

**HOPEWELL TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS MEETING
04/02/2024**

Pledge of Allegiance

All meetings are voice recorded for administrative purposes.

Meeting called to order at 7:00 p.m. by Chairperson Mary Rush.

Roll Call:

Present: Chairperson Mary Rush, Vice Chairman John Miller, Supervisor Donald Kearns, Solicitor Representative Al Burke, Zoning/Code Enforcement Officer Mark Gordon and Secretary/Treasurer Andrea White. Solicitor Dennis Makel absent.

Public Comments:

Minutes:

Motion to accept the minutes of the March 11, 2024, regular monthly business meeting.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Zoning Report: Mark Gordon

- 77 Linnwood Drive – Property transfer without dye test. Washington County Sewage Council - get update from the Council on the status of this.
- 1767 Brush Run Road – 3-Sided Lean-to constructed – Owner was provided with a Zoning Variance Application. No application has been received by the township office to date.
- The township office received an e-mail regarding concerns about excessive shooting at a residential property on Sutton Lane before the March 11, 2024, meeting. The Board agreed to inform the complainants to call the State Police.

Engineer Report:

- CFA Multimodal Grant Program: No match required, applications due July 31st, Cherry, Fox and Possum Hollow Road Stabilization projects are eligible to apply.
- Cherry Road Stabilization
- Fox Road Stabilization
- Possum Hollow Stabilization
- Fox Road Culvert Replacement Project
Bids were opened and reviewed by McMillen Engineering; Alex Paris Contracting was awarded the contract. McMillen Engineering is coordinating materials with Range Resources for the project.
- Buzzard – Project is to be completed by April 10, 2024. Mr. Buzzard requested to not seed a portion of the area to be graded to plant a garden.
- Township Equipment Building – project temporarily on hold. Project would be eligible for the Statewide LSA Program.
- West Middletown VFD –Temporary Occupancy Permit has been issued. Status of items to be issued permanent Occupancy Permit. Items to be completed by June 01, 2024.
- Two programs are available for Watershed Restoration and Flood Mitigation Grants that are due at the end of May.

Road Report: Donald Kearns

- A driveway application was received for 1383 Brush Run Road to build a driveway to enter property from Fox Road. The Roadmaster is to schedule an inspection and collect the \$100.00 inspection fee.
- Ten Mile Contracting - Joe Cunningham - the release of the bid bond for the White Gate Road Vacation Project. A check was submitted for the bid bond; the check has not been located.
- 2024 Tar and Chipping and 2024 Road Materials:
Bids were due to the township office by Thursday, March 07, 2024, at 1:00 p.m. Bids were opened at the March 11, 2024, meeting.
- 2024 Diesel Bid:
Motion to rescind the motion that the Supervisors adopted at the March 11, 2024, meeting regarding accepting the proposal from Stuck Enterprises for 5,000 gallons more/less of #2 diesel fuel at a unit price of \$2.68 per gallon.
Motion: Donald Kearns, 2nd Mary Rush
Vote: Kearns - Yes
Rush – Yes
Miller – Yes

Motion to reject bids received for 5,000 gallons more/less of #2 diesel fuel and purchase diesel as needed at the discretion of the Roadmaster and the Road Department.

Motion: Donald Kearns, 2nd John Miller
Vote: Kearns - Yes
Rush – Yes
Miller – Yes

Financial Report: File for review by Auditors

- Bank Reconciliations - Supervisors to review and initial off
- Time Sheets – Supervisors to review and initial off
- Bills: Review of bill list as presented

Motion to pay the bills to be found true and correct.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Remote Work:

Motion to reaffirm that the Board of Supervisors authorizes the Secretary/Treasurer to work remotely as necessary and as authorized by the Board Chairperson Mary Rush.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Planning Commission:

None

Solicitors Report:

- Zoning Ordinance Amendment(s), EMT/Firefighter Active Volunteer Tax Credit Ordinance, and an Ordinance regarding regulation of rental units – all under review.
- Michael Wallace property, 2133 Brush Run Road (formerly owned by Porfilios Real Estate LLC) The Washington County Redevelopment Authority – Demolition of the property.
- Revision of the Township’s Dye Test Ordinance

Motion to accept the revised Dye Test Ordinance as presented by the Solicitor’s office and to advertise the same for adoption.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

The Supervisors agreed to keep the Compliance Certificate good for 3 years and accept everything else in the ordinance as presented.

- Range Resources has forwarded a draft HHA agreement for the township to review. The township would like the Solicitor’s office to review these documents and advise if they are acceptable. The Solicitor’s office has provided the Board with an HHA agreement for review that is currently being used in a neighboring township that the Solicitor feels is more acceptable.

Agreement is still under review.

- Discussion and Motion to approve the HHA agreement as presented by the Township Solicitor.

No Motion at this time.

- Fox Run Culvert Easements
Ms. Tammy Stenson forwarded two easements necessary for the Fox Road Culvert Replacement Project. This information was forwarded to the Solicitor's office requesting their office secure the easements.
- Hopewell Township "Yard Sale" Waiver and Release form.
Motion to approve the "Yard Sale" Waiver and Release form as presented by the Solicitor's Office.
Motion: Mary Rush, 2nd Donald Kearns
Vote: Kearns - Yes
Rush – Yes
Miller – Yes

Correspondence Review and Discussion:

- COVID-19 ARPA Capital Projects Fund Multi-Purpose Community Facility Projects. Discussion regarding Township projects that would qualify.

Old Business:

- The 2023 Statement of Financial Interest forms are due May 01, 2024.

New Business:

- Hopewell Township "Yard Sale", May 18th and 19th, 2024, from 8:00 a.m. to 6:00 p.m. In-Person Registration for township residents will be on May 01st and 02nd, 2024 from 9:00 a.m. to 3:00 p.m. at the township office.
- The Pennsylvania General Primary Election will be on Tuesday, April 23, 2024.
- Church Bake Sale:
- Discussion and Motion to approve the use of the Township Garage during the General Primary Election on Tuesday, April 23, 2024, for the Church Bake Sale.
No Motion necessary, church will not hold a sale.
- Spring Clean-Up Dumpsters will be available to township residents during the month of May.
- The next regular Monthly Board of Supervisors Meeting will be held on Monday, May 13, 2024, at 7:00 p.m.

Motion to continue the meeting at the call of the chair at 7:15 p.m.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Respectfully Submitted,



Andrea L. White

Secretary/Treasurer

Seal



Mary Rush, Chairperson

HOPEWELL TOWNSHIP WASHINGTON FINANCIAL
WASHINGTON FINANCIAL

3/31/2024

<u>Account</u>	<u>Balance Total</u>
GENERAL FUND	\$ 100,044.42
REAL ESTATE ACCOUNT	\$ 2,156.99
MUNICIPAL SHARES FUND	\$ 138,333.88
ESCROW ACCOUNT	\$ 25,597.72
STATE FUNDS	\$ 215,495.98
IMPACT FEE	\$ 3,058,075.73
LOCAL FISCAL RECOVERY FUND	\$ 39,228.31
TOTAL	\$ 3,578,933.03

Hopewell Township State Fund Income/Expense Summary March 2024

	<u>Mar 24</u>
Income	
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	953.79
Total 341.00 · INTEREST EARNINGS	<u>953.79</u>
Total 340.00 · INTEREST, RENTS AND ROYALTIES	953.79
350.00 · INTERGOVERNMENTAL REVENUES	
354.00 · STATE CAPITAL AND OPERATING LF	
354.03 · LIQUID FUEL GRANT	99,534.31
Total 354.00 · STATE CAPITAL AND OPERATING LF	<u>99,534.31</u>
Total 350.00 · INTERGOVERNMENTAL REVENUES	99,534.31
Total Income	<u>100,488.10</u>
Gross Profit	100,488.10
Expense	0.00
Net Income	<u><u>100,488.10</u></u>

Hopewell Township Bills Presented for Approval and Payment As of April 2, 2024

Type	Date	Num	Due Date	Aging	Open Balance
BEECHVIEW GARAGE DOOR CO., INC.					
Bill	03/25/2024	3541	03/25/2024	8	420.00
Total BEECHVIEW GARAGE DOOR CO., INC.					420.00
CARDMEMBER SERVICE					
Bill	02/26/2024	9957666568	03/18/2024	15	49.75
Bill	03/22/2024	03222024	03/22/2024	11	12.00
Bill	03/01/2024	113588	03/31/2024	2	40.00
Bill	03/21/2024	9920195274	04/05/2024		397.11
Bill	03/26/2024	113791	04/10/2024		75.00
Bill	03/26/2024	144785	04/10/2024		24.56
Total CARDMEMBER SERVICE					598.42
JW THOMAS & SON TRUCKING					
Bill	03/14/2024	0816	04/13/2024		737.21
Bill	03/15/2024	0789	04/14/2024		50.00
Total JW THOMAS & SON TRUCKING					787.21
MAKEL AND ASSOCIATES, LLC					
Bill	03/25/2024	1421	04/24/2024		1,905.00
Total MAKEL AND ASSOCIATES, LLC					1,905.00
MCMILLEN ENGINEERING INC.					
Bill	03/07/2024	247641	03/07/2024	26	1,042.02
Bill	03/07/2024	247640	03/07/2024	26	826.50
Bill	03/07/2024	247639	03/07/2024	26	535.50
Bill	03/07/2024	247642	03/07/2024	26	3,382.50
Total MCMILLEN ENGINEERING INC.					5,786.52
OBSERVER-REPORTER					
Bill	03/20/2024	17163	04/19/2024		109.96
Bill	03/27/2024	17165	04/26/2024		276.70
Total OBSERVER-REPORTER					386.66
PENNSYLVANIA AMERICAN WATER					
Bill	03/18/2024	03182024	04/09/2024		287.76
Bill	03/29/2024	03292024	04/22/2024		587.76
Total PENNSYLVANIA AMERICAN WATER					875.52
PITNEY BOWES GLOBAL FINANCIAL SERVICES					
Bill	02/22/2024	3318777362	04/11/2024		65.97
Total PITNEY BOWES GLOBAL FINANCIAL SERVICES					65.97
R & K DISPOSAL, INC					
Bill	03/06/2024	10988001...	04/05/2024		146.00
Total R & K DISPOSAL, INC					146.00
UPMC HEALTH PLAN					
Bill	03/10/2024	04012024	03/31/2024	2	2,566.80
Total UPMC HEALTH PLAN					2,566.80
WASHINGTON COUNTY ASSOC OF TWSP OFFICIALS					
Bill	03/01/2024	2024	04/26/2024		180.00
Total WASHINGTON COUNTY ASSOC OF TWSP OFFICIALS					180.00
WEST MIDDLETOWN VFD					
Bill	09/01/2022	08082022 3	09/12/2022	568	8,076.00
Total WEST MIDDLETOWN VFD					8,076.00
TOTAL					21,794.10

Hopewell Township Check Detail March 11 through April 2, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check		04/02/2024	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check		04/02/2024	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check		04/02/2024	Rush, Mary S.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check		04/02/2024	Kearns, Donald W.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check		04/02/2024	Miller, John D.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check		04/02/2024	Gordon, Mark R.	100.010 · CHEC...		-120.00
				414.46 · ZONIN...	-120.00	120.00
TOTAL					-120.00	120.00
Liabilit...	EFT	03/31/2024	UPMC HEALTH PLAN	100.010 · CHEC...		-394.99
				222.00 · HEALT...	-394.99	394.99
TOTAL					-394.99	394.99
Bill Pm...	EFT	03/25/2024	HICKORY TELEPHONE C...	100.010 · CHEC...		-73.16
Bill	10095244	03/01/2024		406.32 · OFFICE...	-73.16	73.16
TOTAL					-73.16	73.16
Bill Pm...	EFT	03/25/2024	PITNEY BOWES GLOBAL...	100.010 · CHEC...		-156.87
Bill	21809366	02/05/2024		406.23 · POSTA...	-156.87	156.87
TOTAL					-156.87	156.87
Bill Pm...	EFT	03/27/2024	WEST PENN POWER	100.010 · CHEC...		-146.28
Bill	9535798...	03/10/2024		409.36 · BUILDI...	-146.28	146.28
TOTAL					-146.28	146.28

