENSION AND 457-B CONTRIBUTIONS	
483.19 · ROTH PLAN 457-B CONTRIBUTION	73.24
483.30 · NON-UNIFORM PENSION CONTRIBUTIO	500.58
Total 483.00 · PENSION AND 457-B CONTRIBUTIONS	573.82
Total 481-484 · EMPLOYER PD BFTS & WITHHOLDING	1,434.96
487.00 · HEALTH INSURANCE BENEFIT	

Hopewell Township
Income/Expense Report
June 2022

	Jun 22
487.35 · GROUP HEALTH INSURANCE BENEFIT	2,017.86
Total 487.00 · HEALTH INSURANCE BENEFIT	2,017.86
Total Expense	27,731.42
Net Income	1,865.10

**HOPEWELL TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS MEETING
AUGUST 08, 2022**

Pledge of Allegiance

All meetings are voice recorded for administrative purposes.

Meeting called to order at 7:00 p.m. by Chairperson Mary Rush.

Roll Call:

Present: Chairperson Mary Rush, Vice Chairman Donald Kearns, Supervisor John Miller, Solicitor Dennis Makel, Township Engineer Richard Kauffman, Zoning/Code Enforcement Officer Mark Gordon and Secretary/Treasurer Andrea White.

Public Comments:

- Kim Mace – On-Lot Septic Systems
Ms. Mace asked why the Township required the repair of a sewage system that her son purchased. The Solicitor responded that under Act 537 the Township is ultimately responsible for any fluid leaking into the ground. The Board noted that the property her son purchased had failed the dye by a person interested in the property before her son at made an offer.

Minutes:

Motion to accept the minutes of the July 20, 2022, regular monthly business meeting.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Zoning Report: Mark Gordon

Mr. Gordon provided a written report.

- A Zoning Application for the construction of a pole barn was denied for 125 Buffalo Road North due to not meeting the minimum setback requirements as required by the township Zoning Ordinance. The applicant submitted a Zoning Variance Application. A Zoning Board Hearing will be held on Thursday, August 18, 2022, at 3:00 p.m.
- Zoning Permit 02-08012022 was issued for the construction of an in-ground pool and fence at 20 Sutton Lane.
- Zoning Permit 02-080122 was issued for the construction of a carport at 271 Ridge Road.

The Porfilios property at 2133 Brush Run Road was discussed. The property is reportedly in disrepair.

Engineer Report: LSSE – Richard Kauffman

Mr. Kauffman reviewed and provided a written report.

- Buzzard 79 Crossroads Road – Settlement Agreement
No update.
- Possum Hollow Road drop boxes repairs – Range Resources is waiting for the township to place the inlet pipes prior to repairs.
- White Gate Road – Ten Mile Paving - Update on project.
- Range Resources – Linnwood Road truck traffic damaging the road / Range Resources bonding entirety of roads they have bonded. – Update on discussions with Matt Fortney with Range Resources.
Richard Kauffman is requesting a meeting.

The Board is aware that Range Resources is traveling from West Middletown to Fox Road instead of traveling Farrar School Road and the area on Fox Road being traveled is deteriorating. This portion is not bonded by Range Resources.

- Fox Road Slide – MarkWest and Range Resources – Geotechnical Bids
- Sunoco/Ten Mile Paving and Range Resources – Possum Hollow Road - Geotechnical Bids

Motion to have ACA do the boring work on Fox Road and Possum Hollow Road.

Motion: Donald Kearns, 2nd Mary Rush

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Hoop Building – Grading and Drainage Project
The project was advertised for bid and electronic bids were due July 06, 2022. No bids were received. The project has been advertised for re-bid due on Monday, August 08, 2022, at 4:00 p.m. Discussion and Motion to award the Grading and Drainage Project to the lowest responsible bidder subject to the Engineer's review.
No Motion. The electronic bid could not be opened on August 08, 2022 due to technical difficulties. The meeting was continued to August 15, 2022; bids to be opened on August 15, 2022.
- Old Trail Road Bridge – DGLVR Project – A meeting was held on Thursday, August 04, 2022. The Road Department will try to get video of the water running for Engineer review. The Engineer will investigate to see what other money may be available for Old Trail Road
- Cherry Road – DGLVR Project

Road Report:

Financial Report: File for review by Auditors

- Bank Reconciliations: Supervisors review and initial off
- Time Sheets – Supervisors review and initial off
- Bills: Review of bill lists as presented

Motion to pay the bills to be found true and correct.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Planning Commission:

No report.

Solicitors Report: Dennis Makel

- Zoning Ordinance Amendment(s)

Motion to submit the proposed amendment(s) to the Township Planning Commission and County Planning Commission and to advertise a Planning Commission meeting and a Public Hearing to be held by the Board and advertise the Township's notice of intent to adopt the proposed amendment(s) to the Township Zoning Ordinance.

No Motion at this time.

- Regional Emergency Mutual Aid / Intergovernmental Cooperation Agreement – Mount Pleasant, Independence, Blaine, Buffalo, and Canton Townships – Multiple municipalities have expressed interest in participating in a multi-municipal agreement. Upon confirmation from all townships that wish to participate, one agreement will be drafted for review by all interested townships.
- Municipal Building Roof Damage – The Contractor has been contacted to schedule the repair.
- Dye Test Ordinance – The Board requested the Solicitor provide a draft for consideration.

Motion to advertise the Dye Test Ordinance.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Hopewell Township PMRS plan – The Board approved the Solicitor's office engage in the process to amend the PMRS plan.

The Solicitor has been in touch with PMRS.

- 5 and 9 Valley View Lane Sewage Escrow Agreement. The agreement was signed by all parties and the escrow and fee amounts will be forwarded to the township.

- Greer Stone Bid – Follow up from July 20, 2022 meeting.
No action will be taken.
- Washington County Sewage Council – Inaction of Sewage Council on Malfunction Authorization Forms for Buffalo Village submitted by the township in November 2021.
The Solicitor will follow up with R.C. Cassidy of the Sewage Council.
- Clarification on Zoning setback for fencing.
This will be addressed in the new Zoning Ordinance.

Correspondence Review and Discussion:

Old Business:

New Business:

- West Middletown VFD requested a donation in the amount of \$40,380.00 to complete the HVAC system in the new Fire Hall. A check was provided to the West Middletown VFD in the amount of \$24,228.00 for the down payment on work to be performed by TJ'S Heating and Cooling, LLC.
Motion to retroactively approve a donation of \$24,228.00 from the Township's Impact Fee to the West Middletown VFD for the down payment of the installation of a HVAC system at the new fire hall.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Motion to approve future donations from the Township's Impact Fee in the amount of \$8,076.00 upon completion of the rough in of the HVAC system for the new fire hall and the amount of \$8,076.00 upon full completion of the HVAC system for the new fire hall subject to the satisfaction of the Township Supervisors.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Equipment Building – Workshop Meeting

Motion to advertise a Workshop Meeting to discuss the new Equipment Building to be constructed to replace the building destroyed in the October 2021 tornado.

No Motion was made; the Equipment Building will be discussed at the continued meeting on August 15, 2022.

- The next Regular Meeting of the Board of Supervisors will be on Monday, September 12, 2022, at 7:00 p.m. at the Township Municipal Building.
- Township Fall Clean Up Days

Motion to advertise that a dumpster will be available at the township for Fall Clean-Up Days from September 10, 2022, to October 01, 2022.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Discussion and Motion to amend the agenda if needed.
No motion needed.

Adjournment:

Motion to continue the meeting to Monday, August 15, 2022, at 9:00 a.m.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes


Miller – Yes

Respectfully Submitted,



Andrea L. White
Secretary/Treasurer

Seal



Mary Rush, Chairperson

**HOPEWELL TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS MEETING
CONTINUATION MEETING MINUTES
AUGUST 15, 2022
CONTINUED FROM AUGUST 08, 2022**

Pledge of Allegiance

All meetings are voice recorded for administrative purposes.

Meeting called to order and reconvened at 9:00 a.m. by Chairperson Mary Rush.

Roll Call:

Present: Chairperson Mary Rush, Vice Chairman Donald Kearns, Supervisor John Miller, and Secretary/Treasurer Andrea White and Township Engineer Richard Kauffman. Solicitor Dennis Makel and Zoning/Code Enforcement Officer Mark Gordon absent.

Public Comments:

No public comments.

Minutes:

Minutes approved on August 08, 2022

Zoning Report:

Zoning Report reviewed on August 08, 2022

Engineer Report:

Business items discussed from the August 08, 2022 Agenda:

- **Hoop Building – Grading and Drainage Project**
The project was advertised for bid and electronic bids were due July 06, 2022. No bids were received. The project has been advertised for re-bid due on Monday, August 08, 2022, at 4:00 p.m. Discussion and Motion to award the Grading and Drainage Project to the lowest responsible bidder subject to the Engineer's review.
No Motion. The electronic bid could not be opened on August 08, 2022 due to technical difficulties. The meeting was continued to August 15, 2022; bids to be opened on August 15, 2022.

Richard Kauffman stated that one bid was received from Independent Enterprises. Independent Enterprises' base bid is \$204,000. They included an alternate to pave the entrance road, bid at \$83,000.00.

The Board discussed their options regarding the bid received. It was ultimately decided that the hoop building would be constructed in another location. As a result of the change in location, the scope of the work would change and eliminate the need for excessive grading and excavation work.

Motion to reject the bid of Independent Enterprises based on a change of plans.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Road Report:

Road Report reviewed on August 08, 2022.

Financial Report:

Financial Report reviewed on August 08, 2022.

Planning Commission:

No Planning Commission Report on August 08, 2022.

Solicitors Report:

Business items discussed from the August 08, 2022 Agenda:

- Dye Test Ordinance – The Board requested the Solicitor provide a draft for consideration. A motion to advertise the Dye Test Ordinance was made and passed on August 08, 2022.

Changes to the dye test ordinance were made after August 08, 2022 by the township. These changes were forwarded to the Solicitor for review.

Motion to wait to advertise the Dye Test Ordinance until the township hears back from the Solicitor.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Correspondence Review and Discussion:

No Correspondence Review and Discussion on August 08, 2022.

Old Business:

No Old Business reviewed on August 08, 2022.

New Business:

Business items discussed from the August 08, 2022 Agenda:

- Equipment Building – Workshop Meeting
Discussion and Motion to advertise a Workshop Meeting to discuss the new Equipment Building to be constructed to replace the building destroyed in the October 2021 tornado.
No Motion was made at the August 08, 2022 meeting, the Equipment Building will be discussed at the continued meeting on August 15, 2022.

The Board discussed the proposed Equipment Building to be constructed. The Township's Road Crew Members were included in this discussion. The proposed location, size of the building, and interior and exterior features needed to be included in the construction were discussed. Based on the discussion, the Township Engineer will begin to draw up specifications in preparation for bidding of the project.

- Discussion and Motion to amend the agenda if needed.
No motion needed.

