

**HOPEWELL TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS MEETING
07/22/2024**

Pledge of Allegiance

All meetings are voice recorded for administrative purposes.

Meeting called to order at 7:20 p.m. by Chairperson Mary Rush.

Roll Call:

Present: Chairperson Mary Rush, Vice Chairman John Miller, Supervisor Donald Kearns, Solicitor Dennis Makel, Zoning/Code Enforcement Officer Mark Gordon, McMillen Representative Megan Hall, and Secretary/Treasurer Andrea White.

Public Comments:

Resident Lou Kelley asked about the wet spots on Possum Hollow Road. Roadmaster Kearns is addressing the issue and trying to come up with a solution.

Minutes:

Motion to accept the minutes of the June 10, 2024, regular monthly business meeting.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Zoning Report: Mark Gordon

- 77 Linnwood Drive – Property transfer without dye test. Washington County Sewage Council sent correspondence. In the meantime, a Local Realty Transfer Report was received from the County. The property transferred again without a dye test or dye test certificate. Mr. Gordon will again issue a citation to both the previous and current property owners.
- Camper at Hamilton Acres Property. Investigate if camper is being lived in. The ordinance does not regulate campers.
- An Agricultural Building Exemption Form was forwarded to the township from McMillen Engineering for a shed for 3850 Jefferson Avenue. The property owner was advised they will need a Zoning Permit. No permit has been received to date by the township office. To Mr. Gordon's understanding it is a portable shed that could be moved. Mr. Gordon will approve a Zoning Permit.

- A resident contacted the township office inquiring if there were any ordinances pertaining to dogs barking or the number of dogs someone can own.
Mr. Gordon deems this as a private complaint, the resident would need to file a civil complaint.

Engineer Report:

- Fox Road Landslide, Cherry Road Landslide and Possum Hollow Road Landslide Multimodal Transportation Fund Grant Resolution:
- Cherry Road Stabilization
Motion to adopt a Resolution requesting a Multimodal Transportation Fund grant of \$394,075.00 from the Commonwealth Financing Authority to be used for Cherry Road Landslide.
Motion: Mary Rush, 2nd Donald Kearns
Vote: Kearns - Yes
Rush – Yes
Miller – Yes
- Fox Road Stabilization
Motion to adopt a Resolution requesting a Multimodal Transportation Fund grant of \$706,290.00 from the Commonwealth Financing Authority to be used for Fox Road Landslide.
Motion: Mary Rush, 2nd Donald Kearns
Vote: Kearns - Yes
Rush – Yes
Miller – Yes
- Possum Hollow Stabilization
Motion to adopt a Resolution requesting a Multimodal Transportation Fund grant of \$613,190.00 from the Commonwealth Financing Authority to be used for Possum Hollow Road Landslide.
Motion: Mary Rush, 2nd Donald Kearns
Vote: Kearns - Yes
Rush – Yes
Miller – Yes

Road Report: Donald Kearns

- E-Mail notice was received from Kylie Fuller with Range Resources that their construction team is planning to overlay Possum Hollow Road in the near future.
The blacktopping has been completed. The township must do some work on the berms.
- 2024-2025 Winter Municipal Snow Agreement
Motion to approve the 2024-2025 Winter Municipal Snow Removal Agreement with PennDOT.
Motion: Mary Rush, 2nd Donald Kearns
Vote: Kearns - Yes
Rush – Yes
Miller – Yes

- Leanna Patterson (Swierczek) contacted the township regarding the issuance of a box number for her property off of Seminary Road.

Motion to approve the assignment of the address of 30 Shadow Lane unless otherwise permitted to be different as per the County for an address to Leanna Patterson (Swierczek) for parcel number 350-001-00-00-0003-00.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Range Resources has provided the township with a Change Rider for Bond 022049784, changing the amount of the bond from \$298,500.00 to \$296,000.00, and removing Country Road from Exhibit A.

Motion to approve/reject the Change Rider as presented and subject to approval of the Solicitor.

Motion: Mary Rush, 2nd John Miller

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- A portion of Fox Road will be closed for repairs.

Financial Report: File for review by Auditors

- Bank Reconciliations - Supervisors to review and initial off
- Time Sheets – Supervisors to review and initial off
- Bills: Review of bill list as presented

Motion to pay the bills to be found true and correct.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Discussion on how to spend the township’s remaining American Rescue Plan Funds. Quotes for projects are being sought from companies to be presented to the board at a later date. Residents in attendance suggested fixing the entrance to Seminary Road off State Route 844. The Board will get the Solicitor involved regarding the issue.

- The township will receive \$328,350.03 in Impact Fee money for the year 2023.

Motion to approve the signing of the County of Washington’s 2024 Fall Repository Sale Consent Form.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Motion to retroactively approve a longevity raise of \$1.00 for Martin Ward effective on his 4-year anniversary of employment on 04/14/2024.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- The Avella School District has notified the township of a decision from the PA Department of Revenue regarding Realty Transfer Tax to be refunded to Sheila and William Black.

Motion as per the PA Department of Revenue’s Decision and Order to refund Sheila and William Black the amount of \$2,442.21 that was received by the township from the Washington County PA Recorder of Deeds Office for Local Realty Transfer tax for parcel 350-009-00-00-0006-00.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Planning Commission:

None

Solicitors Report:

- Zoning Ordinance Amendment(s), EMT/Firefighter Active Volunteer Tax Credit Ordinance, and an Ordinance regarding regulation of rental units – all under review.
- **Motion** to advertise for the adoption of the EMT/Firefighter Active Volunteer Credit Ordinance.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

The Board would like to review the Zoning Ordinance and have a Workshop Meeting next Monday, July 29, 2024, at 6:00 p.m.