Hopewell Township Check Detail March 11 through April 2, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	EFT	04/01/2024	CARDMEMBER SERVICE	100.010 · CHEC...		-1,209.56
Bill	9955211...	01/26/2024		406.32 · OFFICE...	-53.19	53.19
Bill	113277	02/01/2024		406.37 · OFFICE...	-40.00	40.00
Bill	9918825...	02/06/2024		406.21 · OFFICE...	-18.59	18.59
Bill	02062024	02/06/2024		406.21 · OFFICE...	-58.79	58.79
Bill	9918825...	02/06/2024		406.21 · OFFICE...	-87.92	87.92
Bill	6940465...	02/08/2024		406.21 · OFFICE...	-79.98	79.98
Bill	9918898...	02/08/2024		406.21 · OFFICE...	-123.14	123.14
Bill	9919023...	02/13/2024		406.21 · OFFICE...	-0.58	0.58
Bill	013064	02/15/2024		430.24 · OPERA...	-64.35	64.35
Bill	29404	02/20/2024		405.42 · SECRE...	-500.85	500.85
Bill	02222024	02/22/2024		433.00 · TRAFFI...	-12.00	12.00
Bill	9919705...	03/04/2024		406.21 · OFFICE...	-170.17	170.17
TOTAL					-1,209.56	1,209.56
Liabilit...	EFT	03/20/2024	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-197.45
				214.03 · PSATS ...	-155.14	155.14
				214.02 · PSATS ...	-42.31	42.31
TOTAL					-197.45	197.45
Liabilit...	EFT	03/15/2024	PENNSYLVANIA DEPART...	100.010 · CHEC...		-407.84
				217.00 · PA STA...	-407.84	407.84
TOTAL					-407.84	407.84
Liabilit...	EFT	03/27/2024	PENNSYLVANIA DEPART...	100.010 · CHEC...		-183.91
				217.00 · PA STA...	-183.91	183.91
TOTAL					-183.91	183.91
Liabilit...	EFT	03/26/2024	United States Treasury	100.010 · CHEC...		-3,769.82
				210.00 · FEDER...	-1,045.00	1,045.00
				211.00 · SOCIAL...	-1,104.17	1,104.17
				211.00 · SOCIAL...	-1,104.17	1,104.17
				213.00 · MEDIC...	-258.24	258.24
				213.00 · MEDIC...	-258.24	258.24
TOTAL					-3,769.82	3,769.82
Liabilit...	EFT	04/01/2024	PMRS	100.010 · CHEC...		-1,407.86
				214.01 · PMRS ...	-1,407.86	1,407.86
TOTAL					-1,407.86	1,407.86
Liabilit...	EFT	04/01/2024	PMRS	100.010 · CHEC...		-1,544.40
				214.00 · PMRS ...	-1,544.40	1,544.40
TOTAL					-1,544.40	1,544.40

Hopewell Township Check Detail March 11 through April 2, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Liabilit...	EFT	03/27/2024	KEYSTONE COLLECTIONS	100.010 · CHEC...		-501.15
				223.00 · LST TA...	-58.00	58.00
				212.00 · EIT TA...	-443.15	443.15
TOTAL					-501.15	501.15
Liabilit...	EFT	03/28/2024	PA UC FUND	100.010 · CHEC...		-3,005.40
				224.00 · PA UC ...	-29.18	29.18
				224.00 · PA UC ...	-2,976.22	2,976.22
TOTAL					-3,005.40	3,005.40
Bill Pm...	EFT	03/12/2024	PENNSYLVANIA AMERIC...	100.800 · MUNI...		-284.64
Bill	0219202...	02/19/2024		419.36 · PUBLIC...	-284.64	284.64
TOTAL					-284.64	284.64
Bill Pm...	EFT	03/25/2024	PENNSYLVANIA AMERIC...	100.800 · MUNI...		-587.76
Bill	03012024	03/01/2024		419.36 · PUBLIC...	-587.76	587.76
TOTAL					-587.76	587.76
Liabilit...	EFT	04/02/2024	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-173.91
				214.03 · PSATS ...	-136.64	136.64
				214.02 · PSATS ...	-37.27	37.27
TOTAL					-173.91	173.91
Bill Pm...	1068	03/11/2024	MCMILLEN ENGINEERIN...	100.100 · IMPAC...		-4,783.41
Bill	247570	02/07/2024		413.49 · BUILDI...	-283.87	283.87
Bill	247568	02/07/2024		408.31 · ENGIN...	-4,499.54	4,499.54
TOTAL					-4,783.41	4,783.41
Bill Pm...	2275	03/11/2024	PAVE & PLOW LLC	100.800 · MUNI...		-2,441.48
Bill	1752	02/21/2024		438.28 · ROAD ...	-2,441.48	2,441.48
TOTAL					-2,441.48	2,441.48
Bill Pm...	2276	03/11/2024	WEST MIDDLETOWN VFD	100.800 · MUNI...		-1,625.00
Bill	2024 1	03/11/2024		411.45 · FIRE P...	-1,625.00	1,625.00
TOTAL					-1,625.00	1,625.00
Check	15902	03/11/2024	Rush, Mary S.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00

Hopewell Township Check Detail March 11 through April 2, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	15903	03/11/2024	Miller, John D.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check	15904	03/11/2024	Kearns, Donald W.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check	15905	03/11/2024	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check	15906	03/11/2024	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Bill Pm...	15907	03/11/2024	BLUE HORNET DESIGN, ...	100.010 · CHEC...		-150.00
Bill	002745	02/14/2024		406.37 · OFFICE...	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pm...	15908	03/11/2024	CINTAS	100.010 · CHEC...		-19.67
Bill	5186269...	11/30/2023		430.28 · SAFET...	-7.15	7.15
Bill	5199672...	02/27/2024		430.28 · SAFET...	-12.52	12.52
TOTAL					-19.67	19.67
Bill Pm...	15909	03/11/2024	ELITE CLEAN TEAM, LLC.	100.010 · CHEC...		-200.00
Bill	02032024	02/24/2024		409.31 · BUILDI...	-100.00	100.00
Bill	02172024	02/24/2024		409.31 · BUILDI...	-100.00	100.00
TOTAL					-200.00	200.00
Bill Pm...	15910	03/11/2024	ERIE INSURANCE	100.010 · CHEC...		-43.00
Bill	6102916...	02/09/2024		486.20 · INSUR...	-43.00	43.00
TOTAL					-43.00	43.00
Bill Pm...	15911	03/11/2024	Hill International Trucks, ...	100.010 · CHEC...		-212.60
Bill	104180479	02/14/2024		437.25 · REPAIR...	-157.50	157.50
				430.24 · OPERA...	-55.10	55.10
TOTAL					-212.60	212.60

Hopewell Township Check Detail March 11 through April 2, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	15912	03/11/2024	MAKEL AND ASSOCIATE...	100.010 · CHEC...		-2,796.81
Bill	1364	02/27/2024		404.31 · SOLICI...	-225.00	225.00
				404.31 · SOLICI...	-42.00	42.00
				404.31 · SOLICI...	-70.00	70.00
				404.31 · SOLICI...	-1,153.58	1,153.58
				404.31 · SOLICI...	-500.00	500.00
				404.31 · SOLICI...	-35.00	35.00
				404.31 · SOLICI...	-560.00	560.00
				404.31 · SOLICI...	-211.23	211.23
TOTAL					-2,796.81	2,796.81
Bill Pm...	15913	03/11/2024	MATHESON TRI-GAS INC	100.010 · CHEC...		-560.96
Bill	0029125...	01/31/2024		430.24 · OPERA...	-560.96	560.96
TOTAL					-560.96	560.96
Bill Pm...	15914	03/11/2024	MCMILLEN ENGINEERIN...	100.010 · CHEC...		-813.00
Bill	247571	02/07/2024		408.31 · ENGIN...	-61.50	61.50
Bill	247569	02/07/2024		408.31 · ENGIN...	-216.00	216.00
Bill	247567	02/07/2024		413.45 · OTHER...	-535.50	535.50
TOTAL					-813.00	813.00
Bill Pm...	15915	03/11/2024	OBSERVER-REPORTER	100.010 · CHEC...		-800.74
Bill	16887	02/22/2024		406.34 · ADVER...	-800.74	800.74
TOTAL					-800.74	800.74
Bill Pm...	15916	03/11/2024	STUCK ENTERPRISES, I...	100.010 · CHEC...		-1,666.31
Bill	1428554	02/21/2024		438.33 · FUEL E...	-1,666.31	1,666.31
TOTAL					-1,666.31	1,666.31
Bill Pm...	15917	03/11/2024	WEST MIDDLETOWN BO...	100.010 · CHEC...		-6,160.00
Bill	2023 2024	03/11/2024		484.00 · WORK...	-6,160.00	6,160.00
TOTAL					-6,160.00	6,160.00
Bill Pm...	15918	03/11/2024	PENNSYLVANIA MUNICIP...	100.010 · CHEC...		-200.00
Bill	150662	03/08/2024		483.49 · PENSI...	-200.00	200.00
TOTAL					-200.00	200.00

Hopewell Township Payroll Transactions March 11 through April 2, 2024

Date	Name	Num	Type	Memo	Account	Amount
KEYSTONE COLLECTIONS						
03/27/2024	KEYSTONE COLLE...	EFT	Liability Check	1ST QUARTE...	100.010 · CHE...	-501.15
Total KEYSTONE COLLECTIONS						-501.15
PA UC FUND						
03/28/2024	PA UC FUND	EFT	Liability Check	6316392 1ST ...	100.010 · CHE...	-3,005.40
Total PA UC FUND						-3,005.40
PENNSYLVANIA DEPARTMENT OF REVENUE						
03/15/2024	PENNSYLVANIA D...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-407.84
03/27/2024	PENNSYLVANIA D...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-183.91
Total PENNSYLVANIA DEPARTMENT OF REVENUE						-591.75
PMRS						
04/01/2024	PMRS	EFT	Liability Check	63-096-5 N P...	100.010 · CHE...	-1,407.86
04/01/2024	PMRS	EFT	Liability Check	63-096-5 N 63...	100.010 · CHE...	-1,544.40
Total PMRS						-2,952.26
PSATS TRUSTEES INSURANCE FUND						
03/20/2024	PSATS TRUSTEES ...	EFT	Liability Check	ACCOUNT 25...	100.010 · CHE...	-197.45
04/02/2024	PSATS TRUSTEES ...	EFT	Liability Check	251-60010 H...	100.010 · CHE...	-173.91
Total PSATS TRUSTEES INSURANCE FUND						-371.36
United States Treasury						
03/26/2024	United States Treas...	EFT	Liability Check	25-6001755 9...	100.010 · CHE...	-3,769.82
Total United States Treasury						-3,769.82
UPMC HEALTH PLAN						
03/31/2024	UPMC HEALTH PLAN	EFT	Liability Check	GROUP NO. ...	100.010 · CHE...	-394.99
Total UPMC HEALTH PLAN						-394.99
Gordon, Mark R.						
03/15/2024	Gordon, Mark R.	ACH	Paycheck	PP END 03/0...	100.010 · CHE...	-174.02
03/26/2024	Gordon, Mark R.	ACH	Paycheck	PP END 03/2...	100.010 · CHE...	-174.02
03/26/2024	Gordon, Mark R.	ACH	Paycheck	PP END 03/2...	100.010 · CHE...	-86.01
Total Gordon, Mark R.						-434.05
Kearns, Donald W.						
04/01/2024	Kearns, Donald W.	15919	Paycheck	MARCH 2024...	100.010 · CHE...	-137.94
04/01/2024	Kearns, Donald W.	15923	Paycheck		100.010 · CHE...	-220.52
Total Kearns, Donald W.						-358.46
Miller, John D.						
04/01/2024	Miller, John D.	15920	Paycheck	MARCH 2024...	100.010 · CHE...	-137.94
Total Miller, John D.						-137.94
Paul, Beverly R.						
04/01/2024	Paul, Beverly R.	15921	Paycheck	MARCH 2024...	100.010 · CHE...	-276.98
Total Paul, Beverly R.						-276.98
Rush, Mary S.						
04/01/2024	Rush, Mary S.	15922	Paycheck	MARCH 2024...	100.010 · CHE...	-137.95
Total Rush, Mary S.						-137.95
Ward, Martin T.						
03/15/2024	Ward, Martin T.	ACH	Paycheck	PP END 03/0...	100.010 · CHE...	-1,351.43
03/26/2024	Ward, Martin T.	ACH	Paycheck	PP END 03/2...	100.010 · CHE...	-1,351.42
Total Ward, Martin T.						-2,702.85

Hopewell Township
Payroll Transactions
 March 11 through April 2, 2024

<u>Date</u>	<u>Name</u>	<u>Num</u>	<u>Type</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
White, Andrea L.						
03/15/2024	White, Andrea L.	ACH	Paycheck	PP END 03/0...	100.010 · CHE...	-956.43
03/26/2024	White, Andrea L.	ACH	Paycheck	PP END 03/2...	100.010 · CHE...	-851.97
Total White, Andrea L.						-1,808.40
Wolf, Craig M.						
03/15/2024	Wolf, Craig M.	ACH	Paycheck	PP END 03/0...	100.010 · CHE...	-1,441.69
03/26/2024	Wolf, Craig M.	ACH	Paycheck	PP END 03/2...	100.010 · CHE...	-1,441.69
Total Wolf, Craig M.						-2,883.38
TOTAL						-20,326.74