Adjournment:

Motion to adjourn the meeting at 11:16 a.m.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Respectfully Submitted,



Andrea L. White
Secretary/Treasurer

Seal


Mary Rush, Chairperson

HOPEWELL TOWNSHIP

DEPARTMENT OF CODE ENFORCEMENT

AND ZONING REPORT

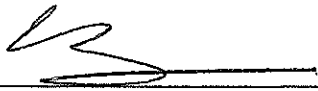
AUGUST 2022

COMPLAINTS.....	1
244 BUFFALO RD S GRASS ONGOING MATTER	
NOTICES	0
FOLLOWUP INSPECTIONS.....	1
NUMBER OF PATROLS.....	5 WEEKLY
CITATIONS.....	0
HEARINGS.....	0
UPCOMING COURT HEARINGS.....	0
BUZARD CASE STILL OPEN I DO NOT HAVE A NEW HEARING DATE FOR COMMON PLEAS APPEAL	

ZONING

ZONING QUESTIONS.....	2
APPLICATIONS SENT OUT.....	1
APPLICATION AND PLAN REVIEW.....	2
PLAN REVIEW COMPLETE APPROVED.....	1
ZONING PERMIT (S) ISSUED.....	1 CARPORT
AGRICULTURAL EXEMPTION	0
TRAINING AND UPDATES.....	0
ZONING HEARING VARIANCE.....	1

SITE INSPECTIONS FOR VARIENCE REQUEST1

A handwritten signature in black ink, appearing to read 'Mark Gordon', is written over a horizontal line.

MARK GORDON

CODE AND ZONING OFFICER

HOPEWELL TOWNSHIP



846 Fourth Avenue, Coraopolis, PA 15108
(412) 264-4400 • (412) 264-1200 Fax

MONTHLY ENGINEER'S REPORT

TO: Hopewell Township Board of Supervisors DATE: August 8, 2022
S. O. No.: 0594-01

FROM: Kevin A. Brett, P.E. cc: Andrea White, Township Secretary
Richard A. Kauffman, P.E.

SUBJECT: **August 8, 2022
Regular Meeting**

Following is a summary of the engineering work performed or authorized since the last meeting.

Developments

LSSE received and reviewed the following development application since the last meeting:

1. Buzzard Property: **Settlement letter received and reviewed. Coordinating with Township and Solicitor.**

Agenda Items

1. Possum Hollow Road Drop Boxes Repairs: Range Resources is waiting for the Township to place the inlet pipes prior to repairs.
2. White Gate Road – Bid Reviews: **Construction schedule to be submitted by Contractor. Notice to Proceed signed and Pre-Construction Meeting was held on July 25, 2022.**
3. Range Resources – Linnwood Road: Truck traffic damaging the road. Damage reported to Range Resources. Coordination with Range Resources has begun. **Information was sent to Range Resources. Range Resources notified of additional request for bonds.**
4. Sunoco: Possum Hollow Road condition notification sent to Sunoco (Tablerock Land Services) and Ten Mile with photographs. Meeting held on June 9, 2022 to discuss repairs. Sunoco / Ten-Mile to fix berm per maintenance bond. Pipe was placed by Range. Sunoco asked for additional coordination with Range. **Request for proposals sent out and received for geotechnical work. LSSE has confirmed that Sunoco / Ten Mile have made repairs. Sunoco believes that condition maybe outside of their scope. Range would like to meet on all roads at one time.**

5. Markwest: Fox Road slide reported to Jeff Breen with photographs taken May 9, 2022. Meeting held with Jeff Breen. Markwest requested geotechnical borings. **Requests for Proposal sent out and received for geotechnical work. LSSE contacted Range Resources and Range also requested boring to be completed. Property owner on Fox Road stated that Range installed underdrain years ago. This should be investigated during geotechnical evaluation.**
6. Equipment Shed: Project was re-bid for bid opening at August 8, 2022 regular meeting. **LSSE re-bid the project as requested to start the 45 day time period for bids.**
7. Old Trail Road Bridge – DGLVR Project – A meeting was held on August 4, 2022. **At this time the DGLVR Representative did not feel the project met DGLVR guidelines. DGLVR Comments: Standing water upstream approximately 3 feet deep, possible dredging and incising of channel, culvert is wider than channel, other permits and grants maybe available.**
8. Cherry Road – DGLVR Project. **DGLVR stated that under new guidelines project would be recommended. DGLVR Process was described including need for GP-11. DGLVR Representative viewed Fox Road and stated that the slide is not in a condition for DGLVR funding at this time, although if it does collapse funding could be available.**

HOPEWELL TOWNSHIP WASHINGTON FINANCIAL
WASHINGTON FINANCIAL

7/31/2022

<u>Account</u>	<u>Balance Total</u>
GENERAL FUND	\$ 314,035.83
REAL ESTATE ACCOUNT	\$ 3,061.03
MUNICIPAL SHARES FUND	\$ 93,192.47
ESCROW ACCOUNT	\$ 16,750.51
STATE FUNDS	\$ 187,250.42
IMPACT FEE	\$ 2,689,113.28
LOCAL FISCAL RECOVERY FUND	\$ 1,052.08
 TOTAL	 \$ 3,304,455.62

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08/04/22

Hopewell Township State Fund
Bills Presented for approval and Payment
As of August 8, 2022

Type	Date	Num	Name	Due Date	Aging	Open Balance
MIDLAND ASPHALT MATERIALS, INC.						
Bill	08/03/2022	36555	MIDLAND ASPHAL...	09/02/2022		11,598.61
Total MIDLAND ASPHALT MATERIALS, INC.						11,598.61
TOTAL						11,598.61

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08/04/22

Cash Basis

Hopewell Township State Fund
Income/Expense Summary
July 2022

	Jul 22
Income	
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	197.40
Total 341.00 · INTEREST EARNINGS	197.40
Total 340.00 · INTEREST, RENTS AND ROYALTIES	197.40
Total Income	197.40
Gross Profit	197.40
Expense	0.00
Net Income	197.40

Hopewell Township
Bills Presented for Approval and Payment
As of August 8, 2022

Type	Date	Num	Due Date	Aging	Open Balance
CARDMEMBER SERVICE					
Bill	06/26/2022	9909764565	07/15/2022	24	48.26
Bill	07/26/2022	66662	08/10/2022		1,798.75
Bill	07/27/2022	115551	08/11/2022		49.00
Bill	07/31/2022	11639694...	08/15/2022		96.34
Bill	07/26/2022	9912086570	08/15/2022		48.91
Bill	08/01/2022	58221346...	08/16/2022		25.33
Bill	08/02/2022	3978	08/17/2022		24.70
Total CARDMEMBER SERVICE					2,091.29
COMDOC, INC.					
Bill	07/29/2022	5149913	08/28/2022		158.33
Total COMDOC, INC.					158.33
EARL RICHMOND					
Bill	08/01/2022	07202022	08/16/2022		165.00
Bill	08/01/2022	07302022	08/16/2022		165.00
Bill	08/01/2022	073022	08/16/2022		50.00
Bill	08/01/2022	07302022 C	08/16/2022		40.00
Total EARL RICHMOND					420.00
ELEMENTAL SHELTER SOLUTIONS					
Bill	02/14/2022	1521	03/04/2022	157	2,478.90
Total ELEMENTAL SHELTER SOLUTIONS					2,478.90
ELITE CLEAN TEAM, LLC.					
Bill	07/31/2022	07092022	08/30/2022		100.00
Total ELITE CLEAN TEAM, LLC.					100.00
FARNER FIRE, LLC.					
Bill	07/21/2022	12992	08/20/2022		185.50
Total FARNER FIRE, LLC.					185.50
MAKEL AND ASSOCIATES, LLC					
Bill	08/02/2022	199	08/31/2022		4,731.54
Total MAKEL AND ASSOCIATES, LLC					4,731.54
OBSERVER-REPORTER					
Bill	07/10/2022	11132	08/09/2022		874.14
Bill	07/24/2022	11250	08/23/2022		445.38
Total OBSERVER-REPORTER					1,319.52
PENNSYLVANIA AMERICAN WATER					
Bill	08/01/2022	08012022	08/23/2022		481.60
Total PENNSYLVANIA AMERICAN WATER					481.60
PITTSBURGH COMPUTER SOLUTIONS INC					
Bill	08/01/2022	108439	08/01/2022	7	40.00
Total PITTSBURGH COMPUTER SOLUTIONS INC					40.00
STAPLES CREDIT PLAN					
Bill	07/28/2022	9842254347	08/27/2022		74.89
Bill	07/28/2022	9842257133	08/27/2022		56.99
Total STAPLES CREDIT PLAN					131.88
TOTAL					12,138.56

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08/04/22

Hopewell Township
Check Detail
 July 20 through August 8, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check		08/08/2022	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check		08/08/2022	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Liabilit...	EFT	07/20/2022	PENNSYLVANIA DEPART...	100.010 · CHEC...		-206.09
				217.00 · PA STA...	-206.09	206.09
TOTAL					-206.09	206.09
Bill Pm...	EFT	07/20/2022	PENNSYLVANIA DEPART...	100.010 · CHEC...		-35.28
Bill	06062022	06/06/2022		235.00 · PENNS...	-9.30	9.66
Bill	060622	06/06/2022		235.00 · PENNS...	-25.98	25.98
TOTAL					-35.28	35.64
Liabilit...	EFT	07/20/2022	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-203.29
				214.03 · PSATS ...	-167.42	167.42
				214.02 · PSATS ...	-35.87	35.87
TOTAL					-203.29	203.29
Bill Pm...	EFT	07/25/2022	HICKORY TELEPHONE C...	100.010 · CHEC...		-78.38
Bill	10044998	07/01/2022		406.32 · OFFICE...	-78.38	78.38
TOTAL					-78.38	78.38
Bill Pm...	EFT	08/01/2022	CARDMEMBER SERVICE	100.010 · CHEC...		0.00
TOTAL					0.00	0.00
Bill Pm...	EFT	08/01/2022	CARDMEMBER SERVICE	100.010 · CHEC...		0.00
TOTAL					0.00	0.00
Bill Pm...	EFT	08/01/2022	CARDMEMBER SERVICE	100.010 · CHEC...		-77.50
Bill	9907453...	05/26/2022		406.32 · OFFICE...	-48.11	48.11
Bill	0113014...	06/22/2022		406.21 · OFFICE...	-15.89	15.89
Bill	2022 2	07/01/2022		406.21 · OFFICE...	-4.50	4.50
				437.25 · REPAIR...	-4.50	4.50
				413.53 · ACT 15...	-4.50	4.50
TOTAL					-77.50	77.50

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08/04/22

Hopewell Township
Check Detail
 July 20 through August 8, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	EFT	07/28/2022	WEST PENN POWER	100.010 · CHEC...		-147.48
Bill	9549710...	07/13/2022		409.36 · BUILDI...	-147.48	147.48
TOTAL					-147.48	147.48
Bill Pm...	EFT	07/25/2022	PENNSYLVANIA AMERIC...	100.800 · MUNI...		-481.60
Bill	07012022	07/01/2022		419.36 · PUBLIC...	-481.60	481.60
TOTAL					-481.60	481.60
Liabilit...	EFT	07/27/2022	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-211.02
				214.03 · PSATS ...	-173.78	173.78
				214.02 · PSATS ...	-37.24	37.24
TOTAL					-211.02	211.02
Liabilit...	EFT	07/26/2022	PA UC FUND	100.010 · CHEC...		-54.68
				224.00 · PA UC ...	-22.35	22.35
				224.00 · PA UC ...	-32.33	32.33
TOTAL					-54.68	54.68
Liabilit...	EFT	08/03/2022	PENNSYLVANIA DEPART...	100.010 · CHEC...		-171.30
				217.00 · PA STA...	-171.30	171.30
TOTAL					-171.30	171.30
Liabilit...	EFT	08/03/2022	United States Treasury	100.010 · CHEC...		-2,764.26
				210.00 · FEDER...	-1,033.00	1,033.00
				211.00 · SOCIAL...	-701.55	701.55
				211.00 · SOCIAL...	-701.55	701.55
				213.00 · MEDIC...	-164.08	164.08
				213.00 · MEDIC...	-164.08	164.08
TOTAL					-2,764.26	2,764.26
Liabilit...	EFT	08/01/2022	PMRS	100.010 · CHEC...		-1,492.37
				214.01 · PMRS ...	-994.92	994.92
				214.00 · PMRS ...	-497.45	497.45
TOTAL					-1,492.37	1,492.37
Liabilit...	To Print	08/08/2022	UPMC HEALTH PLAN	100.010 · CHEC...		-317.66
				222.00 · HEALT...	-317.66	317.66
TOTAL					-317.66	317.66
Bill Pm...	1039	07/20/2022	LSSE CIVIL ENGINEERS ...	100.100 · IMPAC...		-13,000.70
Bill	202205990	07/15/2022		408.31 · ENGIN...	-13,000.70	13,000.70
TOTAL					-13,000.70	13,000.70