The Ordinance regarding regulation of rental units is still tabled.

- Michael Wallace property, 2133 Brush Run Road (formerly owned by Porfilios Real Estate LLC) The Washington County Redevelopment Authority – Demolition of the property. The Redevelopment Authority has requested further information.

- Range Resources - HHA agreement
Solicitor’s office will contact Range to discuss the completion of the new HHA Agreements.

- Fox Run Culvert Easements
The property owners need to come to the township office to sign the easements.

- PennDOT letter regarding the Farrar School Slip and resurfacing of Farrar School Road. They want to resurface the road but not fix the slip.
- Westphal property purchase agreement
Motion to approve the terms of the agreement for the purchase of property at 4122 Jefferson Avenue by Andrew and Brienne Westphal.
 Motion: Mary Rush, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller – Yes

Correspondence Review and Discussion:

- Correspondence received from the PA Department of Environmental Protection regarding the Site Characterization Report/ActII Final Report for the Brownlee Kelley Pad.
- Jefferson Township Planning Commission shared a Draft Solar Ordinance for Hopewell Township’s review.
- Correspondence received from the PA Department of Environmental Protection regarding the Modification Under General Permit No. WMGR123 for the Hopewell 18 Tank Pad.

Old Business:

None

New Business:

- Municipal Building Ceiling Repairs
Motion to retroactively authorize repairs to the municipal building ceiling in the filing room, hallway and bathroom and approve an invoice from B.A. Electric, LLC. in the amount of \$2,200.00 for the repairs. The invoice was revised to \$1,524.00
 Motion: Mary Rush, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller – Yes

Motion to adjourn the meeting at 8:04 p.m.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Respectfully Submitted,



Andrea L. White
Secretary/Treasurer

Seal



Mary Rush, Chairperson

HOPEWELL TOWNSHIP WASHINGTON FINANCIAL
WASHINGTON FINANCIAL

6/30/2024

<u>Account</u>	<u>Balance Total</u>
GENERAL FUND	\$ 126,525.52
REAL ESTATE ACCOUNT	\$ 10,808.58
MUNICIPAL SHARES FUND	\$ 471,767.37
ESCROW ACCOUNT	\$ 24,289.45
STATE FUNDS	\$ 216,418.31
IMPACT FEE	\$ 3,093,853.15
LOCAL FISCAL RECOVERY FUND	\$ 39,741.82
TOTAL	\$ 3,983,404.20

10:17 AM
07/22/24

Hopewell Township State Fund
Bills Presented for approval and Payment
As of July 22, 2024

Type	Date	Num	Name	Due Date	Aging	Open Balance
GREER INDUSTRIES, INC.						
Bill	07/19/2024	707410	GREER INDUSTRIE...	08/18/2024		11,389.44
Total GREER INDUSTRIES, INC.						11,389.44
TOTAL						11,389.44

10:18 AM
07/22/24
Cash Basis

Hopewell Township State Fund
Income/Expense Summary
June 2024

	Jun 24
Income	
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	925.41
Total 341.00 · INTEREST EARNINGS	925.41
Total 340.00 · INTEREST, RENTS AND ROYALTIES	925.41
Total Income	925.41
Gross Profit	925.41
Expense	0.00
Net Income	925.41

Hopewell Township Bills Presented for Approval and Payment As of July 22, 2024

Type	Date	Num	Due Date	Aging	Open Balance
CARDMEMBER SERVICE					
Bill	05/26/2024	9965159154	06/15/2024	37	54.96
Bill	07/02/2024	11332078...	07/17/2024	5	97.80
Bill	07/01/2024	114755	07/31/2024		40.00
Total CARDMEMBER SERVICE					192.76
CINTAS					
Bill	06/17/2024	5216418291	07/17/2024	5	124.98
Total CINTAS					124.98
ELITE CLEAN TEAM, LLC.					
Bill	06/27/2024	06082024	07/27/2024		100.00
Bill	06/27/2024	06222024	07/27/2024		100.00
Total ELITE CLEAN TEAM, LLC.					200.00
ERIE INSURANCE					
Bill	06/10/2024	07013346...	07/01/2024	21	3,759.00
Bill	06/10/2024	31017338...	07/01/2024	21	2,329.00
Bill	06/10/2024	61029168...	07/01/2024	21	8,181.00
Bill	06/10/2024	91010511...	07/01/2024	21	4,333.00
Total ERIE INSURANCE					18,602.00
MAKEL AND ASSOCIATES, LLC					
Bill	06/25/2024	1630	07/25/2024		1,233.90
Total MAKEL AND ASSOCIATES, LLC					1,233.90
NEWMAN'S LANDSCAPING AND TREE SERVICE INC					
Bill	06/10/2024	20884	06/10/2024	42	5,500.00
Total NEWMAN'S LANDSCAPING AND TREE SERVICE INC					5,500.00
QUALITY QUICK PRINTING AND COPY					
Bill	05/24/2024	80698	05/24/2024	59	57.37
Total QUALITY QUICK PRINTING AND COPY					57.37
UPMC HEALTH PLAN					
Bill	07/10/2024	08012024	07/31/2024		2,566.80
Total UPMC HEALTH PLAN					2,566.80
WEST MIDDLETOWN VFD					
Bill	09/01/2022	08082022 3	09/12/2022	679	8,076.00
Total WEST MIDDLETOWN VFD					8,076.00
WESTFALL'S MOWING LLC					
Bill	06/28/2024	5408 0604...	07/28/2024		150.00
Bill	06/28/2024	5408 0611...	07/28/2024		150.00
Bill	06/28/2024	5408 0625...	07/28/2024		150.00
Bill	06/28/2024	5408 0604...	07/28/2024		50.00
Bill	06/28/2024	5408 0611...	07/28/2024		50.00
Bill	06/28/2024	5408 0625...	07/28/2024		50.00
Bill	06/28/2024	5408	07/28/2024		10.00
Total WESTFALL'S MOWING LLC					610.00
TOTAL					37,163.81