Hopewell Township Income/Expense Report March 2024

	Mar 24
Income	
300-319 · TAXES	
301.00 · REAL PROPERTY TAXES	
301.40 · DELINQUENT FROM TAX CLAIM BUREA	382.86
Total 301.00 · REAL PROPERTY TAXES	382.86
310.10 · REAL ESTATE TRANSFER TAX	4,263.00
310.20 · EARNED INCOME TAX	
310.21 · EARNED INCOME TAX CURRENT	2,553.87
310.22 · EARNED INCOME TAX PRIOR YEAR	4,700.00
310.23 · EARNED INCOME TAX DELINQUENT	400.00
Total 310.20 · EARNED INCOME TAX	7,653.87
310.50 · LOCAL SERVICES TAX	
310.51 · LOCAL SERVICES TAX CURRENT	213.44
Total 310.50 · LOCAL SERVICES TAX	213.44
Total 300-319 · TAXES	12,513.17
320.00 · LICENSES AND PERMITS	
321.00 · BUSINESS LICENSES AND PERMITS	
321.38 · DRIVEWAY PERMIT	30.00
Total 321.00 · BUSINESS LICENSES AND PERMITS	30.00
Total 320.00 · LICENSES AND PERMITS	30.00
330.00 · FINES AND FORFEITS	
331.00 · FINES	
331.10 · COURT-DISTRICT MAGISTRATE	800.00
Total 331.00 · FINES	800.00
Total 330.00 · FINES AND FORFEITS	800.00
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	
341.05 · INTEREST GENERAL FUND ACCOUNT	462.11
341.10 · INTEREST IMPACT FEE ACCOUNT	13,550.22
341.15 · INTEREST REAL ESTATE ACCOUNT	9.55
341.20 · INTEREST MUNICIPAL SHARES ACCOU	674.39
341.25 · INTEREST ESCROW ACCOUNT	113.30
341.30 · INTEREST LOCAL FISCAL RECOVERY	173.63
Total 341.01 · INTEREST ON CHECKING	14,983.20
Total 341.00 · INTEREST EARNINGS	14,983.20
342.00 · RENTS AND ROYALTIES	
342.51 · ROYALTIES FROM NATURAL GAS	372.03
Total 342.00 · RENTS AND ROYALTIES	372.03
Total 340.00 · INTEREST, RENTS AND ROYALTIES	15,355.23

Hopewell Township
Income/Expense Report
 March 2024

	Mar 24
360-363 · CHARGES FOR SERVICES	
363.00 · HIGHWAYS AND STREETS	
363.50 · CONTRACTED HIGHWAY AND STREET	
363.51 · CONTRACTED SNOW REMOVAL PENNDOT	20,264.77
Total 363.50 · CONTRACTED HIGHWAY AND STREET	20,264.77
Total 363.00 · HIGHWAYS AND STREETS	20,264.77
Total 360-363 · CHARGES FOR SERVICES	20,264.77
Total Income	48,963.17
Gross Profit	48,963.17
Expense	
400-409 · GENERAL GOVERNMENT	
400.00 · LEGISLATIVE GOVERNING BODY	
400.05 · SUPERVISOR SALARY	468.75
400.10 · ROADMASTER WAGES - APPOINTED	250.00
400.15 · HOURLY WAGE SUPERVISOR	52.13
400.32 · TELEPHONE AND WIRELESS	75.00
400.46 · MEETINGS, CONFERENCES, SEMINARS	-90.00
Total 400.00 · LEGISLATIVE GOVERNING BODY	755.88
403.00 · TAX COLLECTION	
403.05 · TAX COLLECTOR SALARY	313.75
403.23 · TAX COLLECTION POSTAGE	395.40
Total 403.00 · TAX COLLECTION	709.15
403.31 · KEYSTONE COLLECTIONS COMMISSION	351.35
404.00 · SOLICITOR / LEGAL SERVICES	
404.31 · SOLICITOR PROFESSIONAL SERVICES	2,796.81
Total 404.00 · SOLICITOR / LEGAL SERVICES	2,796.81
405.00 · SECRETARY / CLERK / TREASURER	
405.15 · SECRETARY / TREASURER WAGE	3,369.81
405.17 · SEC/TREAS PAID TIME OFF	522.00
Total 405.00 · SECRETARY / CLERK / TREASURER	3,891.81
406.00 · OTHER GENERAL GOVERNMENT ADMIN	
406.21 · OFFICE SUPPLIES EXPENSE	28.45
406.23 · POSTAGE EXPENSE	156.87
406.32 · OFFICE TELEPHONE AND INTERNET	73.16
406.34 · ADVERTISING	800.74
406.37 · OFFICE EQUIPT MAINT AND SERVICE	227.50
Total 406.00 · OTHER GENERAL GOVERNMENT ADMIN	1,286.72
408.00 · ENGINEERING SERVICES	
408.31 · ENGINEERING SERVICES APPOINTED	4,777.04
Total 408.00 · ENGINEERING SERVICES	4,777.04
409.00 · GENERAL GOVERNMENT BUILDINGS	
409.31 · BUILDING CLEANING SERVICES	200.00
409.36 · BUILDING ELECTRIC AND WATER	146.28
Total 409.00 · GENERAL GOVERNMENT BUILDINGS	346.28
Total 400-409 · GENERAL GOVERNMENT	14,915.04

Hopewell Township
Income/Expense Report
 March 2024

	Mar 24
410-419 · PUBLIC SAFETY	
411.00 · FIRE	
411.45 · FIRE PROTECTION CONTRACT	1,625.00
411.55 · FIRE DEPARTMENT DONATION	420.00
Total 411.00 · FIRE	2,045.00
413.00 · UCC AND CODE ENFORCEMENT	
413.45 · OTHER CONTRACTED SERVICES	535.50
413.49 · BUILDING PERMITS CHARGES	283.87
Total 413.00 · UCC AND CODE ENFORCEMENT	819.37
414.00 · PLANNING AND ZONING	
414.10 · ZONING/CODE OFFICER APPOINTED	700.00
Total 414.00 · PLANNING AND ZONING	700.00
419.00 · OTHER PUBLIC SAFETY	
419.36 · PUBLIC UTILITY SERVICES HYDRANT	872.40
Total 419.00 · OTHER PUBLIC SAFETY	872.40
Total 410-419 · PUBLIC SAFETY	4,436.77
430-439 · PUBLIC WORKS-HWYS ROADS STREET	
430.00 · ROAD DEPARTMENT	
430.12 · ROAD DEPARTMENT WAGE FULL TIME	11,150.64
430.17 · ROAD DEPARTMENT PAID TIME OFF	685.00
430.18 · ROAD DEPARTMENT OVERTIME	297.04
430.24 · OPERATING SUPPLIES PUBLIC WORKS	730.80
430.28 · SAFETY SUPPLIES	19.67
430.32 · ROAD DEPARTMENT CELL PHONES	50.00
Total 430.00 · ROAD DEPARTMENT	12,933.15
437.00 · REPAIRS OF TOOLS AND MACHINERY	
437.25 · REPAIRS AND MAINT SUPPLIES	157.50
Total 437.00 · REPAIRS OF TOOLS AND MACHINERY	157.50
438.00 · MAINT AND REPAIRS ROADS BRIDGES	
438.28 · ROAD DEPARTMENT STONE	2,441.48
438.33 · FUEL EXPENSE	1,666.31
Total 438.00 · MAINT AND REPAIRS ROADS BRIDGES	4,107.79
Total 430-439 · PUBLIC WORKS-HWYS ROADS STREET	17,198.44
481-484 · EMPLOYER PD BFTS & WITHHOLDING	
481.00 · EMPLOYER PAID ITEMS	
481.10 · SOCIAL SECURITY - EMPLOYER PAID	1,104.17
481.20 · MEDICARE - EMPLOYER PAID	258.24
481.30 · PA UNEMPLOYMENT - EMPLOYER	648.44
Total 481.00 · EMPLOYER PAID ITEMS	2,010.85
483.00 · PENSION AND 457-B CONTRIBUTIONS	
483.19 · ROTH PLAN 457-B CONTRIBUTION	116.76
483.30 · NON-UNIFORM PENSION CONTRIBUTIO	1,544.40
483.49 · PENSION ADMINISTRATIVE FEE	200.00
Total 483.00 · PENSION AND 457-B CONTRIBUTIONS	1,861.16
484.00 · WORKER'S COMPENSATION INSURANCE	6,160.00
Total 481-484 · EMPLOYER PD BFTS & WITHHOLDING	10,032.01

Hopewell Township
Income/Expense Report
March 2024

	Mar 24
486.00 · INSURANCE, CASUALTY, AND SURETY	
486.20 · INSURANCE - PROPERTY / CASUALTY	43.00
Total 486.00 · INSURANCE, CASUALTY, AND SURETY	43.00
487.00 · HEALTH INSURANCE BENEFIT	
487.35 · GROUP HEALTH INSURANCE BENEFIT	2,566.80
Total 487.00 · HEALTH INSURANCE BENEFIT	2,566.80
Total Expense	49,192.06
Net Income	-228.89

**HOPEWELL TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS MEETING
05/13/2024**

Pledge of Allegiance

All meetings are voice recorded for administrative purposes.

Meeting called to order at 7:00 p.m. by Chairperson Mary Rush.

Roll Call:

Present: Chairperson Mary Rush, Vice Chairman John Miller, Solicitor Dennis Makel, Zoning/Code Enforcement Officer Mark Gordon and Secretary/Treasurer Andrea White. Donald Kearns absent.

Motion to adjourn the April 02, 2024, meeting that was continued at the call of the Chair at 7:04 p.m.

Motion: Mary Rush, 2nd John Miller

Vote: Kearns - Absent

Rush – Yes

Miller – Yes

Quorum Present, Motion Passed.

Public Comments:

Minutes:

Motion to accept the minutes of the April 02, 2024, regular monthly business meeting.

Motion: Mary Rush, 2nd John Miller

Vote: Kearns - Absent

Rush – Yes

Miller – Yes

Quorum Present, Motion Passed.

Zoning Report: Mark Gordon

- 77 Linnwood Drive – Property transfer without dye test. Washington County Sewage Council - get update from the Council on the status of this.
The township office will follow up with the Sewage Council.
- 1767 Brush Run Road – 3-Sided Lean-to constructed – Owner was provided with a Zoning Variance Application. No application has been received by the township office to date.
The court date is set for tomorrow afternoon. Mr. Gordon will contact Tammy Stenson with McMillen to site the property under the UCC.

- Camper at Hamilton Acres Property. Investigate if camper is being lived in. Mr. Gordon will contact the township to travel in a marked township vehicle to investigate the property.
- Dumping on Township Property
Solicitor Makel, Mark Gordon and the Board spoke to Mr. Kaprosy regarding the dumping. Mr. Kaprosy was given 10 days to remove the debris that was dumped. Mr. Kaprosy stated he is not willing to remove the debris and was informed that a citation would be issued.

Engineer Report:

- CFA Multimodal Grant Program: No match required, applications due July 31st, Cherry, Fox and Possum Hollow Road Stabilization projects are eligible to apply.
Motion that we have the Engineer apply for grants for Cherry Road, Fox Road and Possum Hollow Road.
Motion: Mary Rush, 2nd John Miller
Vote: Kearns - Absent
Rush – Yes
Miller – Yes
Quorum Present, Motion Passed.
- Cherry Road Stabilization
- Fox Road Stabilization
- Possum Hollow Stabilization
- Fox Road Culvert Replacement Project – Status Update
A Heavy Hauling Agreement, Bond and application and road inspection fee has been received by Alex E. Paris Contracting for the project.
Motion to approve and accept the Heavy Hauling agreement, bond and fees from Alex E. Paris Contracting for the Fox Road Culvert Replacement Project.
Motion: Mary Rush, 2nd John Miller
Vote: Kearns - Absent
Rush – Yes
Miller – Yes
Quorum Present, Motion Passed.
- Buzzard – Site Inspection has been completed; project is in compliance. Release of Performance Bond, approval of final billing for Site Inspection Fees and approval of hold of Maintenance Bond.
Motion to approve release of remaining funds after the Performance Bond, Maintenance Bond and Inspection fees are paid.
Motion: Mary Rush, 2nd John Miller
Vote: Kearns - Absent
Rush – Yes
Miller – Yes
Quorum Present, Motion Passed.

- Township Equipment Building – project temporarily on hold. Project would be eligible for the Statewide LSA Program.
- West Middletown VFD –Temporary Occupancy Permit has been issued. Status of items to be issued permanent Occupancy Permit. Items to be completed by June 01, 2024.
- Two programs are available for Watershed Restoration and Flood Mitigation Grants that are due at the end of May.

The Board does not have any projects to apply for.

Road Report: Donald Kearns

- A driveway application was received for 1383 Brush Run Road to build a driveway to enter property from Fox Road. The Roadmaster is to schedule an inspection and collect the \$100.00 inspection fee. The Roadmaster will follow up with this.
- PennDOT District 12 would like to discuss PA 331 over Br Brush Run – DFB Bridge Improvement Project with the township representatives.

Motion to authorize the purchase of an iPad and wireless plan for the iPad for the Township Office and Road Department up to \$1,000.00.

Motion: Mary Rush, 2nd John Miller

Vote: Kearns - Absent

Rush – Yes

Miller – Yes

Quorum Present, Motion Passed.

- Farrar School Road Logging, May 2022 – Raymond Miller:

Motion to release bond 999182937 for Raymond Miller.

Motion: Mary Rush, 2nd John Miller

Vote: Kearns - Absent

Rush – Yes

Miller – Yes

Quorum Present, Motion Passed.

Financial Report: File for review by Auditors

- Bank Reconciliations - Supervisors to review and initial off
- Time Sheets – Supervisors to review and initial off
- Bills: Review of bill list as presented

Motion to pay the bills to be found true and correct.

Motion: Mary Rush, 2nd John Miller

Vote: Kearns - Absent

Rush – Yes

Miller – Yes

Quorum Present, Motion Passed.

- Discussion and Motion on how to spend the township's remaining American Rescue Plan Funds. Funds must be contracted by December 31, 2024, and spent by December 31, 2026. Table this and get ideas for the June 2024 meeting.

