

**HOPEWELL TOWNSHIP
BOARD OF SUPERVISORS
BUDGET WORKSHOP MEETING
OCTOBER 21, 2024**

Pledge of Allegiance:

All meetings are voice recorded for administrative purposes.

Meeting called to order at 7:01 p.m. by Chairperson Mary Rush.

Roll Call:

Present: Chairperson Mary Rush, Vice Chairman John Miller, Supervisor Donald Kearns and Secretary/Treasurer Andrea White.

Public Comments:

No public comments.

2025 Budget:

- 2025 Hopewell Township Proposed Budget Discussion.
- The next Budget Workshop Meeting will be held on Monday, November 18, 2024, at 6:30 p.m.

Adjournment:

Motion to adjourn the meeting at 6:34 p.m.

Motion: John Miller, 2nd Mary Rush

Vote: Kearns - Yes

Rush – Yes

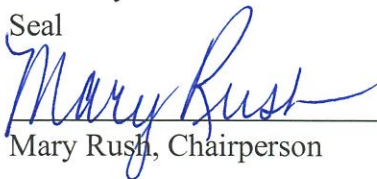
Miller – Yes

Respectfully Submitted,



Andrea L. White
Secretary/Treasurer

Seal



Mary Rush, Chairperson

**HOPEWELL TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS MEETING
10/21/2024**

Pledge of Allegiance

All meetings are voice recorded for administrative purposes.

Meeting called to order at 7:00 p.m. by Chairperson Mary Rush.

Roll Call:

Present: Chairperson Mary Rush, Vice Chairman John Miller, Supervisor Donald Kearns, Charlotte Karnes - Representative for Solicitor Dennis Makel, Zoning/Code Enforcement Officer Mark Gordon, and Secretary/Treasurer Andrea White.

Public Comments:

Minutes:

Motion to accept the minutes of the Planning Meeting held September 30, 2024, to review the Loughry & Richmond Subdivision and Yilit Estate Subdivision.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Motion to accept the minutes of the regular monthly September 30, 2024, regular business meeting.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Zoning Report: Mark Gordon

- 77 Linnwood Drive – Property transfer without dye test. Status of citations. A Hearing was held in October, owner and former owner were found guilty. Mark Gordon recommends putting a lien on the property. Mr. Gordon will write more citations.

Engineer Report:

- Fox Road Stabilization, Cherry Road Stabilization and Possum Hollow Road Stabilization Multimodal Transportation Fund Grants.
- Municipal Building

- **Motion** to adopt Resolutions to submit grants to the County and State LSA programs for the proposed Municipal Building.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Potholing to locate the gas line underneath possum Hollow Road. The Road Crew will perform the work.

Road Report:

- Possum Hollow Road – Wet spot concerns
- The County received an address verification from Range Resources for 31 Seminary Lane, Avella, PA 15312. The township has no record of an address request.
- The Township Office has received PA One Calls for a “New Range Resources Well Pad” with access off Farrar School Road. The Township Office has not received any permit applications for a new well pad in the Township.
- Columbia Gas Transmission, LLC has requested the release of Bond # BDTO-610356-024 for Elm Road for the Line 32 Poly Replacement Project. The Township Engineer has been contacted to provide a date for the final inspection as required by the Township’s Heavy Hauling Agreement.

Motion to release Columbia Gas Transmission, LLC’s Bond # BDTO-610356-024 for Elm Road for the Line 32 Poly Replacement Project subject to the Engineer’s review and approval and all fees being paid to the township.

Motion: Donald Kearns, 2nd John Miller

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Financial Report: File for review by Auditors

- Bank Reconciliations - Supervisors to review and initial off
- Time Sheets – Supervisors to review and initial off
- Bills: Review of bill list as presented

Motion to pay the bills to be found true and correct.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- The Township’s remaining American Rescue Plan Funds will be used to pay for the Fox Road Culvert Replacement.
- The Township held a Budget Workshop Meeting on Monday, October 21, 2024, at 6:00 p.m.