Hopewell Township
Bills Presented for Approval and Payment
As of July 22, 2024

Type	Date	Num	Due Date	Aging	Open Balance
CARDMEMBER SERVICE					
Bill	05/26/2024	9965159154	06/15/2024	37	54.96
Bill	06/22/2024	06222024	07/07/2024	15	12.00
Bill	06/26/2024	9967605890	07/15/2024	7	429.86
Bill	07/02/2024	11332078...	07/17/2024	5	97.80
Bill	07/18/2024	155108918	07/18/2024	4	112.67
Bill	07/11/2024	114878	07/26/2024		259.17
Bill	07/01/2024	114755	07/31/2024		40.00
Bill	07/19/2024	07222024	08/03/2024		12.00
Total CARDMEMBER SERVICE					1,018.46
CINTAS					
Bill	07/01/2024	9278017177	07/31/2024		95.76
Bill	07/16/2024	5220653580	08/15/2024		75.45
Total CINTAS					171.21
EVERON FKA ADT COMMERCIAL					
Bill	06/26/2024	155506164	07/26/2024		112.67
Total EVERON FKA ADT COMMERCIAL					112.67
FWF INSURANCE AGENCY, INC.					
Bill	06/30/2024	44838	07/30/2024		2,483.00
Total FWF INSURANCE AGENCY, INC.					2,483.00
Hill International Trucks, LLC.					
Bill	07/16/2024	104193801	07/26/2024		72.17
Total Hill International Trucks, LLC.					72.17
JOHN DEERE FINANCIAL					
Bill	07/16/2024	58556	08/15/2024		87.81
Total JOHN DEERE FINANCIAL					87.81
LOWE'S CREDIT SERVICES					
Bill	07/12/2024	8082770	08/11/2024		93.90
Total LOWE'S CREDIT SERVICES					93.90
MCMILLEN ENGINEERING INC.					
Bill	07/03/2024	248014	07/03/2024	19	262.50
Bill	07/03/2024	248015	07/03/2024	19	202.50
Total MCMILLEN ENGINEERING INC.					465.00
PENNSYLVANIA AMERICAN WATER					
Bill	07/17/2024	07172024	08/08/2024		291.08
Total PENNSYLVANIA AMERICAN WATER					291.08
SPRAGUE ENERGY, LLC					
Bill	06/30/2024	000054344	07/30/2024		112.75
Total SPRAGUE ENERGY, LLC					112.75
UPMC HEALTH PLAN					
Bill	07/10/2024	08012024	07/31/2024		2,566.80
Total UPMC HEALTH PLAN					2,566.80
WEST MIDDLETOWN VFD					
Bill	09/01/2022	08082022 3	09/12/2022	679	8,076.00
Total WEST MIDDLETOWN VFD					8,076.00

10:25 AM
07/22/24

Hopewell Township
Bills Presented for Approval and Payment
As of July 22, 2024

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
WEST PENN POWER Bill	07/10/2024	95418074...	07/26/2024		132.39
Total WEST PENN POWER					132.39
TOTAL					15,683.24

Hopewell Township Check Detail June 10 through July 22, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check		07/22/2024	Miller, John D.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check		07/22/2024	Kearns, Donald W.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check		07/22/2024	Rush, Mary S.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check		07/22/2024	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check		07/22/2024	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Liabilit...	EFT	06/11/2024	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-186.01
				214.03 · PSATS ...	-146.15	146.15
				214.02 · PSATS ...	-39.86	39.86
TOTAL					-186.01	186.01
Bill Pm...	EFT	07/01/2024	PITNEY BOWES GLOBAL...	100.010 · CHEC...		-65.97
Bill	3319164...	05/23/2024		406.23 · POSTA...	-65.97	65.97
TOTAL					-65.97	65.97
Bill Pm...	EFT	06/25/2024	HICKORY TELEPHONE C...	100.010 · CHEC...		-73.96
Bill	10103579	06/01/2024		406.32 · OFFICE...	-73.96	73.96
TOTAL					-73.96	73.96
Bill Pm...	EFT	06/10/2024	PENNSYLVANIA AMERIC...	100.800 · MUNI...		-286.41
Bill	0517202...	05/17/2024		411.55 · FIRE D...	-286.41	286.41
TOTAL					-286.41	286.41
Bill Pm...	EFT	06/25/2024	PENNSYLVANIA AMERIC...	100.800 · MUNI...		-587.76
Bill	06032024	06/03/2024		419.36 · PUBLIC...	-587.76	587.76
TOTAL					-587.76	587.76