Motion to authorize the Secretary/Treasurer to secure a credit increase for the township Visa credit card.

Motion: Mary Rush, 2nd John Miller

Vote: Kearns - Absent

Rush – Yes

Miller – Yes

Quorum Present, Motion Passed.

Planning Commission:

None

Solicitors Report:

- Zoning Ordinance Amendment(s), EMT/Firefighter Active Volunteer Tax Credit Ordinance, and an Ordinance regarding regulation of rental units – all under review.
- Michael Wallace property, 2133 Brush Run Road (formerly owned by Porfilios Real Estate LLC) The Washington County Redevelopment Authority – Demolition of the property. The Township is waiting to hear from the Redevelopment Authority.

- Revision of the Township's Dye Test Ordinance

Motion to have the Solicitor advertise the Dye Test Ordinance for adoption at the next meeting.

Motion: Mary Rush, 2nd John Miller

Vote: Kearns - Absent

Rush – Yes

Miller – Yes

Quorum Present, Motion Passed.

- Range Resources has forwarded a draft HHA agreement for the township to review. The township would like the Solicitor's office to review these documents and advise if they are acceptable. The Solicitor's office has provided the Board with an HHA agreement for review that is currently being used in a neighboring township that the Solicitor feels is more acceptable.

Motion to approve the HHA agreement as presented by the Township Solicitor with a \$3,500.00 escrow per road.

Motion: Mary Rush, 2nd John Miller

Vote: Kearns - Absent

Rush – Yes

Miller – Yes

Quorum Present, Motion Passed.

- Fox Run Culvert Easements

Motion to authorize the Township Solicitor to send a letter to the Elected and Appointed Auditors with information regarding the duties of the Elected Auditor Position.

Motion: Mary Rush, 2nd John Miller

Vote: Kearns - Absent

Rush – Yes

Miller – Yes

Quorum Present, Motion Passed.

Motion to authorize the Township Solicitor to send PennDOT a letter regarding the Farrar School Slip and resurfacing of Farrar School Road.

Motion: Mary Rush, 2nd John Miller

Vote: Kearns - Absent

Rush – Yes

Miller – Yes

Quorum Present, Motion Passed.

- The Township has been maintaining the Caldwell Property in Buffalo Village since 2020. Can the township lien the property for the cost of the maintenance thus far?

Motion to authorize the solicitor to put a lien against the Caldwell Property.

Motion: Mary Rush, 2nd John Miller

Vote: Kearns - Absent

Rush – Yes

Miller – Yes

Quorum Present, Motion Passed.

Correspondence Review and Discussion:

- Correspondence received from PA Department of Environmental Protection regarding the Permit Application Review Modification to General Permit WMGR123 Addition of Aboveground Storage Tank Hopewell 18 Tank Pad.
- Correspondence from PSATS encouraging townships to approve the America250 PA Resolution.

Motion to approve the America250PA Resolution.

Motion: Mary Rush, 2nd John Miller

Vote: Kearns - Absent

Rush – Yes

Miller – Yes

Quorum Present, Motion Passed.

Old Business:

- Spring Clean-Up Dumpsters will be available to township residents during the month of May.
- Hopewell Township “Yard Sale”, May 18th and 19th, 2024, from 8:00 a.m. to 6:00 p.m.

- The Proposal for the creation or modification of an agricultural security area presented by George Godwin has been laid on the table for 6 months. The proposal was received on November 06, 2023. **Motion** to approve the Proposal for the creation or modification of an Agricultural Security Area for George Godwin for parcel numbers 350-016-00-00-0003-02 and 350-016-00-00-0003-03 pending the necessary signatures on the proposal.

Motion: Mary Rush, 2nd John Miller

Vote: Kearns - Absent

Rush – Yes

Miller – Yes

Quorum Present, Motion Passed.

New Business:

- The next regular Monthly Board of Supervisors Meeting will be held on Monday, June 10, 2024, at 7:00 p.m.

Motion to adjourn the meeting at 7:52 p.m.

Motion: Mary Rush, 2nd John Miller

Vote: Kearns - Absent

Rush – Yes

Miller – Yes

Quorum Present, Motion Passed.

Respectfully Submitted,



Andrea L. White
Secretary/Treasurer

Seal



Mary Rush, Chairperson

HOPEWELL TOWNSHIP WASHINGTON FINANCIAL
WASHINGTON FINANCIAL

4/30/2024

<u>Account</u>	<u>Balance Total</u>
GENERAL FUND	\$ 84,055.19
REAL ESTATE ACCOUNT	\$ 9,970.95
MUNICIPAL SHARES FUND	\$ 138,051.06
ESCROW ACCOUNT	\$ 25,707.70
STATE FUNDS	\$ 216,421.88
IMPACT FEE	\$ 3,066,998.15
LOCAL FISCAL RECOVERY FUND	\$ 39,396.85
TOTAL	\$ 3,580,601.78

2:19 PM

05/07/24

Hopewell Township State Fund
Bills Presented for approval and Payment
 As of May 13, 2024

Type	Date	Num	Name	Due Date	Aging	Open Balance
AMERICAN ROCK SALT LLC						
Bill	05/02/2024	0764380	AMERICAN ROCK ...	06/01/2024		1,887.23
Total AMERICAN ROCK SALT LLC						1,887.23
TOTAL						1,887.23

2:19 PM

05/07/24

Cash Basis

Hopewell Township State Fund
Income/Expense Summary
 April 2024

	Apr 24
Income	
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	925.90
Total 341.00 · INTEREST EARNINGS	925.90
Total 340.00 · INTEREST, RENTS AND ROYALTIES	925.90
Total Income	925.90
Gross Profit	925.90
Expense	0.00
Net Income	925.90

Hopewell Township Bills Presented for Approval and Payment As of May 13, 2024

Type	Date	Num	Due Date	Aging	Open Balance
C.R. AUGENSTEIN INC.					
Bill	04/05/2024	21179	05/05/2024	8	1,427.07
Total C.R. AUGENSTEIN INC.					1,427.07
CARDMEMBER SERVICE					
Bill	04/26/2024	9962649876	05/15/2024		50.01
Bill	05/06/2024	114289	05/21/2024		75.00
Bill	05/01/2024	114189	05/31/2024		40.00
Total CARDMEMBER SERVICE					165.01
CINTAS					
Bill	03/25/2024	9264896406	04/24/2024	19	95.76
Bill	03/26/2024	5203817007	04/25/2024	18	7.15
Bill	04/22/2024	5207961109	05/22/2024		36.74
Bill	05/01/2024	9270092608	05/31/2024		95.76
Total CINTAS					235.41
COMDOC, INC.					
Bill	04/30/2024	6245296	05/30/2024		169.08
Total COMDOC, INC.					169.08
ELITE CLEAN TEAM, LLC.					
Bill	04/23/2024	04132024	05/23/2024		100.00
Bill	04/23/2024	04272024	05/23/2024		100.00
Total ELITE CLEAN TEAM, LLC.					200.00
HEI-Way, LLC					
Bill	05/02/2024	10337964	06/01/2024		2,289.50
Total HEI-Way, LLC					2,289.50
HICKORY TELEPHONE COMPANY					
Bill	05/01/2024	10099400	05/26/2024		73.16
Total HICKORY TELEPHONE COMPANY					73.16
LOWE'S CREDIT SERVICES					
Bill	04/10/2024	660182804	04/10/2024	33	48.14
Total LOWE'S CREDIT SERVICES					48.14
MAKEL AND ASSOCIATES, LLC					
Bill	04/26/2024	1496	05/13/2024		1,639.00
Total MAKEL AND ASSOCIATES, LLC					1,639.00
MCMILLEN ENGINEERING INC.					
Bill	04/09/2024	247748	04/09/2024	34	692.80
Bill	04/09/2024	247749	04/09/2024	34	667.50
Total MCMILLEN ENGINEERING INC.					1,360.30
NAPA AUTO PARTS					
Bill	04/19/2024	983066	05/04/2024	9	272.98
Total NAPA AUTO PARTS					272.98
OBSERVER-REPORTER					
Bill	05/02/2024	17554	06/01/2024		173.48
Total OBSERVER-REPORTER					173.48
PENNSYLVANIA AMERICAN WATER					
Bill	05/01/2024	05012024	05/23/2024		587.76
Total PENNSYLVANIA AMERICAN WATER					587.76

Hopewell Township
Bills Presented for Approval and Payment
 As of May 13, 2024

Type	Date	Num	Due Date	Aging	Open Balance
TAYLOR OFFICE MACHINES					
Bill	04/29/2024	22234	05/29/2024		289.76
Total TAYLOR OFFICE MACHINES					289.76
UPMC HEALTH PLAN					
Bill	05/10/2024	06012024	05/31/2024		2,566.80
Total UPMC HEALTH PLAN					2,566.80
WEST MIDDLETOWN VFD					
Bill	09/01/2022	08082022 3	09/12/2022	609	8,076.00
Total WEST MIDDLETOWN VFD					8,076.00
WEST PENN POWER					
Bill	05/09/2024	05092024	05/28/2024		131.69
Total WEST PENN POWER					131.69
WESTFALL'S MOWING LLC					
Bill	04/30/2024	04092024	05/30/2024		150.00
Bill	04/30/2024	04162024	05/30/2024		150.00
Bill	04/30/2024	04232024	05/30/2024		150.00
Bill	04/30/2024	04302024	05/30/2024		150.00
Bill	04/30/2024	04092024 C	05/30/2024		50.00
Bill	04/30/2024	04162024 C	05/30/2024		50.00
Bill	04/30/2024	04232024 C	05/30/2024		50.00
Bill	04/30/2024	04302024 C	05/30/2024		50.00
Total WESTFALL'S MOWING LLC					800.00
TOTAL					20,505.14

Hopewell Township Check Detail April 2 through May 13, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check		05/13/2024	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check		05/13/2024	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check		05/13/2024	Rush, Mary S.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check		05/13/2024	Miller, John D.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check		05/13/2024	Kearns, Donald W.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Liabilit...	EFT	04/02/2024	UPMC HEALTH PLAN	100.010 · CHEC...		-394.99
				222.00 · HEALT...	-394.99	394.99
TOTAL					-394.99	394.99
Bill Pm...	EFT	04/04/2024	PITNEY BOWES GLOBAL...	100.010 · CHEC...		-156.87
Bill	21809366	02/05/2024		406.23 · POSTA...	-156.87	156.87
TOTAL					-156.87	156.87
Liabilit...	EFT	04/04/2024	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-173.91
				214.03 · PSATS ...	-136.64	136.64
				214.02 · PSATS ...	-37.27	37.27
TOTAL					-173.91	173.91
Bill Pm...	EFT	04/02/2024	PITNEY BOWES GLOBAL...	100.010 · CHEC...		-65.97
Bill	3318777...	02/22/2024		406.23 · POSTA...	-65.97	65.97
TOTAL					-65.97	65.97
Bill Pm...	EFT	04/02/2024	UPMC HEALTH PLAN	100.010 · CHEC...		-2,566.80
Bill	04012024	03/10/2024		487.35 · GROUP...	-2,566.80	2,566.80
TOTAL					-2,566.80	2,566.80

Hopewell Township Check Detail April 2 through May 13, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Liabilit...	EFT	04/12/2024	PENNSYLVANIA DEPART...	100.010 · CHEC...		-216.50
				217.00 · PA STA...	-216.50	216.50
TOTAL					-216.50	216.50
Liabilit...	EFT	04/30/2024	UPMC HEALTH PLAN	100.010 · CHEC...		-394.99
				222.00 · HEALT...	-394.99	394.99
TOTAL					-394.99	394.99
Liabilit...	EFT	04/18/2024	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-191.90
				214.03 · PSATS ...	-150.78	150.78
				214.02 · PSATS ...	-41.12	41.12
TOTAL					-191.90	191.90
Bill Pm...	EFT	04/25/2024	HICKORY TELEPHONE C...	100.010 · CHEC...		-73.26
Bill	10097337	04/01/2024		406.32 · OFFICE...	-73.26	73.26
TOTAL					-73.26	73.26
Bill Pm...	EFT	04/25/2024	WEST PENN POWER	100.010 · CHEC...		-134.82
Bill	9514893...	04/10/2024		409.36 · BUILDI...	-134.82	134.82
TOTAL					-134.82	134.82
Bill Pm...	EFT	04/22/2024	PENNSYLVANIA AMERIC...	100.800 · MUNI...		-587.76
Bill	03292024	03/29/2024		419.36 · PUBLIC...	-587.76	587.76
TOTAL					-587.76	587.76
Bill Pm...	EFT	04/09/2024	PENNSYLVANIA AMERIC...	100.800 · MUNI...		-287.76
Bill	03182024	03/18/2024		411.55 · FIRE D...	-287.76	287.76
TOTAL					-287.76	287.76
Bill Pm...	EFT	05/09/2024	PENNSYLVANIA AMERIC...	100.010 · CHEC...		-286.41
Bill	04172024	04/17/2024		411.55 · FIRE D...	-286.41	286.41
TOTAL					-286.41	286.41
Bill Pm...	EFT	04/30/2024	UPMC HEALTH PLAN	100.010 · CHEC...		-2,566.80
Bill	05012024	04/10/2024		487.35 · GROUP...	-2,566.80	2,566.80
TOTAL					-2,566.80	2,566.80
Bill Pm...	EFT	05/05/2024	PITNEY BOWES GLOBAL...	100.010 · CHEC...		-100.00
Bill	03142024	03/14/2024		406.23 · POSTA...	-100.00	100.00
TOTAL					-100.00	100.00