Planning Commission:

None

Solicitors Report:

- Zoning Ordinance Amendment(s)
Under review
- Draft Solar Ordinance
Under review
- Michael Wallace property, 2133 Brush Run Road (formerly owned by Porfilios Real Estate LLC)
The Washington County Redevelopment Authority – Demolition of the property.
 - Removal of registered vehicles from the property – The State Police have been contacted for assistance in removing the registered vehicles on the property.
 - Removal of miscellaneous items from the property? Should the items remain on the property?
- Range Resources - HHA agreement
Range Resources forwarded a redlined draft for review by the Solicitors Office.
- PennDOT regarding the Farrar School Slip and resurfacing of Farrar School Road.
No update
- Supervisors Compensation – The State enacted a new law that provided for an increase in Supervisor pay not to exceed \$3,145.00.
- **Motion** to advertise an Ordinance for adoption at the November 18, 2024, regular board meeting, increasing Supervisor pay not to exceed \$3,145.00 at a monthly rate of \$262.08.
Motion: Mary Rush, 2nd Donald Kearns
Vote: Kearns - Yes
Rush – Yes
Miller – Yes

Correspondence Review and Discussion:

- Township Officials received correspondence from the Pennsylvania Department of Environmental Protection regarding open burning and mandated recycling in the region.
Motion to take no action regarding open burning and mandated recycling in Hopewell Township.
Motion: Mary Rush, 2nd Donald Kearns
Vote: Kearns - Yes
Rush – Yes
Miller – Yes

Old Business:

None

New Business:

- The Township Office will be closed for General Election Day on Tuesday, November 05, 2024.
- Buffalo Cemetery is requesting a donation from the township for the maintenance of the grounds and gravesites.
- **Motion** to approve a donation to the Buffalo Cemetery in the amount of \$500.00.
Motion: Mary Rush, 2nd Donald Kearns
Vote: Kearns - Yes
Rush – Yes
Miller – Yes
- A Budget Workshop Meeting will be held on Monday, November 18, 2024, at 6:30 p.m.
- The next regular Monthly Board of Supervisors Meeting will be held on Monday, November 18, 2024, at 7:00 p.m.

Motion to adjourn the meeting at 7:43 p.m.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Respectfully Submitted,



Andrea L. White
Secretary/Treasurer

Seal



Mary Rush, Chairperson

HOPEWELL TOWNSHIP WASHINGTON FINANCIAL
WASHINGTON FINANCIAL

9/30/2024

| <u>Account</u> | <u>Balance Total</u> |
|----------------------------|----------------------|
| GENERAL FUND | \$ 94,960.95 |
| REAL ESTATE ACCOUNT | \$ 2,021.05 |
| MUNICIPAL SHARES FUND | \$ 172,102.13 |
| ESCROW ACCOUNT | \$ 34,688.54 |
| STATE FUNDS | \$ 130,137.75 |
| IMPACT FEE | \$ 3,458,138.55 |
| LOCAL FISCAL RECOVERY FUND | \$ 40,262.83 |
| TOTAL | \$ 3,932,311.80 |

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10/16/24

Cash Basis

**Hopewell Township State Fund
Income/Expense Summary
September 2024**

| | <u>Sep 24</u> |
|--|----------------------|
| Income | |
| 340.00 · INTEREST, RENTS AND ROYALTIES | |
| 341.00 · INTEREST EARNINGS | |
| 341.01 · INTEREST ON CHECKING | 562.32 |
| Total 341.00 · INTEREST EARNINGS | <u>562.32</u> |
| Total 340.00 · INTEREST, RENTS AND ROYALTIES | <u>562.32</u> |
| Total Income | <u>562.32</u> |
| Gross Profit | 562.32 |
| Expense | <u>0.00</u> |
| Net Income | <u><u>562.32</u></u> |