Hopewell Township Check Detail June 10 through July 22, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Liabilit...	EFT	06/14/2024	COMM OF PA DEPARTM...	100.010 · CHEC...		-215.75
				217.00 · PA STA...	-215.75	215.75
TOTAL					-215.75	215.75
Liabilit...	EFT	06/18/2024	COMM OF PA DEPARTM...	100.010 · CHEC...		-184.66
				217.00 · PA STA...	-184.66	184.66
TOTAL					-184.66	184.66
Liabilit...	EFT	06/28/2024	United States Treasury	100.010 · CHEC...		-2,526.96
				210.00 · FEDER...	-681.00	681.00
				211.00 · SOCIAL...	-748.04	748.04
				211.00 · SOCIAL...	-748.04	748.04
				213.00 · MEDIC...	-174.94	174.94
				213.00 · MEDIC...	-174.94	174.94
TOTAL					-2,526.96	2,526.96
Liabilit...	EFT	07/01/2024	PMRS	100.010 · CHEC...		-1,141.95
				214.01 · PMRS ...	-1,141.95	1,141.95
TOTAL					-1,141.95	1,141.95
Liabilit...	EFT	07/01/2024	PMRS	100.010 · CHEC...		-1,028.60
				214.00 · PMRS ...	-1,028.60	1,028.60
TOTAL					-1,028.60	1,028.60
Liabilit...	EFT	06/30/2024	UPMC HEALTH PLAN	100.010 · CHEC...		-394.99
				222.00 · HEALT...	-394.99	394.99
TOTAL					-394.99	394.99
Liabilit...	EFT	06/26/2024	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-194.82
				214.03 · PSATS ...	-153.07	153.07
				214.02 · PSATS ...	-41.75	41.75
TOTAL					-194.82	194.82
Bill Pm...	EFT	06/26/2024	WEST PENN POWER	100.010 · CHEC...		-127.35
Bill	9523843...	06/11/2024		409.36 · BUILDI...	-127.35	127.35
TOTAL					-127.35	127.35
Bill Pm...	EFT	07/01/2024	UPMC HEALTH PLAN	100.010 · CHEC...		-2,566.80
Bill	07012024	06/10/2024		487.35 · GROUP...	-2,566.80	2,566.80
TOTAL					-2,566.80	2,566.80

Hopewell Township Check Detail June 10 through July 22, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	EFT	07/11/2024	PENNSYLVANIA AMERIC...	100.800 · MUNI...		-286.41
Bill	06192024	06/19/2024		411.55 · FIRE D...	-286.41	286.41
TOTAL					-286.41	286.41
Bill Pm...	EFT	07/03/2024	CARDMEMBER SERVICE	100.010 · CHEC...		-40.00
Bill	114478	06/03/2024		406.37 · OFFICE...	-40.00	40.00
TOTAL					-40.00	40.00
Bill Pm...	EFT	07/01/2024	CARDMEMBER SERVICE	100.010 · CHEC...		-894.89
Bill	9962649...	04/26/2024		406.32 · OFFICE...	-50.01	50.01
Bill	114189	05/01/2024		406.37 · OFFICE...	-40.00	40.00
Bill	218655	05/10/2024		430.21 · ROAD ...	-29.02	29.02
Bill	05222024	05/22/2024		406.32 · OFFICE...	-12.00	12.00
Bill	195974749	06/03/2024		406.21 · OFFICE...	-649.00	649.00
Bill	225767	06/05/2024		430.24 · OPERA...	-114.86	114.86
TOTAL					-894.89	894.89
Liabilit...	EFT	07/08/2024	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-178.44
				214.03 · PSATS ...	-140.20	140.20
				214.02 · PSATS ...	-38.24	38.24
TOTAL					-178.44	178.44
Liabilit...	EFT	07/08/2024	COMM OF PA DEPARTM...	100.010 · CHEC...		-236.25
				217.00 · PA STA...	-236.25	236.25
TOTAL					-236.25	236.25
Liabilit...	EFT	07/08/2024	KEYSTONE COLLECTIONS	100.010 · CHEC...		-424.72
				223.00 · LST TA...	-52.00	52.00
				212.00 · EIT TA...	-372.72	372.72
TOTAL					-424.72	424.72
Liabilit...	EFT	07/17/2024	PA UC FUND	100.010 · CHEC...		-353.53
				224.00 · PA UC ...	-24.24	24.24
				224.00 · PA UC ...	-329.29	329.29
TOTAL					-353.53	353.53
Check	1012	06/10/2024	BUZZARD, KENNETH J.	109 · ESCROW ...		-1,639.37
				250.40 · BOND ...	-1,639.37	1,639.37
TOTAL					-1,639.37	1,639.37

Hopewell Township Check Detail June 10 through July 22, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	2278	06/10/2024	EVERON	100.800 · MUNI...		-338.01
Bill	154037438	02/27/2024		411.55 · FIRE D...	-112.67	112.67
Bill	154388332	03/26/2024		411.55 · FIRE D...	-112.67	112.67
Bill	154737489	04/28/2024		411.55 · FIRE D...	-112.67	112.67
TOTAL					-338.01	338.01
Bill Pm...	2279	06/10/2024	WEST MIDDLETOWN VFD	100.800 · MUNI...		-1,625.00
Bill	2024 2	07/01/2024		411.45 · FIRE P...	-1,625.00	1,625.00
TOTAL					-1,625.00	1,625.00
Check	15966	06/10/2024	Rush, Mary S.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check	15967	06/10/2024	Kearns, Donald W.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check	15968	06/10/2024	Miller, John D.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check	15969	06/10/2024	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check	15970	06/10/2024	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Bill Pm...	15971	06/10/2024	CINTAS	100.010 · CHEC...		-113.70
Bill	5212312...	05/20/2024		430.28 · SAFET...	-17.94	17.94
Bill	9274352...	06/01/2024		430.28 · SAFET...	-95.76	95.76
TOTAL					-113.70	113.70
Bill Pm...	15972	06/10/2024	D-BUG PEST CONTROL	100.010 · CHEC...		-53.00
Bill	303425	05/31/2024		409.37 · REPAIR...	-53.00	53.00
TOTAL					-53.00	53.00

