

**HOPEWELL TOWNSHIP
BOARD OF SUPERVISORS
BUDGET WORKSHOP MEETING
NOVEMBER 14, 2022**

BUDGET WORKSHOP MEETING OCTOBER 16, 2023, AT 6:30 P.M.

Pledge of Allegiance:

All meetings are voice recorded for administrative purposes.

Meeting called to order at 6:34 p.m. by Chairperson Mary Rush.

Roll Call:

Present: Chairperson Mary Rush, Vice Chairman Donald Kearns, Supervisor John Miller and Secretary/Treasurer Andrea White.

Public Comments:

No public comments.

2024 Budget:

- 2024 Hopewell Township Proposed Budget Discussion.

The Hopewell Township Supervisors reviewed the proposed 2024 budget for each township fund.

- Discussion and Motion to amend the agenda if needed.
No motion needed.

Adjournment:

Motion to adjourn the meeting at 7:00 p.m.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Respectfully Submitted,



Andrea L. White
Secretary/Treasurer
Seal



Mary Rush, Chairperson

**HOPEWELL TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS MEETING
10/16/2023**

Pledge of Allegiance

All meetings are voice recorded for administrative purposes.

Meeting called to order at 7:00 p.m. by Chairperson Mary Rush.

Roll Call:

Present: Chairperson Mary Rush, Vice Chairman Donald Kearns, Supervisor John Miller, Solicitor Dennis Makel Representative Al Burke, Zoning/Code Enforcement Officer Mark Gordon Secretary/Treasurer Andrea White and Jeff Burlett of McMillen Engineering present.

Public Comments:

No Public Comments

Minutes:

Motion to accept the minutes of the September 11, 2023, regular monthly business meeting.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Motion to accept the transcript and the findings of fact and conclusion for the October 11, 2023, Variance Hearing to reduce the front setback for the proposed Township Maintenance Building from 65 feet to 25 feet.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Zoning Report: Mark Gordon

- Porfilios Real Estate LLC, 2133 Brush Run Road – The township seeks condemnation and demolition of the structure on the property. Personal property needs to be removed from the premises. The property was posted by the Code Enforcement Officer on July 24, 2023. The Code Enforcement Officer’s recommendation is to have the building demolished. Citing the owner will prolong the situation. The Code Enforcement Officer said the last issue is the owner’s

personal property; he believes the owner should be served. Mark Gordon will call Constable Bill Miller to see if he will serve the owner of the property.

- The Washington County Redevelopment Authority has provided the township with the information and list of documentation the township needs to provide to the Authority to secure funding from the Authority for the demolition of the property at 2133 Brush Run Road.
- 77 Linnwood Drive – Property transfer without dye test. The property failed a dye test on July 14, 2023. A hearing was held on August 22, 2023. The property owner did not show up to the hearing. The next hearing date is the 26th of this month at 3:00 p.m.
- Washington County notified the township of plans to construct a new 911 tower site on parcel 350-004-00-00-0003-00. Information was provided to the County regarding township requirements. Mark Gordon believes this will be a Conditional Use. Mr. Gordon recommends knowing what companies will use the tower. McMillan will need to review the permit application when it is received.

Engineer Report:

- White Gate Road – Ten Mile Paving
The project should be started this week.
- 29 Wiedt Lane Driveway – Project should move forward in conjunction with the White Gate Road project, weather permitting.
- Fox Road Slide – MarkWest/Range Resources/Sunoco
- Township Equipment Building – A Variance Hearing for the front setback was held and approved. The project will need to be put out for bid. They are beginning to prepare the project documents.
- Fox Road /Possum Hollow Road and Cherry Road embankment issues.
- Fox Road Culvert Replacement – A culvert needs replacement on Fox Road. Range Resources is anticipated to pay for the material portion of the project. The township is waiting on permits from the Conservation District.
- Buzzard – Grading Permit Status
- Statewide LSA Grant Program application is due November 30, 2023. Does the township wish to pursue any funding for a project?

Road Report: Donald Kearns

- Fox Road Damage – MarkWest
Now that the township has got information from McMillen, the Roadmaster can contact MarkWest.
- Notice of Cancellation was received for Road Bond 99926680 for Raymond Miller for logging on Fox Road.

Motion to approve the release of Bond 99926680.

Motion: Donald Kearns, 2nd John Miller

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Markwest requests the release of Bonds 285067907 Fox Road and 285067909 Grading on Fox Road.
Motion to approve the release of Bond # 285067907 and 285067909 for Fox Road.
Motion: Donald Kearns, 2nd John Miller
Vote: Kearns - Yes
Rush – Yes
Miller – Yes

- PA American Water request the release of Bond 107169680 for Linnwood Drive.
Motion to approve the release of Bond # 107169680.
Motion: Donald Kearns, 2nd John Miller
Vote: Kearns - Yes
Rush – Yes
Miller – Yes

Financial Report: File for review by Auditors

- Bank Reconciliations - Supervisors to review and initial off
- Time Sheets – Supervisors to review and initial off
- Bills: Review of bill list as presented
Motion to pay the bills to be found true and correct.
Motion: Mary Rush, 2nd Donald Kearns
Vote: Kearns - Yes
Rush – Yes
Miller – Yes

Planning Commission:

No report

Solicitors Report:

- Zoning Ordinance Amendment(s) – under review.
- Regional Emergency Mutual Aid – Blaine, Buffalo, Canton, West Middletown and Hopewell Townships.
- Hopewell Township EMT/Firefighter Active Volunteer Tax Credit Ordinance of 2023. – Under Review.
- The Solicitor has provided a draft Ordinance for review by the Board, regarding regulation of rental units within the township.

Correspondence Review and Discussion:

- Correspondence received from Washington County Conservation District regarding the General Permit Acknowledgement Notification Khouri Timber Harvest.

- Correspondence received from the DEP regarding the Construction Certification Approval Letter Hopewell 18 Reuse Water Storage Facility.
- Correspondence received from Range Resources regarding the intent to submit an application for Reauthorization of the Air Permit to the Air Program of the Pennsylvania Department of Environmental Protection for the Brownlee Kelley 12333 GP-5A Permit Reauthorization.

Old Business:

- West Middletown VFD – Certificate of Occupancy
Mr. Makel sent out a letter to the Vice President to Building Inspection Underwriters regarding this issue.
- Notice was received from the Washington County Sewage Council that property at 29 Buffalo Road North failed a dye test on May 24, 2023.
- Tom Page with Arcadis U.S., Inc. requested information regarding a township grading permit. Mr. Page is preparing information for the permitting for a project repairing natural gas pipeline in the township.
- A Budget Workshop Meeting was held on Monday, October 16, 2023, at 6:30 p.m.

New Business:

- The Township Office will be closed for General Election Day on Tuesday, November 07, 2023.
- Upper Buffalo Church Bake Sale Election Day – No bake sale
- Discussion and Motion to approve the church to use the garage area on Election Day for a bake sale.
No motion needed.

- Buffalo Cemetery is requesting a donation from the township for the maintenance of the grounds and gravesites.

Motion to approve a donation of \$500.00 to the Buffalo Cemetery.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- A Budget Workshop Meeting will be held on Monday, November 13, 2023, at 6:00 p.m.
- The next Regular Meeting of the Board of Supervisors will be Monday, November 13, 2023, at 7:00 p.m.
- Discussion and Motion to amend the agenda if needed.
No motion needed.

Motion to adjourn the meeting at 7:42 p.m.

Motion: Mary Rush, 2nd John Miller

Vote: Kearns - Yes

Rush – Yes

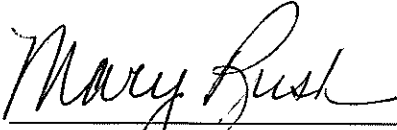
Miller – Yes

Respectfully Submitted,



Andrea L. White
Secretary/Treasurer

Seal



Mary Rust, Chairperson

HOPEWELL TOWNSHIP WASHINGTON FINANCIAL
WASHINGTON FINANCIAL

9/30/2023

<u>Account</u>	<u>Balance Total</u>
GENERAL FUND	\$ 181,715.90
REAL ESTATE ACCOUNT	\$ 2,012.20
MUNICIPAL SHARES FUND	\$ 152,687.84
ESCROW ACCOUNT	\$ 21,149.70
STATE FUNDS	\$ 116,075.51
IMPACT FEE	\$ 3,129,957.47
LOCAL FISCAL RECOVERY FUND	\$ 38,207.51
TOTAL	\$ 3,641,806.13

1:28 PM

10/12/23

Hopewell Township State Fund
Check Detail
 September 11 through October 16, 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Ch...	6439	09/11/2023	Russell Standard Co...	100.000 · WASHINGTO...		-21,955.42
Bill	1015411	08/03/2023		438.29 · ROAD OIL	-21,955.42	21,955.42
TOTAL					-21,955.42	21,955.42

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10/12/23

Cash Basis

Hopewell Township State Fund
Income/Expense Summary
 September 2023

	Sep 23
Income	
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	552.73
Total 341.00 · INTEREST EARNINGS	552.73
Total 340.00 · INTEREST, RENTS AND ROYALTIES	552.73
Total Income	552.73
Gross Profit	552.73
Expense	
430-439 · PUBLIC WORKS-HWYS ROADS STREET	
438.00 · MAINT AND REPAIRS ROADS BRIDGES	
438.29 · ROAD OIL	21,955.42
Total 438.00 · MAINT AND REPAIRS ROADS BRIDGES	21,955.42
Total 430-439 · PUBLIC WORKS-HWYS ROADS STREET	21,955.42
Total Expense	21,955.42
Net Income	-21,402.69

Hopewell Township
Bills Presented for Approval and Payment
 As of October 16, 2023

Type	Date	Num	Due Date	Aging	Open Balance
CARDMEMBER SERVICE					
Bill	08/26/2023	9942983547	09/15/2023	31	48.82
Bill	09/01/2023	111903	09/30/2023	16	40.00
Bill	09/26/2023	9945392723	10/15/2023	1	48.14
Bill	10/02/2023	112156	10/17/2023		40.00
Bill	10/05/2023	9915418796	10/20/2023		48.58
Total CARDMEMBER SERVICE					225.54
CINTAS					
Bill	09/12/2023	5175053037	10/12/2023	4	82.87
Bill	10/10/2023	5179077220	11/09/2023		47.45
Bill	10/10/2023	5179086004	11/09/2023		243.56
Total CINTAS					373.88
ELITE CLEAN TEAM, LLC.					
Bill	09/24/2023	09162023	10/24/2023		100.00
Bill	09/24/2023	09302023	10/24/2023		100.00
Bill	09/24/2023	09022023	10/31/2023		100.00
Total ELITE CLEAN TEAM, LLC.					300.00
HICKORY TELEPHONE COMPANY					
Bill	10/01/2023	10082672	10/26/2023		72.46
Total HICKORY TELEPHONE COMPANY					72.46
M. RAGAN SALES & EQUIPMENT					
Bill	10/10/2023	25655	11/09/2023		33.28
Total M. RAGAN SALES & EQUIPMENT					33.28
MAKEL AND ASSOCIATES, LLC					
Bill	09/27/2023	994	10/27/2023		804.50
Total MAKEL AND ASSOCIATES, LLC					804.50
MCMILLEN ENGINEERING INC.					
Bill	09/08/2023	237224	09/08/2023	38	140.00
Bill	09/08/2023	237226	09/08/2023	38	18,846.91
Bill	09/08/2023	237225	09/08/2023	38	9,627.50
Bill	10/03/2023	237257	10/03/2023	13	1,610.00
Bill	10/03/2023	237258	10/03/2023	13	450.00
Total MCMILLEN ENGINEERING INC.					30,674.41
NAPA AUTO PARTS					
Bill	10/06/2023	976633	10/21/2023		62.47
Total NAPA AUTO PARTS					62.47
OBSERVER-REPORTER					
Bill	09/17/2023	15345	10/17/2023		286.58
Total OBSERVER-REPORTER					286.58
PENNSYLVANIA AMERICAN WATER					
Bill	10/02/2023	10022023	10/24/2023		588.70
Total PENNSYLVANIA AMERICAN WATER					588.70
PENNSYLVANIA MUNICIPALITIES PENSION TRUST					
Bill	09/15/2023	139878	10/15/2023	1	200.00
Total PENNSYLVANIA MUNICIPALITIES PENSION TRUST					200.00
PSATS					
Bill	10/04/2023	140679	10/14/2023	2	55.00
Bill	10/04/2023	140677	10/14/2023	2	55.00
Total PSATS					110.00

Hopewell Township
Bills Presented for Approval and Payment
As of October 16, 2023

Type	Date	Num	Due Date	Aging	Open Balance
UPMC HEALTH PLAN					
Bill	10/10/2023	11012023	10/31/2023		2,328.84
Total UPMC HEALTH PLAN					2,328.84
WEST MIDDLETOWN VFD					
Bill	09/01/2022	08082022 3	09/12/2022	399	8,076.00
Bill	06/12/2023	06122023 ...	07/01/2023	107	7,602.20
Bill	06/12/2023	06122023 ...	07/01/2023	107	3,040.88
Bill	10/01/2023	2023 3	10/01/2023	15	1,625.00
Total WEST MIDDLETOWN VFD					20,344.08
WEST PENN POWER					
Bill	10/11/2023	10112023	10/27/2023		148.47
Total WEST PENN POWER					148.47
WESTFALL'S MOWING LLC					
Bill	10/02/2023	09052023	11/01/2023		150.00
Bill	10/02/2023	09132023	11/01/2023		150.00
Bill	10/02/2023	09202023	11/01/2023		150.00
Bill	10/02/2023	09262023	11/01/2023		150.00
Bill	10/02/2023	09052023 C	11/01/2023		50.00
Bill	10/02/2023	09132023 C	11/01/2023		50.00
Bill	10/02/2023	09202023 C	11/01/2023		50.00
Bill	10/02/2023	09262023 C	11/01/2023		50.00
Total WESTFALL'S MOWING LLC					800.00
TOTAL					57,353.21