Hopewell Township Bills Presented for Approval and Payment As of October 21, 2024

| Type | Date | Num | Due Date | Aging | Open Balance |
|--|------------|------------|------------|-------|--------------|
| CARDMEMBER SERVICE | | | | | |
| Bill | 08/01/2024 | 115023 | 08/16/2024 | 66 | 40.00 |
| Bill | 09/03/2024 | 115290 | 09/18/2024 | 33 | 40.00 |
| Bill | 08/26/2024 | 9972432391 | 09/21/2024 | 30 | 69.44 |
| Bill | 09/22/2024 | 09222024 | 09/22/2024 | 29 | 12.00 |
| Bill | 10/01/2024 | 001866 | 10/01/2024 | 20 | 125.00 |
| Bill | 09/23/2024 | 252698 | 10/08/2024 | 13 | 148.48 |
| Bill | 10/09/2024 | 10092024 | 10/09/2024 | 12 | 159.99 |
| Bill | 09/26/2024 | 9974844980 | 10/18/2024 | 3 | 73.23 |
| Bill | 10/01/2024 | 115569 | 10/31/2024 | | 40.00 |
| Total CARDMEMBER SERVICE | | | | | 708.14 |
| CINTAS | | | | | |
| Bill | 10/09/2024 | 5233863404 | 11/08/2024 | | 30.03 |
| Total CINTAS | | | | | 30.03 |
| ELITE CLEAN TEAM, LLC. | | | | | |
| Bill | 09/26/2024 | 09142024 | 10/14/2024 | 7 | 100.00 |
| Bill | 09/26/2024 | 09282024 | 10/14/2024 | 7 | 100.00 |
| Total ELITE CLEAN TEAM, LLC. | | | | | 200.00 |
| EVERON | | | | | |
| Bill | 09/27/2024 | 11252024 | 10/27/2024 | | 112.67 |
| Total EVERON | | | | | 112.67 |
| HICKORY TELEPHONE COMPANY | | | | | |
| Bill | 10/01/2024 | 10114289 | 10/25/2024 | | 73.16 |
| Total HICKORY TELEPHONE COMPANY | | | | | 73.16 |
| Hill International Trucks, LLC. | | | | | |
| Bill | 10/01/2024 | 104200038 | 10/11/2024 | 10 | 408.25 |
| Total Hill International Trucks, LLC. | | | | | 408.25 |
| MCMILLEN ENGINEERING INC. | | | | | |
| Bill | 10/04/2024 | 248320 | 10/04/2024 | 17 | 3,277.50 |
| Bill | 10/04/2024 | 248319 | 10/04/2024 | 17 | 504.00 |
| Total MCMILLEN ENGINEERING INC. | | | | | 3,781.50 |
| NEWMAN'S LANDSCAPING AND TREE SERVICE INC | | | | | |
| Bill | 10/06/2024 | 21366 | 10/06/2024 | 15 | 3,500.00 |
| Total NEWMAN'S LANDSCAPING AND TREE SERVICE INC | | | | | 3,500.00 |
| OBSERVER-REPORTER | | | | | |
| Bill | 09/23/2024 | 18707 | 10/23/2024 | | 133.78 |
| Total OBSERVER-REPORTER | | | | | 133.78 |
| PENNSYLVANIA AMERICAN WATER | | | | | |
| Bill | 10/01/2024 | 10012024 | 10/23/2024 | | 662.94 |
| Bill | 10/17/2024 | 10172024 | 11/08/2024 | | 296.90 |
| Total PENNSYLVANIA AMERICAN WATER | | | | | 959.84 |
| SATTERLEE RESOURCES | | | | | |
| Bill | 10/14/2024 | 657523 | 11/13/2024 | | 1,989.14 |
| Total SATTERLEE RESOURCES | | | | | 1,989.14 |
| UPMC HEALTH PLAN | | | | | |
| Bill | 10/10/2024 | 11012024 | 10/31/2024 | | 2,566.80 |
| Total UPMC HEALTH PLAN | | | | | 2,566.80 |