Hopewell Township Check Detail June 10 through July 22, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	15973	06/10/2024	EBER & ASSOCIATES	100.010 · CHEC...		-1,745.00
Bill	1683	05/29/2024		486.40 · INSUR...	-1,745.00	1,745.00
TOTAL					-1,745.00	1,745.00
Bill Pm...	15974	06/10/2024	ELITE CLEAN TEAM, LLC.	100.010 · CHEC...		-200.00
Bill	05112024	05/29/2024		409.31 · BUILDI...	-100.00	100.00
Bill	05252024	05/29/2024		409.31 · BUILDI...	-100.00	100.00
TOTAL					-200.00	200.00
Bill Pm...	15975	06/10/2024	KEYBANK - AMERICAN N...	100.010 · CHEC...		-1,919.79
Bill	1112143	05/23/2024		438.33 · FUEL E...	-1,919.79	1,919.79
TOTAL					-1,919.79	1,919.79
Bill Pm...	15976	06/10/2024	MAKEL AND ASSOCIATE...	100.010 · CHEC...		-2,236.41
Bill	1538	05/29/2024		404.31 · SOLICI...	-225.00	225.00
				404.31 · SOLICI...	-420.00	420.00
				404.31 · SOLICI...	-42.00	42.00
				404.31 · SOLICI...	-455.00	455.00
				404.31 · SOLICI...	-694.43	694.43
				404.31 · SOLICI...	-399.98	399.98
TOTAL					-2,236.41	2,236.41
Bill Pm...	15977	06/10/2024	MCMILLEN ENGINEERIN...	100.010 · CHEC...		-493.40
Bill	247908	06/05/2024		408.31 · ENGIN...	-112.50	112.50
Bill	247907	06/05/2024		408.31 · ENGIN...	-193.40	193.40
Bill	247906	06/05/2024		408.31 · ENGIN...	-187.50	187.50
TOTAL					-493.40	493.40
Bill Pm...	15978	06/10/2024	OBSERVER-REPORTER	100.010 · CHEC...		-364.04
Bill	17666	05/16/2024		406.34 · ADVER...	-364.04	364.04
TOTAL					-364.04	364.04
Bill Pm...	15979	06/10/2024	PA TOWNSHIPS HEALTH ...	100.010 · CHEC...		-666.24
Bill	154354	05/20/2024		487.19 · OTHER...	-222.06	222.06
				487.19 · OTHER...	-444.18	444.18
TOTAL					-666.24	666.24
Bill Pm...	15980	06/10/2024	POWERPLAN - MURPHY ...	100.010 · CHEC...		-2,369.47
Bill	2213051	05/26/2024		437.25 · REPAIR...	-1,179.97	1,179.97
				437.37 · REPAIR...	-1,189.50	1,189.50
TOTAL					-2,369.47	2,369.47

Hopewell Township Check Detail June 10 through July 22, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	15981	06/10/2024	R & K DISPOSAL, INC	100.010 · CHEC...		-73.00
Bill	05302024	05/30/2024		409.44 · BUILDI...	-73.00	73.00
TOTAL					-73.00	73.00
Bill Pm...	15982	06/10/2024	WESTFALL'S MOWING L...	100.010 · CHEC...		-810.00
Bill	5327 050...	05/30/2024		409.37 · REPAIR...	-150.00	150.00
Bill	5327 051...	05/30/2024		409.37 · REPAIR...	-150.00	150.00
Bill	5327 052...	05/30/2024		409.37 · REPAIR...	-150.00	150.00
Bill	5327 052...	05/30/2024		409.37 · REPAIR...	-150.00	150.00
Bill	5327 050...	05/30/2024		413.45 · OTHER...	-50.00	50.00
Bill	5327 051...	05/30/2024		413.45 · OTHER...	-50.00	50.00
Bill	5327 052...	05/30/2024		413.45 · OTHER...	-50.00	50.00
Bill	5327 052...	05/30/2024		413.45 · OTHER...	-50.00	50.00
Bill	5327	05/30/2024		409.37 · REPAIR...	-10.00	10.00
TOTAL					-810.00	810.00
Bill Pm...	15988	07/03/2024	CINTAS	100.010 · CHEC...		-124.98
Bill	5216418...	06/17/2024		430.28 · SAFET...	-124.98	124.98
TOTAL					-124.98	124.98
Bill Pm...	15989	07/03/2024	ELITE CLEAN TEAM, LLC.	100.010 · CHEC...		-200.00
Bill	06082024	06/27/2024		409.31 · BUILDI...	-100.00	100.00
Bill	06222024	06/27/2024		409.31 · BUILDI...	-100.00	100.00
TOTAL					-200.00	200.00
Bill Pm...	15990	07/03/2024	ERIE INSURANCE	100.010 · CHEC...		-18,602.00
Bill	0701334...	06/10/2024		486.30 · INSUR...	-3,759.00	3,759.00
Bill	3101733...	06/10/2024		486.20 · INSUR...	-2,329.00	2,329.00
Bill	6102916...	06/10/2024		486.20 · INSUR...	-8,181.00	8,181.00
Bill	9101051...	06/10/2024		484.00 · WORK...	-4,333.00	4,333.00
TOTAL					-18,602.00	18,602.00
Bill Pm...	15991	07/03/2024	MAKEL AND ASSOCIATE...	100.010 · CHEC...		-1,233.90
Bill	1630	06/25/2024		404.31 · SOLICI...	-225.00	225.00
				404.31 · SOLICI...	-70.00	70.00
				404.31 · SOLICI...	-868.00	868.00
				404.31 · SOLICI...	-0.90	0.90
				404.31 · SOLICI...	-70.00	70.00
TOTAL					-1,233.90	1,233.90
Bill Pm...	15992	07/03/2024	NEWMAN'S LANDSCAPIN...	100.010 · CHEC...		-5,500.00
Bill	20884	06/10/2024		427.00 · SOLID ...	-1,000.00	1,000.00
				427.00 · SOLID ...	-1,000.00	1,000.00
				427.00 · SOLID ...	-1,000.00	1,000.00
				427.00 · SOLID ...	-1,000.00	1,000.00
				427.00 · SOLID ...	-1,000.00	1,000.00
				427.00 · SOLID ...	-500.00	500.00
TOTAL					-5,500.00	5,500.00