Hopewell Township Check Detail April 2 through May 13, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	EFT	04/30/2024	CARDMEMBER SERVICE	100.010 · CHEC...		0.00
TOTAL					0.00	0.00
Liabilit...	EFT	04/30/2024	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-194.88
				214.03 · PSATS ...	-153.12	153.12
				214.02 · PSATS ...	-41.76	41.76
TOTAL					-194.88	194.88
Liabilit...	EFT	04/30/2024	PENNSYLVANIA DEPART...	100.010 · CHEC...		-195.70
				217.00 · PA STA...	-195.70	195.70
TOTAL					-195.70	195.70
Liabilit...	EFT	05/03/2024	United States Treasury	100.010 · CHEC...		-2,588.72
				210.00 · FEDER...	-684.00	684.00
				211.00 · SOCIAL...	-771.85	771.85
				211.00 · SOCIAL...	-771.85	771.85
				213.00 · MEDIC...	-180.51	180.51
				213.00 · MEDIC...	-180.51	180.51
TOTAL					-2,588.72	2,588.72
Liabilit...	EFT	05/01/2024	PMRS	100.010 · CHEC...		-963.56
				214.01 · PMRS ...	-963.56	963.56
TOTAL					-963.56	963.56
Liabilit...	EFT	05/01/2024	PMRS	100.010 · CHEC...		-1,056.44
				214.00 · PMRS ...	-1,056.44	1,056.44
TOTAL					-1,056.44	1,056.44
Liabilit...	EFT	05/10/2024	PENNSYLVANIA DEPART...	100.010 · CHEC...		-227.21
				217.00 · PA STA...	-227.21	227.21
TOTAL					-227.21	227.21
Bill Pm...	EFT	04/30/2024	CARDMEMBER SERVICE	100.010 · CHEC...		-490.41
Bill	9957666...	02/26/2024	CARDMEMBER SERVICE	20000 · Account...	0.00	-49.75
Bill	113588	03/01/2024		406.22 · COMPU...	-40.00	40.00
Bill	9920195...	03/21/2024		406.21 · OFFICE...	-350.85	397.11
Bill	03222024	03/22/2024	CARDMEMBER SERVICE	20000 · Account...	0.00	-12.00
Bill	2023 2024	03/22/2024	CARDMEMBER SERVICE	20000 · Account...	0.00	-105.99
Bill	113791	03/26/2024		406.22 · COMPU...	-75.00	75.00
Bill	144785	03/26/2024		430.21 · ROAD ...	-24.56	24.56
TOTAL					-490.41	368.93

Hopewell Township Check Detail April 2 through May 13, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	EFT	05/07/2024	CARDMEMBER SERVICE	100.010 · CHEC...		-329.81
Bill	9960157...	03/26/2024		406.32 · OFFICE...	-51.14	51.14
Bill	113864	04/01/2024		406.37 · OFFICE...	-40.00	40.00
Bill	211703	04/11/2024		430.24 · OPERA...	-28.65	28.65
Bill	9920899...	04/15/2024		406.21 · OFFICE...	-160.52	160.52
Bill	114059	04/16/2024		406.37 · OFFICE...	-37.50	37.50
Bill	04222024	04/22/2024		433.00 · TRAFFI...	-12.00	12.00
TOTAL					-329.81	329.81
Bill Pm...	1069	04/02/2024	MCMILLEN ENGINEERIN...	100.100 · IMPAC...		-4,209.00
Bill	247640	03/07/2024		408.31 · ENGIN...	-826.50	826.50
Bill	247642	03/07/2024		408.31 · ENGIN...	-3,382.50	3,382.50
TOTAL					-4,209.00	4,209.00
Check	15924	04/02/2024	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check	15925	04/02/2024	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check	15926	04/02/2024	Rush, Mary S.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check	15927	04/02/2024	Kearns, Donald W.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check	15928	04/02/2024	Miller, John D.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check	15929	04/02/2024	Gordon, Mark R.	100.010 · CHEC...		-120.00
				414.46 · ZONIN...	-120.00	120.00
TOTAL					-120.00	120.00
Bill Pm...	15930	04/02/2024	BEECHVIEW GARAGE D...	100.010 · CHEC...		-420.00
Bill	3541	03/25/2024		409.37 · REPAIR...	-420.00	420.00
TOTAL					-420.00	420.00

Hopewell Township Check Detail April 2 through May 13, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	15931	04/02/2024	JW THOMAS & SON TRU...	100.010 · CHEC...		-787.21
Bill	0816	03/14/2024		437.25 · REPAIR...	-434.71	434.71
				437.37 · REPAIR...	-262.50	262.50
Bill	0789	03/15/2024		437.37 · REPAIR...	-40.00	40.00
				437.37 · REPAIR...	-50.00	50.00
TOTAL					-787.21	787.21
Bill Pm...	15932	04/02/2024	MAKEL AND ASSOCIATE...	100.010 · CHEC...		-1,905.00
Bill	1421	03/25/2024		404.31 · SOLICI...	-309.00	309.00
				404.31 · SOLICI...	-112.00	112.00
				404.31 · SOLICI...	-616.00	616.00
				404.31 · SOLICI...	-175.00	175.00
				404.31 · SOLICI...	-147.00	147.00
				404.31 · SOLICI...	-140.00	140.00
				404.31 · SOLICI...	-231.00	231.00
				404.31 · SOLICI...	-175.00	175.00
TOTAL					-1,905.00	1,905.00
Bill Pm...	15933	04/02/2024	OBSERVER-REPORTER	100.010 · CHEC...		-386.66
Bill	17163	03/20/2024		406.34 · ADVER...	-109.96	109.96
Bill	17165	03/27/2024		406.34 · ADVER...	-276.70	276.70
TOTAL					-386.66	386.66
Bill Pm...	15934	04/02/2024	R & K DISPOSAL, INC	100.010 · CHEC...		-146.00
Bill	1098800...	03/06/2024		409.44 · BUILDI...	-73.00	73.00
				409.44 · BUILDI...	-73.00	73.00
TOTAL					-146.00	146.00
Bill Pm...	15935	04/02/2024	WASHINGTON COUNTY ...	100.010 · CHEC...		-180.00
Bill	2024	03/01/2024		400.42 · DUES, ...	-180.00	180.00
TOTAL					-180.00	180.00
Bill Pm...	15936	04/02/2024	MCMILLEN ENGINEERIN...	100.010 · CHEC...		-1,577.52
Bill	247641	03/07/2024		408.31 · ENGIN...	-1,042.02	1,042.02
Bill	247639	03/07/2024		408.31 · ENGIN...	-535.50	535.50
TOTAL					-1,577.52	1,577.52
Bill Pm...	15937	04/17/2024	ELITE CLEAN TEAM, LLC.	100.010 · CHEC...		-300.00
Bill	03022024	03/27/2024		409.31 · BUILDI...	-100.00	100.00
Bill	03162024	03/27/2024		409.31 · BUILDI...	-100.00	100.00
Bill	03302024	03/27/2024		409.31 · BUILDI...	-100.00	100.00
TOTAL					-300.00	300.00

Hopewell Township Payroll Transactions April 2 through May 13, 2024

Date	Name	Num	Type	Memo	Account	Amount
PENNSYLVANIA DEPARTMENT OF REVENUE						
04/12/2024	PENNSYLVANIA D...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-216.50
04/30/2024	PENNSYLVANIA D...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-195.70
05/10/2024	PENNSYLVANIA D...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-227.21
Total PENNSYLVANIA DEPARTMENT OF REVENUE						-639.41
PMRS						
05/01/2024	PMRS	EFT	Liability Check	63-096-5 N P...	100.010 · CHE...	-963.56
05/01/2024	PMRS	EFT	Liability Check	63-096-5 N P...	100.010 · CHE...	-1,056.44
Total PMRS						-2,020.00
PSATS TRUSTEES INSURANCE FUND						
04/04/2024	PSATS TRUSTEES ...	EFT	Liability Check	251-60010 H...	100.010 · CHE...	-173.91
04/18/2024	PSATS TRUSTEES ...	EFT	Liability Check	ACCOUNT 25...	100.010 · CHE...	-191.90
04/30/2024	PSATS TRUSTEES ...	EFT	Liability Check	ACCOUNT 25...	100.010 · CHE...	-194.88
Total PSATS TRUSTEES INSURANCE FUND						-560.69
United States Treasury						
05/03/2024	United States Treas...	EFT	Liability Check	25-6001755 9...	100.010 · CHE...	-2,588.72
Total United States Treasury						-2,588.72
UPMC HEALTH PLAN						
04/02/2024	UPMC HEALTH PLAN	EFT	Liability Check	GROUP NO. ...	100.010 · CHE...	-394.99
04/30/2024	UPMC HEALTH PLAN	EFT	Liability Check	GROUP NO. ...	100.010 · CHE...	-394.99
Total UPMC HEALTH PLAN						-789.98
Gordon, Mark R.						
04/12/2024	Gordon, Mark R.	ACH	Paycheck	PP END 04/0...	100.010 · CHE...	-174.02
04/26/2024	Gordon, Mark R.	ACH	Paycheck	PP END 04/2...	100.010 · CHE...	-174.02
05/10/2024	Gordon, Mark R.	ACH	Paycheck	PP END 05/0...	100.010 · CHE...	-174.02
Total Gordon, Mark R.						-522.06
Kearns, Donald W.						
05/01/2024	Kearns, Donald W.	15938	Paycheck	APRIL 2024 S...	100.010 · CHE...	-137.94
05/01/2024	Kearns, Donald W.	15942	Paycheck	APRIL 2024 ...	100.010 · CHE...	-220.51
Total Kearns, Donald W.						-358.45
Miller, John D.						
05/01/2024	Miller, John D.	15939	Paycheck	APRIL 2024 S...	100.010 · CHE...	-137.93
Total Miller, John D.						-137.93
Paul, Beverly R.						
05/01/2024	Paul, Beverly R.	15940	Paycheck	APRIL 2024 T...	100.010 · CHE...	-276.98
Total Paul, Beverly R.						-276.98
Rush, Mary S.						
05/01/2024	Rush, Mary S.	15941	Paycheck	APRIL 2024 S...	100.010 · CHE...	-137.93
05/01/2024	Rush, Mary S.	15943	Paycheck	APRIL 2024 ...	100.010 · CHE...	-288.90
Total Rush, Mary S.						-426.83
Ward, Martin T.						
04/12/2024	Ward, Martin T.	ACH	Paycheck	PP END 04/0...	100.010 · CHE...	-956.44
04/26/2024	Ward, Martin T.	ACH	Paycheck	PP END 04/2...	100.010 · CHE...	-1,351.43
04/26/2024	Ward, Martin T.	ACH	Paycheck	04/01/2024-0...	100.010 · CHE...	-118.11
05/10/2024	Ward, Martin T.	ACH	Paycheck	PP END 05/0...	100.010 · CHE...	-956.43
Total Ward, Martin T.						-3,382.41

Hopewell Township
Payroll Transactions
April 2 through May 13, 2024

Date	Name	Num	Type	Memo	Account	Amount
White, Andrea L.						
04/12/2024	White, Andrea L.	ACH	Paycheck	PP END 04/0...	100.010 · CHE...	-931.82
04/26/2024	White, Andrea L.	ACH	Paycheck	PP END 04/2...	100.010 · CHE...	-945.15
05/10/2024	White, Andrea L.	ACH	Paycheck	PP END 05/0...	100.010 · CHE...	-945.18
Total White, Andrea L.						-2,822.15
Wolf, Craig M.						
04/12/2024	Wolf, Craig M.	ACH	Paycheck	PP END 04/0...	100.010 · CHE...	-1,441.69
04/26/2024	Wolf, Craig M.	ACH	Paycheck	PP END 04/2...	100.010 · CHE...	-1,441.69
04/26/2024	Wolf, Craig M.	ACH	Paycheck	04/01/2024-0...	100.010 · CHE...	-139.25
05/10/2024	Wolf, Craig M.	ACH	Paycheck	PP END 05/0...	100.010 · CHE...	-1,441.69
Total Wolf, Craig M.						-4,464.32
TOTAL						-18,989.93