Hopewell Township
Check Detail
 September 11 through October 16, 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check		10/16/2023	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check		10/16/2023	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check		10/16/2023	Rush, Mary S.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check		10/16/2023	Miller, John D.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check		10/16/2023	Kearns, Donald W.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Liabilit...	EFT	09/11/2023	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-178.02
				214.03 · PSATS ...	-139.87	139.87
				214.02 · PSATS ...	-38.15	38.15
TOTAL					-178.02	178.02
Bill Pm...	EFT	09/25/2023	HICKORY TELEPHONE C...	100.010 · CHEC...		-72.47
Bill	10078031	09/01/2023		406.32 · OFFICE...	-72.47	72.47
TOTAL					-72.47	72.47
Bill Pm...	EFT	09/25/2023	PENNSYLVANIA AMERIC...	100.800 · MUNI...		-588.70
Bill	09012023	09/01/2023		419.36 · PUBLIC...	-588.70	588.70
TOTAL					-588.70	588.70
Liabilit...	EFT	09/15/2023	PENNSYLVANIA DEPART...	100.010 · CHEC...		-429.22
				217.00 · PA STA...	-429.22	429.22
TOTAL					-429.22	429.22

Hopewell Township
Check Detail
September 11 through October 16, 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Liabilit...	EFT	09/25/2023	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-195.31
				214.03 · PSATS ...	-153.46	153.46
				214.02 · PSATS ...	-41.85	41.85
TOTAL					-195.31	195.31
Liabilit...	EFT	09/27/2023	PENNSYLVANIA DEPART...	100.010 · CHEC...		-180.04
				217.00 · PA STA...	-180.04	180.04
TOTAL					-180.04	180.04
Liabilit...	EFT	10/02/2023	United States Treasury	100.010 · CHEC...		-3,920.00
				210.00 · FEDER...	-1,108.00	1,108.00
				211.00 · SOCIAL...	-1,139.51	1,139.51
				211.00 · SOCIAL...	-1,139.51	1,139.51
				213.00 · MEDIC...	-266.49	266.49
				213.00 · MEDIC...	-266.49	266.49
TOTAL					-3,920.00	3,920.00
Liabilit...	EFT	10/02/2023	PMRS	100.010 · CHEC...		-1,395.26
				214.01 · PMRS ...	-1,395.26	1,395.26
TOTAL					-1,395.26	1,395.26
Liabilit...	EFT	10/02/2023	PMRS	100.010 · CHEC...		-1,560.72
				214.00 · PMRS ...	-1,560.72	1,560.72
TOTAL					-1,560.72	1,560.72
Liabilit...	EFT	09/28/2023	KEYSTONE COLLECTIONS	100.010 · CHEC...		-495.29
				223.00 · LST TA...	-56.00	56.00
				212.00 · EIT TA...	-439.29	439.29
TOTAL					-495.29	495.29
Liabilit...	EFT	10/05/2023	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-173.03
				214.03 · PSATS ...	-135.95	135.95
				214.02 · PSATS ...	-37.08	37.08
TOTAL					-173.03	173.03
Liabilit...	EFT	10/01/2023	UPMC HEALTH PLAN	100.010 · CHEC...		-363.87
				222.00 · HEALT...	-363.87	363.87
TOTAL					-363.87	363.87
Bill Pm...	EFT	10/01/2023	UPMC HEALTH PLAN	100.010 · CHEC...		-2,328.84
Bill	10012023	09/10/2023		487.35 · GROUP...	-2,328.84	2,328.84
TOTAL					-2,328.84	2,328.84

Hopewell Township Check Detail

September 11 through October 16, 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	EFT	10/11/2023	PITNEY BOWES GLOBAL...	100.010 · CHEC...		-65.97
Bill	3318031...	09/26/2023		406.23 · POSTA...	-65.97	65.97
TOTAL					-65.97	65.97
Bill Pm...	EFT	09/28/2023	WEST PENN POWER	100.010 · CHEC...		-177.39
Bill	9536776...	09/13/2023		409.36 · BUILDI...	-177.39	177.39
TOTAL					-177.39	177.39
Bill Pm...	EFT	10/02/2023	CARDMEMBER SERVICE	100.010 · CHEC...		-700.09
Bill	9940591...	07/26/2023		406.32 · OFFICE...	-48.72	48.72
Bill	111625	08/01/2023		406.22 · COMPU...	-40.00	40.00
Bill	154801	08/11/2023		430.24 · OPERA...	-103.75	103.75
Bill	4160	08/13/2023		430.24 · OPERA...	-11.20	11.20
Bill	1861837	08/17/2023		406.21 · OFFICE...	-245.36	245.36
Bill	9914319...	08/24/2023		406.21 · OFFICE...	-91.66	91.66
Bill	24090	08/31/2023		430.24 · OPERA...	-159.40	159.40
TOTAL					-700.09	700.09
Bill Pm...	2267	09/11/2023	PALERMO/KISSINGER & ...	100.800 · MUNI...		-7,800.00
Bill	2022	08/14/2023		402.31 · AUDITI...	-7,800.00	7,800.00
TOTAL					-7,800.00	7,800.00
Bill Pm...	15762	09/11/2023	CASSIDY SIGNS	100.010 · CHEC...		-210.00
Bill	3507	08/29/2023		433.00 · TRAFFI...	-210.00	210.00
TOTAL					-210.00	210.00
Bill Pm...	15763	09/11/2023	CINTAS	100.010 · CHEC...		-453.05
Bill	5168444...	07/26/2023		430.28 · SAFET...	-231.20	231.20
Bill	5171031...	08/14/2023		430.28 · SAFET...	-221.85	221.85
TOTAL					-453.05	453.05
Bill Pm...	15764	09/11/2023	ELITE CLEAN TEAM, LLC.	100.010 · CHEC...		-200.00
Bill	08052023	08/24/2023		409.31 · BUILDI...	-100.00	100.00
Bill	08192023	08/24/2023		409.31 · BUILDI...	-100.00	100.00
TOTAL					-200.00	200.00
Bill Pm...	15765	09/11/2023	FARNER FIRE, LLC.	100.010 · CHEC...		-153.53
Bill	15081	08/31/2023		409.24 · GENER...	-153.53	153.53
TOTAL					-153.53	153.53
Bill Pm...	15766	09/11/2023	LAW OFFICES OF JOHN ...	100.010 · CHEC...		-675.00
Bill	08262023	08/26/2023		414.34 · HEARI...	-675.00	675.00
TOTAL					-675.00	675.00

Hopewell Township
Check Detail
 September 11 through October 16, 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	15767	09/11/2023	MAKEL AND ASSOCIATE...	100.010 · CHEC...		-2,039.58
Bill	947	08/31/2023		404.31 · SOLICI...	-200.00	200.00
				404.24 · SOLICI...	-416.00	416.00
				404.31 · SOLICI...	-32.50	32.50
				404.31 · SOLICI...	-692.29	692.29
				404.31 · SOLICI...	-171.66	171.66
				404.31 · SOLICI...	-357.50	357.50
				404.31 · SOLICI...	-169.63	169.63
TOTAL					-2,039.58	2,039.58
Bill Pm...	15768	09/11/2023	NAPA AUTO PARTS	100.010 · CHEC...		-122.38
Bill	974031	08/10/2023		437.25 · REPAIR...	-96.69	96.69
				430.24 · OPERA...	-25.69	25.69
TOTAL					-122.38	122.38
Bill Pm...	15769	09/11/2023	OBSERVER-REPORTER	100.010 · CHEC...		-803.42
Bill	15089	08/18/2023		406.34 · ADVER...	-516.84	516.84
Bill	15091	09/01/2023		406.34 · ADVER...	-286.58	286.58
TOTAL					-803.42	803.42
Bill Pm...	15770	09/11/2023	R & K DISPOSAL, INC	100.010 · CHEC...		-70.00
Bill	2023 4	09/04/2023		409.44 · BUILDI...	-70.00	70.00
TOTAL					-70.00	70.00
Bill Pm...	15771	09/11/2023	SHEILA M. ROZANC	100.010 · CHEC...		-259.90
Bill	230801	08/01/2023		414.45 · HEARI...	-150.00	150.00
				414.34 · HEARI...	-109.90	109.90
TOTAL					-259.90	259.90
Bill Pm...	15772	09/11/2023	WESTFALL'S MOWING L...	100.010 · CHEC...		-1,010.00
Bill	4831 080...	09/05/2023		409.37 · REPAIR...	-150.00	150.00
Bill	4831 080...	09/05/2023		409.37 · REPAIR...	-150.00	150.00
Bill	4831 08/...	09/05/2023		409.37 · REPAIR...	-150.00	150.00
Bill	4831 082...	09/05/2023		409.37 · REPAIR...	-150.00	150.00
Bill	4831 082...	09/05/2023		409.37 · REPAIR...	-150.00	150.00
Bill	4831 080...	09/05/2023		413.45 · OTHER...	-50.00	50.00
Bill	4831 080...	09/05/2023		413.45 · OTHER...	-50.00	50.00
Bill	4831 081...	09/05/2023		413.45 · OTHER...	-50.00	50.00
Bill	4831 082...	09/05/2023		413.45 · OTHER...	-50.00	50.00
Bill	4831 082...	09/05/2023		413.45 · OTHER...	-50.00	50.00
Bill	4831 082...	09/05/2023		413.45 · OTHER...	-50.00	50.00
Bill	4831	09/05/2023		409.37 · REPAIR...	-10.00	10.00
TOTAL					-1,010.00	1,010.00
Check	15773	09/11/2023	void	100.010 · CHEC...		0.00
TOTAL					0.00	0.00

1:30 PM
10/12/23

Hopewell Township
Check Detail
September 11 through October 16, 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	15774	09/11/2023	void	100.010 · CHEC...		0.00
TOTAL					0.00	0.00
Check	15775	09/11/2023	void	100.010 · CHEC...		0.00
TOTAL					0.00	0.00
Check	15776	09/11/2023	void	100.010 · CHEC...		0.00
TOTAL					0.00	0.00
Check	15777	09/11/2023	void	100.010 · CHEC...		0.00
TOTAL					0.00	0.00
Check	15778	09/11/2023	void	100.010 · CHEC...		0.00
TOTAL					0.00	0.00
Check	15779	09/11/2023	Rush, Mary S.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check	15780	09/11/2023	Kearns, Donald W.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check	15781	09/11/2023	Miller, John D.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check	15782	09/11/2023	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check	15783	09/11/2023	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00

Hopewell Township
Payroll Transactions
 September 11 through October 16, 2023

Date	Name	Num	Type	Memo	Account	Amount
KEYSTONE COLLECTIONS						
09/28/2023	KEYSTONE COLLE...	EFT	Liability Check	3RD QUART...	100.010 · CHE...	-495.29
Total KEYSTONE COLLECTIONS						-495.29
PENNSYLVANIA DEPARTMENT OF REVENUE						
09/15/2023	PENNSYLVANIA D...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-429.22
09/27/2023	PENNSYLVANIA D...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-180.04
Total PENNSYLVANIA DEPARTMENT OF REVENUE						-609.26
PMRS						
10/02/2023	PMRS	EFT	Liability Check	63-096-5 N S...	100.010 · CHE...	-1,395.26
10/02/2023	PMRS	EFT	Liability Check	63-096-5 N S...	100.010 · CHE...	-1,560.72
Total PMRS						-2,955.98
PSATS TRUSTEES INSURANCE FUND						
09/11/2023	PSATS TRUSTEES ...	EFT	Liability Check	251-60010 08...	100.010 · CHE...	-178.02
09/25/2023	PSATS TRUSTEES ...	EFT	Liability Check	251-60010 09...	100.010 · CHE...	-195.31
10/05/2023	PSATS TRUSTEES ...	EFT	Liability Check	251-60010 09...	100.010 · CHE...	-173.03
Total PSATS TRUSTEES INSURANCE FUND						-546.36
United States Treasury						
10/02/2023	United States Treas...	EFT	Liability Check	25-6001755 F...	100.010 · CHE...	-3,920.00
Total United States Treasury						-3,920.00
UPMC HEALTH PLAN						
10/01/2023	UPMC HEALTH PLAN	EFT	Liability Check	GROUP NO. ...	100.010 · CHE...	-363.87
Total UPMC HEALTH PLAN						-363.87
Gordon, Mark R.						
09/15/2023	Gordon, Mark R.	ACH	Paycheck	PP END 09/0...	100.010 · CHE...	-244.42
09/29/2023	Gordon, Mark R.	ACH	Paycheck	PP END 09/2...	100.010 · CHE...	-174.02
10/13/2023	Gordon, Mark R.	ACH	Paycheck	PP END 10/0...	100.010 · CHE...	-174.02
Total Gordon, Mark R.						-592.46
Kearns, Donald W.						
10/01/2023	Kearns, Donald W.	15785	Paycheck		100.010 · CHE...	-220.52
10/01/2023	Kearns, Donald W.	15786	Paycheck		100.010 · CHE...	-137.94
Total Kearns, Donald W.						-358.46
Miller, John D.						
10/01/2023	Miller, John D.	15787	Paycheck		100.010 · CHE...	-137.93
Total Miller, John D.						-137.93
Paul, Beverly R.						
10/01/2023	Paul, Beverly R.	15788	Paycheck		100.010 · CHE...	-276.97
Total Paul, Beverly R.						-276.97
Rush, Mary S.						
10/01/2023	Rush, Mary S.	15789	Paycheck		100.010 · CHE...	-132.41
Total Rush, Mary S.						-132.41
Ward, Martin T.						
09/15/2023	Ward, Martin T.	ACH	Paycheck	PP END 09/0...	100.010 · CHE...	-1,323.79
09/29/2023	Ward, Martin T.	ACH	Paycheck	PP END 09/2...	100.010 · CHE...	-1,337.46
10/13/2023	Ward, Martin T.	ACH	Paycheck	PP END 10/0...	100.010 · CHE...	-957.75
Total Ward, Martin T.						-3,619.00

Hopewell Township
Payroll Transactions
 September 11 through October 16, 2023

<u>Date</u>	<u>Name</u>	<u>Num</u>	<u>Type</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
White, Andrea L.						
09/15/2023	White, Andrea L.	ACH	Paycheck	PP END 09/0...	100.010 · CHE...	-940.40
09/29/2023	White, Andrea L.	ACH	Paycheck	PP END 09/2...	100.010 · CHE...	-841.47
10/13/2023	White, Andrea L.	ACH	Paycheck	PP END 10/0...	100.010 · CHE...	-839.06
Total White, Andrea L.						-2,620.93
Wolf, Craig M.						
09/15/2023	Wolf, Craig M.	ACH	Paycheck	PP END 09/0...	100.010 · CHE...	-1,408.08
09/29/2023	Wolf, Craig M.	ACH	Paycheck	PP END 09/2...	100.010 · CHE...	-1,422.08
10/13/2023	Wolf, Craig M.	ACH	Paycheck	PP END 10/0...	100.010 · CHE...	-1,406.54
Total Wolf, Craig M.						-4,236.70
TOTAL						-20,865.62