Hopewell Township
Check Detail
 June 10 through July 22, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	15993	07/03/2024	QUALITY QUICK PRINTIN...	100.010 · CHEC...		-57.37
Bill	80698	05/24/2024		403.21 · TAX CO...	-57.37	57.37
TOTAL					-57.37	57.37
Bill Pm...	15994	07/03/2024	WESTFALL'S MOWING L...	100.010 · CHEC...		-610.00
Bill	5408 060...	06/28/2024		409.37 · REPAIR...	-150.00	150.00
Bill	5408 061...	06/28/2024		409.37 · REPAIR...	-150.00	150.00
Bill	5408 062...	06/28/2024		409.37 · REPAIR...	-150.00	150.00
Bill	5408 060...	06/28/2024		413.45 · OTHER...	-50.00	50.00
Bill	5408 061...	06/28/2024		413.45 · OTHER...	-50.00	50.00
Bill	5408 062...	06/28/2024		413.45 · OTHER...	-50.00	50.00
Bill	5408	06/28/2024		409.37 · REPAIR...	-10.00	10.00
TOTAL					-610.00	610.00

Hopewell Township Payroll Transactions June 10 through July 22, 2024

Date	Name	Num	Type	Memo	Account	Amount
COMM OF PA DEPARTMENT OF REVENUE PUC						
06/14/2024	COMM OF PA DEP...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-215.75
06/18/2024	COMM OF PA DEP...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-184.66
07/08/2024	COMM OF PA DEP...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-236.25
Total COMM OF PA DEPARTMENT OF REVENUE PUC						-636.66
KEYSTONE COLLECTIONS						
07/08/2024	KEYSTONE COLLE...	EFT	Liability Check	2ND QUART...	100.010 · CHE...	-424.72
Total KEYSTONE COLLECTIONS						-424.72
PA UC FUND						
07/17/2024	PA UC FUND	EFT	Liability Check	6316392 2ND...	100.010 · CHE...	-353.53
Total PA UC FUND						-353.53
PMRS						
07/01/2024	PMRS	EFT	Liability Check	63-096-5 N J...	100.010 · CHE...	-1,141.95
07/01/2024	PMRS	EFT	Liability Check	63-096-5 N J...	100.010 · CHE...	-1,028.60
Total PMRS						-2,170.55
PSATS TRUSTEES INSURANCE FUND						
06/11/2024	PSATS TRUSTEES ...	EFT	Liability Check	ACCOUNT 25...	100.010 · CHE...	-186.01
06/26/2024	PSATS TRUSTEES ...	EFT	Liability Check	ACCOUNT 25...	100.010 · CHE...	-194.82
07/08/2024	PSATS TRUSTEES ...	EFT	Liability Check	ACCOUNT 25...	100.010 · CHE...	-178.44
Total PSATS TRUSTEES INSURANCE FUND						-559.27
United States Treasury						
06/28/2024	United States Treas...	EFT	Liability Check	25-6001755 9...	100.010 · CHE...	-2,526.96
Total United States Treasury						-2,526.96
UPMC HEALTH PLAN						
06/30/2024	UPMC HEALTH PLAN	EFT	Liability Check	GROUP NO. ...	100.010 · CHE...	-394.99
Total UPMC HEALTH PLAN						-394.99
Gordon, Mark R.						
06/21/2024	Gordon, Mark R.	ACH	Paycheck	PP END 06/1...	100.010 · CHE...	-174.02
07/05/2024	Gordon, Mark R.	ACH	Paycheck	PP END 06/2...	100.010 · CHE...	-174.02
07/19/2024	Gordon, Mark R.	ACH	Paycheck	PP END 07/1...	100.010 · CHE...	-176.02
Total Gordon, Mark R.						-524.06
Kearns, Donald W.						
07/01/2024	Kearns, Donald W.	15983	Paycheck	JUNE 2024 S...	100.010 · CHE...	-137.93
07/01/2024	Kearns, Donald W.	15987	Paycheck	JUNE 2024 R...	100.010 · CHE...	-220.52
Total Kearns, Donald W.						-358.45
Miller, John D.						
07/01/2024	Miller, John D.	15984	Paycheck	JUNE 2024 S...	100.010 · CHE...	-137.94
Total Miller, John D.						-137.94
Paul, Beverly R.						
07/01/2024	Paul, Beverly R.	15985	Paycheck	JUNE 2024 T...	100.010 · CHE...	-276.98
Total Paul, Beverly R.						-276.98
Rush, Mary S.						
07/01/2024	Rush, Mary S.	15986	Paycheck	JUNE 2024 S...	100.010 · CHE...	-137.93
Total Rush, Mary S.						-137.93