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10/17/24

Hopewell Township
Bills Presented for Approval and Payment
As of October 21, 2024

| <u>Type</u> | <u>Date</u> | <u>Num</u> | <u>Due Date</u> | <u>Aging</u> | <u>Open Balance</u> |
|-------------------------|-------------|-------------|-----------------|--------------|---------------------|
| WEST PENN POWER Bill | 10/11/2024 | 95029972... | 10/28/2024 | | 120.59 |
| Total WEST PENN POWER | | | | | 120.59 |
| TOTAL | | | | | 14,583.90 |

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10/17/24

Hopewell Township Check Detail September 30 through October 21, 2024

| Type | Num | Date | Name | Account | Paid Amount | Original Amount |
|-------------|------------|------------|-----------------------|--------------------|-------------|-----------------|
| Check | | 10/21/2024 | Rush, Mary S. | 100.010 · CHEC... | | -25.00 |
| | | | | 400.32 · TELEP... | -25.00 | 25.00 |
| TOTAL | | | | | -25.00 | 25.00 |
| Check | | 10/21/2024 | Kearns, Donald W. | 100.010 · CHEC... | | -25.00 |
| | | | | 400.32 · TELEP... | -25.00 | 25.00 |
| TOTAL | | | | | -25.00 | 25.00 |
| Check | | 10/21/2024 | Miller, John D. | 100.010 · CHEC... | | -25.00 |
| | | | | 400.32 · TELEP... | -25.00 | 25.00 |
| TOTAL | | | | | -25.00 | 25.00 |
| Check | | 10/21/2024 | Wolf, Craig M. | 100.010 · CHEC... | | -25.00 |
| | | | | 430.32 · ROAD ... | -25.00 | 25.00 |
| TOTAL | | | | | -25.00 | 25.00 |
| Check | | 10/21/2024 | Ward, Martin T. | 100.010 · CHEC... | | -25.00 |
| | | | | 430.32 · ROAD ... | -25.00 | 25.00 |
| TOTAL | | | | | -25.00 | 25.00 |
| Bill Pm... | EFT | 09/30/2024 | CARDMEMBER SERVICE | 100.010 · CHEC... | | -538.01 |
| Bill | 9970032... | 07/26/2024 | | 406.32 · OFFICE... | -71.47 | 71.47 |
| Bill | 321882 | 08/14/2024 | | 415.24 · EMERG... | -150.00 | 150.00 |
| Bill | 08222024 | 08/19/2024 | | 406.32 · OFFICE... | -12.00 | 12.00 |
| Bill | 637327 | 08/23/2024 | | 430.26 · SMALL ... | -203.41 | 254.39 |
| Bill | 679096 | 08/23/2024 | | 430.24 · OPERA... | -70.95 | 70.95 |
| Bill | 9924444... | 08/28/2024 | | 406.21 · OFFICE... | -30.18 | 30.18 |
| Bill | 4541 | 09/04/2024 | CARDMEMBER SERVICE | 20000 · Account.. | 0.00 | -49.99 |
| TOTAL | | | | | -538.01 | 539.00 |
| Liabilit... | EFT | 09/30/2024 | UPMC HEALTH PLAN | 100.010 · CHEC... | | -394.99 |
| | | | | 222.00 · HEALT... | -394.99 | 394.99 |
| TOTAL | | | | | -394.99 | 394.99 |
| Liabilit... | EFT | 10/01/2024 | COMM OF PA DEPARTM... | 100.010 · CHEC... | | -191.28 |
| | | | | 217.00 · PA STA... | -191.28 | 191.28 |
| TOTAL | | | | | -191.28 | 191.28 |

