**BUSINESS MEETING AGENDA**

**TUESDAY, APRIL 02, 2024, 7:00 P.M.**

**RESCHEDULED FROM MONDAY, APRIL 08, 2024.**

**Pledge of Allegiance:**

**Roll Call:**

Donald Kearns Mary Rush John Miller

Andrea White Dennis Makel Mark Gordon

**Public Comments:**

**Minutes:**

* **Discussion and Motion** to accept the minutes of the regular monthly March 11, 2024, business meeting.

Motion: Second:

Vote: Kearns Rush Miller

**Zoning Report:**

* 77 Linnwood Drive – Property transfer without dye test. Washington County Sewage Council - get update from the Council on the status of this.
* 1767 Brush Run Road – 3-Sided Lean-to constructed – Owner was provided with a Zoning Variance Application. No application has been received by the township office to date.
* The township office received an e-mail regarding concerns about excessive shooting at a residential property on Sutton Lane before the March 11, 2024, meeting. Update.

**Engineer Report:**

* + - CFA Multimodal Grant Program: No match required, applications due July 31st, Cherry, Fox and Possum Hollow Road Stabilization projects are eligible to apply.
    - Cherry Road Stabilization
    - Fox Road Stabilization
    - Possum Hollow Stabilization
    - Fox Road Culvert Replacement Project

Bids were opened and reviewed by McMillen Engineering; Alex Paris Contracting was awarded the contract. McMillen Engineering is coordinating materials with Range Resources for the project.

* + - Buzzard – Project is to be completed by April 10, 2024. Mr. Buzzard requested to not seed a portion of the area to be graded to plant a garden.
    - Township Equipment Building – project temporarily on hold. Project would be eligible for the Statewide LSA Program.
    - West Middletown VFD –Temporary Occupancy Permit has been issued. Status of items to be issued permanent Occupancy Permit. Items to be completed by June 01, 2024.
* Two programs are available for Watershed Restoration and Flood Mitigation Grants that are due at the end of May.

**Road Report:**

* A driveway application was received for 1383 Brush Run Road to build a driveway to enter property from Fox Road. The Roadmaster is to schedule an inspection and collect the $100.00 inspection fee.
* Ten Mile Contracting - Joe Cunningham - the release of the bid bond for the White Gate Road Vacation Project. A check was submitted for the bid bond; the check has not been located.
* 2024 Tar and Chipping and 2024 Road Materials:

Bids were due to the township office by Thursday, March 07, 2024, at 1:00 p.m. Bids were opened at the March 11, 2024, meeting.

* 2024 Diesel Bid:
* **Discussion and Motion** to rescind the motion that the Supervisors adopted at the March 11, 2024, meeting regarding accepting the proposal from Stuck Enterprises for 5,000 gallons more/less of #2 diesel fuel at a unit price of $2.68 per gallon.

Motion: Second:

Vote: Kearns Rush Miller

* **Discussion and Motion** to reject bids received for 5,000 gallons more/less of #2 diesel fuel and purchase diesel as needed at the discretion of the Roadmaster and the Road Department.

Motion: Second:

Vote: Kearns Rush Miller

**Financial Report:** File for review by Auditors

* Bank Reconciliations: Supervisors review and initial off
* Time Sheets – Supervisors review and initial off
* Bills: Review of bill lists as presented
* **Discussion and Motion** to pay the bills to be found true and correct.

Motion: Second:

Vote: Kearns Rush Miller

* Remote Work:
* **Discussion and Motion** to reaffirm that the Board of Supervisors authorizes the Secretary/Treasurer to work remotely as necessary and as authorized by the Board Chairperson Mary Rush.

Motion: Second:

Vote: Kearns Rush Miller

**Planning Commission:**

**Solicitors Report:**

* Zoning Ordinance Amendment(s), EMT/Firefighter Active Volunteer Tax Credit Ordinance, and an Ordinance regarding regulation of rental units – all under review.
* Michael Wallace property, 2133 Brush Run Road (formerly owned by Porfilios Real Estate LLC) The Washington County Redevelopment Authority – Demolition of the property.
* Revision of the Township’s Dye Test Ordinance
* **Discussion and Motion** to accept the revised Dye Test Ordinance as presented by the Solicitor’s office and to advertise the same for adoption.

Motion: Second:

Vote: Kearns Rush Miller

* Range Resources has forwarded a draft HHA agreement for the township to review. The township would like the Solicitor’s office to review these documents and advise if they are acceptable. The Solicitor’s office has provided the Board with an HHA agreement for review that is currently being used in a neighboring township that the Solicitor feels is more acceptable.
* **Discussion and Motion** to approve the HHA agreement as presented by the Township Solicitor.

Motion: Second:

Vote: Kearns Rush Miller

* Fox Run Culvert Easements

Ms. Tammy Stenson forwarded two easements necessary for the Fox Road Culvert Replacement Project. This information was forwarded to the Solicitor’s office requesting their office secure the easements.

* Hopewell Township “Yard Sale” Waiver and Release form.
* **Discussion and Motion** to approve the “Yard Sale” Waiver and Release form as presented by the Solicitor’s Office.

Motion: Second:

Vote: Kearns Rush Miller

**Correspondence review and discussion:**

**Old Business:**

* The 2023 Statement of Financial Interest forms are due May 01, 2024.

**New Business:**

* Hopewell Township “Yard Sale”, May 18th and 19th, 2024, from 8:00 a.m. to 6:00 p.m. In-Person Registration for township residents will be on May 01st and 02nd, 2024 from 9:00 a.m. to 3:00 p.m. at the township office.
* The Pennsylvania General Primary Election will be on Tuesday, April 23, 2024.
* Church Bake Sale:
* **Discussion and Motion** to approve the use of the Township Garage during the General Primary Election on Tuesday, April 23, 2024, for the Church Bake Sale.

Motion: Second:

Vote: Kearns Rush Miller

* Spring Clean-Up Dumpsters will be available to township residents during the month of May.
* The next regular Monthly Board of Supervisors Meeting will be held on Monday, May 13, 2024, at 7:00 p.m.

**Adjournment:**

* **Discussion and Motion** to adjourn or continue the meeting at .

Motion: Second:

Vote: Kearns Rush Miller