Hopewell Township
Income/Expense Report
 September 2023

	Sep 23
Income	
300-319 · TAXES	
301.00 · REAL PROPERTY TAXES	
301.10 · REAL ESTATE TAXES CURRENT YEAR	491.06
301.40 · DELINQUENT FROM TAX CLAIM BUREA	480.44
Total 301.00 · REAL PROPERTY TAXES	971.50
310.00 · PER CAPITA TAXES	
310.01 · PER CAPITA TAXES CURRENT YEAR	45.00
Total 310.00 · PER CAPITA TAXES	45.00
310.10 · REAL ESTATE TRANSFER TAX	9,050.30
310.20 · EARNED INCOME TAX	
310.21 · EARNED INCOME TAX CURRENT	6,675.81
310.22 · EARNED INCOME TAX PRIOR YEAR	-500.00
310.23 · EARNED INCOME TAX DELINQUENT	1,000.00
Total 310.20 · EARNED INCOME TAX	7,175.81
310.50 · LOCAL SERVICES TAX	
310.51 · LOCAL SERVICES TAX CURRENT	520.34
Total 310.50 · LOCAL SERVICES TAX	520.34
319.00 · PEN INT ON DELINQUENT TAXES	
319.01 · REAL PROPERTY TAXES PENALTY	49.11
319.10 · PER CAPITA TAX PENALTY	4.50
Total 319.00 · PEN INT ON DELINQUENT TAXES	53.61
Total 300-319 · TAXES	17,816.56
330.00 · FINES AND FORFEITS	
331.00 · FINES	
331.10 · COURT-DISTRICT MAGISTRATE	400.00
331.13 · STATE POLICE FINES	300.00
Total 331.00 · FINES	700.00
Total 330.00 · FINES AND FORFEITS	700.00
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	
341.05 · INTEREST GENERAL FUND ACCOUNT	761.71
341.10 · INTEREST IMPACT FEE ACCOUNT	13,461.40
341.15 · INTEREST REAL ESTATE ACCOUNT	12.20
341.20 · INTEREST MUNICIPAL SHARES ACCOU	674.37
341.25 · INTEREST ESCROW ACCOUNT	90.97
341.30 · INTEREST LOCAL FISCAL RECOVERY	164.33
Total 341.01 · INTEREST ON CHECKING	15,164.98
Total 341.00 · INTEREST EARNINGS	15,164.98
342.00 · RENTS AND ROYALTIES	
342.51 · ROYALTIES FROM NATURAL GAS	233.81
Total 342.00 · RENTS AND ROYALTIES	233.81
Total 340.00 · INTEREST, RENTS AND ROYALTIES	15,398.79

Hopewell Township
Income/Expense Report
 September 2023

	Sep 23
350.00 · INTERGOVERNMENTAL REVENUES	
355.00 · STATE SHARED REVENUE AND ENTITL	
355.01 · PUBLIC UTILITY REALTY TAX PURTA	183.23
355.05 · GENERAL MUN PENSION STATE AID	5,053.33
355.07 · FOREIGN FIRE INSURANCE TAX DIST	6,480.84
Total 355.00 · STATE SHARED REVENUE AND ENTITL	11,717.40
Total 350.00 · INTERGOVERNMENTAL REVENUES	11,717.40
360-363 · CHARGES FOR SERVICES	
361.00 · GENERAL GOVERNMENT CHARGES	
361.30 · ZONING SUBDIVISION LAND DEV FEE	
361.33 · ZONING SUBDIVISION LAND PERMITS	95.00
Total 361.30 · ZONING SUBDIVISION LAND DEV FEE	95.00
Total 361.00 · GENERAL GOVERNMENT CHARGES	95.00
Total 360-363 · CHARGES FOR SERVICES	95.00
Total Income	45,727.75
Gross Profit	45,727.75
Expense	
400-409 · GENERAL GOVERNMENT	
400.00 · LEGISLATIVE GOVERNING BODY	
400.05 · SUPERVISOR SALARY	462.50
400.10 · ROADMASTER WAGES - APPOINTED	250.00
400.15 · HOURLY WAGE SUPERVISOR	688.78
400.32 · TELEPHONE AND WIRELESS	75.00
Total 400.00 · LEGISLATIVE GOVERNING BODY	1,476.28
402.00 · AUDITING SERVICES/FIN ADMIN	
402.31 · AUDITING SERVICES CONTRACTED	7,800.00
Total 402.00 · AUDITING SERVICES/FIN ADMIN	7,800.00
403.00 · TAX COLLECTION	
403.05 · TAX COLLECTOR SALARY	313.75
Total 403.00 · TAX COLLECTION	313.75
403.31 · KEYSTONE COLLECTIONS COMMISSION	280.87
404.00 · SOLICITOR / LEGAL SERVICES	
404.24 · SOLICITOR REIMB COSTS INCURRED	416.00
404.31 · SOLICITOR PROFESSIONAL SERVICES	1,623.58
Total 404.00 · SOLICITOR / LEGAL SERVICES	2,039.58
405.00 · SECRETARY / CLERK / TREASURER	
405.15 · SECRETARY / TREASURER WAGE	3,560.61
405.17 · SEC/TREAS PAID TIME OFF	342.00
Total 405.00 · SECRETARY / CLERK / TREASURER	3,902.61
406.00 · OTHER GENERAL GOVERNMENT ADMIN	
406.32 · OFFICE TELEPHONE AND INTERNET	72.47
406.34 · ADVERTISING	803.42
Total 406.00 · OTHER GENERAL GOVERNMENT ADMIN	875.89

Hopewell Township
Income/Expense Report
 September 2023

	Sep 23
409.00 · GENERAL GOVERNMENT BUILDINGS	
409.24 · GENERAL OPERATING SUPPLIES	153.53
409.31 · BUILDING CLEANING SERVICES	200.00
409.36 · BUILDING ELECTRIC AND WATER	177.39
409.37 · REPAIRS AND MAINTENANCE SERVICE	760.00
409.44 · BUILDING WASTE REMOVAL	70.00
Total 409.00 · GENERAL GOVERNMENT BUILDINGS	1,360.92
Total 400-409 · GENERAL GOVERNMENT	18,049.90
410-419 · PUBLIC SAFETY	
413.00 · UCC AND CODE ENFORCEMENT	
413.45 · OTHER CONTRACTED SERVICES	250.00
Total 413.00 · UCC AND CODE ENFORCEMENT	250.00
414.00 · PLANNING AND ZONING	
414.10 · ZONING/CODE OFFICER APPOINTED	760.00
414.34 · HEARING COSTS	784.90
414.45 · HEARING STENOGRAPHER	150.00
Total 414.00 · PLANNING AND ZONING	1,694.90
419.00 · OTHER PUBLIC SAFETY	
419.36 · PUBLIC UTILITY SERVICES HYDRANT	588.70
Total 419.00 · OTHER PUBLIC SAFETY	588.70
Total 410-419 · PUBLIC SAFETY	2,533.60
430-439 · PUBLIC WORKS-HWYS ROADS STREET	
430.00 · ROAD DEPARTMENT	
430.12 · ROAD DEPARTMENT WAGE FULL TIME	10,412.00
430.17 · ROAD DEPARTMENT PAID TIME OFF	1,228.00
430.18 · ROAD DEPARTMENT OVERTIME	361.40
430.24 · OPERATING SUPPLIES PUBLIC WORKS	25.69
430.28 · SAFETY SUPPLIES	453.05
430.32 · ROAD DEPARTMENT CELL PHONES	50.00
Total 430.00 · ROAD DEPARTMENT	12,530.14
433.00 · TRAFFIC CONTROL DEVICES	210.00
437.00 · REPAIRS OF TOOLS AND MACHINERY	
437.25 · REPAIRS AND MAINT SUPPLIES	96.69
Total 437.00 · REPAIRS OF TOOLS AND MACHINERY	96.69
Total 430-439 · PUBLIC WORKS-HWYS ROADS STREET	12,836.83
481-484 · EMPLOYER PD BFTS & WITHHOLDING	
481.00 · EMPLOYER PAID ITEMS	
481.10 · SOCIAL SECURITY - EMPLOYER PAID	1,139.51
481.20 · MEDICARE - EMPLOYER PAID	266.49
481.30 · PA UNEMPLOYMENT - EMPLOYER	92.59
Total 481.00 · EMPLOYER PAID ITEMS	1,498.59
483.00 · PENSION AND 457-B CONTRIBUTIONS	
483.19 · ROTH PLAN 457-B CONTRIBUTION	117.08
483.30 · NON-UNIFORM PENSION CONTRIBUTIO	1,560.72
Total 483.00 · PENSION AND 457-B CONTRIBUTIONS	1,677.80
Total 481-484 · EMPLOYER PD BFTS & WITHHOLDING	3,176.39

Hopewell Township
Income/Expense Report
September 2023

	Sep 23
487.00 · HEALTH INSURANCE BENEFIT	
487.35 · GROUP HEALTH INSURANCE BENEFIT	2,328.84
Total 487.00 · HEALTH INSURANCE BENEFIT	2,328.84
Total Expense	38,925.56
Net Income	6,802.19

**HOPEWELL TOWNSHIP
BOARD OF SUPERVISORS
BUDGET WORKSHOP MEETING
NOVEMBER 14, 2022**

BUDGET WORKSHOP MEETING NOVEMBER 13, 2023, AT 6:00 P.M.

Pledge of Allegiance:

All meetings are voice recorded for administrative purposes.

Meeting called to order at 6:34 p.m. by Chairperson Mary Rush.

Roll Call:

Present: Chairperson Mary Rush, Vice Chairman Donald Kearns, Supervisor John Miller and Secretary/Treasurer Andrea White. McMillen Engineering Representative Tammy Stenson and Jim Stanton were present.

Public Comments:

No public comments.

2024 Budget:

- 2024 Hopewell Township Proposed Budget Discussion.

The Hopewell Township Supervisors reviewed the proposed 2024 budget for each township fund.

The Supervisors discussed needed future road projects and possible grant opportunities for the projects with the Township Engineer.

- Discussion and Motion to amend the agenda if needed.
No motion needed.

Adjournment:

Motion to adjourn the meeting at 7:00 p.m.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes


Rush – Yes

Miller – Yes

Respectfully Submitted,



Andrea L. White
Secretary/Treasurer
Seal



Mary Rush, Chairperson

**HOPEWELL TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS MEETING
11/13/2023**

Pledge of Allegiance

All meetings are voice recorded for administrative purposes.

Meeting called to order at 7:00 p.m. by Chairperson Mary Rush.

Roll Call:

Present: Chairperson Mary Rush, Vice Chairman Donald Kearns, Supervisor John Miller, Solicitor Dennis Makel, Zoning/Code Enforcement Officer Mark Gordon, and Secretary/Treasurer Andrea White.

Public Comments:

Mrs. Keenan commented that a light is needed at the corner of the municipal building.

Minutes:

Motion to accept the minutes of the October 16, 2023, budget workshop meeting.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Motion to accept the minutes of the October 16, 2023, regular monthly business meeting.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Zoning Report: Mark Gordon

- Porfilios Real Estate LLC, 2133 Brush Run Road – The township seeks condemnation and demolition of the structure on the property. Private property needs to be removed from the premises. The property was posted by the Code Enforcement Officer on July 24, 2023. The owner of the property was served notice on November 05, 2023, that they are to remove all personal effects from the premises and structure located at 2133 Brush Run Road by November 13, 2023.
- The Washington County Redevelopment Authority has provided the township with the information and list of documentation the township needs to provide to the Authority to secure funding from the

Authority for the demolition of the property at 2133 Brush Run Road. Will the township still use the CDBG funding available from the Redevelopment Authority?

- 77 Linnwood Drive – Property transfer without dye test. The property failed a dye test on July 14, 2023. A hearing was held on October 26th. The owner was fined by the Magistrate. They have not yet complied and installed a holding tank.

The Zoning Officer asked if the Board may be interested in hiring their own Sewage Enforcement Officer. The Board will investigate the cost.

- Washington County notified the township of plans to construct a new 911 tower site on parcel 350-004-00-00-0003-00. Information was provided to the County regarding township requirements. No applications have been received by the County to date. The County has requested Hopewell Township to assign an address to the proposed tower site in Hopewell Township.
- Generator Supercenter inquired as to what permits, if any, are required for a home generator.

Engineer Report:

- White Gate Road – Ten Mile Paving
White Gate Road is complete.
- Cherry Road Stabilization – Will seek grants
- Fox Road Stabilization - Will seek grants
- Possum Hollow Stabilization - Will seek grants
- Lower Fox Run Road Culvert - This will be advertised for bid.

Range Resources is anticipated to pay for the material portion of the project. The township is waiting on permits from the Conservation District.

Motion to advertise for bids for the remediation work for the culvert on Fox Run Road once the township receives the necessary permits from the DEP.
when the permit DEP permit for the project.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Statewide LSA Grant Program application is due November 30, 2023. Does the township wish to pursue any funding for a project?
- Buzzard – Grading Permit Status / Status of work – Permit has been issued.
- Township Equipment Building - This is being reworked to reduce costs.

Road Report: Donald Kearns

- Fox Road Damage – Markwest
This is addressed in the Engineer’s Report under Fox Road Stabilization.

Financial Report: File for review by Auditors

- Bank Reconciliations - Supervisors to review and initial off
- Time Sheets – Supervisors to review and initial off
- Bills: Review of bill list as presented

Motion to pay the bills to be found true and correct.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- A Budget Workshop Meeting was held on Monday, November 13, 2023, at 6:00 p.m.
Motion to adopt the proposed 2024 budget as presented at the November 13, 2023, Budget Workshop Meeting and publish a notice stating that the proposed budget is available for public inspection.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Motion to advertise the township’s intent to appoint a certified public accountant to perform the 2023 annual audit in place of the elected auditors.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Hopewell Township Real Estate Tax Rate:
Currently the tax rate for General Purposes is set at 0.579972 mills, the discount rate is set at 2% and the penalty rate is set at 10%.