Hopewell Township Payroll Transactions June 10 through July 22, 2024

<u>Date</u>	<u>Name</u>	<u>Num</u>	<u>Type</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
Ward, Martin T.						
06/21/2024	Ward, Martin T.	ACH	Paycheck	PP END 06/1...	100.010 · CHE...	-1,331.59
07/05/2024	Ward, Martin T.	ACH	Paycheck	PP END 06/2...	100.010 · CHE...	-1,110.45
07/05/2024	Ward, Martin T.	ACH	Paycheck	04/14/2024-0...	100.010 · CHE...	-278.49
07/19/2024	Ward, Martin T.	ACH	Paycheck	PP END 07/1...	100.010 · CHE...	-1,405.99
Total Ward, Martin T.						-4,126.52
White, Andrea L.						
06/21/2024	White, Andrea L.	ACH	Paycheck	PP END 06/1...	100.010 · CHE...	-944.80
07/05/2024	White, Andrea L.	ACH	Paycheck	PP END 06/2...	100.010 · CHE...	-871.35
07/19/2024	White, Andrea L.	ACH	Paycheck	PP END 07/1...	100.010 · CHE...	-890.34
Total White, Andrea L.						-2,706.49
Wolf, Craig M.						
06/21/2024	Wolf, Craig M.	ACH	Paycheck	PP END 06/1...	100.010 · CHE...	-1,336.63
07/05/2024	Wolf, Craig M.	ACH	Paycheck	PP END 06/2...	100.010 · CHE...	-1,417.20
07/19/2024	Wolf, Craig M.	ACH	Paycheck	PP END 07/1...	100.010 · CHE...	-1,336.69
Total Wolf, Craig M.						-4,090.52
TOTAL						-19,425.57

Hopewell Township Income/Expense Report June 2024

	Jun 24
Income	
300-319 · TAXES	
301.00 · REAL PROPERTY TAXES	
301.10 · REAL ESTATE TAXES CURRENT YEAR	20,173.13
301.40 · DELINQUENT FROM TAX CLAIM BUREA	1,252.53
Total 301.00 · REAL PROPERTY TAXES	21,425.66
310.00 · PER CAPITA TAXES	
310.01 · PER CAPITA TAXES CURRENT YEAR	329.20
Total 310.00 · PER CAPITA TAXES	329.20
310.10 · REAL ESTATE TRANSFER TAX	117.60
310.20 · EARNED INCOME TAX	
310.21 · EARNED INCOME TAX CURRENT	7,232.50
310.22 · EARNED INCOME TAX PRIOR YEAR	500.00
Total 310.20 · EARNED INCOME TAX	7,732.50
310.50 · LOCAL SERVICES TAX	
310.51 · LOCAL SERVICES TAX CURRENT	516.05
Total 310.50 · LOCAL SERVICES TAX	516.05
Total 300-319 · TAXES	30,121.01
330.00 · FINES AND FORFEITS	
331.00 · FINES	
331.10 · COURT-DISTRICT MAGISTRATE	1,018.00
331.13 · STATE POLICE FINES	703.14
Total 331.00 · FINES	1,721.14
Total 330.00 · FINES AND FORFEITS	1,721.14
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	
341.05 · INTEREST GENERAL FUND ACCOUNT	541.54
341.10 · INTEREST IMPACT FEE ACCOUNT	13,229.33
341.15 · INTEREST REAL ESTATE ACCOUNT	59.17
341.20 · INTEREST MUNICIPAL SHARES ACCOU	803.17
341.25 · INTEREST ESCROW ACCOUNT	106.91
341.30 · INTEREST LOCAL FISCAL RECOVERY	169.94
Total 341.01 · INTEREST ON CHECKING	14,910.06
Total 341.00 · INTEREST EARNINGS	14,910.06
342.00 · RENTS AND ROYALTIES	
342.51 · ROYALTIES FROM NATURAL GAS	288.55
Total 342.00 · RENTS AND ROYALTIES	288.55
Total 340.00 · INTEREST, RENTS AND ROYALTIES	15,198.61
350.00 · INTERGOVERNMENTAL REVENUES	
355.00 · STATE SHARED REVENUE AND ENTITL	
355.09 · MARCELLUS SHALE IMPACT FEE DIST	328,350.03
Total 355.00 · STATE SHARED REVENUE AND ENTITL	328,350.03
Total 350.00 · INTERGOVERNMENTAL REVENUES	328,350.03