Hopewell Township Income/Expense Report April 2024

	Apr 24
Income	
300-319 · TAXES	
301.00 · REAL PROPERTY TAXES	
301.10 · REAL ESTATE TAXES CURRENT YEAR	7,441.93
Total 301.00 · REAL PROPERTY TAXES	7,441.93
310.00 · PER CAPITA TAXES	
310.01 · PER CAPITA TAXES CURRENT YEAR	352.74
Total 310.00 · PER CAPITA TAXES	352.74
310.20 · EARNED INCOME TAX	
310.21 · EARNED INCOME TAX CURRENT	4,993.27
310.22 · EARNED INCOME TAX PRIOR YEAR	1,300.00
310.23 · EARNED INCOME TAX DELINQUENT	200.00
Total 310.20 · EARNED INCOME TAX	6,493.27
310.50 · LOCAL SERVICES TAX	
310.51 · LOCAL SERVICES TAX CURRENT	58.00
Total 310.50 · LOCAL SERVICES TAX	58.00
Total 300-319 · TAXES	14,345.94
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	
341.05 · INTEREST GENERAL FUND ACCOUNT	382.34
341.10 · INTEREST IMPACT FEE ACCOUNT	13,131.42
341.15 · INTEREST REAL ESTATE ACCOUNT	19.29
341.20 · INTEREST MUNICIPAL SHARES ACCOU	592.70
341.25 · INTEREST ESCROW ACCOUNT	109.98
341.30 · INTEREST LOCAL FISCAL RECOVERY	168.54
Total 341.01 · INTEREST ON CHECKING	14,404.27
Total 341.00 · INTEREST EARNINGS	14,404.27
342.00 · RENTS AND ROYALTIES	
342.51 · ROYALTIES FROM NATURAL GAS	309.24
Total 342.00 · RENTS AND ROYALTIES	309.24
Total 340.00 · INTEREST, RENTS AND ROYALTIES	14,713.51
Total Income	29,059.45
Gross Profit	29,059.45
Expense	
400-409 · GENERAL GOVERNMENT	
400.00 · LEGISLATIVE GOVERNING BODY	
400.05 · SUPERVISOR SALARY	468.75
400.10 · ROADMASTER WAGES - APPOINTED	250.00
400.32 · TELEPHONE AND WIRELESS	75.00
400.42 · DUES, SUBSCRIPTIONS AND MEMBERS	180.00
400.46 · MEETINGS, CONFERENCES, SEMINARS	-107.00
Total 400.00 · LEGISLATIVE GOVERNING BODY	866.75
403.00 · TAX COLLECTION	
403.05 · TAX COLLECTOR SALARY	313.75
Total 403.00 · TAX COLLECTION	313.75
403.31 · KEYSTONE COLLECTIONS COMMISSION	97.49

Hopewell Township
Income/Expense Report
 April 2024

	Apr 24
404.00 · SOLICITOR / LEGAL SERVICES	
404.31 · SOLICITOR PROFESSIONAL SERVICES	1,905.00
Total 404.00 · SOLICITOR / LEGAL SERVICES	1,905.00
405.00 · SECRETARY / CLERK / TREASURER	
405.15 · SECRETARY / TREASURER WAGE	1,718.73
405.17 · SEC/TREAS PAID TIME OFF	1,044.00
405.42 · SECRETARY/TREASURER MEMBERSHIPS	500.85
405.46 · SECRETARY/TREASURER CONFERENCES	-107.00
Total 405.00 · SECRETARY / CLERK / TREASURER	3,156.58
406.00 · OTHER GENERAL GOVERNMENT ADMIN	
406.21 · OFFICE SUPPLIES EXPENSE	936.28
406.22 · COMPUTER SUPPLIES EXPENSE	220.99
406.23 · POSTAGE EXPENSE	222.84
406.32 · OFFICE TELEPHONE AND INTERNET	176.20
406.34 · ADVERTISING	386.66
406.37 · OFFICE EQUIPT MAINT AND SERVICE	40.00
Total 406.00 · OTHER GENERAL GOVERNMENT ADMIN	1,982.97
408.00 · ENGINEERING SERVICES	
408.31 · ENGINEERING SERVICES APPOINTED	5,786.52
Total 408.00 · ENGINEERING SERVICES	5,786.52
409.00 · GENERAL GOVERNMENT BUILDINGS	
409.31 · BUILDING CLEANING SERVICES	300.00
409.36 · BUILDING ELECTRIC AND WATER	134.82
409.37 · REPAIRS AND MAINTENANCE SERVICE	420.00
409.44 · BUILDING WASTE REMOVAL	146.00
Total 409.00 · GENERAL GOVERNMENT BUILDINGS	1,000.82
Total 400-409 · GENERAL GOVERNMENT	15,109.88
410-419 · PUBLIC SAFETY	
411.00 · FIRE	
411.55 · FIRE DEPARTMENT DONATION	287.76
Total 411.00 · FIRE	287.76
414.00 · PLANNING AND ZONING	
414.10 · ZONING/CODE OFFICER APPOINTED	400.00
414.46 · ZONING/CODE OFFICER CONFERENCES	120.00
Total 414.00 · PLANNING AND ZONING	520.00
419.00 · OTHER PUBLIC SAFETY	
419.36 · PUBLIC UTILITY SERVICES HYDRANT	587.76
Total 419.00 · OTHER PUBLIC SAFETY	587.76
Total 410-419 · PUBLIC SAFETY	1,395.52
430-439 · PUBLIC WORKS-HWYS ROADS STREET	
430.00 · ROAD DEPARTMENT	
430.12 · ROAD DEPARTMENT WAGE FULL TIME	7,310.00
430.17 · ROAD DEPARTMENT PAID TIME OFF	610.00
430.18 · ROAD DEPARTMENT OVERTIME	334.18
430.21 · ROAD DEPARTMENT OFFICE SUPPLIES	24.56
430.24 · OPERATING SUPPLIES PUBLIC WORKS	64.35
430.32 · ROAD DEPARTMENT CELL PHONES	50.00
Total 430.00 · ROAD DEPARTMENT	8,393.09
433.00 · TRAFFIC CONTROL DEVICES	24.00

11:55 AM
05/09/24
Cash Basis

Hopewell Township
Income/Expense Report
April 2024

	<u>Apr 24</u>
437.00 · REPAIRS OF TOOLS AND MACHINERY	
437.25 · REPAIRS AND MAINT SUPPLIES	434.71
437.37 · REPAIRS AND MAINT SERVICE	352.50
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Total 437.00 · REPAIRS OF TOOLS AND MACHINERY	787.21
Total 430-439 · PUBLIC WORKS-HWYS ROADS STREET	9,204.30
481-484 · EMPLOYER PD BFTS & WITHHOLDING	
481.00 · EMPLOYER PAID ITEMS	
481.10 · SOCIAL SECURITY - EMPLOYER PAID	771.85
481.20 · MEDICARE - EMPLOYER PAID	180.51
481.30 · PA UNEMPLOYMENT - EMPLOYER	166.04
	<hr/>
Total 481.00 · EMPLOYER PAID ITEMS	1,118.40
483.00 · PENSION AND 457-B CONTRIBUTIONS	
483.19 · ROTH PLAN 457-B CONTRIBUTION	82.88
483.30 · NON-UNIFORM PENSION CONTRIBUTIO	1,056.44
	<hr/>
Total 483.00 · PENSION AND 457-B CONTRIBUTIONS	1,139.32
Total 481-484 · EMPLOYER PD BFTS & WITHHOLDING	2,257.72
487.00 · HEALTH INSURANCE BENEFIT	
487.35 · GROUP HEALTH INSURANCE BENEFIT	5,133.60
	<hr/>
Total 487.00 · HEALTH INSURANCE BENEFIT	5,133.60
Total Expense	<hr/> 33,101.02
Net Income	<hr/> <hr/> -4,041.57

**HOPEWELL TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS MEETING
06/10/2024**

Pledge of Allegiance

All meetings are voice recorded for administrative purposes.

Meeting called to order at 7:00 p.m. by Chairperson Mary Rush.

Roll Call:

Present: Chairperson Mary Rush, Supervisor Donald Kearns, Solicitor Dennis Makel, Zoning/Code Enforcement Officer Mark Gordon and Secretary/Treasurer Andrea White. Vice Chairman John Miller absent.

Public Comments:

Brie Westphal – Owns 6 Willow Road, she is interested in purchasing the vacant property next to hers, 4122 Jefferson Avenue. They would like to demolish the existing home and would initially close in the septic and then demolish the home. The Solicitor will have to draw up an agreement and Ms. Westphal will get a quote for what it would be to demolish the septic to submit an escrow.

Minutes:

Motion to accept the minutes of the May 13, 2024, regular monthly business meeting.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Absent

Quorum Present, Motion Passed.

Zoning Report: Mark Gordon

- 77 Linnwood Drive – Property transfer without dye test. Washington County Sewage Council sent correspondence. In the meantime, a Local Realty Transfer Report was received from the County. The property transferred again without a dye test or dye test certificate. The office will check with the Sewage Council. Mark Gordon can cite both the buyer and seller.
- Camper at Hamilton Acres Property. Investigate if camper is being lived in.
- Dumping on Township Property. That has been cleaned up.

Engineer Report:

- CFA Multimodal Grant Program: No match required, applications due July 31st, Cherry, Fox and Possum Hollow Road Stabilization projects are eligible to apply.
- Cherry Road Stabilization
- Fox Road Stabilization
- Possum Hollow Stabilization
- Fox Road Culvert Replacement Project – Status of Road Inspection
The inspection has not yet been completed.
- West Middletown VFD –Temporary Occupancy Permit has been issued. Status of items to be issued permanent Occupancy Permit. Items to be completed by June 01, 2024.
All work was completed. The Occupancy Permit was issued.

Road Report: Donald Kearns

- A driveway application was received for 1383 Brush Run Road to build a driveway to enter property from Fox Road. The Roadmaster is to schedule an inspection and collect the \$100.00 inspection fee. The owner of the property is going to use the existing driveway. No follow up needed.

Financial Report: File for review by Auditors

- Bank Reconciliations - Supervisors to review and initial off
- Time Sheets – Supervisors to review and initial off
- Bills: Review of bill list as presented
Motion to pay the bills to be found true and correct.
Motion: Mary Rush, 2nd Donald Kearns
Vote: Kearns - Yes
Rush – Yes
Miller – Absent
Quorum Present, Motion Passed.
- Discussion and Motion on how to spend the township’s remaining American Rescue Plan Funds. Funds must be contracted by December 31, 2024, and spent by December 31, 2026.
An Electronic sign and gazebo are some ideas.
Motion to authorize the Secretary/Treasurer to get prices.
Motion: Mary Rush, 2nd Donald Kearns
Vote: Kearns - Yes
Rush – Yes
Miller – Absent
Quorum Present, Motion Passed.

Planning Commission:

None

Solicitors Report:

- Zoning Ordinance Amendment(s), EMT/Firefighter Active Volunteer Tax Credit Ordinance, and an Ordinance regarding regulation of rental units – all under review.
- Michael Wallace property, 2133 Brush Run Road (formerly owned by Porfilios Real Estate LLC) The Washington County Redevelopment Authority – Demolition of the property.

- Revision of the Township’s Dye Test Ordinance

Motion to approve the revised Dye Test Ordinance as presented and advertised.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Absent

Quorum Present, Motion Passed.

- Range Resources - HHA agreement

Solicitor’s office will contact Range to discuss the completion of the new HHA Agreements.

- Fox Run Culvert Easements

Motion to approve the Smith and Kearns Easements as presented by the Solicitor.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Absent

Quorum Present, Motion Passed.

- PennDOT letter regarding the Farrar School Slip and resurfacing of Farrar School Road.

Correspondence Review and Discussion:

- Correspondence received from Washington County Conservation District regarding the Erosion and Sedimentation Control Plan Adequacy for the SR 0331 Section J10 Bridge Replacement.

Old Business:

None

New Business:

- The next regular Monthly Board of Supervisors Meeting will be held on Monday, July 22, 2024, at 7:00 p.m.

Motion to adjourn the meeting at 7:25 p.m.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Absent

Quorum Present, Motion Passed.

Respectfully Submitted,



Andrea L. White
Secretary/Treasurer

Seal



Mary Rush, Chairperson

HOPEWELL TOWNSHIP WASHINGTON FINANCIAL
WASHINGTON FINANCIAL

5/31/2024

<u>Account</u>	<u>Balance Total</u>
GENERAL FUND	\$ 104,992.25
REAL ESTATE ACCOUNT	\$ 29,010.81
MUNICIPAL SHARES FUND	\$ 143,826.35
ESCROW ACCOUNT	\$ 25,821.91
STATE FUNDS	\$ 215,492.90
IMPACT FEE	\$ 3,080,623.82
LOCAL FISCAL RECOVERY FUND	\$ 39,571.88
TOTAL	\$ 3,639,339.92

2:15 PM
06/06/24

Hopewell Township State Fund
Check Detail
May 13 through June 10, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	6441	05/13/2024	AMERICAN ROCK SALT LLC	100.000 · WASHING...		-1,887.23
Bill	0764380	05/02/2024		432.29 · ROAD SALT...	-1,887.23	1,887.23
TOTAL					-1,887.23	1,887.23

2:15 PM
06/06/24
Cash Basis

Hopewell Township State Fund
Income/Expense Summary
May 2024

	May 24
Income	
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	958.25
Total 341.00 · INTEREST EARNINGS	958.25
Total 340.00 · INTEREST, RENTS AND ROYALTIES	958.25
Total Income	958.25
Gross Profit	958.25
Expense	
430-439 · PUBLIC WORKS-HWYS ROADS STREET	
432.00 · WINTER MAINTENANCE SERVICES	
432.29 · ROAD SALT WINTER MAINTENANCE	1,887.23
Total 432.00 · WINTER MAINTENANCE SERVICES	1,887.23
Total 430-439 · PUBLIC WORKS-HWYS ROADS STREET	1,887.23
Total Expense	1,887.23
Net Income	-928.98