Motion to advertise an Ordinance of the Township of Hopewell, County of Washington, Pennsylvania fixing the tax rate for the year 2024 for General Purposes, the discount rate remaining the same and penalty rate remaining the same for 2024.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Motion to advertise the Hopewell Township Annual Reorganization Meeting for the first Monday in January 2024 on January 04, 2024, at 6:30 p.m. followed by the first Regular Township Meeting at 7:00 p.m.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Motion to advertise the Hopewell Township Elected Auditor's Annual Reorganization Meeting for Tuesday, January 05, 2023, at 6:00 p.m. followed by the Hopewell Township Planning Commission's Annual Reorganization Meeting at 6:15 p.m. and the Hopewell Township Zoning Hearing Board's Annual Reorganization Meeting at 6:30 p.m.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Planning Commission:

No report

Solicitors Report:

- Zoning Ordinance Amendment(s) – under review.
After the beginning of the year.
- Regional Emergency Mutual Aid – Blaine, Buffalo, Canton, West Middletown, and Hopewell Townships.
The Solicitor recommends staying with the existing agreements.
- Hopewell Township EMT/Firefighter Active Volunteer Tax Credit Ordinance of 2023. – Under Review.
- The Solicitor has provided a draft Ordinance for review by the Board, regarding regulation of rental units within the township.
- West Middletown VFD – Certificate of Occupancy
BIU's response to Solicitor's Correspondence
The Board will have Tammy Stenson with McMillen view the building and make a list of what needs completed.
- Columbia Gas - Heavy Hauling Agreement for Elm Road
Motion to approve the Heavy Hauling Agreement for Columbia Gas for Elm Road.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Correspondence Review and Discussion:

- Correspondence received from Washington County Conservation District regarding the General Permit Acknowledgement Notification Khouri Timber Harvest.

Old Business:

- Tom Page with Arcadis U.S., Inc. requested information regarding a township grading permit. Mr. Page is preparing information for the permitting for a project repairing natural gas pipeline in the township. No applications have been received to date.
- A Budget Workshop Meeting was held on Monday, November 13, 2023, at 6:00 p.m.

New Business:

- A proposal for the creation or modification of an Agricultural Security Area was received in the township office on 11/06/2023 from George Godwin for parcel numbers 350-016-00-00-0003-02 and 350-016-00-00-0003-03.

Motion to lay on the table for the 6 months the Agricultural Security Area Application received from George Godwin.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- A sewage holding tank was installed at 29 Buffalo Road North. An Installment and Maintenance Agreement for Holding Tanks, a pumping agreement and a \$1,500.00 escrow was submitted by the new owners, Genarayan and Chandrama Mangal.

Motion to accept and approve the Installment and Maintenance Agreement for Holding Tanks for 29 Buffalo Road North.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Heavy Hauling Agreement revision for Logging activities:

Motion to modify the current Heavy Hauling Agreement to create a Heavy Hauling Agreement for Logging activities in the township as presented. Some modifications to the agreement include but are not limited to:

Permission for use of said roadways will be no more than three (3) months from the date of the execution of the agreement, no activity during school hours, the township shall require a sum of \$500.00 paid to the account of the township for various fees, and the Road Department may be utilized to photograph and review the road before use.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Township Fee Schedule:

Motion to set fees for the Heavy Hauling Agreement for Logging Activities and to amend the current Township Fee Schedule to reflect these new fees.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- West Middletown Volunteer Fire Department Equipment:

Motion to retroactively approve the donation of \$39,995.00 to the West Middletown Volunteer Fire Department for equipment purchased from Howell Rescue Systems, Inc. on Invoice 23301996.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- The Township office has reached out to the Avella Volunteer Fire Department to find out who prepared their latest mailing. The township office is preparing a mailing to send to Hopewell Township residents requesting volunteers and financial donations for the West Middletown Volunteer Fire Department.
- The next Regular Meeting of the Board of Supervisors will be Monday, December 11, 2023, at 7:00 p.m.

HOPEWELL TOWNSHIP WASHINGTON FINANCIAL
WASHINGTON FINANCIAL

10/31/2023

<u>Account</u>	<u>Balance Total</u>
GENERAL FUND	\$ 146,496.35
REAL ESTATE ACCOUNT	\$ 2,859.82
MUNICIPAL SHARES FUND	\$ 151,157.13
ESCROW ACCOUNT	\$ 26,543.32
STATE FUNDS	\$ 116,595.60
IMPACT FEE	\$ 3,125,102.11
LOCAL FISCAL RECOVERY FUND	\$ 38,378.70
TOTAL	\$ 3,607,133.03

1:10 PM

11/09/23

Cash Basis

Hopewell Township State Fund Income/Expense Summary

October 2023

	<u>Oct 23</u>
Income	
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	<u>520.09</u>
Total 341.00 · INTEREST EARNINGS	<u>520.09</u>
Total 340.00 · INTEREST, RENTS AND ROYALTIES	<u>520.09</u>
Total Income	<u>520.09</u>
Gross Profit	<u>520.09</u>
Expense	<u>0.00</u>
Net Income	<u><u>520.09</u></u>

Hopewell Township
Bills Presented for Approval and Payment
As of November 13, 2023

Type	Date	Num	Due Date	Aging	Open Balance
CARDMEMBER SERVICE					
Bill	09/29/2023	23092918...	10/14/2023	30	1,895.00
Bill	09/26/2023	9945392723	10/15/2023	29	48.14
Bill	10/02/2023	112156	10/17/2023	27	40.00
Bill	10/18/2023	9915708604	11/02/2023	11	37.89
Bill	10/20/2023	170457	11/04/2023	9	76.68
Bill	10/26/2023	9947831249	11/15/2023		48.95
Bill	11/01/2023	112449	11/16/2023		40.00
Bill	11/03/2023	173585	11/18/2023		224.68
Bill	11/08/2023	9983037488	11/23/2023		92.18
Total CARDMEMBER SERVICE					2,503.52
CINTAS					
Bill	11/03/2023	5182689700	12/03/2023		7.15
Total CINTAS					7.15
COMDOC, INC.					
Bill	10/30/2023	5953618	11/29/2023		127.61
Total COMDOC, INC.					127.61
ELITE CLEAN TEAM, LLC.					
Bill	10/23/2023	10142023	11/22/2023		100.00
Bill	10/23/2023	10282023	11/22/2023		100.00
Total ELITE CLEAN TEAM, LLC.					200.00
GENERAL CODE					
Bill	11/01/2023	00123142	12/01/2023		1,195.00
Total GENERAL CODE					1,195.00
HICKEY SERVICES, LLC					
Bill	10/29/2023	20231122	11/13/2023		100.00
Total HICKEY SERVICES, LLC					100.00
HICKORY TELEPHONE COMPANY					
Bill	11/01/2023	10083205	11/26/2023		73.06
Total HICKORY TELEPHONE COMPANY					73.06
Hill International Trucks, LLC.					
Bill	10/25/2023	104031088	11/10/2023	3	10,308.22
Total Hill International Trucks, LLC.					10,308.22
JOHN DEERE FINANCIAL					
Bill	10/20/2023	48098	11/16/2023		36.92
Total JOHN DEERE FINANCIAL					36.92
LAW OFFICES OF JOHN PATRICK SMIDER ESQ.					
Bill	10/15/2023	10112023	10/30/2023	14	630.00
Total LAW OFFICES OF JOHN PATRICK SMIDER ESQ.					630.00
MAKEL AND ASSOCIATES, LLC					
Bill	10/27/2023	1032	11/27/2023		1,403.19
Total MAKEL AND ASSOCIATES, LLC					1,403.19
MCMILLEN ENGINEERING INC.					
Bill	11/02/2023	237343	11/02/2023	11	137.50
Bill	11/02/2023	237342	11/02/2023	11	3,040.00
Bill	11/02/2023	237341	11/02/2023	11	1,732.50
Total MCMILLEN ENGINEERING INC.					4,910.00

Hopewell Township
Bills Presented for Approval and Payment
As of November 13, 2023

Type	Date	Num	Due Date	Aging	Open Balance
NORTHEAST PAVING					
Bill	10/20/2023	68006538...	11/19/2023		1,898.07
Total NORTHEAST PAVING					1,898.07
PENNSYLVANIA AMERICAN WATER					
Bill	11/01/2023	11012023	11/27/2023		588.70
Total PENNSYLVANIA AMERICAN WATER					588.70
SHEILA M. ROZANC					
Bill	10/30/2023	231030	10/30/2023	14	228.30
Total SHEILA M. ROZANC					228.30
SPRAGUE ENERGY, LLC					
Bill	10/31/2023	101810574	11/30/2023		148.60
Total SPRAGUE ENERGY, LLC					148.60
STUCK ENTERPRISES, INC.					
Bill	10/18/2023	1333184	10/28/2023	16	2,432.92
Total STUCK ENTERPRISES, INC.					2,432.92
UPMC HEALTH PLAN					
Bill	10/10/2023	11012023	10/31/2023	13	2,328.84
Bill	11/10/2023	12012023	11/30/2023		2,328.84
Total UPMC HEALTH PLAN					4,657.68
WEST MIDDLETOWN VFD					
Bill	09/01/2022	08082022 3	09/12/2022	427	8,076.00
Bill	06/12/2023	06122023 ...	07/01/2023	135	7,602.20
Bill	06/12/2023	06122023 ...	07/01/2023	135	3,040.88
Total WEST MIDDLETOWN VFD					18,719.08
WEST PENN POWER					
Bill	11/09/2023	11092023	11/28/2023		146.38
Total WEST PENN POWER					146.38
WESTFALL'S MOWING LLC					
Bill	11/01/2023	4967 1004...	12/01/2023		150.00
Bill	11/01/2023	4967 1010...	12/01/2023		150.00
Bill	11/01/2023	4967 1017...	12/01/2023		150.00
Bill	11/01/2023	4967 1025...	12/01/2023		150.00
Bill	11/01/2023	4967 1004...	12/01/2023		50.00
Bill	11/01/2023	4967 1010...	12/01/2023		50.00
Bill	11/01/2023	4967 1017...	12/01/2023		50.00
Bill	11/01/2023	4967 1025...	12/01/2023		50.00
Bill	11/01/2023	4967	12/01/2023		10.00
Total WESTFALL'S MOWING LLC					810.00
TOTAL					51,124.40

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Hopewell Township
Check Detail
 October 16 through November 13, 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Liabilit...		11/03/2023	PMRS	100.010 · CHEC...		0.00
TOTAL					0.00	0.00
Check		11/13/2023	Kearns, Donald W.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check		11/13/2023	Miller, John D.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check		11/13/2023	Rush, Mary S.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check		11/13/2023	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check		11/13/2023	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Bill Pm...	EFT	10/28/2023	CARDMEMBER SERVICE	100.010 · CHEC...		0.00
TOTAL					0.00	0.00
Bill Pm...	EFT	10/26/2023	HICKORY TELEPHONE C...	100.010 · CHEC...		-72.46
Bill	10082672	10/01/2023		406.32 · OFFICE...	-72.46	72.46
TOTAL					-72.46	72.46
Bill Pm...	EFT	10/24/2023	PENNSYLVANIA AMERIC...	100.800 · MUNI...		-588.70
Bill	10022023	10/02/2023		419.36 · PUBLIC...	-588.70	588.70
TOTAL					-588.70	588.70
Liabilit...	EFT	10/18/2023	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-172.37
				214.03 · PSATS ...	-135.43	135.43
				214.02 · PSATS ...	-36.94	36.94
TOTAL					-172.37	172.37

Hopewell Township Check Detail

October 16 through November 13, 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Liabilit...	EFT	10/18/2023	PENNSYLVANIA DEPART...	100.010 · CHEC...		-209.91
				217.00 · PA STA...	-209.91	209.91
TOTAL					-209.91	209.91
Bill Pm...	EFT	10/30/2023	CARDMEMBER SERVICE	100.010 · CHEC...		-189.32
Bill	9942983...	08/26/2023		406.32 · OFFICE...	-48.82	48.82
Bill	111903	09/01/2023		406.22 · COMPU...	-40.00	40.00
Bill	144199	09/12/2023		430.24 · OPERA...	-29.67	29.67
Bill	013864	09/12/2023		437.25 · REPAIR...	-22.25	22.25
Bill	9915418...	10/05/2023		406.21 · OFFICE...	-48.58	48.58
TOTAL					-189.32	189.32
Liabilit...	EFT	10/23/2023	PA UC FUND	100.010 · CHEC...		-241.29
				224.00 · PA UC ...	-28.89	28.89
				224.00 · PA UC ...	-212.30	212.30
				224.00 · PA UC ...	-0.10	0.10
TOTAL					-241.29	241.29
Liabilit...	EFT	10/31/2023	PENNSYLVANIA DEPART...	100.010 · CHEC...		-178.33
				217.00 · PA STA...	-178.33	178.33
TOTAL					-178.33	178.33
Liabilit...	EFT	10/31/2023	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-179.21
				214.03 · PSATS ...	-140.81	140.81
				214.02 · PSATS ...	-38.40	38.40
TOTAL					-179.21	179.21
Liabilit...	EFT	11/02/2023	United States Treasury	100.010 · CHEC...		-2,463.30
				210.00 · FEDER...	-678.00	678.00
				211.00 · SOCIAL...	-723.46	723.46
				211.00 · SOCIAL...	-723.46	723.46
				213.00 · MEDIC...	-169.19	169.19
				213.00 · MEDIC...	-169.19	169.19
TOTAL					-2,463.30	2,463.30
Liabilit...	EFT	11/03/2023	PMRS	100.010 · CHEC...		-890.67
				214.01 · PMRS ...	-890.67	890.67
TOTAL					-890.67	890.67
Liabilit...	EFT	11/03/2023	PMRS	100.010 · CHEC...		-1,003.51
				214.00 · PMRS ...	-1,003.51	1,003.51
TOTAL					-1,003.51	1,003.51