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10/17/24

Hopewell Township Check Detail September 30 through October 21, 2024

| Type | Num | Date | Name | Account | Paid Amount | Original Amount |
|-------------|------------|------------|-------------------------|--------------------|-------------|-----------------|
| Liabilit... | EFT | 10/01/2024 | United States Treasury | 100.010 · CHEC... | | -2,662.98 |
| | | | | 210.00 · FEDER... | -732.00 | 732.00 |
| | | | | 211.00 · SOCIAL... | -782.51 | 782.51 |
| | | | | 211.00 · SOCIAL... | -782.51 | 782.51 |
| | | | | 213.00 · MEDIC... | -182.98 | 182.98 |
| | | | | 213.00 · MEDIC... | -182.98 | 182.98 |
| TOTAL | | | | | -2,662.98 | 2,662.98 |
| Liabilit... | EFT | 10/01/2024 | PMRS | 100.010 · CHEC... | | -1,183.10 |
| | | | | 214.01 · PMRS ... | -1,183.10 | 1,183.10 |
| TOTAL | | | | | -1,183.10 | 1,183.10 |
| Liabilit... | EFT | 10/01/2024 | PMRS | 100.010 · CHEC... | | -1,038.58 |
| | | | | 214.00 · PMRS ... | -1,038.58 | 1,038.58 |
| TOTAL | | | | | -1,038.58 | 1,038.58 |
| Bill Pm... | EFT | 10/01/2024 | UPMC HEALTH PLAN | 100.010 · CHEC... | | -2,566.80 |
| Bill | 10012024 | 09/10/2024 | | 487.35 · GROUP... | -2,566.80 | 2,566.80 |
| TOTAL | | | | | -2,566.80 | 2,566.80 |
| Bill Pm... | EFT | 10/01/2024 | PITNEY BOWES GLOBAL... | 100.010 · CHEC... | | -65.97 |
| Bill | 3319554... | 08/23/2024 | | 406.23 · POSTA... | -65.97 | 65.97 |
| TOTAL | | | | | -65.97 | 65.97 |
| Bill Pm... | EFT | 10/11/2024 | PENNSYLVANIA AMERIC... | 100.800 · MUNI... | | -296.90 |
| Bill | 09192024 | 09/19/2024 | | 411.55 · FIRE D... | -296.90 | 296.90 |
| TOTAL | | | | | -296.90 | 296.90 |
| Liabilit... | EFT | 09/30/2024 | PSATS TRUSTEES INSUR... | 100.010 · CHEC... | | -184.53 |
| | | | | 214.03 · PSATS ... | -144.99 | 144.99 |
| | | | | 214.02 · PSATS ... | -39.54 | 39.54 |
| TOTAL | | | | | -184.53 | 184.53 |
| Liabilit... | EFT | 10/04/2024 | PA UC FUND | 100.010 · CHEC... | | -269.66 |
| | | | | 224.00 · PA UC ... | -28.81 | 28.81 |
| | | | | 224.00 · PA UC ... | -240.85 | 240.85 |
| TOTAL | | | | | -269.66 | 269.66 |
| Liabilit... | EFT | 10/04/2024 | KEYSTONE COLLECTIONS | 100.010 · CHEC... | | -487.71 |
| | | | | 223.00 · LST TA... | -50.00 | 50.00 |
| | | | | 212.00 · EIT TA... | -437.71 | 437.71 |
| TOTAL | | | | | -487.71 | 487.71 |