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08/04/22

Hopewell Township
Check Detail
 July 20 through August 8, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	1040	07/25/2022	WEST MIDDLETOWN VFD	100.100 · IMPAC...		-24,228.00
Bill	08082022	07/25/2022		411.55 · FIRE D...	-24,228.00	24,228.00
TOTAL					-24,228.00	24,228.00
Bill Pm...	2256	07/20/2022	HEI-Way, LLC	100.800 · MUNI...		-2,227.91
Bill	10328751	07/14/2022		438.25 · REPAIR...	-1,950.95	1,950.95
				438.25 · REPAIR...	-276.96	276.96
TOTAL					-2,227.91	2,227.91
Bill Pm...	2257	07/20/2022	WEST MIDDLETOWN VFD	100.800 · MUNI...		-1,625.00
Bill	2022 2	07/01/2022		411.45 · FIRE P...	-1,625.00	1,625.00
TOTAL					-1,625.00	1,625.00
Check	15409	07/20/2022	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check	15410	07/20/2022	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Bill Pm...	15411	07/20/2022	CINTAS	100.010 · CHEC...		-63.97
Bill	5113360...	06/22/2022		430.28 · SAFET...	-40.31	40.31
Bill	5116603...	07/18/2022		430.28 · SAFET...	-23.66	23.66
TOTAL					-63.97	63.97
Bill Pm...	15412	07/20/2022	EARL RICHMOND	100.010 · CHEC...		-800.00
Bill	06042022	07/08/2022		409.37 · REPAIR...	-165.00	165.00
Bill	06122022	07/08/2022		409.37 · REPAIR...	-165.00	165.00
Bill	06192022	07/08/2022		409.37 · REPAIR...	-165.00	165.00
Bill	07022022	07/08/2022		409.37 · REPAIR...	-165.00	165.00
Bill	061222	07/08/2022		409.37 · REPAIR...	-50.00	50.00
Bill	0612202...	07/08/2022		413.45 · OTHER...	-40.00	40.00
Bill	070222	07/08/2022		409.37 · REPAIR...	-50.00	50.00
TOTAL					-800.00	800.00
Bill Pm...	15413	07/20/2022	ELITE CLEAN TEAM, LLC.	100.010 · CHEC...		-200.00
Bill	06112022	07/05/2022		409.31 · BUILDI...	-100.00	100.00
Bill	06252022	07/05/2022		409.31 · BUILDI...	-100.00	100.00
TOTAL					-200.00	200.00

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08/04/22

Hopewell Township
Check Detail
 July 20 through August 8, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	15414	07/20/2022	ERIE INSURANCE	100.010 · CHEC...		-126.00
Bill	8551714...	07/05/2022		403.35 · TAX CO...	-126.00	126.00
TOTAL					-126.00	126.00
Bill Pm...	15415	07/20/2022	FWF INSURANCE AGENC...	100.010 · CHEC...		-2,333.00
Bill	39118	06/30/2022		405.35 · SECRE...	-2,333.00	2,333.00
TOTAL					-2,333.00	2,333.00
Bill Pm...	15416	07/20/2022	LAW OFFICE OF DENNIS ...	100.010 · CHEC...		-3,733.43
Bill	83	07/01/2022		404.31 · SOLICI...	-120.00	120.00
				404.31 · SOLICI...	-248.00	248.00
				404.31 · SOLICI...	-2,878.50	2,878.50
				404.31 · SOLICI...	-30.00	30.00
				404.31 · SOLICI...	-313.20	313.20
				404.31 · SOLICI...	-120.00	120.00
				404.31 · SOLICI...	-23.73	23.73
TOTAL					-3,733.43	3,733.43
Bill Pm...	15417	07/20/2022	LOWE'S CREDIT SERVIC...	100.010 · CHEC...		-24.16
Bill	02796	06/17/2022		438.25 · REPAIR...	-24.16	24.16
TOTAL					-24.16	24.16
Bill Pm...	15418	07/20/2022	LSSE CIVIL ENGINEERS ...	100.010 · CHEC...		-7,607.09
Bill	202205000	06/10/2022		408.31 · ENGIN...	-115.00	115.00
				408.31 · ENGIN...	-230.00	230.00
				408.31 · ENGIN...	-19.49	19.49
Bill	202205001	06/10/2022		408.31 · ENGIN...	-396.45	396.45
Bill	202205002	06/10/2022		408.31 · ENGIN...	-172.50	172.50
Bill	202205003	06/10/2022		408.31 · ENGIN...	-1,492.72	1,492.72
Bill	202205004	06/10/2022		408.31 · ENGIN...	-921.72	921.72
Bill	202205005	06/10/2022		408.31 · ENGIN...	-57.50	57.50
Bill	202205006	06/10/2022		408.31 · ENGIN...	-57.50	57.50
Bill	202205987	07/15/2022		408.31 · ENGIN...	-252.61	252.61
Bill	202205988	07/15/2022		408.31 · ENGIN...	-1,253.09	1,253.09
Bill	202205989	07/15/2022		408.31 · ENGIN...	-1,380.09	1,380.09
Bill	202205991	07/15/2022		408.31 · ENGIN...	-746.94	746.94
Bill	202205992	07/15/2022		408.31 · ENGIN...	-511.48	511.48
TOTAL					-7,607.09	7,607.09
Bill Pm...	15419	07/20/2022	NAPA AUTO PARTS	100.010 · CHEC...		-178.94
Bill	951089	07/18/2022		437.25 · REPAIR...	-71.96	71.96
				430.24 · OPERA...	-106.98	106.98
TOTAL					-178.94	178.94
Bill Pm...	15420	07/20/2022	OBSERVER-REPORTER	100.010 · CHEC...		-905.90
Bill	10923	06/19/2022		406.34 · ADVER...	-905.90	905.90
TOTAL					-905.90	905.90

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08/04/22

Hopewell Township
Check Detail
 July 20 through August 8, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	15421	07/20/2022	PITTSBURGH COMPUTE...	100.010 · CHEC...		-40.00
Bill	108188	07/01/2022		406.37 · OFFICE...	-40.00	40.00
TOTAL					-40.00	40.00
Bill Pm...	15422	07/20/2022	STAPLES CREDIT PLAN	100.010 · CHEC...		-116.59
Bill	9841790...	06/30/2022		406.21 · OFFICE...	-116.59	116.59
TOTAL					-116.59	116.59
Bill Pm...	15423	07/20/2022	STUCK ENTERPRISES, I...	100.010 · CHEC...		-2,948.05
Bill	967841	07/06/2022		438.33 · FUEL E...	-2,948.05	2,948.05
TOTAL					-2,948.05	2,948.05
Bill Pm...	15424	07/20/2022	UPMC HEALTH PLAN	100.010 · CHEC...		-2,017.86
Bill	09012022	08/10/2022		487.35 · GROUP...	-682.20	682.20
				487.35 · GROUP...	-745.73	745.73
				487.35 · GROUP...	-589.93	589.93
TOTAL					-2,017.86	2,017.86

Hopewell Township
Payroll Transactions
 July 20 through August 8, 2022

Date	Name	Num	Type	Memo	Account	Amount
PA UC FUND						
07/26/2022	PA UC FUND	EFT	Liability Check	6316392 PA-...	100.010 · CHE...	-54.68
Total PA UC FUND						-54.68
PENNSYLVANIA DEPARTMENT OF REVENUE						
07/20/2022	PENNSYLVANIA D...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-206.09
08/03/2022	PENNSYLVANIA D...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-171.30
Total PENNSYLVANIA DEPARTMENT OF REVENUE						-377.39
PMRS						
08/01/2022	PMRS	EFT	Liability Check	63-096-5 N J...	100.010 · CHE...	-1,492.37
Total PMRS						-1,492.37
PSATS TRUSTEES INSURANCE FUND						
07/20/2022	PSATS TRUSTEES ...	EFT	Liability Check	251-60010 07...	100.010 · CHE...	-203.29
07/27/2022	PSATS TRUSTEES ...	EFT	Liability Check	251-60010 07...	100.010 · CHE...	-211.02
Total PSATS TRUSTEES INSURANCE FUND						-414.31
United States Treasury						
08/03/2022	United States Treas...	EFT	Liability Check	25-6001755 9...	100.010 · CHE...	-2,764.26
Total United States Treasury						-2,764.26
UPMC HEALTH PLAN						
08/08/2022	UPMC HEALTH PLAN	To Print	Liability Check	GROUP NO. ...	100.010 · CHE...	-317.66
Total UPMC HEALTH PLAN						-317.66
Gordon, Mark R.						
07/22/2022	Gordon, Mark R.	ACH	Paycheck	PP END 07/1...	100.010 · CHE...	-147.63
08/05/2022	Gordon, Mark R.	ACH	Paycheck	PP END 07/3...	100.010 · CHE...	-147.64
Total Gordon, Mark R.						-295.27
Kearns, Donald W.						
08/01/2022	Kearns, Donald W.	15425	Paycheck	JULY 2022 S...	100.010 · CHE...	-137.94
08/01/2022	Kearns, Donald W.	15429	Paycheck	JULY 2022 R...	100.010 · CHE...	-220.54
Total Kearns, Donald W.						-358.48
Miller, John D.						
08/01/2022	Miller, John D.	15426	Paycheck	JULY 2022 S...	100.010 · CHE...	-137.93
Total Miller, John D.						-137.93
Paul, Beverly R.						
08/01/2022	Paul, Beverly R.	15427	Paycheck	JULY 2022 E...	100.010 · CHE...	-276.98
Total Paul, Beverly R.						-276.98
Rush, Mary S.						
08/01/2022	Rush, Mary S.	15428	Paycheck	JULY 2022 S...	100.010 · CHE...	-132.42
08/01/2022	Rush, Mary S.	15430	Paycheck	JULY 2022 W...	100.010 · CHE...	-154.22
Total Rush, Mary S.						-286.64
Ward, Martin T.						
07/22/2022	Ward, Martin T.	ACH	Paycheck	PP END 07/1...	100.010 · CHE...	-1,271.38
08/05/2022	Ward, Martin T.	ACH	Paycheck	PP END 07/3...	100.010 · CHE...	-975.38
Total Ward, Martin T.						-2,246.76
White, Andrea L.						
07/22/2022	White, Andrea L.	ACH	Paycheck	PP END 07/1...	100.010 · CHE...	-569.11
08/05/2022	White, Andrea L.	ACH	Paycheck	PP END 07/3...	100.010 · CHE...	-574.82
Total White, Andrea L.						-1,143.93

1:25 PM

08/04/22

Hopewell Township
Payroll Transactions
July 20 through August 8, 2022

Date	Name	Num	Type	Memo	Account	Amount
Wolf, Craig M.						
07/22/2022	Wolf, Craig M.	ACH	Paycheck	PP END 07/1...	100.010 · CHE...	-1,305.11
08/05/2022	Wolf, Craig M.	ACH	Paycheck	PP END 07/3...	100.010 · CHE...	-1,326.33
Total Wolf, Craig M.						-2,631.44
TOTAL						-12,798.10