Hopewell Township Check Detail October 16 through November 13, 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Liabilit...	EFT	11/03/2023	UPMC HEALTH PLAN	100.010 · CHEC...		-363.87
				222.00 · HEALT...	-363.87	363.87
TOTAL					-363.87	363.87
Bill Pm...	EFT	10/27/2023	WEST PENN POWER	100.010 · CHEC...		-148.47
Bill	10112023	10/11/2023		409.36 · BUILDI...	-148.47	148.47
TOTAL					-148.47	148.47
Bill Pm...	1056	10/16/2023	MCMILLEN ENGINEERIN...	100.100 · IMPAC...		-18,846.91
Bill	237226	09/08/2023		409.73 · MUNICI...	-18,846.91	18,846.91
TOTAL					-18,846.91	18,846.91
Bill Pm...	1057	11/01/2023	WEST MIDDLETOWN VFD	100.100 · IMPAC...		-39,995.00
Bill	2330199...	10/16/2023		411.45 · FIRE P...	-39,995.00	39,995.00
TOTAL					-39,995.00	39,995.00
Bill Pm...	1058	11/01/2023	ANDERSON EQUIPMENT ...	100.100 · IMPAC...		-4,670.00
Bill	21231023	10/31/2023		430.26 · SMALL ...	-4,670.00	4,670.00
TOTAL					-4,670.00	4,670.00
Bill Pm...	2268	10/16/2023	WEST MIDDLETOWN VFD	100.800 · MUNI...		-1,625.00
Bill	2023 3	10/01/2023		411.45 · FIRE P...	-1,625.00	1,625.00
TOTAL					-1,625.00	1,625.00
Check	15790	10/16/2023	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check	15791	10/16/2023	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check	15792	10/16/2023	Rush, Mary S.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check	15793	10/16/2023	Miller, John D.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00

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Hopewell Township
Check Detail
 October 16 through November 13, 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	15794	10/16/2023	Kearns, Donald W.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Bill Pm...	15795	10/16/2023	CINTAS	100.010 · CHEC...		-373.88
Bill	5175053...	09/12/2023		430.28 · SAFET...	-82.87	82.87
Bill	5179077...	10/10/2023		430.28 · SAFET...	-47.45	47.45
Bill	5179086...	10/10/2023		430.28 · SAFET...	-243.56	243.56
TOTAL					-373.88	373.88
Bill Pm...	15796	10/16/2023	ELITE CLEAN TEAM, LLC.	100.010 · CHEC...		-300.00
Bill	09022023	09/24/2023		409.31 · BUILDI...	-100.00	100.00
Bill	09162023	09/24/2023		409.31 · BUILDI...	-100.00	100.00
Bill	09302023	09/24/2023		409.31 · BUILDI...	-100.00	100.00
TOTAL					-300.00	300.00
Bill Pm...	15797	10/16/2023	M. RAGAN SALES & EQUI...	100.010 · CHEC...		-33.28
Bill	25655	10/10/2023		437.25 · REPAIR...	-33.28	33.28
TOTAL					-33.28	33.28
Bill Pm...	15798	10/16/2023	MAKEL AND ASSOCIATE...	100.010 · CHEC...		-804.50
Bill	994	09/27/2023		404.31 · SOLICI...	-200.00	200.00
				404.31 · SOLICI...	-279.50	279.50
				404.31 · SOLICI...	-130.00	130.00
				404.31 · SOLICI...	-195.00	195.00
TOTAL					-804.50	804.50
Bill Pm...	15799	10/16/2023	NAPA AUTO PARTS	100.010 · CHEC...		-62.47
Bill	976633	10/06/2023		437.25 · REPAIR...	-62.47	62.47
TOTAL					-62.47	62.47
Bill Pm...	15800	10/16/2023	OBSERVER-REPORTER	100.010 · CHEC...		-286.58
Bill	15345	09/17/2023		414.34 · HEARI...	-286.58	286.58
TOTAL					-286.58	286.58
Bill Pm...	15801	10/16/2023	PENNSYLVANIA MUNICIP...	100.010 · CHEC...		-200.00
Bill	139878	09/15/2023		483.49 · PENSI...	-200.00	200.00
TOTAL					-200.00	200.00
Bill Pm...	15802	10/16/2023	PSATS	100.010 · CHEC...		-110.00
Bill	140679	10/04/2023		430.46 · ROAD ...	-55.00	55.00
Bill	140677	10/04/2023		400.42 · DUES, ...	-55.00	55.00
TOTAL					-110.00	110.00

Hopewell Township Check Detail

October 16 through November 13, 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	15803	10/16/2023	WESTFALL'S MOWING L...	100.010 · CHEC...		-800.00
Bill	09052023	10/02/2023		409.37 · REPAIR...	-150.00	150.00
Bill	09132023	10/02/2023		409.37 · REPAIR...	-150.00	150.00
Bill	09202023	10/02/2023		409.37 · REPAIR...	-150.00	150.00
Bill	09262023	10/02/2023		409.37 · REPAIR...	-150.00	150.00
Bill	0905202...	10/02/2023		413.45 · OTHER...	-50.00	50.00
Bill	0913202...	10/02/2023		413.45 · OTHER...	-50.00	50.00
Bill	0920202...	10/02/2023		413.45 · OTHER...	-50.00	50.00
Bill	0926202...	10/02/2023		413.45 · OTHER...	-50.00	50.00
TOTAL					-800.00	800.00
Bill Pm...	15804	10/16/2023	MCMILLEN ENGINEERIN...	100.010 · CHEC...		-11,687.50
Bill	237258	10/03/2023		409.73 · MUNICI...	-450.00	450.00
Bill	237225	09/08/2023		408.31 · ENGIN...	-9,627.50	9,627.50
Bill	237257	10/03/2023		408.31 · ENGIN...	-1,610.00	1,610.00
TOTAL					-11,687.50	11,687.50
Bill Pm...	15805	10/16/2023	MCMILLEN ENGINEERIN...	100.010 · CHEC...		-140.00
Bill	237224	09/08/2023		413.45 · OTHER...	-140.00	140.00
TOTAL					-140.00	140.00
Bill Pm...	15806	10/16/2023	WEST MIDDLETOWN VF...	100.010 · CHEC...		-6,480.84
Bill	2023	10/16/2023		411.54 · FOREI...	-6,480.84	6,480.84
TOTAL					-6,480.84	6,480.84
Bill Pm...	15807	10/16/2023	NEWMAN'S LANDSCAPIN...	100.010 · CHEC...		-2,850.00
Bill	20163	10/16/2023		427.00 · SOLID ...	-2,850.00	2,850.00
TOTAL					-2,850.00	2,850.00
Bill Pm...	15808	10/17/2023	BUFFALO CEMETERY C...	100.010 · CHEC...		-500.00
Bill	2023	10/16/2023		459.54 · DONAT...	-500.00	500.00
TOTAL					-500.00	500.00

Hopewell Township Payroll Transactions October 16 through November 13, 2023

Date	Name	Num	Type	Memo	Account	Amount
PA UC FUND						
10/23/2023	PA UC FUND	EFT	Liability Check	6316392 3RD...	100.010 · CHE...	-241.29
Total PA UC FUND						-241.29
PENNSYLVANIA DEPARTMENT OF REVENUE						
10/18/2023	PENNSYLVANIA D...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-209.91
10/31/2023	PENNSYLVANIA D...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-178.33
Total PENNSYLVANIA DEPARTMENT OF REVENUE						-388.24
PMRS						
11/03/2023	PMRS		Liability Check	VOID: 63-096...	100.010 · CHE...	0.00
11/03/2023	PMRS	EFT	Liability Check	63-096-5 N 63...	100.010 · CHE...	-890.67
11/03/2023	PMRS	EFT	Liability Check	63-096-5 N 63...	100.010 · CHE...	-1,003.51
Total PMRS						-1,894.18
PSATS TRUSTEES INSURANCE FUND						
10/18/2023	PSATS TRUSTEES ...	EFT	Liability Check	251-60010 10...	100.010 · CHE...	-172.37
10/31/2023	PSATS TRUSTEES ...	EFT	Liability Check	251-60010 10...	100.010 · CHE...	-179.21
Total PSATS TRUSTEES INSURANCE FUND						-351.58
United States Treasury						
11/02/2023	United States Treas...	EFT	Liability Check	25-6001755 2...	100.010 · CHE...	-2,463.30
Total United States Treasury						-2,463.30
UPMC HEALTH PLAN						
11/03/2023	UPMC HEALTH PLAN	EFT	Liability Check	GROUP NO. ...	100.010 · CHE...	-363.87
Total UPMC HEALTH PLAN						-363.87
Gordon, Mark R.						
10/27/2023	Gordon, Mark R.	ACH	Paycheck	PP END 10/2...	100.010 · CHE...	-244.43
11/09/2023	Gordon, Mark R.	ACH	Paycheck	PP END 11/0...	100.010 · CHE...	-244.42
Total Gordon, Mark R.						-488.85
Kearns, Donald W.						
11/01/2023	Kearns, Donald W.	15809	Paycheck	OCTOBER 20...	100.010 · CHE...	-137.94
11/01/2023	Kearns, Donald W.	15813	Paycheck	OCTOBER 20...	100.010 · CHE...	-220.52
Total Kearns, Donald W.						-358.46
Miller, John D.						
11/01/2023	Miller, John D.	15810	Paycheck	OCTOBER 20...	100.010 · CHE...	-137.95
Total Miller, John D.						-137.95
Paul, Beverly R.						
11/01/2023	Paul, Beverly R.	15811	Paycheck	OCTOBER 20...	100.010 · CHE...	-276.98
Total Paul, Beverly R.						-276.98
Rush, Mary S.						
11/01/2023	Rush, Mary S.	15812	Paycheck	OCTOBER 20...	100.010 · CHE...	-132.42
Total Rush, Mary S.						-132.42
Ward, Martin T.						
10/27/2023	Ward, Martin T.	ACH	Paycheck	PP END 10/2...	100.010 · CHE...	-1,237.16
11/09/2023	Ward, Martin T.	ACH	Paycheck	PP END 11/0...	100.010 · CHE...	-955.26
Total Ward, Martin T.						-2,192.42
White, Andrea L.						
10/27/2023	White, Andrea L.	ACH	Paycheck	PP END 10/2...	100.010 · CHE...	-869.38
11/09/2023	White, Andrea L.	ACH	Paycheck	PP END 11/0...	100.010 · CHE...	-785.66
Total White, Andrea L.						-1,655.04

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Hopewell Township
Payroll Transactions
October 16 through November 13, 2023

<u>Date</u>	<u>Name</u>	<u>Num</u>	<u>Type</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
Wolf, Craig M.						
10/27/2023	Wolf, Craig M.	ACH	Paycheck	PP END 10/2...	100.010 · CHE...	-1,403.41
11/09/2023	Wolf, Craig M.	ACH	Paycheck	PP END 11/0...	100.010 · CHE...	-1,403.41
Total Wolf, Craig M.						-2,806.82
TOTAL						-13,751.40

Hopewell Township Income/Expense Report October 2023

	Oct 23
Income	
300-319 · TAXES	
301.00 · REAL PROPERTY TAXES	
301.10 · REAL ESTATE TAXES CURRENT YEAR	705.82
Total 301.00 · REAL PROPERTY TAXES	705.82
310.00 · PER CAPITA TAXES	
310.01 · PER CAPITA TAXES CURRENT YEAR	55.00
Total 310.00 · PER CAPITA TAXES	55.00
310.20 · EARNED INCOME TAX	
310.21 · EARNED INCOME TAX CURRENT	6,932.00
310.22 · EARNED INCOME TAX PRIOR YEAR	600.00
310.23 · EARNED INCOME TAX DELINQUENT	-1,000.00
Total 310.20 · EARNED INCOME TAX	6,532.00
310.50 · LOCAL SERVICES TAX	
310.51 · LOCAL SERVICES TAX CURRENT	69.41
Total 310.50 · LOCAL SERVICES TAX	69.41
319.00 · PEN INT ON DELINQUENT TAXES	
319.01 · REAL PROPERTY TAXES PENALTY	70.59
319.10 · PER CAPITA TAX PENALTY	5.50
Total 319.00 · PEN INT ON DELINQUENT TAXES	76.09
Total 300-319 · TAXES	7,438.32
320.00 · LICENSES AND PERMITS	
322.00 · NON-BUSINESS LICENSES AND PERMI	
322.40 · GRADING PERMIT	230.00
Total 322.00 · NON-BUSINESS LICENSES AND PERMI	230.00
Total 320.00 · LICENSES AND PERMITS	230.00
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	
341.05 · INTEREST GENERAL FUND ACCOUNT	733.08
341.10 · INTEREST IMPACT FEE ACCOUNT	13,991.55
341.15 · INTEREST REAL ESTATE ACCOUNT	10.71
341.20 · INTEREST MUNICIPAL SHARES ACCOU	682.99
341.25 · INTEREST ESCROW ACCOUNT	95.52
341.30 · INTEREST LOCAL FISCAL RECOVERY	171.19
Total 341.01 · INTEREST ON CHECKING	15,685.04
Total 341.00 · INTEREST EARNINGS	15,685.04
342.00 · RENTS AND ROYALTIES	
342.51 · ROYALTIES FROM NATURAL GAS	196.51
342.57 · FRANCHISE FEES COMMUNICATION	1,213.11
Total 342.00 · RENTS AND ROYALTIES	1,409.62
Total 340.00 · INTEREST, RENTS AND ROYALTIES	17,094.66
360-363 · CHARGES FOR SERVICES	
361.00 · GENERAL GOVERNMENT CHARGES	
361.30 · ZONING SUBDIVISION LAND DEV FEE	
361.31 · SUBDIVISION LAND DEV PLAN FEES	200.00
Total 361.30 · ZONING SUBDIVISION LAND DEV FEE	200.00