Hopewell Township Check Detail September 30 through October 21, 2024

| Type | Num | Date | Name | Account | Paid Amount | Original Amount |
|-------------|------------|------------|-------------------------|--------------------|-------------|-----------------|
| Liabilit... | EFT | 10/16/2024 | PSATS TRUSTEES INSUR... | 100.010 · CHEC... | | -177.97 |
| | | | | 214.03 · PSATS ... | -139.83 | 139.83 |
| | | | | 214.02 · PSATS ... | -38.14 | 38.14 |
| TOTAL | | | | | -177.97 | 177.97 |
| Liabilit... | EFT | 10/16/2024 | COMM OF PA DEPARTM... | 100.010 · CHEC... | | -221.40 |
| | | | | 217.00 · PA STA... | -221.40 | 221.40 |
| TOTAL | | | | | -221.40 | 221.40 |
| Bill Pm... | 1072 | 09/30/2024 | MCMILLEN ENGINEERIN... | 100.100 · IMPAC... | | -3,323.00 |
| Bill | 248221 | 09/04/2024 | | 408.31 · ENGIN... | -75.00 | 75.00 |
| Bill | 248237 | 09/05/2024 | | 408.31 · ENGIN... | -3,248.00 | 3,248.00 |
| TOTAL | | | | | -3,323.00 | 3,323.00 |
| Bill Pm... | 2281 | 09/30/2024 | EVERON | 100.800 · MUNI... | | -112.67 |
| Bill | 156192946 | 08/27/2024 | | 411.55 · FIRE D... | -112.67 | 112.67 |
| TOTAL | | | | | -112.67 | 112.67 |
| Bill Pm... | 2282 | 09/30/2024 | NORTHEAST PAVING | 100.800 · MUNI... | | -5,311.25 |
| Bill | 6800453... | 08/29/2024 | | 438.25 · REPAIR... | -525.25 | 525.25 |
| | | | | 438.28 · ROAD ... | -535.25 | 535.25 |
| | | | | 438.28 · ROAD ... | -534.25 | 534.25 |
| | | | | 438.28 · ROAD ... | -526.00 | 526.00 |
| | | | | 438.28 · ROAD ... | -529.75 | 529.75 |
| | | | | 438.28 · ROAD ... | -528.50 | 528.50 |
| | | | | 438.28 · ROAD ... | -538.75 | 538.75 |
| | | | | 438.28 · ROAD ... | -528.25 | 528.25 |
| | | | | 438.28 · ROAD ... | -524.50 | 524.50 |
| | | | | 438.28 · ROAD ... | -540.75 | 540.75 |
| TOTAL | | | | | -5,311.25 | 5,311.25 |
| Bill Pm... | 2283 | 09/30/2024 | WEST MIDDLETOWN VFD | 100.800 · MUNI... | | -1,625.00 |
| Bill | 2024 3 | 10/01/2024 | | 411.45 · FIRE P... | -1,625.00 | 1,625.00 |
| TOTAL | | | | | -1,625.00 | 1,625.00 |
| Check | 16045 | 09/30/2024 | Rush, Mary S. | 100.010 · CHEC... | | -25.00 |
| | | | | 400.32 · TELEP... | -25.00 | 25.00 |
| TOTAL | | | | | -25.00 | 25.00 |
| Check | 16046 | 09/30/2024 | Kearns, Donald W. | 100.010 · CHEC... | | -25.00 |
| | | | | 400.32 · TELEP... | -25.00 | 25.00 |
| TOTAL | | | | | -25.00 | 25.00 |