1:26 PM

08/04/22

Cash Basis

Hopewell Township

Income/Expense Report

July 2022

	Jul 22
Income	
300-319 · TAXES	
301.00 · REAL PROPERTY TAXES	
301.10 · REAL ESTATE TAXES CURRENT YEAR	1,520.78
301.40 · DELINQUENT FROM TAX CLAIM BUREA	1,626.61
Total 301.00 · REAL PROPERTY TAXES	3,147.39
310.00 · PER CAPITA TAXES	
310.01 · PER CAPITA TAXES CURRENT YEAR	144.90
Total 310.00 · PER CAPITA TAXES	144.90
310.10 · REAL ESTATE TRANSFER TAX	3,841.60
310.20 · EARNED INCOME TAX	
310.21 · EARNED INCOME TAX CURRENT	4,913.16
Total 310.20 · EARNED INCOME TAX	4,913.16
Total 300-319 · TAXES	12,047.05
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	
341.05 · INTEREST GENERAL FUND ACCOUNT	352.53
341.10 · INTEREST IMPACT FEE ACCOUNT	2,806.72
341.15 · INTEREST REAL ESTATE ACCOUNT	3.56
341.20 · INTEREST MUNICIPAL SHARES ACCOU	100.48
341.25 · INTEREST ESCROW ACCOUNT	16.78
Total 341.01 · INTEREST ON CHECKING	3,280.07
Total 341.00 · INTEREST EARNINGS	3,280.07
342.00 · RENTS AND ROYALTIES	
342.51 · ROYALTIES FROM NATURAL GAS	832.61
342.57 · FRANCHISE FEES COMMUNICATION	491.32
Total 342.00 · RENTS AND ROYALTIES	1,323.93
Total 340.00 · INTEREST, RENTS AND ROYALTIES	4,604.00
350.00 · INTERGOVERNMENTAL REVENUES	
352.00 · FED ENTITLEMENTS TO GOVT UNITS	
352.53 · AMERICAN RESCUE PLAN FUNDS	154.55
Total 352.00 · FED ENTITLEMENTS TO GOVT UNITS	154.55
355.00 · STATE SHARED REVENUE AND ENTITL	
355.09 · MARCELLUS SHALE IMPACT FEE DIST	481,771.38
Total 355.00 · STATE SHARED REVENUE AND ENTITL	481,771.38
Total 350.00 · INTERGOVERNMENTAL REVENUES	481,925.93
360-363 · CHARGES FOR SERVICES	
361.00 · GENERAL GOVERNMENT CHARGES	
361.30 · ZONING SUBDIVISION LAND DEV FEE	
361.33 · ZONING SUBDIVISION LAND PERMITS	95.00
Total 361.30 · ZONING SUBDIVISION LAND DEV FEE	95.00

Hopewell Township

Income/Expense Report

July 2022

	Jul 22
361.65 · TAX CERTIFICATION REVENUES	
361.70 · NO LIEN LETTERS	60.00
Total 361.65 · TAX CERTIFICATION REVENUES	60.00
Total 361.00 · GENERAL GOVERNMENT CHARGES	155.00
Total 360-363 · CHARGES FOR SERVICES	155.00
Total Income	498,731.98
Gross Profit	498,731.98
Expense	
400-409 · GENERAL GOVERNMENT	
400.00 · LEGISLATIVE GOVERNING BODY	
400.05 · SUPERVISOR SALARY	462.50
400.10 · ROADMASTER WAGES - APPOINTED	250.00
400.15 · HOURLY WAGE SUPERVISOR	0.00
Total 400.00 · LEGISLATIVE GOVERNING BODY	712.50
403.00 · TAX COLLECTION	
403.05 · TAX COLLECTOR SALARY	313.75
403.35 · TAX COLLECTION BONDING	126.00
Total 403.00 · TAX COLLECTION	439.75
403.31 · KEYSTONE COLLECTIONS COMMISSION	103.28
404.00 · SOLICITOR / LEGAL SERVICES	
404.31 · SOLICITOR PROFESSIONAL SERVICES	3,733.43
Total 404.00 · SOLICITOR / LEGAL SERVICES	3,733.43
405.00 · SECRETARY / CLERK / TREASURER	
405.15 · SECRETARY / TREASURER WAGE	1,537.08
405.17 · SEC/TREAS PAID TIME OFF	900.00
405.35 · SECRETARY / TREASURER BONDING	2,333.00
Total 405.00 · SECRETARY / CLERK / TREASURER	4,770.08
406.00 · OTHER GENERAL GOVERNMENT ADMIN	
406.21 · OFFICE SUPPLIES EXPENSE	116.59
406.23 · POSTAGE EXPENSE	65.97
406.32 · OFFICE TELEPHONE AND INTERNET	78.38
406.34 · ADVERTISING	905.90
406.37 · OFFICE EQUIPT MAINT AND SERVICE	40.00
Total 406.00 · OTHER GENERAL GOVERNMENT ADMIN	1,206.84
408.00 · ENGINEERING SERVICES	
408.31 · ENGINEERING SERVICES APPOINTED	20,607.79
Total 408.00 · ENGINEERING SERVICES	20,607.79
409.00 · GENERAL GOVERNMENT BUILDINGS	
409.31 · BUILDING CLEANING SERVICES	200.00
409.36 · BUILDING ELECTRIC AND WATER	147.48
409.37 · REPAIRS AND MAINTENANCE SERVICE	760.00
Total 409.00 · GENERAL GOVERNMENT BUILDINGS	1,107.48
Total 400-409 · GENERAL GOVERNMENT	32,681.15
410-419 · PUBLIC SAFETY	
411.00 · FIRE	
411.45 · FIRE PROTECTION CONTRACT	1,625.00
411.55 · FIRE DEPARTMENT DONATION	24,228.00
Total 411.00 · FIRE	25,853.00

Hopewell Township

Income/Expense Report

July 2022

	Jul 22
413.00 · UCC AND CODE ENFORCEMENT	
413.45 · OTHER CONTRACTED SERVICES	40.00
Total 413.00 · UCC AND CODE ENFORCEMENT	40.00
414.00 · PLANNING AND ZONING	
414.10 · ZONING/CODE OFFICER APPOINTED	340.00
Total 414.00 · PLANNING AND ZONING	340.00
419.00 · OTHER PUBLIC SAFETY	
419.36 · PUBLIC UTILITY SERVICES HYDRANT	481.60
Total 419.00 · OTHER PUBLIC SAFETY	481.60
Total 410-419 · PUBLIC SAFETY	26,714.60
430-439 · PUBLIC WORKS-HWYS ROADS STREET	
430.00 · ROAD DEPARTMENT	
430.12 · ROAD DEPARTMENT WAGE FULL TIME	6,992.00
430.17 · ROAD DEPARTMENT PAID TIME OFF	368.00
430.18 · ROAD DEPARTMENT OVERTIME	152.00
430.24 · OPERATING SUPPLIES PUBLIC WORKS	106.98
430.28 · SAFETY SUPPLIES	63.97
430.32 · ROAD DEPARTMENT CELL PHONES	50.00
Total 430.00 · ROAD DEPARTMENT	7,732.95
437.00 · REPAIRS OF TOOLS AND MACHINERY	
437.25 · REPAIRS AND MAINT SUPPLIES	71.96
Total 437.00 · REPAIRS OF TOOLS AND MACHINERY	71.96
438.00 · MAINT AND REPAIRS ROADS BRIDGES	
438.25 · REPAIRS AND MAINTENANCE SUPPLIE	2,252.07
438.33 · FUEL EXPENSE	2,948.05
Total 438.00 · MAINT AND REPAIRS ROADS BRIDGES	5,200.12
Total 430-439 · PUBLIC WORKS-HWYS ROADS STREET	13,005.03
481-484 · EMPLOYER PD BFTS & WITHHOLDING	
481.00 · EMPLOYER PAID ITEMS	
481.10 · SOCIAL SECURITY - EMPLOYER PAID	701.55
481.20 · MEDICARE - EMPLOYER PAID	164.08
481.30 · PA UNEMPLOYMENT - EMPLOYER	4.72
Total 481.00 · EMPLOYER PAID ITEMS	870.35
483.00 · PENSION AND 457-B CONTRIBUTIONS	
483.19 · ROTH PLAN 457-B CONTRIBUTION	73.11
483.30 · NON-UNIFORM PENSION CONTRIBUTIO	497.45
Total 483.00 · PENSION AND 457-B CONTRIBUTIONS	570.56
484.00 · WORKER'S COMPENSATION INSURANCE	5,451.00
Total 481-484 · EMPLOYER PD BFTS & WITHHOLDING	6,891.91
486.00 · INSURANCE, CASUALTY, AND SURETY	
486.20 · INSURANCE - PROPERTY / CASUALTY	7,674.00
486.30 · INSURANCE - AUTOMOBILE	3,096.00
486.40 · INSURANCE - PUBLIC OFFICIALS	1,695.00
Total 486.00 · INSURANCE, CASUALTY, AND SURETY	12,465.00

1:26 PM

08/04/22

Cash Basis

Hopewell Township
Income/Expense Report
July 2022

	Jul 22
487.00 · HEALTH INSURANCE BENEFIT	
487.35 · GROUP HEALTH INSURANCE BENEFIT	2,017.86
Total 487.00 · HEALTH INSURANCE BENEFIT	2,017.86
Total Expense	93,775.55.
Net Income	404,956.43

**HOPEWELL TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS MEETING
SEPTEMBER 12, 2022**

Pledge of Allegiance

All meetings are voice recorded for administrative purposes.

Meeting called to order at 7:00 p.m. by Chairperson Mary Rush.

Roll Call:

Present: Chairperson Mary Rush, Vice Chairman Donald Kearns, Supervisor John Miller, Gabrielle Conti, representative for Solicitor Dennis Makel, Township Engineer Richard Kauffman, and Secretary/Treasurer Andrea White. Zoning/Code Enforcement Officer Mark Gordon absent.

Public Comments:

Tammy Moore had a concern regarding a concern of traffic danger between 844 and Seminary Road

A Trooper with the Pennsylvania State Police was present to present their incident statistics report for 01/01/2022 to 08/31/2022 for Hopewell Township.

Tom Steele from Peacock Keller was present representing George Kelly to address the maintenance of a mausoleum located on Mr. Kelly's property on Poplar Road.

Minutes:

Motion to accept the minutes of the August 08, 2022, regular monthly business meeting continued to August 15, 2022.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Zoning Report: Mark Gordon Absent.

Mr. Gordon provided a written report.

- A Zoning Application for the construction of a pole barn was denied for 125 Buffalo Road North due to not meeting the minimum setback requirements as required by the township Zoning Ordinance. The applicant submitted a Zoning Variance Application. A Zoning Board Hearing was held on Thursday, August 18, 2022, at 3:00 p.m. The zoning variance was approved by the Zoning Hearing Board.

- A zoning application was received for grading/excavation work for a driveway at 29 Wiedt Lane.
- Zoning Permit 02-08312022 was issued for an agricultural pole building at 1383 Brush Run Road.
- Poplar Road Mausoleum – Property maintenance
This was discussed during the Public Comments.

Engineer Report: Richard Kauffman

Mr. Kauffman reviewed and provided a written report.