Hopewell Township Bills Presented for Approval and Payment As of June 10, 2024

Type	Date	Num	Due Date	Aging	Open Balance
CARDMEMBER SERVICE					
Bill	04/26/2024	9962649876	05/15/2024	26	50.01
Bill	05/22/2024	05222024	05/22/2024	19	12.00
Bill	05/10/2024	218655	05/25/2024	16	29.02
Bill	05/01/2024	114189	05/31/2024	10	40.00
Bill	05/26/2024	9965159154	06/15/2024		54.96
Bill	06/05/2024	225767	06/20/2024		114.86
Bill	06/03/2024	114478	07/03/2024		40.00
Total CARDMEMBER SERVICE					340.85
CINTAS					
Bill	05/20/2024	5212312444	06/19/2024		17.94
Bill	06/01/2024	9274352871	07/01/2024		95.76
Total CINTAS					113.70
D-BUG PEST CONTROL					
Bill	05/31/2024	303425	06/15/2024		53.00
Total D-BUG PEST CONTROL					53.00
EBER & ASSOCIATES					
Bill	05/29/2024	1683	06/28/2024		1,745.00
Total EBER & ASSOCIATES					1,745.00
ELITE CLEAN TEAM, LLC.					
Bill	05/29/2024	05112024	06/28/2024		100.00
Bill	05/29/2024	05252024	06/28/2024		100.00
Total ELITE CLEAN TEAM, LLC.					200.00
EVERON					
Bill	02/27/2024	154037438	03/28/2024	74	112.67
Bill	03/26/2024	154388332	04/25/2024	46	112.67
Bill	04/28/2024	154737489	05/28/2024	13	112.67
Total EVERON					338.01
HICKORY TELEPHONE COMPANY					
Bill	06/01/2024	10103579	06/26/2024		73.96
Total HICKORY TELEPHONE COMPANY					73.96
KEYBANK - AMERICAN NATURAL SUPPLY LLC					
Bill	05/23/2024	1112143	06/22/2024		1,919.79
Total KEYBANK - AMERICAN NATURAL SUPPLY LLC					1,919.79
MAKEL AND ASSOCIATES, LLC					
Bill	05/29/2024	1538	06/29/2024		2,236.41
Total MAKEL AND ASSOCIATES, LLC					2,236.41
MCMILLEN ENGINEERING INC.					
Bill	06/05/2024	247908	06/05/2024	5	112.50
Bill	06/05/2024	247907	06/05/2024	5	193.40
Bill	06/05/2024	247906	06/05/2024	5	187.50
Total MCMILLEN ENGINEERING INC.					493.40
OBSERVER-REPORTER					
Bill	05/16/2024	17666	06/15/2024		364.04
Total OBSERVER-REPORTER					364.04
PA TOWNSHIPS HEALTH INS. CO-OPER. TRUST					
Bill	05/20/2024	154354	06/19/2024		666.24
Total PA TOWNSHIPS HEALTH INS. CO-OPER. TRUST					666.24

Hopewell Township Bills Presented for Approval and Payment As of June 10, 2024

Type	Date	Num	Due Date	Aging	Open Balance
PENNSYLVANIA AMERICAN WATER					
Bill	05/17/2024	05172024 ...	06/10/2024		286.41
Bill	06/03/2024	06032024	06/25/2024		587.76
Total PENNSYLVANIA AMERICAN WATER					874.17
PITNEY BOWES GLOBAL FINANCIAL SERVICES					
Bill	05/23/2024	3319164241	07/01/2024		65.97
Total PITNEY BOWES GLOBAL FINANCIAL SERVICES					65.97
POWERPLAN - MURPHY TRACTOR					
Bill	05/26/2024	2213051	06/15/2024		2,369.47
Total POWERPLAN - MURPHY TRACTOR					2,369.47
R & K DISPOSAL, INC					
Bill	05/30/2024	05302024	06/29/2024		73.00
Total R & K DISPOSAL, INC					73.00
UPMC HEALTH PLAN					
Bill	06/10/2024	07012024	06/30/2024		2,566.80
Total UPMC HEALTH PLAN					2,566.80
WEST MIDDLETOWN VFD					
Bill	09/01/2022	08082022 3	09/12/2022	637	8,076.00
Total WEST MIDDLETOWN VFD					8,076.00
WESTFALL'S MOWING LLC					
Bill	05/30/2024	5327 0507...	06/29/2024		150.00
Bill	05/30/2024	5327 0514...	06/29/2024		150.00
Bill	05/30/2024	5327 0521...	06/29/2024		150.00
Bill	05/30/2024	5327 0528...	06/29/2024		150.00
Bill	05/30/2024	5327 0507...	06/29/2024		50.00
Bill	05/30/2024	5327 0514...	06/29/2024		50.00
Bill	05/30/2024	5327 0521...	06/29/2024		50.00
Bill	05/30/2024	5327 0528...	06/29/2024		50.00
Bill	05/30/2024	5327	06/29/2024		10.00
Total WESTFALL'S MOWING LLC					810.00
TOTAL					23,379.81

Hopewell Township Check Detail May 13 through June 10, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check		06/10/2024	BUZZARD, KENNETH J.	100.010 · CHEC...		-1,639.37
				250.40 · BOND ...	-1,639.37	1,639.37
TOTAL					-1,639.37	1,639.37
Check		06/10/2024	Rush, Mary S.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check		06/10/2024	Kearns, Donald W.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check		06/10/2024	Miller, John D.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check		06/10/2024	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check		06/10/2024	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Liabilit...	EFT	06/01/2024	UPMC HEALTH PLAN	100.010 · CHEC...		-394.99
				222.00 · HEALT...	-394.99	394.99
TOTAL					-394.99	394.99
Bill Pm...	EFT	05/31/2024	UPMC HEALTH PLAN	100.010 · CHEC...		0.00
TOTAL					0.00	0.00
Bill Pm...	EFT	05/28/2024	WEST PENN POWER	100.010 · CHEC...		-131.69
Bill	05092024	05/09/2024		409.36 · BUILDI...	-131.69	131.69
TOTAL					-131.69	131.69
Bill Pm...	EFT	05/28/2024	HICKORY TELEPHONE C...	100.010 · CHEC...		-73.16
Bill	10099400	05/01/2024		406.32 · OFFICE...	-73.16	73.16
TOTAL					-73.16	73.16

Hopewell Township Check Detail May 13 through June 10, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	EFT	05/23/2024	PENNSYLVANIA AMERIC...	100.800 · MUNI...		-587.76
Bill	05012024	05/01/2024		419.36 · PUBLIC...	-587.76	587.76
TOTAL					-587.76	587.76
Bill Pm...	EFT	06/01/2024	UPMC HEALTH PLAN	100.010 · CHEC...		-2,566.80
Bill	06012024	05/10/2024		487.35 · GROUP...	-2,566.80	2,566.80
TOTAL					-2,566.80	2,566.80
Liabilit...	EFT	05/15/2024	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-194.88
				214.03 · PSATS ...	-153.12	153.12
				214.02 · PSATS ...	-41.76	41.76
TOTAL					-194.88	194.88
Liabilit...	EFT	05/22/2024	COMM OF PA DEPARTM...	100.010 · CHEC...		-186.42
				217.00 · PA STA...	-186.42	186.42
TOTAL					-186.42	186.42
Liabilit...	EFT	06/05/2024	United States Treasury	100.010 · CHEC...		-2,590.88
				210.00 · FEDER...	-679.00	679.00
				211.00 · SOCIAL...	-774.75	774.75
				211.00 · SOCIAL...	-774.75	774.75
				213.00 · MEDIC...	-181.19	181.19
				213.00 · MEDIC...	-181.19	181.19
TOTAL					-2,590.88	2,590.88
Liabilit...	EFT	06/04/2024	PMRS	100.010 · CHEC...		-924.38
				214.01 · PMRS ...	-924.38	924.38
TOTAL					-924.38	924.38
Liabilit...	EFT	06/04/2024	PMRS	100.010 · CHEC...		-1,028.37
				214.00 · PMRS ...	-1,028.37	1,028.37
TOTAL					-1,028.37	1,028.37
Liabilit...	EFT	05/29/2024	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-194.88
				214.03 · PSATS ...	-153.12	153.12
				214.02 · PSATS ...	-41.76	41.76
TOTAL					-194.88	194.88
Bill Pm...	EFT	05/30/2024	CARDMEMBER SERVICE	100.010 · CHEC...		-75.00
Bill	114289	05/06/2024		406.37 · OFFICE...	-75.00	75.00
TOTAL					-75.00	75.00

Hopewell Township Check Detail May 13 through June 10, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Liabilit...	EFT	06/10/2024	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-186.01
				214.03 · PSATS ...	-146.15	146.15
				214.02 · PSATS ...	-39.86	39.86
TOTAL					-186.01	186.01
Bill Pm...	2277	05/13/2024	HEI-Way, LLC	100.800 · MUNI...		-2,289.50
Bill	10337964	05/02/2024		438.25 · REPAIR...	-2,018.90	2,018.90
				438.25 · REPAIR...	-270.60	270.60
TOTAL					-2,289.50	2,289.50
Bill Pm...	15944	05/13/2024	C.R. AUGENSTEIN INC.	100.010 · CHEC...		-1,427.07
Bill	21179	04/05/2024		409.24 · GENER...	-1,427.07	1,427.07
TOTAL					-1,427.07	1,427.07
Bill Pm...	15945	05/13/2024	CINTAS	100.010 · CHEC...		-235.41
Bill	9264896...	03/25/2024		430.28 · SAFET...	-95.76	95.76
Bill	5203817...	03/26/2024		430.28 · SAFET...	-7.15	7.15
Bill	5207961...	04/22/2024		430.28 · SAFET...	-36.74	36.74
Bill	9270092...	05/01/2024		430.28 · SAFET...	-95.76	95.76
TOTAL					-235.41	235.41
Bill Pm...	15946	05/13/2024	COMDOC, INC.	100.010 · CHEC...		-169.08
Bill	6245296	04/30/2024		406.21 · OFFICE...	-169.08	169.08
TOTAL					-169.08	169.08
Bill Pm...	15947	05/13/2024	ELITE CLEAN TEAM, LLC.	100.010 · CHEC...		-200.00
Bill	04132024	04/23/2024		409.31 · BUILDI...	-100.00	100.00
Bill	04272024	04/23/2024		409.31 · BUILDI...	-100.00	100.00
TOTAL					-200.00	200.00
Bill Pm...	15948	05/13/2024	LOWE'S CREDIT SERVIC...	100.010 · CHEC...		-48.14
Bill	660182804	04/10/2024		409.24 · GENER...	-48.14	48.14
TOTAL					-48.14	48.14
Bill Pm...	15949	05/13/2024	MAKEL AND ASSOCIATE...	100.010 · CHEC...		-1,639.00
Bill	1496	04/26/2024		404.31 · SOLICI...	-225.00	225.00
				404.31 · SOLICI...	-742.00	742.00
				404.31 · SOLICI...	-105.00	105.00
				404.31 · SOLICI...	-175.00	175.00
				404.31 · SOLICI...	-238.00	238.00
				404.31 · SOLICI...	-154.00	154.00
TOTAL					-1,639.00	1,639.00

Hopewell Township Check Detail May 13 through June 10, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	15950	05/13/2024	MCMILLEN ENGINEERIN...	100.010 · CHEC...		-1,360.30
Bill	247748	04/09/2024		413.45 · OTHER...	-692.80	692.80
Bill	247749	04/09/2024		408.31 · ENGIN...	-333.75	333.75
				408.31 · ENGIN...	-333.75	333.75
TOTAL					-1,360.30	1,360.30
Bill Pm...	15951	05/13/2024	NAPA AUTO PARTS	100.010 · CHEC...		-272.98
Bill	983066	04/19/2024		437.25 · REPAIR...	-272.98	272.98
TOTAL					-272.98	272.98
Bill Pm...	15952	05/13/2024	OBSERVER-REPORTER	100.010 · CHEC...		0.00
TOTAL					0.00	0.00
Bill Pm...	15953	05/13/2024	TAYLOR OFFICE MACHIN...	100.010 · CHEC...		-289.76
Bill	22234	04/29/2024		403.21 · TAX CO...	-194.76	194.76
				403.21 · TAX CO...	-50.00	50.00
				403.21 · TAX CO...	-45.00	45.00
TOTAL					-289.76	289.76
Bill Pm...	15954	05/13/2024	WESTFALL'S MOWING L...	100.010 · CHEC...		-800.00
Bill	04092024	04/30/2024		409.37 · REPAIR...	-150.00	150.00
Bill	04162024	04/30/2024		409.37 · REPAIR...	-150.00	150.00
Bill	04232024	04/30/2024		409.37 · REPAIR...	-150.00	150.00
Bill	04302024	04/30/2024		409.37 · REPAIR...	-150.00	150.00
Bill	0409202...	04/30/2024		413.45 · OTHER...	-50.00	50.00
Bill	0416202...	04/30/2024		413.45 · OTHER...	-50.00	50.00
Bill	0423202...	04/30/2024		413.45 · OTHER...	-50.00	50.00
Bill	0430202...	04/30/2024		413.45 · OTHER...	-50.00	50.00
TOTAL					-800.00	800.00
Check	15955	05/13/2024	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check	15956	05/13/2024	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check	15957	05/13/2024	Rush, Mary S.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00