Hopewell Township Check Detail September 30 through October 21, 2024

| Type | Num | Date | Name | Account | Paid Amount | Original Amount |
|------------|------------|------------|------------------------|--------------------|-------------|-----------------|
| Check | 16047 | 09/30/2024 | Miller, John D. | 100.010 · CHEC... | | -25.00 |
| | | | | 400.32 · TELEP... | -25.00 | 25.00 |
| TOTAL | | | | | -25.00 | 25.00 |
| Check | 16048 | 09/30/2024 | Ward, Martin T. | 100.010 · CHEC... | | -25.00 |
| | | | | 430.32 · ROAD ... | -25.00 | 25.00 |
| TOTAL | | | | | -25.00 | 25.00 |
| Check | 16049 | 09/30/2024 | Wolf, Craig M. | 100.010 · CHEC... | | -25.00 |
| | | | | 430.32 · ROAD ... | -25.00 | 25.00 |
| TOTAL | | | | | -25.00 | 25.00 |
| Bill Pm... | 16050 | 09/30/2024 | CINTAS | 100.010 · CHEC... | | -124.95 |
| Bill | 5225337... | 08/15/2024 | | 430.28 · SAFET... | -29.19 | 29.19 |
| Bill | 9286285... | 08/31/2024 | | 430.28 · SAFET... | -95.76 | 95.76 |
| TOTAL | | | | | -124.95 | 124.95 |
| Bill Pm... | 16051 | 09/30/2024 | ERIE INSURANCE | 100.010 · CHEC... | | -194.00 |
| Bill | 9101051... | 09/10/2024 | | 484.00 · WORK... | -194.00 | 194.00 |
| TOTAL | | | | | -194.00 | 194.00 |
| Bill Pm... | 16052 | 09/30/2024 | MAKEL AND ASSOCIATE... | 100.010 · CHEC... | | -476.00 |
| Bill | 1823 | 09/25/2024 | | 404.31 · SOLICI... | -182.00 | 182.00 |
| | | | | 404.31 · SOLICI... | -294.00 | 294.00 |
| TOTAL | | | | | -476.00 | 476.00 |
| Bill Pm... | 16053 | 09/30/2024 | MCMILLEN ENGINEERIN... | 100.010 · CHEC... | | -514.50 |
| Bill | 248222 | 09/04/2024 | | 408.31 · ENGIN... | -514.50 | 514.50 |
| TOTAL | | | | | -514.50 | 514.50 |
| Bill Pm... | 16054 | 09/30/2024 | OBSERVER-REPORTER | 100.010 · CHEC... | | -656.62 |
| Bill | 18553 | 09/01/2024 | | 406.34 · ADVER... | -522.84 | 522.84 |
| Bill | 18406 | 09/03/2024 | | 406.34 · ADVER... | -133.78 | 133.78 |
| TOTAL | | | | | -656.62 | 656.62 |
| Bill Pm... | 16055 | 09/30/2024 | R & K DISPOSAL, INC | 100.010 · CHEC... | | -73.00 |
| Bill | 42024 | 08/30/2024 | | 409.44 · BUILDI... | -73.00 | 73.00 |
| TOTAL | | | | | -73.00 | 73.00 |

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10/17/24

Hopewell Township
Check Detail
September 30 through October 21, 2024

| Type | Num | Date | Name | Account | Paid Amount | Original Amount |
|------------|-------------|------------|------------------------|--------------------|-------------|-----------------|
| Bill Pm... | 16056 | 09/30/2024 | WESTFALL'S MOWING L... | 100.010 · CHEC... | | -410.00 |
| Bill | 55884 09... | 09/24/2024 | | 409.37 · REPAIR... | -150.00 | 150.00 |
| Bill | 5584 091... | 09/24/2024 | | 409.37 · REPAIR... | -150.00 | 150.00 |
| Bill | 5584 090... | 09/24/2024 | | 413.45 · OTHER... | -50.00 | 50.00 |
| Bill | 5584 091... | 09/24/2024 | | 413.45 · OTHER... | -50.00 | 50.00 |
| Bill | 5584 | 09/24/2024 | | 409.37 · REPAIR... | -10.00 | 10.00 |
| TOTAL | | | | | -410.00 | 410.00 |
| Bill Pm... | 16057 | 09/30/2024 | WEST MIDDLETOWN VF... | 100.010 · CHEC... | | -6,586.94 |
| Bill | 2024 | 09/30/2024 | | 411.54 · FOREI... | -6,586.94 | 6,586.94 |
| TOTAL | | | | | -6,586.94 | 6,586.94 |