- Buzzard 79 Crossroads Road – Settlement Agreement
- Possum Hollow Road drop boxes repairs – Range Resources is waiting for the township to place the inlet pipes prior to repairs.
- White Gate Road – Work has not been started by Ten Mile Paving. The Time of Completion is 60 Calendar Days from the notice to proceed and is dated as September 23, 2022, per the Signed Notice to Proceed. E-Mail Correspondence was sent to Ten Mile Paving requesting the status of their anticipated start date or other actions being taken for the White Gate Road Vacation Project to proceed.
- Discussion and Motion on action to be taken starting September 23, 2022, for work not substantially complete after 60 days of the notice to proceed.

No motion needed. Richard Kauffman has been in contact with Ten Mile and there is a tentative start date of September 19, 2022.

Motion to authorize the Engineer to have a Geotech field inspector at White Gate Road.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- A Grading/Excavation permit application was received for 29 Wiedt Lane. Review No. 1 was performed; the plans were reviewed for conformance to Township Ordinance standards by the Township Engineer and the review was forwarded to the property owner.
- Range Resources – Linnwood Road truck traffic damaging the road / Range Resources bonding entirety of roads they have bonded. – Update on discussions with Matt Fortney with Range Resources.
- Fox Road Slide – MarkWest/Range Resources/Sunoco – Geotechnical Borings
- Possum Hollow Road – MarkWest/Range Resources/Sunoco - Geotechnical Borings
- Hoop Building – Grading and Drainage Project
The project was advertised for bid and electronic bids were due July 06, 2022. No bids were received. The project was advertised for re-bid due on Monday, August 08, 2022 at 4:00 p.m. The bids were unable to be opened on August 08, 2022 due to technical issues with the online bidding platform. The August 08, 2022 meeting was continued to August 15, 2022 at 9:00 a.m. to open bids received. One bid was received and rejected on the basis that the Board has changed the scope of the project.

- The location of the Hoop Building has been moved. Grading/Excavation work for the new site has commenced.

Motion to approve grading work for the new site of the Hoop Building by Elemental Shelter Solutions, LLC. in the amount of \$10,920.00.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Old Trail Road Bridge
- Cherry Road – DGLVR Project

As part of the DGLVR process to apply for funds for landslide remediation on Cherry Road, Garvin Boward Beitko Engineering, Inc. performed the preliminary design of proposed soldier beam and lagging retaining wall.

Motion to retroactively approve the preliminary SBL retaining wall design for Cherry Road by Garvin Boward Beitko, Engineering, Inc. in an amount not to exceed \$2,460.00.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Hopewell Township Equipment Building Project - Update

Road Report: Donald Kearns

The Road Crew have completed the ditching work.

Financial Report: File for review by Auditors

- Bank Reconciliations - Supervisors to review and initial off
- Time Sheets – Supervisors to review and initial off
- Bills: Review of bill list as presented

Motion to pay the bills to be found true and correct.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Motion to approve the Minimum Municipal Obligation Worksheet (MMO) for Hopewell Township (Washington County) Pension Plan (63-096-5 N) for Plan Year 2023 as presented.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- The remaining American Rescue Funds are reportedly scheduled to be deposited to the township on or around September 08, 2022. The Township owes a balance to the Hickory Phone Company for the installation of the extension of internet service.

Motion to approve the remaining payment due to the Hickory Phone Company from the Township's Local Fiscal Recovery Fund for the installation of the extension of internet service in the township.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Planning Commission:

No report.

Solicitors Report: Dennis Makel

- Zoning Ordinance Amendment(s) – Under review
- Regional Emergency Mutual Aid / Intergovernmental Cooperation Agreement – Mount Pleasant, Independence, Blaine, Buffalo, Canton and South Franklin Townships are interested in entering into an agreement.

Buffalo Township provided a draft Mutual Aid Agreement and resolution. They request that the agreement includes language regarding reimbursements, specifically where FEMA funds would be received, the funds would be split amongst all the Townships participating in the Mutual Aid Agreement.

- Discussion and Motion regarding the draft as presented by Buffalo Township.

No motion needed. Ms. Conti will speak with Mr. Makel tomorrow.

- Municipal Building Roof Damage – The Contractor has been contacted to schedule the repair.
- Dye Test Ordinance – The Board requested the Solicitor advertise the ordinance for adoption.
Motion to adopt the “Hopewell Township Dye Test Ordinance of 2022”, an Ordinance of Hopewell Township, Washington County, Pennsylvania, establishing a requirement for certification of sanitary sewer status prior to the sale of real estate within Hopewell Township and as condition for the issuance of municipal lien letters and property tax verification letters.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Hopewell Township PMRS plan – The Board approved the Solicitor’s office engage in the process to amend the PMRS plan.
- Washington County Sewage Council – Inaction of Sewage Council on Malfunction Authorization Forms for Buffalo Village submitted by the township in November 2021.
Ms. Conti will follow up with Mr. Makel regarding this issue.

Correspondence Review and Discussion:

- The Redevelopment Authority of the County of Washington sent correspondence regarding RACW’s Brownfield Program. The municipality has been asked if there are any brownfield site(s) to add to the brownfield inventory.

Old Business:

- Township Fall Clean Up Days – September 10, 2022, to October 01, 2022.

New Business:

- West Middletown VFD requests a donation for the Fire Department Building’s Sprinkler System installation. The total amount of installation is \$23,750.00. Alliance Fire Systems, Inc. is the contractor.
Motion to donate \$23,750.00 to the West Middletown VFD for the installation of a sprinkler system with the condition that the fire department provide the township with all applications and certificates for payment from Alliance Fire Systems, Inc., and a copy of proof of payment by the fire department for each application and certificate for payment.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Motion to retroactively approve the purchase by the Secretary/Treasurer for a new laptop and laptop accessories not to exceed \$850.00.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Motion to reaffirm the appointment of the Washington County Sewage Council as the Township's Sewage Enforcement Officer.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- The West Middletown Volunteer Fire Department was dispatched to a home at 278 Buffalo Road South for a complaint of a gas smell. The tenant of the property made the complaint. Gas readings were taken by the Fire Department and no indication of dangerous gas levels were found. The tenant reported a concern of sewage overflow from the holding tank. This property is subject to a Township 's Installment and Maintenance Agreement for Holding Tanks.

The Board directed the Township Office to send a letter to the property owner addressing the property owner's responsibility of having the sewage holding tank pumped as outlined in the Installment and Maintenance Agreement for Holding Tanks.

- The Washington County Association of Township Officials annual convention will be held on Thursday, October 13, 2022. The Board members, Township Engineer and Secretary/Treasurer are RSVP'd for this event.

Motion to approve the attendance of the Board Members, Township Engineer, and Secretary/Treasurer at the WCATO 2022 Convention and approve the reimbursement of any allowed expense to each individual related to attendance.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- A Budget Workshop Meeting will be held on Monday, October 17, 2022, at 6:00 p.m.
- The next Regular Meeting of the Board of Supervisors will be on Monday, October 17, 2022, at 7:00 p.m. at the Township Municipal Building.
That is a week later due to Columbus Day.

- Discussion and Motion to amend the agenda if needed.

Additional business was presented to the Board by the West Middletown VFD. As a result, the Board made the following amendments to the agenda:

Motion to amend the agenda to discuss a donation for West Middletown VFD for a meter vault.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Motion to approve a donation in the amount of \$50,750.00 to West Middletown VFD for the completion of a 4” meter vault as quoted for the sprinkler system.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Adjournment:

Motion to adjourn the meeting at 8:02 p.m.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Respectfully Submitted,



Andrea L. White
Secretary/Treasurer

Seal



Mary Rush, Chairperson

HOPEWELL TOWNSHIP

DEPARTMENT OF CODE ENFORCEMENT

AND ZONING REPORT

SEPT 2022

COMPLAINTS.....2

PORTFOLIS PROPERTY BRUSH RUN RD

NOTICES0

FOLLOWUP INSPECTIONS.....2

PORTFOLIS

ALSO POPLAR THE MOSILIM

NUMBER OF PATROLS..... 5 WEEKLEY

CITATIONS.....0

HEARINGS..... 0

UPCOMING COURT HEARRINGS.....SEPT 13 PORTFOLIS

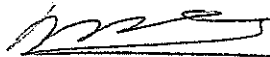
BUZARD CASE STILL OPEN I DO NOT HAVE A NEW HEARRING DATE FOR COMMON PLEAS APEAL

NOTE REGARDDDING THE
MOSILIM PROPERTY , THERE DOE NOT APPEAR TP BE A STENIGRAPHIC
RECORD EVEN THOUGH IT APPEARS ONE WAS PAID FOR AND
STENOGRAPHER PRESENT, THE PAPPER WORK I HAVE DOES NOT ASIGN
SPECIAL CONDITIONS SUBJECT TO THE GRANTING OF THIS USE, HOWVER
THE TWP CODE SPECIFICALLY HOLD THE PROPERTY OWNER RESPONSIBLE
FOR MAINTING AND KEEPING THE AREA ACCESSABLE, THE OWNER HAS
CALLED ME MULTIPLE TIMES I WAS ALSO CONTACTED BY PEACOCK KELLER
REGARDDING THIS AS WELL THEY WRE TOLD TO SEND A LETTER TO THE TWP
AND SOLICITOR THAT THEY REPRESENT THIS RESIDENT AND ALSO IN BOTH
CASES THAT THE MATTER WOULD BE ON THE AGENDA AT THE MEETING,
MOST IMPORTANTLY WHAT I BELIEVE IS LACKING IN THE ORIGINAL ZONING

APPROVAL IS THE SPECIFIC SIZE OF AREA AROUND THE MOSILIM , I WOULD
RECOMMEND WE SET THAT AS WELL AS ESTABLISH THAT LIVE STOCK ARE
NOT TO ROME FREE ABOUT THAT DESIGNATED AREA

ZONING

ZONING QUESTIONS.....	2
APPLICATIONS SENT OUT.....	1
APPLICATION AND PLAN REVIEW.....	1 POLE BUILDING
PLAN REVIEW COMPLETE APPROVED.....	2
FOR DRIVEWAY PERMIT PENDING ENGINEERS APROVAL OF PLAN	
ZONING PERMIT (S) ISSUED.....	1
AGRICULTURAL EXCEMPTION	0
TRAINING AND UPDATES.....	0
ZONING HEARING VARIENCE.....	1
APROVED FOR N BUFFALO RD	
SITE INSPECTIONS FOR VARIENCE REQUEST	1



MARK GORDON

CODE AND ZONING OFFICER

HOPEWELL TOWNSHIP

any wage ~~and any fee charged to transient merchants shall not exceed three hundred dollars (\$300)~~
~~and any fee charged to transient merchants shall not exceed three hundred dollars (\$300)~~
~~and any fee charged to transient merchants shall not exceed three hundred dollars (\$300)~~
g ~~and any fee charged to transient merchants shall not exceed three hundred dollars (\$300)~~
~~and any fee charged to transient merchants shall not exceed three hundred dollars (\$300)~~
s to ~~and any fee charged to transient merchants shall not exceed three hundred dollars (\$300)~~
any ~~and any fee charged to transient merchants shall not exceed three hundred dollars (\$300)~~

Dangerous Structures. – The board of supervisors may by ordinance require the owner
s to ~~of a nuisance or dangerous structure on public or private grounds after notice to the owner to~~
any ~~remove the nuisance or structure and collect~~
~~the removal, together with the penalty imposed by the ordinance, from the owner by summary~~
~~process or under law for the collection of municipal liens.~~

Fireworks and Inflammable Articles. – The board of supervisors may:
inter ~~by ordinance regulate and prohibit the manufacture of fireworks or inflammable or dangerous~~
nd ~~articles.~~
~~by ordinance permits for supervised public displays of fireworks and adopt rules and regulations governing~~
~~the displays.~~
~~by ordinance adopt rules and regulations not inconsistent with State regulations relating to the~~
~~storage of inflammable articles.~~
~~by ordinance impose other safeguards concerning inflammable articles as may be necessary.~~