Hopewell Township Income/Expense Report

October 2023

	Oct 23
361.65 · TAX CERTIFICATION REVENUES	
361.70 · NO LIEN LETTERS	115.00
Total 361.65 · TAX CERTIFICATION REVENUES	115.00
Total 361.00 · GENERAL GOVERNMENT CHARGES	315.00
Total 360-363 · CHARGES FOR SERVICES	315.00
395.00 · REFUNDS OF PRIOR YEAR EXPENDITURE	
395.10 · REFUND INSURANCE PREMIUMS PRIOR	130.00
Total 395.00 · REFUNDS OF PRIOR YEAR EXPENDITURE	130.00
Total Income	25,207.98
Gross Profit	25,207.98
Expense	
400-409 · GENERAL GOVERNMENT	
400.00 · LEGISLATIVE GOVERNING BODY	
400.05 · SUPERVISOR SALARY	462.50
400.10 · ROADMASTER WAGES - APPOINTED	250.00
400.32 · TELEPHONE AND WIRELESS	75.00
400.42 · DUES, SUBSCRIPTIONS AND MEMBERS	55.00
Total 400.00 · LEGISLATIVE GOVERNING BODY	842.50
403.00 · TAX COLLECTION	
403.05 · TAX COLLECTOR SALARY	313.75
Total 403.00 · TAX COLLECTION	313.75
403.31 · KEYSTONE COLLECTIONS COMMISSION	74.57
404.00 · SOLICITOR / LEGAL SERVICES	
404.31 · SOLICITOR PROFESSIONAL SERVICES	804.50
Total 404.00 · SOLICITOR / LEGAL SERVICES	804.50
405.00 · SECRETARY / CLERK / TREASURER	
405.15 · SECRETARY / TREASURER WAGE	2,340.33
405.17 · SEC/TREAS PAID TIME OFF	171.00
Total 405.00 · SECRETARY / CLERK / TREASURER	2,511.33
406.00 · OTHER GENERAL GOVERNMENT ADMIN	
406.21 · OFFICE SUPPLIES EXPENSE	385.60
406.22 · COMPUTER SUPPLIES EXPENSE	80.00
406.23 · POSTAGE EXPENSE	65.97
406.32 · OFFICE TELEPHONE AND INTERNET	170.00
Total 406.00 · OTHER GENERAL GOVERNMENT ADMIN	701.57
408.00 · ENGINEERING SERVICES	
408.31 · ENGINEERING SERVICES APPOINTED	11,237.50
Total 408.00 · ENGINEERING SERVICES	11,237.50
409.00 · GENERAL GOVERNMENT BUILDINGS	
409.31 · BUILDING CLEANING SERVICES	300.00
409.36 · BUILDING ELECTRIC AND WATER	148.47
409.37 · REPAIRS AND MAINTENANCE SERVICE	600.00
409.73 · MUNICIPAL BUILDING CONSTRUCTION	19,296.91
Total 409.00 · GENERAL GOVERNMENT BUILDINGS	20,345.38
Total 400-409 · GENERAL GOVERNMENT	36,831.10

Hopewell Township
Income/Expense Report
 October 2023

	Oct 23
410-419 · PUBLIC SAFETY	
411.00 · FIRE	
411.45 · FIRE PROTECTION CONTRACT	1,625.00
411.54 · FOREIGN FIRE / FIRE RELIEF	6,480.84
Total 411.00 · FIRE	8,105.84
413.00 · UCC AND CODE ENFORCEMENT	
413.45 · OTHER CONTRACTED SERVICES	340.00
Total 413.00 · UCC AND CODE ENFORCEMENT	340.00
414.00 · PLANNING AND ZONING	
414.10 · ZONING/CODE OFFICER APPOINTED	480.00
414.34 · HEARING COSTS	286.58
Total 414.00 · PLANNING AND ZONING	766.58
419.00 · OTHER PUBLIC SAFETY	
419.36 · PUBLIC UTILITY SERVICES HYDRANT	588.70
Total 419.00 · OTHER PUBLIC SAFETY	588.70
Total 410-419 · PUBLIC SAFETY	9,801.12
426-429 · PUBLIC WORKS - SANITATION	
427.00 · SOLID WASTE COLLECTION AND DISP	2,850.00
Total 426-429 · PUBLIC WORKS - SANITATION	2,850.00
430-439 · PUBLIC WORKS-HWYS ROADS STREET	
430.00 · ROAD DEPARTMENT	
430.12 · ROAD DEPARTMENT WAGE FULL TIME	7,429.85
430.17 · ROAD DEPARTMENT PAID TIME OFF	210.00
430.18 · ROAD DEPARTMENT OVERTIME	11.01
430.24 · OPERATING SUPPLIES PUBLIC WORKS	304.02
430.28 · SAFETY SUPPLIES	373.88
430.32 · ROAD DEPARTMENT CELL PHONES	50.00
430.46 · ROAD DEPT CONFERENCE CONT ED	55.00
Total 430.00 · ROAD DEPARTMENT	8,433.76
437.00 · REPAIRS OF TOOLS AND MACHINERY	
437.25 · REPAIRS AND MAINT SUPPLIES	118.00
Total 437.00 · REPAIRS OF TOOLS AND MACHINERY	118.00
Total 430-439 · PUBLIC WORKS-HWYS ROADS STREET	8,551.76
450-459 · CULTURE-RECREATION	
459.00 · ALL OTHER CULTURE AND RECREATIO	
459.54 · DONATION TO ORGANIZATIONS	500.00
Total 459.00 · ALL OTHER CULTURE AND RECREATIO	500.00
Total 450-459 · CULTURE-RECREATION	500.00
481-484 · EMPLOYER PD BFTS & WITHHOLDING	
481.00 · EMPLOYER PAID ITEMS	
481.10 · SOCIAL SECURITY - EMPLOYER PAID	723.46
481.20 · MEDICARE - EMPLOYER PAID	169.19
481.30 · PA UNEMPLOYMENT - EMPLOYER	39.78
Total 481.00 · EMPLOYER PAID ITEMS	932.43

1:13 PM

11/09/23

Cash Basis

Hopewell Township Income/Expense Report

October 2023

	Oct 23
483.00 · PENSION AND 457-B CONTRIBUTIONS	
483.19 · ROTH PLAN 457-B CONTRIBUTION	75.34
483.30 · NON-UNIFORM PENSION CONTRIBUTIO	1,003.51
483.49 · PENSION ADMINISTRATIVE FEE	200.00
Total 483.00 · PENSION AND 457-B CONTRIBUTIONS	1,278.85
Total 481-484 · EMPLOYER PD BFTS & WITHHOLDING	2,211.28
487.00 · HEALTH INSURANCE BENEFIT	
487.35 · GROUP HEALTH INSURANCE BENEFIT	2,328.84
Total 487.00 · HEALTH INSURANCE BENEFIT	2,328.84
Total Expense	63,074.10
Net Income	-37,866.12

- Discussion and Motion to amend the agenda if needed.
No motion needed.

Motion to adjourn the meeting at 7:28 p.m.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes


Miller – Yes

Respectfully Submitted,



Andrea L. White
Secretary/Treasurer

Seal



Mary Rush, Chairperson

**HOPEWELL TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS MEETING
12/11/2023**

Pledge of Allegiance

All meetings are voice recorded for administrative purposes.

Meeting called to order at 7:00 p.m. by Chairperson Mary Rush.

Roll Call:

Present: Chairperson Mary Rush, Vice Chairman Donald Kearns, Supervisor John Miller, Solicitor Dennis Makel, Zoning/Code Enforcement Officer Mark Gordon, and Secretary/Treasurer Andrea White.

Public Comments:

No Public Comments

Minutes:

Motion to accept the minutes of the November 13, 2023, budget meeting.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Motion to accept the minutes of the November 13, 2023, regular monthly business meeting.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Zoning Report: Mark Gordon

- 77 Linnwood Drive – Property transfer without dye test. The property failed a dye test on July 14, 2023. They have not yet complied and installed a holding tank.
- Washington County notified the township of plans to construct a new 911 tower site on parcel 350-004-00-00-0003-00. Information was provided to the County regarding township requirements. No applications have been received by the County to date. The County has requested Hopewell Township to assign an address to the proposed tower site in Hopewell Township.
- Discussion: A Township Resident presented the township office with documents that they allege indicate that the township cannot require any type of permitting for agricultural buildings.

- 1767 Brush Run Road – 3-Sided Lean-to constructed – A Zoning Variance Application will be sent to the property owner. The structure does not meet the required setbacks.
- The Zoning Hearing Boards Reorganization meeting will be held on Wednesday, January 03, 2024, at 6:30 p.m.

Engineer Report:

- Cherry Road Stabilization – no update
- Fox Road Stabilization – no update
- Possum Hollow Stabilization – no update
Range has notified the township that they will conduct fracking on the Kelly/Brownlee Pad in the next month or so. A portion of the shoulder of this road will need to be addressed before there is truck traffic. A meeting is to be held with Kylie Fuller to discuss.
- Fox Run Road Culvert
Range Resources is anticipated to pay for the material portion of the project. McMillen Engineering informed the township that they have received verbal approval from the DEP and are waiting for the finalized paperwork. This project will be advertised for bid as soon as the paperwork has been received.
- Buzzard – Status of work
- Township Equipment Building - This project will be reworked to fit better within the budget.
- West Middletown VFD – Meeting Monday, December 11, 2023, at 2:00 p.m. - A temporary Certificate of Occupancy will be issued by McMillen Engineering. The remaining items are the Ansul testing in the kitchen, fire alarm and sprinkler system testing, tighten one electrical outlet in the men’s restroom, and install the ADA parking space.
- Columbia Gas has submitted a Grading Permit Application for their Line 32 Poly Replacement Project for review. Not all application fees have been received by the township office. McMillen Engineering will review the submitted package.

Motion to approve the Grading Permit for Columbia Gas pending the Township Engineers review and approval.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Road Report: Donald Kearns

Motion to approve the 2023 Joint Municipal Co-Operation Agreement with West Middletown Borough for maintenance of Borough roadways by Hopewell Township as outlined in the agreement for \$4,000.00.

Motion: Donald Kearns, 2nd John Miller

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Y-B Logging – Lumber Co, LLC. – Logging Activity on Cherry Road
Motion to approve a Heavy Hauling/Road Maintenance Agreement for Y-B Logging – Lumber Co., LLC. for logging activity on Cherry Road.
Motion: Donald Kearns, 2nd Mary Rush
Vote: Kearns - Yes
Rush – Yes
Miller – Yes

The Township Engineer will need to video and submit a written report before and after logging activity for Cherry Road as per the Heavy Hauling Agreement. Y-B Logging will be contacted to submit additional escrow money to cover the cost of the review.

- Range Resources Change Rider
Motion to accept the change rider for Range Resources Road Bond #022-049-784, adding Country Road for an upcoming project and adjusting the Surety amount of the bond to cover the road changes in Hopewell Township.
Motion: Donald Kearns, 2nd Mary Rush
Vote: Kearns - Yes
Rush – Yes
Miller – Yes

- Notice was sent from Kylie Fuller with Range Resources that Range will be fracking the Brownlee Kelly well site on Possum Hollow Road in January. Range will start moving equipment onto the site in late December. - The Supervisors indicated that this activity will be subject to having a meeting with Range.
Should any road bonded have a current Heavy Hauling Agreement? Any road bonded should have a current Heavy Hauling Agreement.

Financial Report: File for review by Auditors

- Bank Reconciliations - Supervisors to review and initial off
- Time Sheets – Supervisors to review and initial off
- Bills: Review of bill list as presented
Motion to pay the bills to be found true and correct.
Motion: Mary Rush, 2nd Donald Kearns
Vote: Kearns - Yes
Rush – Yes
Miller – Yes

- A notice stating that the proposed budget is available for public inspection was published in the Observer Reporter on November 21, 2023.

Motion to adopt the proposed 2024 budget as presented.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Motion to approve the 2024 Fire Protection Agreement with West Middletown Volunteer Fire Department for fire protection in Hopewell Township as outlined in the agreement for the amount of \$6,500.00 payable in four equal installments.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Employee Holiday Bonus

Motion to approve a \$250.00 net Holiday Bonus for the township's full and part-time employees.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Hopewell Township Real Estate Tax Rate:

Currently the tax rate for General Purposes is set at 0.579972 mills, the discount rate is set at 2% and the penalty rate is set at 10%.

Motion to adopt a Resolution of the Township of Hopewell, County of Washington, Pennsylvania fixing the tax rate for the year 2024 for General Purposes at 1.0 mills; the discount rate remains at 2% and the penalty rate remains the same at 10% for 2024.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- The Township's Board of Elected Auditors will hold their reorganization meeting on Wednesday, January 03, 2024, at 6:00 p.m.

Planning Commission:

- The Township Planning Commission met on Monday, December 11, 2023, at 6:00 p.m. to review the Arena Subdivision.

Motion to approve/deny the Arena Subdivision as per the recommendation of the Planning Commission and pending approval of the Sewage Facilities Planning Module by the Washington County Sewage Council.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- The Township’s Planning Commission reorganization meeting will be held on Wednesday, January 03, 2023, at 6:15 p.m.

Solicitors Report:

- Zoning Ordinance Amendment(s) – under review.
- Hopewell Township EMT/Firefighter Active Volunteer Tax Credit Ordinance of 2023. – Under Review.
- The Solicitor has provided a draft Ordinance for review by the Board, regarding regulation of rental units within the township.
- West Middletown VFD – Certificate of Occupancy
A meeting was held on Monday, December 11, 2023, at the West Middletown VFD Building with the Township’s UCC Inspector, Township Supervisors, Solicitor, and representatives of the Fire Department.
- Columbia Gas - Heavy Hauling Agreement for Elm Road – Agreement was approved at the November 13, 2023, meeting. The township has not received the executed document or fees.
- Michael Wallace property, 2133 Brush Run Road (formerly owned by Porfilios Real Estate LLC.)
The Washington County Redevelopment Authority has provided the township with the information and list of documentation the township needs to provide to the Authority to secure funding from the Authority for the demolition of the property at 2133 Brush Run Road. The Solicitor has been in contact with the Redevelopment Authority to get them the required information.
A Hearing will be held on Monday, January 08, 2024, at 7:00 p.m. at the township building regarding the condemnation of property at 2133 Brush Run Road.