Hopewell Township Income/Expense Report June 2024

	Jun 24
360-363 · CHARGES FOR SERVICES	
361.00 · GENERAL GOVERNMENT CHARGES	
361.65 · TAX CERTIFICATION REVENUES	
361.70 · NO LIEN LETTERS	25.00
Total 361.65 · TAX CERTIFICATION REVENUES	25.00
Total 361.00 · GENERAL GOVERNMENT CHARGES	25.00
Total 360-363 · CHARGES FOR SERVICES	25.00
Total Income	375,415.79
Gross Profit	375,415.79
Expense	
400-409 · GENERAL GOVERNMENT	
400.00 · LEGISLATIVE GOVERNING BODY	
400.05 · SUPERVISOR SALARY	468.75
400.10 · ROADMASTER WAGES - APPOINTED	250.00
400.32 · TELEPHONE AND WIRELESS	75.00
Total 400.00 · LEGISLATIVE GOVERNING BODY	793.75
403.00 · TAX COLLECTION	
403.05 · TAX COLLECTOR SALARY	313.75
Total 403.00 · TAX COLLECTION	313.75
403.31 · KEYSTONE COLLECTIONS COMMISSION	391.56
404.00 · SOLICITOR / LEGAL SERVICES	
404.31 · SOLICITOR PROFESSIONAL SERVICES	2,236.41
Total 404.00 · SOLICITOR / LEGAL SERVICES	2,236.41
405.00 · SECRETARY / CLERK / TREASURER	
405.15 · SECRETARY / TREASURER WAGE	2,372.20
405.17 · SEC/TREAS PAID TIME OFF	348.00
Total 405.00 · SECRETARY / CLERK / TREASURER	2,720.20
406.00 · OTHER GENERAL GOVERNMENT ADMIN	
406.32 · OFFICE TELEPHONE AND INTERNET	73.96
406.34 · ADVERTISING	364.04
Total 406.00 · OTHER GENERAL GOVERNMENT ADMIN	438.00
408.00 · ENGINEERING SERVICES	
408.31 · ENGINEERING SERVICES APPOINTED	493.40
Total 408.00 · ENGINEERING SERVICES	493.40
409.00 · GENERAL GOVERNMENT BUILDINGS	
409.31 · BUILDING CLEANING SERVICES	200.00
409.36 · BUILDING ELECTRIC AND WATER	127.35
409.37 · REPAIRS AND MAINTENANCE SERVICE	663.00
409.44 · BUILDING WASTE REMOVAL	73.00
Total 409.00 · GENERAL GOVERNMENT BUILDINGS	1,063.35
Total 400-409 · GENERAL GOVERNMENT	8,450.42
410-419 · PUBLIC SAFETY	
411.00 · FIRE	
411.55 · FIRE DEPARTMENT DONATION	624.42
Total 411.00 · FIRE	624.42

Hopewell Township Income/Expense Report

June 2024

	Jun 24
413.00 · UCC AND CODE ENFORCEMENT	
413.45 · OTHER CONTRACTED SERVICES	200.00
Total 413.00 · UCC AND CODE ENFORCEMENT	200.00
414.00 · PLANNING AND ZONING	
414.10 · ZONING/CODE OFFICER APPOINTED	400.00
Total 414.00 · PLANNING AND ZONING	400.00
419.00 · OTHER PUBLIC SAFETY	
419.36 · PUBLIC UTILITY SERVICES HYDRANT	587.76
Total 419.00 · OTHER PUBLIC SAFETY	587.76
Total 410-419 · PUBLIC SAFETY	1,812.18
430-439 · PUBLIC WORKS-HWYS ROADS STREET	
430.00 · ROAD DEPARTMENT	
430.12 · ROAD DEPARTMENT WAGE FULL TIME	7,495.52
430.17 · ROAD DEPARTMENT PAID TIME OFF	396.00
430.18 · ROAD DEPARTMENT OVERTIME	21.04
430.28 · SAFETY SUPPLIES	113.70
430.32 · ROAD DEPARTMENT CELL PHONES	50.00
Total 430.00 · ROAD DEPARTMENT	8,076.26
437.00 · REPAIRS OF TOOLS AND MACHINERY	
437.25 · REPAIRS AND MAINT SUPPLIES	1,179.97
437.37 · REPAIRS AND MAINT SERVICE	1,189.50
Total 437.00 · REPAIRS OF TOOLS AND MACHINERY	2,369.47
438.00 · MAINT AND REPAIRS ROADS BRIDGES	
438.33 · FUEL EXPENSE	1,919.79
Total 438.00 · MAINT AND REPAIRS ROADS BRIDGES	1,919.79
Total 430-439 · PUBLIC WORKS-HWYS ROADS STREET	12,365.52
481-484 · EMPLOYER PD BFTS & WITHHOLDING	
481.00 · EMPLOYER PAID ITEMS	
481.10 · SOCIAL SECURITY - EMPLOYER PAID	748.04
481.20 · MEDICARE - EMPLOYER PAID	174.94
481.30 · PA UNEMPLOYMENT - EMPLOYER	61.42
Total 481.00 · EMPLOYER PAID ITEMS	984.40
483.00 · PENSION AND 457-B CONTRIBUTIONS	
483.19 · ROTH PLAN 457-B CONTRIBUTION	81.61
483.30 · NON-UNIFORM PENSION CONTRIBUTIO	1,028.60
Total 483.00 · PENSION AND 457-B CONTRIBUTIONS	1,110.21
Total 481-484 · EMPLOYER PD BFTS & WITHHOLDING	2,094.61
486.00 · INSURANCE, CASUALTY, AND SURETY	
486.40 · INSURANCE - PUBLIC OFFICIALS	1,745.00
Total 486.00 · INSURANCE, CASUALTY, AND SURETY	1,745.00
487.00 · HEALTH INSURANCE BENEFIT	
487.19 · OTHER GROUP INSURANCE BENEFITS	666.24
487.35 · GROUP HEALTH INSURANCE BENEFIT	2,566.80
Total 487.00 · HEALTH INSURANCE BENEFIT	3,233.04
Total Expense	29,700.77
Net Income	345,715.02