Human Services. – The board of supervisors may, under the provisions of the act of
ite ~~December 10, 1974 (P.L.865, No.292), entitled "An act authorizing municipalities to expend Federal~~
~~general revenue sharing or general funds for social service programs for the poor, the disabled and~~
~~the elderly, and to jointly cooperate in the sponsorship, establishment, administration, maintenance and~~
~~operation of such programs," by ordinance or resolution appropriate moneys for social service programs~~
~~for the poor, the disabled and the aging.~~

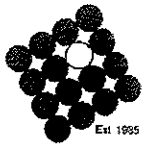
Cemeteries. – (a) The board of supervisors may by ordinance make rules and
s ~~regulations regarding the location, operation and maintenance of cemeteries in the township.~~
it ~~When any cemetery or burial ground is abandoned or is being neglected, the board of supervisors~~
~~shall give notice to the owner directing the removal of weeds, refuse and debris from the cemetery within~~
~~thirty days. If the removal is not completed within thirty days after the notice, the board of supervisors~~
~~shall cause for the removal to be done by employees of the township or persons hired for that purpose at~~
~~the expense of the township. All costs of removal shall be assessed against the owner of the cemetery, if~~
~~known, and collected under section 3302(b).~~
~~The cemetery shall remain open to the public under the regulation and control of the board of~~
~~supervisors.~~

Burial Plots of Service Persons. – The board of supervisors may purchase plots of
s ~~ground in any cemetery or burial ground for the interment of deceased or former service men and women~~
it ~~who at the time of their death maintained legal residence within the township.~~

Care of Memorials. – The board of supervisors may maintain and repair any soldiers'
s ~~monument or memorial existing or erected within the township and may receive funds from persons or~~
it ~~organizations for those purposes.~~

Libraries. – The board of supervisors may, in accordance with the act of June 14, 1961
it ~~(P.L. 124, No.188), known as "The Library Code," appropriate moneys toward any nonprofit association or~~
~~corporation which operates or conducts a library or contract with or make grants to counties or municipal~~
~~corporations for the furnishing of library service to the township.~~

Observances and Celebrations. – The board of supervisors may appropriate moneys
it ~~for the observance of holidays, centennials or other anniversaries or for township celebrations or civic~~
~~projects or programs.~~



LSSE

Civil Engineers and Surveyors

846 Fourth Avenue, Coraopolis, PA 15108
(412) 264-4400 • (412) 264-1200 Fax

MONTHLY ENGINEER'S REPORT

TO: Hopewell Township Board of Supervisors DATE: September 12, 2022
S. O. No.: 0594-01

FROM: Shawn R. Wingrove, P.E. cc: Andrea White, Township Secretary
Richard A. Kauffman, P.E.

SUBJECT: **September 12, 2022
Regular Meeting**

Following is a summary of the engineering work performed or authorized since the last meeting.

Developments

LSSE received and reviewed the following development application since the last meeting:

1. Buzzard Property: **Settlement letter received and reviewed. Pending resolution from Mr. Buzzard to move forward.**

Agenda Items

1. Possum Hollow Road Drop Boxes Repairs: **Discussed proposed solution with Township and with Range Resources on August 23, 2022.**
2. White Gate Road – Bid Reviews: **Construction schedule to be submitted by Contractor. Notice to Proceed signed and Pre-Construction Meeting was held on July 25, 2022. Contractor was contacted and asked for a schedule. Adjacent property owner submitted for grading, which is anticipated to be used for fill by Ten Mile. Comments sent to property owner.**
3. Range Resources – Linnwood Road: **Truck traffic damaging the road. Damage reported to Range Resources. Coordination with Range Resources has begun. Met with Range on August 23, 2022 and requested additional work to be performed. Range to outline their proposed limits.**
4. Sunoco: **Possum Hollow Road condition notification sent to Sunoco (Tablerock Land Services) and Ten Mile with photographs. Meeting held on June 9, 2022 to discuss repairs. Sunoco / Ten-Mile to fix berm per maintenance bond. Pipe was placed by Range. Sunoco asked for additional coordination with Range. Boring conducted on August 25, 2022, lab analysis and written report to follow. LSSE has confirmed that Sunoco / Ten Mile have made repairs. Sunoco believes that condition may be outside of their scope. Range would like to meet on all roads at one time.**

5. Markwest: Fox Road slide reported to Jeff Breen with photographs taken May 9, 2022. Meeting held with Jeff Breen. Markwest requested geotechnical borings. **Boring conducted on August 25, 2022, lab analysis and written report to follow. LSSE contacted Range Resources and Range also requested boring to be completed. Property owner on Fox Road stated that Range installed underdrain years ago. This should be investigated during geotechnical evaluation.**
6. Equipment Shed: Project was re-bid for bid opening at August 8, 2022 regular meeting. **The bid received was rejected, equipment shed in place of previous. Directed to start on Maintenance Garage layout.**
7. Equipment Shed: Project was re-bid for bid opening at August 8, 2022 regular meeting. **General concept, will require conditional use application.**
8. Old Trail Road Bridge – DGLVR Project: A meeting was held on August 4, 2022. **Other DCNR Grants maybe possible. LSSE will check periodically for possibilities. At this time the DGLVR Representative did not feel the project met DGLVR guidelines. DGLVR Comments: Standing water upstream approximately 3 feet deep, possible dredging and incising of channel, culvert is wider than channel, other permits and grants maybe available.**
9. Cherry Road – DGLVR Project: **DGLVR stated that under new guidelines project would be recommended. DGLVR Process was described including need for GP-11. DGLVR Representative viewed Fox Road and stated that the slide is not in a condition for DGLVR funding at this time, although if it does collapse funding could be available.**
10. Cherry Road Wall – DGLVR Project: **DGLVR stated that this project would be recommended on August 15 at a site meeting. A soldier pile and precast masonry wall was preliminarily designed. The grant application was sent in August 31, 2022. On September 7, DGLVR requested hard copies.**
11. Marinelli Grading: Driveway and Grading adjacent to White Gate Road project. **Ten Mile to perform the work. Comments submitted to owner.**

HOPEWELL TOWNSHIP WASHINGTON FINANCIAL
WASHINGTON FINANCIAL

8/31/2022

<u>Account</u>	<u>Balance Total</u>
GENERAL FUND	\$ 314,351.50
REAL ESTATE ACCOUNT	\$ 5,101.18
MUNICIPAL SHARES FUND	\$ 130,769.27
ESCROW ACCOUNT	\$ 183,495.55
STATE FUNDS	\$ 175,945.24
IMPACT FEE	\$ 2,693,483.39
LOCAL FISCAL RECOVERY FUND	\$ 1,053.79
TOTAL	\$ 3,504,199.92

10:57 AM

09/08/22

Hopewell Township State Fund
Bills Presented for approval and Payment
 As of September 12, 2022

Type	Date	Num	Name	Due Date	Aging	Open Balance
Reynolds Rocks, Inc.						
Bill	08/02/2022	5354	Reynolds Rocks, Inc.	09/01/2022	11	567.24
Total Reynolds Rocks, Inc.						567.24
TOTAL						567.24

10:58 AM

09/08/22

Hopewell Township State Fund
Check Detail
 August 8 through September 12, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	6429	08/08/2022	MIDLAND ASPH...	100.000 · WASHIN...		-11,598.61
Bill	36555	08/03/2022		438.29 · ROAD OIL	-11,598.61	11,598.61
TOTAL					-11,598.61	11,598.61

10:58 AM

09/08/22

Cash Basis

Hopewell Township State Fund
Income/Expense Summary
 August 2022

	Aug 22
Income	
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	293.43
Total 341.00 · INTEREST EARNINGS	293.43
Total 340.00 · INTEREST, RENTS AND ROYALTIES	293.43
Total Income	293.43
Gross Profit	293.43
Expense	
430-439 · PUBLIC WORKS-HWYS ROADS STREET	
438.00 · MAINT AND REPAIRS ROADS BRIDGES	
438.29 · ROAD OIL	11,598.61
Total 438.00 · MAINT AND REPAIRS ROADS BRIDGES	11,598.61
Total 430-439 · PUBLIC WORKS-HWYS ROADS STREET	11,598.61
Total Expense	11,598.61
Net Income	-11,305.18

Hopewell Township
Bills Presented for Approval and Payment
As of September 12, 2022

Type	Date	Num	Due Date	Aging	Open Balance
CAMDEN SUPPLY COMPANY, INC.					
Bill	08/24/2022	25147	09/03/2022	9	670.00
Total CAMDEN SUPPLY COMPANY, INC.					670.00
CARDMEMBER SERVICE					
Bill	07/26/2022	9912086570	08/15/2022	28	48.91
Bill	08/29/2022	80667407...	09/13/2022		741.99
Bill	08/26/2022	9914418851	09/18/2022		51.08
Bill	09/06/2022	0024591534	09/21/2022		253.96
Total CARDMEMBER SERVICE					1,095.94
CASSIDY SIGNS					
Bill	08/01/2022	3259	08/31/2022	12	290.00
Total CASSIDY SIGNS					290.00
CINTAS					
Bill	08/11/2022	5120169267	09/10/2022	2	154.54
Total CINTAS					154.54
ELEMENTAL SHELTER SOLUTIONS					
Bill	02/14/2022	1521	03/04/2022	192	2,478.90
Total ELEMENTAL SHELTER SOLUTIONS					2,478.90
ELITE CLEAN TEAM, LLC.					
Bill	07/31/2022	07232022	08/30/2022	13	100.00
Bill	09/05/2022	08062022	10/05/2022		100.00
Bill	09/05/2022	08202022	10/05/2022		100.00
Total ELITE CLEAN TEAM, LLC.					300.00
GARVIN BOWARD BEITKO					
Bill	08/26/2022	22099	08/26/2022	17	2,289.00
Total GARVIN BOWARD BEITKO					2,289.00
LAW OFFICES OF JOHN PATRICK SMIDER ESQ.					
Bill	08/30/2022	08182022	09/14/2022		525.00
Total LAW OFFICES OF JOHN PATRICK SMIDER ESQ.					525.00
LOWE'S CREDIT SERVICES					
Bill	08/19/2022	902822	10/15/2022		152.27
Total LOWE'S CREDIT SERVICES					152.27
LSSE CIVIL ENGINEERS AND SURVEYORS					
Bill	08/18/2022	202207086	09/17/2022		1,180.89
Bill	08/18/2022	202207087	09/17/2022		914.53
Bill	08/18/2022	202207088	09/17/2022		57.50
Bill	08/18/2022	202207089	09/17/2022		1,555.98
Bill	08/18/2022	202207090	09/17/2022		290.00
Bill	08/18/2022	202207091	09/17/2022		495.00
Bill	08/18/2022	202207085	09/17/2022		369.06
Bill	08/18/2022	202207277	09/17/2022		170.38
Bill	08/18/2022	202207278	09/17/2022		115.00
Bill	08/18/2022	202207279	09/17/2022		115.00
Bill	08/18/2022	202207280	09/17/2022		115.09
Bill	08/18/2022	202207281	09/17/2022		287.50
Bill	08/29/2022	202207175	09/28/2022		172.50
Total LSSE CIVIL ENGINEERS AND SURVEYORS					5,838.43
MAKEL AND ASSOCIATES, LLC					
Bill	08/31/2022	283	09/30/2022		1,340.00
Total MAKEL AND ASSOCIATES, LLC					1,340.00

Hopewell Township
Bills Presented for Approval and Payment
As of September 12, 2022