Correspondence Review and Discussion:

None

Old Business:

None

HOPEWELL TOWNSHIP WASHINGTON FINANCIAL
WASHINGTON FINANCIAL

11/30/2023

<u>Account</u>	<u>Balance Total</u>
GENERAL FUND	\$ 138,614.88
REAL ESTATE ACCOUNT	\$ 3,061.73
MUNICIPAL SHARES FUND	\$ 148,127.28
ESCROW ACCOUNT	\$ 25,152.18
STATE FUNDS	\$ 117,102.40
IMPACT FEE	\$ 3,080,528.92
LOCAL FISCAL RECOVERY FUND	\$ 38,545.52
TOTAL	\$ 3,551,132.91

3:28 PM
12/07/23
Cash Basis

Hopewell Township State Fund Income/Expense Summary November 2023

	<u>Nov 23</u>
Income	
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	<u>506.80</u>
Total 341.00 · INTEREST EARNINGS	<u>506.80</u>
Total 340.00 · INTEREST, RENTS AND ROYALTIES	<u>506.80</u>
Total Income	<u>506.80</u>
Gross Profit	<u>506.80</u>
Expense	<u>0.00</u>
Net Income	<u><u>506.80</u></u>

Hopewell Township
Bills Presented for Approval and Payment
As of December 11, 2023

Type	Date	Num	Due Date	Aging	Open Balance
ARCOSA AGGREGATES, INC.					
Bill	11/22/2023	1052024	12/22/2023		3,920.35
Total ARCOSA AGGREGATES, INC.					3,920.35
BRIGGS TIRE SERVICE LLC					
Bill	12/04/2023	1015651	01/03/2024		1,184.00
Total BRIGGS TIRE SERVICE LLC					1,184.00
CARDMEMBER SERVICE					
Bill	10/26/2023	9947831249	11/15/2023	26	48.95
Bill	11/01/2023	112449	11/16/2023	25	40.00
Bill	11/08/2023	9983037488	11/23/2023	18	92.18
Bill	11/26/2023	9950269516	12/15/2023		56.46
Bill	12/05/2023	0025090087	12/20/2023		191.98
Bill	12/05/2023	41580	12/20/2023		150.43
Bill	12/01/2023	112704	12/31/2023		40.00
Total CARDMEMBER SERVICE					620.00
ELITE CLEAN TEAM, LLC.					
Bill	11/25/2023	11252023	12/25/2023		100.00
Bill	11/26/2023	11112023	12/26/2023		100.00
Total ELITE CLEAN TEAM, LLC.					200.00
LOWE'S CREDIT SERVICES					
Bill	11/17/2023	428621995	12/17/2023		78.29
Total LOWE'S CREDIT SERVICES					78.29
MAKEL AND ASSOCIATES, LLC					
Bill	11/27/2023	1090	12/27/2023		939.50
Total MAKEL AND ASSOCIATES, LLC					939.50
OBSERVER-REPORTER					
Bill	11/21/2023	15928	12/21/2023		143.66
Bill	11/27/2023	15967	12/27/2023		127.78
Bill	12/06/2023	16071	01/05/2024		133.78
Total OBSERVER-REPORTER					405.22
PA MUNICIPAL LEAGUE					
Bill	11/21/2023	6460	12/21/2023		65.00
Total PA MUNICIPAL LEAGUE					65.00
PENNSYLVANIA AMERICAN WATER					
Bill	12/01/2023	12012023	12/26/2023		588.70
Total PENNSYLVANIA AMERICAN WATER					588.70
TEN MILE PAVING, LLC					
Bill	11/29/2023	32695	11/29/2023	12	16,096.00
Total TEN MILE PAVING, LLC					16,096.00
WEST MIDDLETOWN VFD					
Bill	09/01/2022	08082022 3	09/12/2022	455	8,076.00
Bill	06/12/2023	06122023 ...	07/01/2023	163	7,602.20
Bill	06/12/2023	06122023 ...	07/01/2023	163	3,040.88
Total WEST MIDDLETOWN VFD					18,719.08
TOTAL					42,816.14

Hopewell Township Check Detail November 13 through December 11, 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check		12/11/2023	Wolf, Craig M.	100.010 · CHEC...		-95.00
				430.28 · SAFET...	95.00	95.00
TOTAL					-95.00	95.00
Check		12/11/2023	Rush, Mary S.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check		12/11/2023	Miller, John D.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check		12/11/2023	Kearns, Donald W.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check		12/11/2023	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check		12/11/2023	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Bill Pm...	EFT	11/27/2023	HICKORY TELEPHONE C...	100.010 · CHEC...		-73.06
Bill	10083205	11/01/2023		406.32 · OFFICE...	-73.06	73.06
TOTAL					-73.06	73.06
Bill Pm...	EFT	11/27/2023	PENNSYLVANIA AMERIC...	100.800 · MUNI...		-588.70
Bill	11012023	11/01/2023		419.36 · PUBLIC...	-588.70	588.70
TOTAL					-588.70	588.70
Liabilit...	EFT	11/15/2023	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-160.47
				214.03 · PSATS ...	-126.08	126.08
				214.02 · PSATS ...	-34.39	34.39
TOTAL					-160.47	160.47
Bill Pm...	EFT	11/28/2023	WEST PENN POWER	100.010 · CHEC...		-146.38
Bill	9534785...	11/09/2023		409.36 · BUILDI...	-146.38	146.38
TOTAL					-146.38	146.38

Hopewell Township
Check Detail
 November 13 through December 11, 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	EFT	11/30/2023	CARDMEMBER SERVICE	100.010 · CHEC...		-2,322.39
Bill	9945392...	09/26/2023		406.32 · OFFICE...	-48.14	48.14
Bill	2309291...	09/29/2023		437.25 · REPAIR...	-1,895.00	1,895.00
Bill	9915708...	10/18/2023		406.21 · OFFICE...	-37.89	37.89
Bill	170457	10/20/2023		430.24 · OPERA...	-76.68	76.68
Bill	173585	11/03/2023		437.25 · REPAIR...	-224.68	224.68
Bill	112156	10/02/2023		406.37 · OFFICE...	-40.00	40.00
TOTAL					-2,322.39	2,322.39
Liabilit...	EFT	11/17/2023	PENNSYLVANIA DEPART...	100.010 · CHEC...		-209.43
				217.00 · PA STA...	-209.43	209.43
TOTAL					-209.43	209.43
Liabilit...	EFT	11/29/2023	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-197.24
				214.03 · PSATS ...	-154.97	154.97
				214.02 · PSATS ...	-42.27	42.27
TOTAL					-197.24	197.24
Liabilit...	EFT	11/30/2023	PENNSYLVANIA DEPART...	100.010 · CHEC...		-183.51
				217.00 · PA STA...	-183.51	183.51
TOTAL					-183.51	183.51
Liabilit...	EFT	12/01/2023	UPMC HEALTH PLAN	100.010 · CHEC...		0.00
TOTAL					0.00	0.00
Bill Pm...	EFT	11/13/2023	INTUIT QUICKBOOKS	100.010 · CHEC...		-689.00
Bill	2024	10/12/2023		406.22 · COMPU...	-689.00	689.00
TOTAL					-689.00	689.00
Liabilit...	EFT	12/05/2023	United States Treasury	100.010 · CHEC...		-2,500.60
				210.00 · FEDER...	-692.00	692.00
				211.00 · SOCIAL...	-732.90	732.90
				211.00 · SOCIAL...	-732.90	732.90
				213.00 · MEDIC...	-171.40	171.40
				213.00 · MEDIC...	-171.40	171.40
TOTAL					-2,500.60	2,500.60
Liabilit...	EFT	12/06/2023	PMRS	100.010 · CHEC...		-903.75
				214.01 · PMRS ...	-903.75	903.75
TOTAL					-903.75	903.75
Liabilit...	EFT	12/06/2023	PMRS	100.010 · CHEC...		-1,020.03
				214.00 · PMRS ...	-1,020.03	1,020.03
TOTAL					-1,020.03	1,020.03

Hopewell Township Check Detail

November 13 through December 11, 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	EFT	12/01/2023	UPMC HEALTH PLAN	100.010 · CHEC...		-2,328.84
Bill	12012023	11/10/2023		487.35 · GROUP...	-2,328.84	2,328.84
TOTAL					-2,328.84	2,328.84
Liabilit...	EFT	12/01/2023	UPMC HEALTH PLAN	100.010 · CHEC...		-363.87
				222.00 · HEALT...	-363.87	363.87
TOTAL					-363.87	363.87
Bill Pm...	1059	11/13/2023	Hill International Trucks, ...	100.100 · IMPAC...		-10,308.22
Bill	104031088	10/25/2023		437.25 · REPAIR...	-6,016.22	6,016.22
				437.37 · REPAIR...	-4,292.00	4,292.00
TOTAL					-10,308.22	10,308.22
Bill Pm...	1060	11/13/2023	MCMILLEN ENGINEERIN...	100.100 · IMPAC...		-3,040.00
Bill	237342	11/02/2023		409.73 · MUNICI...	-3,040.00	3,040.00
TOTAL					-3,040.00	3,040.00
Bill Pm...	2269	11/13/2023	GENERAL CODE	100.800 · MUNI...		-1,195.00
Bill	00123142	11/01/2023		406.21 · OFFICE...	-1,195.00	1,195.00
TOTAL					-1,195.00	1,195.00
Bill Pm...	2270	11/13/2023	NORTHEAST PAVING	100.800 · MUNI...		-1,898.07
Bill	6800653...	10/20/2023		438.28 · ROAD ...	-1,898.07	1,898.07
TOTAL					-1,898.07	1,898.07
Bill Pm...	2271	11/27/2023	NORTHEAST PAVING	100.800 · MUNI...		-1,270.79
Bill	2310009...	11/20/2023		438.28 · ROAD ...	-1,270.79	1,270.79
TOTAL					-1,270.79	1,270.79
Check	15814	11/13/2023	Kearns, Donald W.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check	15815	11/13/2023	Miller, John D.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check	15816	11/13/2023	Rush, Mary S.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00

Hopewell Township Check Detail November 13 through December 11, 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	15817	11/13/2023	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check	15818	11/13/2023	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Bill Pm...	15819	11/13/2023	CINTAS	100.010 · CHEC...		-7.15
Bill	5182689...	11/03/2023		430.28 · SAFET...	-7.15	7.15
TOTAL					-7.15	7.15
Bill Pm...	15820	11/13/2023	COMDOC, INC.	100.010 · CHEC...		-127.61
Bill	5953618	10/30/2023		406.21 · OFFICE...	-127.61	127.61
TOTAL					-127.61	127.61
Bill Pm...	15821	11/13/2023	ELITE CLEAN TEAM, LLC.	100.010 · CHEC...		-200.00
Bill	10142023	10/23/2023		409.31 · BUILDI...	-100.00	100.00
Bill	10282023	10/23/2023		409.31 · BUILDI...	-100.00	100.00
TOTAL					-200.00	200.00
Bill Pm...	15822	11/13/2023	HICKEY SERVICES, LLC	100.010 · CHEC...		-100.00
Bill	20231122	10/29/2023		413.45 · OTHER...	-100.00	100.00
TOTAL					-100.00	100.00
Bill Pm...	15823	11/13/2023	JOHN DEERE FINANCIAL	100.010 · CHEC...		-36.92
Bill	48098	10/20/2023		437.25 · REPAIR...	-36.92	36.92
TOTAL					-36.92	36.92
Bill Pm...	15824	11/13/2023	LAW OFFICES OF JOHN ...	100.010 · CHEC...		-630.00
Bill	10112023	10/15/2023		414.34 · HEARI...	-630.00	630.00
TOTAL					-630.00	630.00
Bill Pm...	15825	11/13/2023	MAKEL AND ASSOCIATE...	100.010 · CHEC...		-1,403.19
Bill	1032	10/27/2023		404.31 · SOLICI...	-331.50	331.50
				404.31 · SOLICI...	-344.50	344.50
				404.31 · SOLICI...	-39.00	39.00
				404.31 · SOLICI...	-584.19	584.19
				404.31 · SOLICI...	-104.00	104.00
TOTAL					-1,403.19	1,403.19

Hopewell Township Check Detail

November 13 through December 11, 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	15826	11/13/2023	MCMILLEN ENGINEERIN...	100.010 · CHEC...		-1,870.00
Bill	237343	11/02/2023		413.45 · OTHER...	-137.50	137.50
Bill	237341	11/02/2023		408.31 · ENGIN...	-1,732.50	1,732.50
TOTAL					-1,870.00	1,870.00
Bill Pm...	15827	11/13/2023	SHEILA M. ROZANC	100.010 · CHEC...		-228.30
Bill	231030	10/30/2023		414.45 · HEARI...	-150.00	150.00
				414.34 · HEARI...	-78.30	78.30
TOTAL					-228.30	228.30
Bill Pm...	15828	11/13/2023	SPRAGUE ENERGY, LLC	100.010 · CHEC...		-148.60
Bill	101810574	10/31/2023		438.33 · FUEL E...	-148.60	148.60
TOTAL					-148.60	148.60
Bill Pm...	15829	11/13/2023	STUCK ENTERPRISES, I...	100.010 · CHEC...		-2,432.92
Bill	1333184	10/18/2023		438.33 · FUEL E...	-2,432.92	2,432.92
TOTAL					-2,432.92	2,432.92
Bill Pm...	15830	11/13/2023	WESTFALL'S MOWING L...	100.010 · CHEC...		-810.00
Bill	4967 100...	11/01/2023		409.37 · REPAIR...	-150.00	150.00
Bill	4967 101...	11/01/2023		409.37 · REPAIR...	-150.00	150.00
Bill	4967 101...	11/01/2023		409.37 · REPAIR...	-150.00	150.00
Bill	4967 102...	11/01/2023		409.37 · REPAIR...	-150.00	150.00
Bill	4967 100...	11/01/2023		413.45 · OTHER...	-50.00	50.00
Bill	4967 101...	11/01/2023		413.45 · OTHER...	-50.00	50.00
Bill	4967 101...	11/01/2023		413.45 · OTHER...	-50.00	50.00
Bill	4967 102...	11/01/2023		413.45 · OTHER...	-50.00	50.00
Bill	4967	11/01/2023		409.37 · REPAIR...	-10.00	10.00
TOTAL					-810.00	810.00
Bill Pm...	15831	11/27/2023	ERIE INSURANCE	100.010 · CHEC...		-594.00
Bill	6102916...	11/10/2023		486.20 · INSUR...	-594.00	594.00
TOTAL					-594.00	594.00
Bill Pm...	15832	11/27/2023	PA TOWNSHIPS HEALTH ...	100.010 · CHEC...		-2,466.36
Bill	142856	11/14/2023		487.19 · OTHER...	-666.24	666.24
				487.19 · OTHER...	-1,390.68	1,390.68
				487.19 · OTHER...	-340.20	340.20
				487.19 · OTHER...	-69.24	69.24
TOTAL					-2,466.36	2,466.36
Bill Pm...	15833	11/27/2023	PETE INSANA AUTO & TR...	100.010 · CHEC...		-585.00
Bill	111851	09/21/2023		437.37 · REPAIR...	-585.00	585.00
TOTAL					-585.00	585.00

Hopewell Township
Check Detail
November 13 through December 11, 2023

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>	<u>Original Amount</u>
Bill Pm...	15834	11/30/2023	EBER & ASSOCIATES	100.010 · CHEC...		-525.00
Bill	1384	11/29/2023		486.20 · INSUR...	-525.00	525.00
TOTAL					-525.00	525.00