Hopewell Township
Check Detail
May 13 through June 10, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	15958	05/13/2024	Miller, John D.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check	15959	05/13/2024	Kearns, Donald W.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Bill Pm...	15960	05/13/2024	OBSERVER-REPORTER	100.010 · CHEC...		-173.48
Bill	17554	05/02/2024		406.34 · ADVER...	-173.48	173.48
TOTAL					-173.48	173.48

Hopewell Township Payroll Transactions May 13 through June 10, 2024

Date	Name	Num	Type	Memo	Account	Amount
COMM OF PA DEPARTMENT OF REVENUE PUC						
05/22/2024	COMM OF PA DEP...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-186.42
Total COMM OF PA DEPARTMENT OF REVENUE PUC						-186.42
PMRS						
06/04/2024	PMRS	EFT	Liability Check	PMRB-20 for ...	100.010 · CHE...	-924.38
06/04/2024	PMRS	EFT	Liability Check	PMRB-20 for ...	100.010 · CHE...	-1,028.37
Total PMRS						-1,952.75
PSATS TRUSTEES INSURANCE FUND						
05/15/2024	PSATS TRUSTEES ...	EFT	Liability Check	251-60010 05...	100.010 · CHE...	-194.88
05/29/2024	PSATS TRUSTEES ...	EFT	Liability Check	ACCOUNT 25...	100.010 · CHE...	-194.88
06/10/2024	PSATS TRUSTEES ...	EFT	Liability Check	ACCOUNT 25...	100.010 · CHE...	-186.01
Total PSATS TRUSTEES INSURANCE FUND						-575.77
United States Treasury						
06/05/2024	United States Treas...	EFT	Liability Check	25-60017EMP...	100.010 · CHE...	-2,590.88
Total United States Treasury						-2,590.88
UPMC HEALTH PLAN						
06/01/2024	UPMC HEALTH PLAN	EFT	Liability Check	GROUP NO. ...	100.010 · CHE...	-394.99
Total UPMC HEALTH PLAN						-394.99
Gordon, Mark R.						
05/24/2024	Gordon, Mark R.	ACH	Paycheck	PP END 05/1...	100.010 · CHE...	-262.03
06/07/2024	Gordon, Mark R.	ACH	Paycheck	PP END 06/0...	100.010 · CHE...	-174.02
Total Gordon, Mark R.						-436.05
Kearns, Donald W.						
06/01/2024	Kearns, Donald W.	15961	Paycheck		100.010 · CHE...	-137.95
06/01/2024	Kearns, Donald W.	15965	Paycheck		100.010 · CHE...	-220.52
Total Kearns, Donald W.						-358.47
Miller, John D.						
06/01/2024	Miller, John D.	15962	Paycheck		100.010 · CHE...	-137.94
Total Miller, John D.						-137.94
Paul, Beverly R.						
06/01/2024	Paul, Beverly R.	15963	Paycheck		100.010 · CHE...	-276.97
Total Paul, Beverly R.						-276.97
Rush, Mary S.						
06/01/2024	Rush, Mary S.	15964	Paycheck		100.010 · CHE...	-137.95
Total Rush, Mary S.						-137.95
Ward, Martin T.						
05/24/2024	Ward, Martin T.	ACH	Paycheck	PP END 05/1...	100.010 · CHE...	-1,305.04
06/07/2024	Ward, Martin T.	ACH	Paycheck	PP END 06/0...	100.010 · CHE...	-961.82
Total Ward, Martin T.						-2,266.86
White, Andrea L.						
05/24/2024	White, Andrea L.	ACH	Paycheck	PP END 05/1...	100.010 · CHE...	-945.16
06/07/2024	White, Andrea L.	ACH	Paycheck	PP END 06/0...	100.010 · CHE...	-905.45
Total White, Andrea L.						-1,850.61

Hopewell Township
Payroll Transactions
May 13 through June 10, 2024

<u>Date</u>	<u>Name</u>	<u>Num</u>	<u>Type</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
Wolf, Craig M.						
05/24/2024	Wolf, Craig M.	ACH	Paycheck	PP END 05/1...	100.010 · CHE...	-1,441.69
06/07/2024	Wolf, Craig M.	ACH	Paycheck	PP END 06/0...	100.010 · CHE...	-1,339.71
Total Wolf, Craig M.						-2,781.40
TOTAL						-13,947.06

Hopewell Township
Income/Expense Report
 May 2024

	May 24
Income	
300-319 · TAXES	
301.00 · REAL PROPERTY TAXES	
301.10 · REAL ESTATE TAXES CURRENT YEAR	36,050.00
Total 301.00 · REAL PROPERTY TAXES	36,050.00
310.00 · PER CAPITA TAXES	
310.01 · PER CAPITA TAXES CURRENT YEAR	1,005.20
Total 310.00 · PER CAPITA TAXES	1,005.20
310.20 · EARNED INCOME TAX	
310.21 · EARNED INCOME TAX CURRENT	19,656.71
310.22 · EARNED INCOME TAX PRIOR YEAR	4,200.00
310.23 · EARNED INCOME TAX DELINQUENT	700.00
Total 310.20 · EARNED INCOME TAX	24,556.71
310.50 · LOCAL SERVICES TAX	
310.51 · LOCAL SERVICES TAX CURRENT	104.04
Total 310.50 · LOCAL SERVICES TAX	104.04
319.00 · PEN INT ON DELINQUENT TAXES	
319.01 · REAL PROPERTY TAXES PENALTY	32.10
319.10 · PER CAPITA TAX PENALTY	0.50
Total 319.00 · PEN INT ON DELINQUENT TAXES	32.60
Total 300-319 · TAXES	61,748.55
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	
341.05 · INTEREST GENERAL FUND ACCOUNT	457.43
341.10 · INTEREST IMPACT FEE ACCOUNT	13,625.67
341.15 · INTEREST REAL ESTATE ACCOUNT	60.03
341.20 · INTEREST MUNICIPAL SHARES ACCOU	644.33
341.25 · INTEREST ESCROW ACCOUNT	114.21
341.30 · INTEREST LOCAL FISCAL RECOVERY	175.03
Total 341.01 · INTEREST ON CHECKING	15,076.70
Total 341.00 · INTEREST EARNINGS	15,076.70
342.00 · RENTS AND ROYALTIES	
342.51 · ROYALTIES FROM NATURAL GAS	282.19
342.57 · FRANCHISE FEES COMMUNICATION	1,495.98
Total 342.00 · RENTS AND ROYALTIES	1,778.17
Total 340.00 · INTEREST, RENTS AND ROYALTIES	16,854.87
350.00 · INTERGOVERNMENTAL REVENUES	
355.00 · STATE SHARED REVENUE AND ENTITL	
355.08 · LOCAL SHARE ASSESSMENT PROCEEDS	8,294.63
Total 355.00 · STATE SHARED REVENUE AND ENTITL	8,294.63
Total 350.00 · INTERGOVERNMENTAL REVENUES	8,294.63
360-363 · CHARGES FOR SERVICES	
361.00 · GENERAL GOVERNMENT CHARGES	
361.30 · ZONING SUBDIVISION LAND DEV FEE	95.00
361.33 · ZONING SUBDIVISION LAND PERMITS	95.00
Total 361.30 · ZONING SUBDIVISION LAND DEV FEE	95.00

Hopewell Township Income/Expense Report May 2024

	May 24
361.65 · TAX CERTIFICATION REVENUES	
361.70 · NO LIEN LETTERS	125.00
Total 361.65 · TAX CERTIFICATION REVENUES	125.00
361.75 · POSTAGE AND PRINTING FEES	5.00
Total 361.00 · GENERAL GOVERNMENT CHARGES	225.00
Total 360-363 · CHARGES FOR SERVICES	225.00
389.00 · ALL OTHER UNCLASSIFIED REVENUE	2.00
Total Income	87,125.05
Gross Profit	87,125.05
Expense	
400-409 · GENERAL GOVERNMENT	
400.00 · LEGISLATIVE GOVERNING BODY	
400.05 · SUPERVISOR SALARY	468.75
400.10 · ROADMASTER WAGES - APPOINTED	250.00
400.15 · HOURLY WAGE SUPERVISOR	327.53
400.32 · TELEPHONE AND WIRELESS	75.00
Total 400.00 · LEGISLATIVE GOVERNING BODY	1,121.28
403.00 · TAX COLLECTION	
403.05 · TAX COLLECTOR SALARY	313.75
403.21 · TAX COLLECTION OFFICE SUPPLIES	289.76
Total 403.00 · TAX COLLECTION	603.51
403.31 · KEYSTONE COLLECTIONS COMMISSION	106.68
404.00 · SOLICITOR / LEGAL SERVICES	
404.31 · SOLICITOR PROFESSIONAL SERVICES	1,639.00
Total 404.00 · SOLICITOR / LEGAL SERVICES	1,639.00
405.00 · SECRETARY / CLERK / TREASURER	
405.15 · SECRETARY / TREASURER WAGE	2,610.00
405.17 · SEC/TREAS PAID TIME OFF	174.00
Total 405.00 · SECRETARY / CLERK / TREASURER	2,784.00
406.00 · OTHER GENERAL GOVERNMENT ADMIN	
406.21 · OFFICE SUPPLIES EXPENSE	329.60
406.23 · POSTAGE EXPENSE	100.00
406.32 · OFFICE TELEPHONE AND INTERNET	124.30
406.34 · ADVERTISING	173.48
406.37 · OFFICE EQUIPT MAINT AND SERVICE	152.50
Total 406.00 · OTHER GENERAL GOVERNMENT ADMIN	879.88
408.00 · ENGINEERING SERVICES	
408.31 · ENGINEERING SERVICES APPOINTED	667.50
Total 408.00 · ENGINEERING SERVICES	667.50
409.00 · GENERAL GOVERNMENT BUILDINGS	
409.24 · GENERAL OPERATING SUPPLIES	1,475.21
409.31 · BUILDING CLEANING SERVICES	200.00
409.36 · BUILDING ELECTRIC AND WATER	131.69
409.37 · REPAIRS AND MAINTENANCE SERVICE	600.00
Total 409.00 · GENERAL GOVERNMENT BUILDINGS	2,406.90
Total 400-409 · GENERAL GOVERNMENT	10,208.75

Hopewell Township
Income/Expense Report
May 2024

	May 24
410-419 · PUBLIC SAFETY	
411.00 · FIRE	
411.55 · FIRE DEPARTMENT DONATION	286.41
Total 411.00 · FIRE	286.41
413.00 · UCC AND CODE ENFORCEMENT	
413.45 · OTHER CONTRACTED SERVICES	892.80
Total 413.00 · UCC AND CODE ENFORCEMENT	892.80
414.00 · PLANNING AND ZONING	
414.10 · ZONING/CODE OFFICER APPOINTED	500.00
Total 414.00 · PLANNING AND ZONING	500.00
419.00 · OTHER PUBLIC SAFETY	
419.36 · PUBLIC UTILITY SERVICES HYDRANT	587.76
Total 419.00 · OTHER PUBLIC SAFETY	587.76
Total 410-419 · PUBLIC SAFETY	2,266.97
430-439 · PUBLIC WORKS-HWYS ROADS STREET	
430.00 · ROAD DEPARTMENT	
430.12 · ROAD DEPARTMENT WAGE FULL TIME	7,027.75
430.17 · ROAD DEPARTMENT PAID TIME OFF	824.00
430.24 · OPERATING SUPPLIES PUBLIC WORKS	28.65
430.28 · SAFETY SUPPLIES	235.41
430.32 · ROAD DEPARTMENT CELL PHONES	50.00
Total 430.00 · ROAD DEPARTMENT	8,165.81
433.00 · TRAFFIC CONTROL DEVICES	12.00
437.00 · REPAIRS OF TOOLS AND MACHINERY	
437.25 · REPAIRS AND MAINT SUPPLIES	272.98
Total 437.00 · REPAIRS OF TOOLS AND MACHINERY	272.98
438.00 · MAINT AND REPAIRS ROADS BRIDGES	
438.25 · REPAIRS AND MAINTENANCE SUPPLIE	2,289.50
Total 438.00 · MAINT AND REPAIRS ROADS BRIDGES	2,289.50
Total 430-439 · PUBLIC WORKS-HWYS ROADS STREET	10,740.29
481-484 · EMPLOYER PD BFTS & WITHHOLDING	
481.00 · EMPLOYER PAID ITEMS	
481.10 · SOCIAL SECURITY - EMPLOYER PAID	774.75
481.20 · MEDICARE - EMPLOYER PAID	181.19
481.30 · PA UNEMPLOYMENT - EMPLOYER	101.83
Total 481.00 · EMPLOYER PAID ITEMS	1,057.77
483.00 · PENSION AND 457-B CONTRIBUTIONS	
483.19 · ROTH PLAN 457-B CONTRIBUTION	83.52
483.30 · NON-UNIFORM PENSION CONTRIBUTIO	1,028.37
Total 483.00 · PENSION AND 457-B CONTRIBUTIONS	1,111.89
Total 481-484 · EMPLOYER PD BFTS & WITHHOLDING	2,169.66
487.00 · HEALTH INSURANCE BENEFIT	
487.35 · GROUP HEALTH INSURANCE BENEFIT	2,566.80
Total 487.00 · HEALTH INSURANCE BENEFIT	2,566.80
Total Expense	27,952.47
Net Income	59,172.58