Type	Date	Num	Due Date	Aging	Open Balance
OBSERVER-REPORTER					
Bill	07/29/2022	11293	08/28/2022	15	238.94
Bill	09/04/2022	11591	10/04/2022		231.00
Total OBSERVER-REPORTER					469.94
PALERMO/KISSINGER & ASSOCIATES P.C.					
Bill	08/15/2022	2021	09/14/2022		7,400.00
Total PALERMO/KISSINGER & ASSOCIATES P.C.					7,400.00
PENNSYLVANIA AMERICAN WATER					
Bill	09/01/2022	09012022	09/23/2022		481.60
Total PENNSYLVANIA AMERICAN WATER					481.60
PITTSBURGH COMPUTER SOLUTIONS INC					
Bill	09/01/2022	108718	09/01/2022	11	40.00
Total PITTSBURGH COMPUTER SOLUTIONS INC					40.00
R & K DISPOSAL, INC					
Bill	08/29/2022	109941959	10/01/2022		68.00
Total R & K DISPOSAL, INC					68.00
Reynolds Rocks, Inc.					
Bill	08/02/2022	5354	09/01/2022	11	555.24
Total Reynolds Rocks, Inc.					555.24
SHEILA M. ROZANC					
Bill	08/25/2022	220825	08/25/2022	18	200.00
Total SHEILA M. ROZANC					200.00
STAPLES CREDIT PLAN					
Bill	08/24/2022	9843079700	09/23/2022		209.96
Total STAPLES CREDIT PLAN					209.96
UPMC HEALTH PLAN					
Bill	09/10/2022	10012022	09/30/2022		2,017.86
Total UPMC HEALTH PLAN					2,017.86
WASHINGTON COUNTY ASSOC OF TWSP OFFICIALS					
Bill	08/15/2022	2022	08/15/2022	28	180.00
Total WASHINGTON COUNTY ASSOC OF TWSP OFFICIALS					180.00
WEST MIDDLETOWN VFD					
Bill	09/12/2022	09122022	09/12/2022		23,750.00
Bill	09/01/2022	08082022 2	09/12/2022		8,076.00
Bill	09/01/2022	08082022 3	09/12/2022		8,076.00
Bill	09/12/2022	091222	09/12/2022		2,676.92
Total WEST MIDDLETOWN VFD					42,578.92
TOTAL					69,335.60

11:36 AM

09/08/22

Hopewell Township
Check Detail
 August 8 through September 12, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check		09/12/2022	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check		09/12/2022	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Liabilit...	EFT	08/18/2022	PENNSYLVANIA DEPART...	100.010 · CHEC...		-210.67
				217.00 · PA STA...	-210.67	210.67
TOTAL					-210.67	210.67
Bill Pm...	EFT	08/23/2022	PENNSYLVANIA AMERIC...	100.010 · CHEC...		0.00
TOTAL					0.00	0.00
Bill Pm...	EFT	09/04/2022	PITNEY BOWES GLOBAL...	100.010 · CHEC...		-130.88
Bill	08072022	08/07/2022		406.23 · POSTA...	-130.88	130.88
TOTAL					-130.88	130.88
Bill Pm...	EFT	08/26/2022	HICKORY TELEPHONE C...	100.010 · CHEC...		-80.30
Bill	10047846	08/01/2022		406.32 · OFFICE...	-80.30	80.30
TOTAL					-80.30	80.30
Liabilit...	EFT	08/12/2022	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-212.78
				214.03 · PSATS ...	-175.23	175.23
				214.02 · PSATS ...	-37.55	37.55
TOTAL					-212.78	212.78
Bill Pm...	EFT	08/26/2022	WEST PENN POWER	100.010 · CHEC...		-135.12
Bill	9541724...	08/10/2022		409.36 · BUILDI...	-135.12	135.12
TOTAL					-135.12	135.12
Liabilit...	EFT	08/25/2022	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-200.74
				214.03 · PSATS ...	-165.32	165.32
				214.02 · PSATS ...	-35.42	35.42
TOTAL					-200.74	200.74
Liabilit...	EFT	09/06/2022	PENNSYLVANIA DEPART...	100.010 · CHEC...		-169.44
				217.00 · PA STA...	-169.44	169.44
TOTAL					-169.44	169.44

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09/08/22

Hopewell Township
Check Detail
 August 8 through September 12, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Liabilit...	EFT	09/02/2022	United States Treasury	100.010 · CHEC...		-2,769.78
				210.00 · FEDER...	-1,025.00	1,025.00
				211.00 · SOCIAL...	-707.04	707.04
				211.00 · SOCIAL...	-707.04	707.04
				213.00 · MEDIC...	-165.35	165.35
				213.00 · MEDIC...	-165.35	165.35
TOTAL					-2,769.78	2,769.78
Liabilit...	EFT	09/01/2022	PMRS	100.010 · CHEC...		-1,479.40
				214.01 · PMRS ...	-986.27	986.27
				214.00 · PMRS ...	-493.13	493.13
TOTAL					-1,479.40	1,479.40
Bill Pm...	EFT	08/26/2022	CARDMEMBER SERVICE	100.010 · CHEC...		-2,047.38
Bill	9909764...	06/26/2022		406.32 · OFFICE...	-48.26	48.26
Bill	66662	07/26/2022		415.24 · EMERG...	-1,798.75	1,798.75
Bill	115551	07/27/2022		405.46 · SECRE...	-49.00	49.00
Bill	1163969...	07/31/2022		430.24 · OPERA...	-101.34	101.34
Bill	5822134...	08/01/2022		430.24 · OPERA...	-25.33	25.33
Bill	3978	08/02/2022		406.21 · OFFICE...	-24.70	24.70
TOTAL					-2,047.38	2,047.38
Bill Pm...	EFT	08/23/2022	PENNSYLVANIA AMERIC...	100.800 · MUNI...		-481.60
Bill	08012022	08/01/2022		419.36 · PUBLIC...	-481.60	481.60
TOTAL					-481.60	481.60
Liabilit...	EFT	09/06/2022	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-197.48
				214.03 · PSATS ...	-162.63	162.63
				214.02 · PSATS ...	-34.85	34.85
TOTAL					-197.48	197.48
Liabilit...	To Print	09/12/2022	UPMC HEALTH PLAN	100.010 · CHEC...		-317.66
				222.00 · HEALT...	-317.66	317.66
TOTAL					-317.66	317.66
Check	15431	08/08/2022	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check	15432	08/08/2022	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00

11:36 AM

09/08/22

Hopewell Township
Check Detail
 August 8 through September 12, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Liabilit...	15433	08/08/2022	UPMC HEALTH PLAN	100.010 · CHEC...		-317.66
				222.00 · HEALT...	-317.66	317.66
TOTAL					-317.66	317.66
Bill Pm...	15434	08/08/2022	COMDOC, INC.	100.010 · CHEC...		-158.33
Bill	5149913	07/29/2022		406.21 · OFFICE...	-158.33	158.33
TOTAL					-158.33	158.33
Bill Pm...	15435	08/08/2022	EARL RICHMOND	100.010 · CHEC...		-420.00
Bill	07202022	08/01/2022		409.37 · REPAIR...	-165.00	165.00
Bill	07302022	08/01/2022		409.37 · REPAIR...	-165.00	165.00
Bill	073022	08/01/2022		409.37 · REPAIR...	-50.00	50.00
Bill	0730202...	08/01/2022		413.45 · OTHER...	-40.00	40.00
TOTAL					-420.00	420.00
Bill Pm...	15436	08/08/2022	ELITE CLEAN TEAM, LLC.	100.010 · CHEC...		-100.00
Bill	07092022	07/31/2022		409.31 · BUILDI...	-100.00	100.00
TOTAL					-100.00	100.00
Bill Pm...	15437	08/08/2022	FARNER FIRE, LLC.	100.010 · CHEC...		-185.50
Bill	12992	07/21/2022		409.24 · GENER...	-185.50	185.50
TOTAL					-185.50	185.50
Bill Pm...	15438	08/08/2022	MAKEL AND ASSOCIATE...	100.010 · CHEC...		-4,731.54
Bill	199	08/02/2022		404.31 · SOLICI...	-233.60	233.60
				404.31 · SOLICI...	-84.00	84.00
				404.31 · SOLICI...	-589.55	589.55
				404.31 · SOLICI...	-1,050.00	1,050.00
				404.31 · SOLICI...	-36.00	36.00
				404.31 · SOLICI...	-330.00	330.00
				404.31 · SOLICI...	-84.00	84.00
				404.31 · SOLICI...	-240.00	240.00
				404.31 · SOLICI...	-180.00	180.00
				404.31 · SOLICI...	-1,482.00	1,482.00
				404.31 · SOLICI...	-138.00	138.00
				404.31 · SOLICI...	-224.39	224.39
				404.31 · SOLICI...	-60.00	60.00
TOTAL					-4,731.54	4,731.54
Bill Pm...	15439	08/08/2022	OBSERVER-REPORTER	100.010 · CHEC...		-1,319.52
Bill	11132	07/10/2022		406.34 · ADVER...	-874.14	874.14
Bill	11250	07/24/2022		406.34 · ADVER...	-445.38	445.38
TOTAL					-1,319.52	1,319.52

11:36 AM

09/08/22

Hopewell Township
Check Detail
August 8 through September 12, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	15440	08/08/2022	PITTSBURGH COMPUTE...	100.010 · CHEC...		-40.00
Bill	108439	08/01/2022		406.37 · OFFICE...	-40.00	40.00
TOTAL					-40.00	40.00
Bill Pm...	15441	08/08/2022	STAPLES CREDIT PLAN	100.010 · CHEC...		-131.88
Bill	9842254...	07/28/2022		406.21 · OFFICE...	-74.89	74.89
Bill	9842257...	07/28/2022		409.24 · GENER...	-56.99	56.99
TOTAL					-131.88	131.88
Bill Pm...	15442	08/15/2022	ERIE INSURANCE	100.010 · CHEC...		-247.00
Bill	8551714...	08/09/2022		403.35 · TAX CO...	-247.00	247.00
TOTAL					-247.00	247.00