Hopewell Township
Payroll Transactions
 November 13 through December 11, 2023

Date	Name	Num	Type	Memo	Account	Amount
PENNSYLVANIA DEPARTMENT OF REVENUE						
11/17/2023	PENNSYLVANIA D...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-209.43
11/30/2023	PENNSYLVANIA D...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-183.51
Total PENNSYLVANIA DEPARTMENT OF REVENUE						-392.94
PMRS						
12/06/2023	PMRS	EFT	Liability Check	63-096-5 N N...	100.010 · CHE...	-903.75
12/06/2023	PMRS	EFT	Liability Check	63-096-5 N E...	100.010 · CHE...	-1,020.03
Total PMRS						-1,923.78
PSATS TRUSTEES INSURANCE FUND						
11/15/2023	PSATS TRUSTEES ...	EFT	Liability Check	251-60010 11...	100.010 · CHE...	-160.47
11/29/2023	PSATS TRUSTEES ...	EFT	Liability Check	251-60010 11...	100.010 · CHE...	-197.24
Total PSATS TRUSTEES INSURANCE FUND						-357.71
United States Treasury						
12/05/2023	United States Treas...	EFT	Liability Check	25-6001755 F...	100.010 · CHE...	-2,500.60
Total United States Treasury						-2,500.60
UPMC HEALTH PLAN						
12/01/2023	UPMC HEALTH PLAN	EFT	Liability Check	VOID: GROU...	100.010 · CHE...	0.00
12/01/2023	UPMC HEALTH PLAN	EFT	Liability Check	GROUP NO. ...	100.010 · CHE...	-363.87
Total UPMC HEALTH PLAN						-363.87
Gordon, Mark R.						
11/24/2023	Gordon, Mark R.	ACH	Paycheck	PP END 11/1...	100.010 · CHE...	-174.02
12/08/2023	Gordon, Mark R.	ACH	Paycheck	PP END 12/0...	100.010 · CHE...	-174.02
Total Gordon, Mark R.						-348.04
Kearns, Donald W.						
12/01/2023	Kearns, Donald W.	15848	Paycheck	NOVEMBER ...	100.010 · CHE...	-137.93
12/01/2023	Kearns, Donald W.	15852	Paycheck	NOVEMBER ...	100.010 · CHE...	-220.53
Total Kearns, Donald W.						-358.46
Miller, John D.						
12/01/2023	Miller, John D.	15849	Paycheck	NOVEMBER ...	100.010 · CHE...	-137.93
Total Miller, John D.						-137.93
Paul, Beverly R.						
12/01/2023	Paul, Beverly R.	15850	Paycheck	NOVEMBER ...	100.010 · CHE...	-276.98
Total Paul, Beverly R.						-276.98
Rush, Mary S.						
12/01/2023	Rush, Mary S.	15851	Paycheck	NOVEMBER ...	100.010 · CHE...	-132.41
Total Rush, Mary S.						-132.41
Ward, Martin T.						
11/24/2023	Ward, Martin T.	ACH	Paycheck	PP END 11/1...	100.010 · CHE...	-1,319.14
12/08/2023	Ward, Martin T.	ACH	Paycheck	PP END 12/0...	100.010 · CHE...	-955.26
Total Ward, Martin T.						-2,274.40
White, Andrea L.						
11/24/2023	White, Andrea L.	ACH	Paycheck	PP END 11/1...	100.010 · CHE...	-949.34
12/08/2023	White, Andrea L.	ACH	Paycheck	PP END 12/0...	100.010 · CHE...	-929.67
Total White, Andrea L.						-1,879.01

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12/07/23

Hopewell Township
Payroll Transactions
November 13 through December 11, 2023

<u>Date</u>	<u>Name</u>	<u>Num</u>	<u>Type</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
Wolf, Craig M.						
11/24/2023	Wolf, Craig M.	ACH	Paycheck	PP END 11/1...	100.010 · CHE...	-1,334.17
12/08/2023	Wolf, Craig M.	ACH	Paycheck	PP END 12/0...	100.010 · CHE...	-1,403.41
Total Wolf, Craig M.						<u>-2,737.58</u>
TOTAL						<u><u>-13,683.71</u></u>

**Hopewell Township
Income/Expense Report
November 2023**

	Nov 23
Income	
300-319 · TAXES	
301.00 · REAL PROPERTY TAXES	
301.10 · REAL ESTATE TAXES CURRENT YEAR	171.73
301.40 · DELINQUENT FROM TAX CLAIM BUREA	723.62
Total 301.00 · REAL PROPERTY TAXES	895.35
310.10 · REAL ESTATE TRANSFER TAX	381.17
310.20 · EARNED INCOME TAX	
310.21 · EARNED INCOME TAX CURRENT	14,879.82
310.23 · EARNED INCOME TAX DELINQUENT	100.00
Total 310.20 · EARNED INCOME TAX	14,979.82
310.50 · LOCAL SERVICES TAX	
310.51 · LOCAL SERVICES TAX CURRENT	366.57
Total 310.50 · LOCAL SERVICES TAX	366.57
319.00 · PEN INT ON DELINQUENT TAXES	
319.01 · REAL PROPERTY TAXES PENALTY	17.18
Total 319.00 · PEN INT ON DELINQUENT TAXES	17.18
Total 300-319 · TAXES	16,640.09
320.00 · LICENSES AND PERMITS	
321.00 · BUSINESS LICENSES AND PERMITS	
321.34 · ROAD BONDING FEES	850.00
Total 321.00 · BUSINESS LICENSES AND PERMITS	850.00
Total 320.00 · LICENSES AND PERMITS	850.00
330.00 · FINES AND FORFEITS	
331.00 · FINES	
331.10 · COURT-DISTRICT MAGISTRATE	1,000.00
Total 331.00 · FINES	1,000.00
Total 330.00 · FINES AND FORFEITS	1,000.00
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	
341.05 · INTEREST GENERAL FUND ACCOUNT	641.15
341.10 · INTEREST IMPACT FEE ACCOUNT	13,440.03
341.15 · INTEREST REAL ESTATE ACCOUNT	13.00
341.20 · INTEREST MUNICIPAL SHARES ACCOU	651.92
341.25 · INTEREST ESCROW ACCOUNT	108.86
341.30 · INTEREST LOCAL FISCAL RECOVERY	166.82
Total 341.01 · INTEREST ON CHECKING	15,021.78
Total 341.00 · INTEREST EARNINGS	15,021.78
342.00 · RENTS AND ROYALTIES	
342.51 · ROYALTIES FROM NATURAL GAS	272.95
Total 342.00 · RENTS AND ROYALTIES	272.95
Total 340.00 · INTEREST, RENTS AND ROYALTIES	15,294.73
360-363 · CHARGES FOR SERVICES	
361.00 · GENERAL GOVERNMENT CHARGES	
361.30 · ZONING SUBDIVISION LAND DEV FEE	
361.33 · ZONING SUBDIVISION LAND PERMITS	190.00
Total 361.30 · ZONING SUBDIVISION LAND DEV FEE	190.00

Hopewell Township
Income/Expense Report
 November 2023

	Nov 23
361.65 · TAX CERTIFICATION REVENUES	
361.70 · NO LIEN LETTERS	170.00
Total 361.65 · TAX CERTIFICATION REVENUES	170.00
Total 361.00 · GENERAL GOVERNMENT CHARGES	360.00
Total 360-363 · CHARGES FOR SERVICES	360.00
Total Income	34,144.82
Gross Profit	34,144.82
Expense	
400-409 · GENERAL GOVERNMENT	
400.00 · LEGISLATIVE GOVERNING BODY	
400.05 · SUPERVISOR SALARY	462.50
400.10 · ROADMASTER WAGES - APPOINTED	250.00
400.32 · TELEPHONE AND WIRELESS	75.00
Total 400.00 · LEGISLATIVE GOVERNING BODY	787.50
403.00 · TAX COLLECTION	
403.05 · TAX COLLECTOR SALARY	313.75
Total 403.00 · TAX COLLECTION	313.75
403.31 · KEYSTONE COLLECTIONS COMMISSION	121.13
404.00 · SOLICITOR / LEGAL SERVICES	
404.31 · SOLICITOR PROFESSIONAL SERVICES	1,403.19
Total 404.00 · SOLICITOR / LEGAL SERVICES	1,403.19
405.00 · SECRETARY / CLERK / TREASURER	
405.15 · SECRETARY / TREASURER WAGE	2,213.03
405.17 · SEC/TREAS PAID TIME OFF	342.00
Total 405.00 · SECRETARY / CLERK / TREASURER	2,555.03
406.00 · OTHER GENERAL GOVERNMENT ADMIN	
406.21 · OFFICE SUPPLIES EXPENSE	1,360.50
406.22 · COMPUTER SUPPLIES EXPENSE	689.00
406.32 · OFFICE TELEPHONE AND INTERNET	121.20
406.37 · OFFICE EQUIPT MAINT AND SERVICE	40.00
Total 406.00 · OTHER GENERAL GOVERNMENT ADMIN	2,210.70
408.00 · ENGINEERING SERVICES	
408.31 · ENGINEERING SERVICES APPOINTED	1,732.50
Total 408.00 · ENGINEERING SERVICES	1,732.50
409.00 · GENERAL GOVERNMENT BUILDINGS	
409.31 · BUILDING CLEANING SERVICES	200.00
409.36 · BUILDING ELECTRIC AND WATER	146.38
409.37 · REPAIRS AND MAINTENANCE SERVICE	610.00
409.73 · MUNICIPAL BUILDING CONSTRUCTION	3,040.00
Total 409.00 · GENERAL GOVERNMENT BUILDINGS	3,996.38
Total 400-409 · GENERAL GOVERNMENT	13,120.18
410-419 · PUBLIC SAFETY	
411.00 · FIRE	
411.55 · FIRE DEPARTMENT DONATION	39,995.00
Total 411.00 · FIRE	39,995.00

Hopewell Township Income/Expense Report

November 2023

	Nov 23
413.00 · UCC AND CODE ENFORCEMENT	
413.45 · OTHER CONTRACTED SERVICES	437.50
Total 413.00 · UCC AND CODE ENFORCEMENT	437.50
414.00 · PLANNING AND ZONING	
414.10 · ZONING/CODE OFFICER APPOINTED	480.00
414.34 · HEARING COSTS	708.30
414.45 · HEARING STENOGRAPHER	150.00
Total 414.00 · PLANNING AND ZONING	1,338.30
419.00 · OTHER PUBLIC SAFETY	
419.36 · PUBLIC UTILITY SERVICES HYDRANT	588.70
Total 419.00 · OTHER PUBLIC SAFETY	588.70
Total 410-419 · PUBLIC SAFETY	42,359.50
430-439 · PUBLIC WORKS-HWYS ROADS STREET	
430.00 · ROAD DEPARTMENT	
430.12 · ROAD DEPARTMENT WAGE FULL TIME	7,057.00
430.17 · ROAD DEPARTMENT PAID TIME OFF	703.00
430.24 · OPERATING SUPPLIES PUBLIC WORKS	76.68
430.26 · SMALL TOOLS AND MINOR EQUIPMENT	4,670.00
430.28 · SAFETY SUPPLIES	7.15
430.32 · ROAD DEPARTMENT CELL PHONES	50.00
Total 430.00 · ROAD DEPARTMENT	12,563.83
437.00 · REPAIRS OF TOOLS AND MACHINERY	
437.25 · REPAIRS AND MAINT SUPPLIES	8,172.82
437.37 · REPAIRS AND MAINT SERVICE	4,877.00
Total 437.00 · REPAIRS OF TOOLS AND MACHINERY	13,049.82
438.00 · MAINT AND REPAIRS ROADS BRIDGES	
438.28 · ROAD DEPARTMENT STONE	3,168.86
438.33 · FUEL EXPENSE	2,581.52
Total 438.00 · MAINT AND REPAIRS ROADS BRIDGES	5,750.38
Total 430-439 · PUBLIC WORKS-HWYS ROADS STREET	31,364.03
481-484 · EMPLOYER PD BFTS & WITHHOLDING	
481.00 · EMPLOYER PAID ITEMS	
481.10 · SOCIAL SECURITY - EMPLOYER PAID	732.90
481.20 · MEDICARE - EMPLOYER PAID	171.40
481.30 · PA UNEMPLOYMENT - EMPLOYER	39.79
Total 481.00 · EMPLOYER PAID ITEMS	944.09
483.00 · PENSION AND 457-B CONTRIBUTIONS	
483.19 · ROTH PLAN 457-B CONTRIBUTION	76.66
483.30 · NON-UNIFORM PENSION CONTRIBUTIO	1,020.03
Total 483.00 · PENSION AND 457-B CONTRIBUTIONS	1,096.69
Total 481-484 · EMPLOYER PD BFTS & WITHHOLDING	2,040.78
486.00 · INSURANCE, CASUALTY, AND SURETY	
486.20 · INSURANCE - PROPERTY / CASUALTY	1,119.00
Total 486.00 · INSURANCE, CASUALTY, AND SURETY	1,119.00

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12/07/23
Cash Basis

Hopewell Township Income/Expense Report November 2023

	Nov 23
487.00 · HEALTH INSURANCE BENEFIT	
487.19 · OTHER GROUP INSURANCE BENEFITS	2,466.36
487.35 · GROUP HEALTH INSURANCE BENEFIT	2,328.84
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Total 487.00 · HEALTH INSURANCE BENEFIT	4,795.20
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Total Expense	94,798.69
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Net Income	-60,653.87
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New Business:

- Incorrect Dates were on the November 13, 2023, Meeting Agenda for the Township's Reorganization Meetings, the correct dates are as follows:
- The Hopewell Township Board of Supervisors will hold their annual Reorganization Meeting on Tuesday, January 02, 2024, at 6:30 p.m.
- The first Regular Township Meeting will be held on Tuesday, January 02, 2024, at 7:00 p.m. immediately following the Reorganization Meeting.
- The Hopewell Township Board of Elected Auditors will hold their annual Reorganization Meeting on Wednesday, January 03, 2024, at 6:00 p.m., followed by the annual Reorganization Meeting of the Hopewell Township Planning Commission at 6:15 p.m. and the annual Reorganization Meeting of the Hopewell Township Zoning Hearing Board at 6:30 p.m.
- Discussion and Motion to amend the agenda if needed
No motion needed.
This item will be removed from future agendas.

Motion to adjourn the meeting at 7:44 p.m.

Motion: Mary Rush, 2nd John Miller

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Respectfully Submitted,



Andrea L. White
Secretary/Treasurer

Seal



Mary Rush, Chairperson