11:36 AM

09/08/22

Hopewell Township
Payroll Transactions
 August 8 through September 12, 2022

Date	Name	Num	Type	Memo	Account	Amount
PENNSYLVANIA DEPARTMENT OF REVENUE						
08/18/2022	PENNSYLVANIA D...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-210.67
09/06/2022	PENNSYLVANIA D...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-169.44
Total PENNSYLVANIA DEPARTMENT OF REVENUE						-380.11
PMRS						
09/01/2022	PMRS	EFT	Liability Check	63-096-5 N A...	100.010 · CHE...	-1,479.40
Total PMRS						-1,479.40
PSATS TRUSTEES INSURANCE FUND						
08/12/2022	PSATS TRUSTEES ...	EFT	Liability Check	251-60010 08...	100.010 · CHE...	-212.78
08/25/2022	PSATS TRUSTEES ...	EFT	Liability Check	251-60010 08...	100.010 · CHE...	-200.74
09/06/2022	PSATS TRUSTEES ...	EFT	Liability Check	251-60010 09...	100.010 · CHE...	-197.48
Total PSATS TRUSTEES INSURANCE FUND						-611.00
United States Treasury						
09/02/2022	United States Treas...	EFT	Liability Check	25-6001755 9...	100.010 · CHE...	-2,769.78
Total United States Treasury						-2,769.78
UPMC HEALTH PLAN						
08/08/2022	UPMC HEALTH PLAN	15433	Liability Check	GROUP NO. ...	100.010 · CHE...	-317.66
09/12/2022	UPMC HEALTH PLAN	To Print	Liability Check	GROUP NO. ...	100.010 · CHE...	-317.66
Total UPMC HEALTH PLAN						-635.32
Gordon, Mark R.						
08/19/2022	Gordon, Mark R.	ACH	Paycheck	PP END 08/1...	100.010 · CHE...	-147.63
09/02/2022	Gordon, Mark R.	ACH	Paycheck	PP END 08/2...	100.010 · CHE...	-192.53
Total Gordon, Mark R.						-340.16
Kearns, Donald W.						
09/01/2022	Kearns, Donald W.	15443	Paycheck	AUGUST 202...	100.010 · CHE...	-137.93
09/01/2022	Kearns, Donald W.	15447	Paycheck	AUGUST 202...	100.010 · CHE...	-220.55
09/01/2022	Kearns, Donald W.	15448	Paycheck	AUGUST 202...	100.010 · CHE...	-456.17
Total Kearns, Donald W.						-814.65
Miller, John D.						
09/01/2022	Miller, John D.	15444	Paycheck	AUGUST 202...	100.010 · CHE...	-137.94
09/01/2022	Miller, John D.	15449	Paycheck	AUGUST 202...	100.010 · CHE...	-84.74
Total Miller, John D.						-222.68
Paul, Beverly R.						
09/01/2022	Paul, Beverly R.	15445	Paycheck	AUGUST 202...	100.010 · CHE...	-276.99
Total Paul, Beverly R.						-276.99
Rush, Mary S.						
09/01/2022	Rush, Mary S.	15446	Paycheck	AUGUST 202...	100.010 · CHE...	-132.42
Total Rush, Mary S.						-132.42
Ward, Martin T.						
08/19/2022	Ward, Martin T.	ACH	Paycheck	PP END 08/1...	100.010 · CHE...	-1,271.39
09/02/2022	Ward, Martin T.	ACH	Paycheck	PP END 08/2...	100.010 · CHE...	-953.73
Total Ward, Martin T.						-2,225.12
White, Andrea L.						
08/19/2022	White, Andrea L.	ACH	Paycheck	PP END 08/1...	100.010 · CHE...	-536.32
09/02/2022	White, Andrea L.	ACH	Paycheck	PP END 08/2...	100.010 · CHE...	-526.03
Total White, Andrea L.						-1,062.35

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Hopewell Township
Payroll Transactions
August 8 through September 12, 2022

Date	Name	Num	Type	Memo	Account	Amount
Wolf, Craig M.						
08/19/2022	Wolf, Craig M.	ACH	Paycheck	PP END 08/1...	100.010 · CHE...	-1,305.12
09/02/2022	Wolf, Craig M.	ACH	Paycheck	PP END 08/2...	100.010 · CHE...	-1,305.11
Total Wolf, Craig M.						-2,610.23
TOTAL						-13,560.21

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Cash Basis

Hopewell Township

Income/Expense Report

August 2022

	Aug 22
Income	
300-319 · TAXES	
301.00 · REAL PROPERTY TAXES	
301.10 · REAL ESTATE TAXES CURRENT YEAR	1,840.78
301.12 · STATE GAMLANDS IN LIEU OF TAX	4.80
301.40 · DELINQUENT FROM TAX CLAIM BUREAU	694.20
Total 301.00 · REAL PROPERTY TAXES	2,539.78
310.00 · PER CAPITA TAXES	
310.01 · PER CAPITA TAXES CURRENT YEAR	150.00
Total 310.00 · PER CAPITA TAXES	150.00
310.20 · EARNED INCOME TAX	
310.21 · EARNED INCOME TAX CURRENT	18,671.33
Total 310.20 · EARNED INCOME TAX	18,671.33
310.50 · LOCAL SERVICES TAX	
310.51 · LOCAL SERVICES TAX CURRENT	605.04
Total 310.50 · LOCAL SERVICES TAX	605.04
319.00 · PEN INT ON DELINQUENT TAXES	
319.01 · REAL PROPERTY TAXES PENALTY	36.58
319.10 · PER CAPITA TAX PENALTY	5.50
Total 319.00 · PEN INT ON DELINQUENT TAXES	42.08
Total 300-319 · TAXES	22,008.23
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	
341.05 · INTEREST GENERAL FUND ACCOUNT	515.32
341.10 · INTEREST IMPACT FEE ACCOUNT	4,371.82
341.15 · INTEREST REAL ESTATE ACCOUNT	7.29
341.20 · INTEREST MUNICIPAL SHARES ACCOUNT	196.40
341.25 · INTEREST ESCROW ACCOUNT	245.04
Total 341.01 · INTEREST ON CHECKING	5,335.87
Total 341.00 · INTEREST EARNINGS	5,335.87
342.00 · RENTS AND ROYALTIES	
342.51 · ROYALTIES FROM NATURAL GAS	878.93
Total 342.00 · RENTS AND ROYALTIES	878.93
Total 340.00 · INTEREST, RENTS AND ROYALTIES	6,214.80
350.00 · INTERGOVERNMENTAL REVENUES	
355.00 · STATE SHARED REVENUE AND ENTITLEMENTS	
355.08 · LOCAL SHARE ASSESSMENT PROCEEDS	26,560.94
355.10 · INTERACTIVE GAMING DISTRIBUTION	12,921.26
Total 355.00 · STATE SHARED REVENUE AND ENTITLEMENTS	39,482.20
Total 350.00 · INTERGOVERNMENTAL REVENUES	39,482.20
360-363 · CHARGES FOR SERVICES	
361.00 · GENERAL GOVERNMENT CHARGES	
361.30 · ZONING SUBDIVISION LAND DEV FEE	
361.33 · ZONING SUBDIVISION LAND PERMITS	95.00
361.34 · HEARING FEES	750.00
Total 361.30 · ZONING SUBDIVISION LAND DEV FEE	845.00

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Cash Basis

Hopewell Township
Income/Expense Report
August 2022

	Aug 22
361.65 · TAX CERTIFICATION REVENUES	
361.70 · NO LIEN LETTERS	20.00
Total 361.65 · TAX CERTIFICATION REVENUES	20.00
Total 361.00 · GENERAL GOVERNMENT CHARGES	865.00
362.00 · PUBLIC SAFETY	
362.40 · PROTECTIVE INSP BLDG PERMITS	2,270.80
362.47 · UCC FEE	18.00
Total 362.00 · PUBLIC SAFETY	2,288.80
Total 360-363 · CHARGES FOR SERVICES	3,153.80
Total Income	70,859.03
Gross Profit	70,859.03
Expense	
400-409 · GENERAL GOVERNMENT	
400.00 · LEGISLATIVE GOVERNING BODY	
400.05 · SUPERVISOR SALARY	462.50
400.10 · ROADMASTER WAGES - APPOINTED	250.00
400.15 · HOURLY WAGE SUPERVISOR	174.82
Total 400.00 · LEGISLATIVE GOVERNING BODY	887.32
403.00 · TAX COLLECTION	
403.05 · TAX COLLECTOR SALARY	313.75
403.35 · TAX COLLECTION BONDING	247.00
Total 403.00 · TAX COLLECTION	560.75
403.31 · KEYSTONE COLLECTIONS COMMISSION	67.58
404.00 · SOLICITOR / LEGAL SERVICES	
404.31 · SOLICITOR PROFESSIONAL SERVICES	4,731.54
Total 404.00 · SOLICITOR / LEGAL SERVICES	4,731.54
405.00 · SECRETARY / CLERK / TREASURER	
405.15 · SECRETARY / TREASURER WAGE	2,432.50
405.46 · SECRETARY/TREASURER CONFERENCES	49.00
Total 405.00 · SECRETARY / CLERK / TREASURER	2,481.50
406.00 · OTHER GENERAL GOVERNMENT ADMIN	
406.21 · OFFICE SUPPLIES EXPENSE	278.31
406.32 · OFFICE TELEPHONE AND INTERNET	176.67
406.34 · ADVERTISING	1,319.52
406.37 · OFFICE EQUIPT MAINT AND SERVICE	40.00
Total 406.00 · OTHER GENERAL GOVERNMENT ADMIN	1,814.50
409.00 · GENERAL GOVERNMENT BUILDINGS	
409.24 · GENERAL OPERATING SUPPLIES	242.49
409.31 · BUILDING CLEANING SERVICES	100.00
409.36 · BUILDING ELECTRIC AND WATER	135.12
409.37 · REPAIRS AND MAINTENANCE SERVICE	380.00
Total 409.00 · GENERAL GOVERNMENT BUILDINGS	857.61
Total 400-409 · GENERAL GOVERNMENT	11,400.80

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Cash Basis

Hopewell Township
Income/Expense Report
August 2022

	Aug 22
410-419 · PUBLIC SAFETY	
413.00 · UCC AND CODE ENFORCEMENT	
413.45 · OTHER CONTRACTED SERVICES	40.00
413.49 · BUILDING PERMITS BIU CHARGES	-667.50
413.53 · ACT 157 UCC PERMIT FEE	0.00
Total 413.00 · UCC AND CODE ENFORCEMENT	-627.50
414.00 · PLANNING AND ZONING	
414.10 · ZONING/CODE OFFICER APPOINTED	340.00
Total 414.00 · PLANNING AND ZONING	340.00
415.00 · EMERGENCY MGT & COMMUNICATIONS	
415.24 · EMERGENCY MGT GENERAL SUPPLIES	1,798.75
Total 415.00 · EMERGENCY MGT & COMMUNICATIONS	1,798.75
419.00 · OTHER PUBLIC SAFETY	
419.36 · PUBLIC UTILITY SERVICES HYDRANT	481.60
Total 419.00 · OTHER PUBLIC SAFETY	481.60
Total 410-419 · PUBLIC SAFETY	1,992.85
430-439 · PUBLIC WORKS-HWYS ROADS STREET	
430.00 · ROAD DEPARTMENT	
430.12 · ROAD DEPARTMENT WAGE FULL TIME	7,360.00
430.18 · ROAD DEPARTMENT OVERTIME	70.15
430.24 · OPERATING SUPPLIES PUBLIC WORKS	126.67
430.32 · ROAD DEPARTMENT CELL PHONES	50.00
Total 430.00 · ROAD DEPARTMENT	7,606.82
437.00 · REPAIRS OF TOOLS AND MACHINERY	
437.25 · REPAIRS AND MAINT SUPPLIES	4.50
Total 437.00 · REPAIRS OF TOOLS AND MACHINERY	4.50
Total 430-439 · PUBLIC WORKS-HWYS ROADS STREET	7,611.32
481-484 · EMPLOYER PD BFTS & WITHHOLDING	
481.00 · EMPLOYER PAID ITEMS	
481.10 · SOCIAL SECURITY - EMPLOYER PAID	707.04
481.20 · MEDICARE - EMPLOYER PAID	165.35
481.30 · PA UNEMPLOYMENT - EMPLOYER	6.12
Total 481.00 · EMPLOYER PAID ITEMS	878.51
483.00 · PENSION AND 457-B CONTRIBUTIONS	
483.19 · ROTH PLAN 457-B CONTRIBUTION	72.97
483.30 · NON-UNIFORM PENSION CONTRIBUTIO	493.13
Total 483.00 · PENSION AND 457-B CONTRIBUTIONS	566.10
Total 481-484 · EMPLOYER PD BFTS & WITHHOLDING	1,444.61
487.00 · HEALTH INSURANCE BENEFIT	
487.35 · GROUP HEALTH INSURANCE BENEFIT	2,017.86
Total 487.00 · HEALTH INSURANCE BENEFIT	2,017.86
Total Expense	24,467.44
Net Income	46,391.59