Hopewell Township Payroll Transactions September 30 through October 21, 2024

| Date | Name | Num | Type | Memo | Account | Amount |
|---|------------------------|-------|-----------------|-----------------|------------------|-----------|
| COMM OF PA DEPARTMENT OF REVENUE PUC | | | | | | |
| 10/01/2024 | COMM OF PA DEP... | EFT | Liability Check | 1829 4561 PA... | 100.010 · CHE... | -191.28 |
| 10/16/2024 | COMM OF PA DEP... | EFT | Liability Check | PA-501 EMPL... | 100.010 · CHE... | -221.40 |
| Total COMM OF PA DEPARTMENT OF REVENUE PUC | | | | | | -412.68 |
| KEYSTONE COLLECTIONS | | | | | | |
| 10/04/2024 | KEYSTONE COLLE... | EFT | Liability Check | 3RD QUART... | 100.010 · CHE... | -487.71 |
| Total KEYSTONE COLLECTIONS | | | | | | -487.71 |
| PA UC FUND | | | | | | |
| 10/04/2024 | PA UC FUND | EFT | Liability Check | 6316392 3RD... | 100.010 · CHE... | -269.66 |
| Total PA UC FUND | | | | | | -269.66 |
| PMRS | | | | | | |
| 10/01/2024 | PMRS | EFT | Liability Check | PMRB-20 for ... | 100.010 · CHE... | -1,183.10 |
| 10/01/2024 | PMRS | EFT | Liability Check | PMRB-20 for ... | 100.010 · CHE... | -1,038.58 |
| Total PMRS | | | | | | -2,221.68 |
| PSATS TRUSTEES INSURANCE FUND | | | | | | |
| 09/30/2024 | PSATS TRUSTEES ... | EFT | Liability Check | ACCOUNT 25... | 100.010 · CHE... | -184.53 |
| 10/16/2024 | PSATS TRUSTEES ... | EFT | Liability Check | ACCOUNT 25... | 100.010 · CHE... | -177.97 |
| Total PSATS TRUSTEES INSURANCE FUND | | | | | | -362.50 |
| United States Treasury | | | | | | |
| 10/01/2024 | United States Treas... | EFT | Liability Check | 25-6001755 9... | 100.010 · CHE... | -2,662.98 |
| Total United States Treasury | | | | | | -2,662.98 |
| UPMC HEALTH PLAN | | | | | | |
| 09/30/2024 | UPMC HEALTH PLAN | EFT | Liability Check | GROUP NO. ... | 100.010 · CHE... | -394.99 |
| Total UPMC HEALTH PLAN | | | | | | -394.99 |
| Gordon, Mark R. | | | | | | |
| 10/11/2024 | Gordon, Mark R. | ACH | Paycheck | PP END 10/0... | 100.010 · CHE... | -262.03 |
| Total Gordon, Mark R. | | | | | | -262.03 |
| Kearns, Donald W. | | | | | | |
| 10/01/2024 | Kearns, Donald W. | 16058 | Paycheck | SEPTEMBER... | 100.010 · CHE... | -137.93 |
| 10/01/2024 | Kearns, Donald W. | 16062 | Paycheck | SEPTEMBER... | 100.010 · CHE... | -220.52 |
| Total Kearns, Donald W. | | | | | | -358.45 |
| Miller, John D. | | | | | | |
| 10/01/2024 | Miller, John D. | 16059 | Paycheck | SEPTEMBER... | 100.010 · CHE... | -137.93 |
| 10/01/2024 | Miller, John D. | 16063 | Paycheck | | 100.010 · CHE... | -11.25 |
| Total Miller, John D. | | | | | | -149.18 |
| Paul, Beverly R. | | | | | | |
| 10/01/2024 | Paul, Beverly R. | 16060 | Paycheck | SEPTEMBER... | 100.010 · CHE... | -276.97 |
| Total Paul, Beverly R. | | | | | | -276.97 |
| Rush, Mary S. | | | | | | |
| 10/01/2024 | Rush, Mary S. | 16061 | Paycheck | SEPTEMBER... | 100.010 · CHE... | -137.95 |
| 10/01/2024 | Rush, Mary S. | 16064 | Paycheck | | 100.010 · CHE... | -47.47 |
| Total Rush, Mary S. | | | | | | -185.42 |
| Ward, Martin T. | | | | | | |
| 10/11/2024 | Ward, Martin T. | ACH | Paycheck | PP END 10/0... | 100.010 · CHE... | -1,015.65 |
| Total Ward, Martin T. | | | | | | -1,015.65 |

1:24 PM

10/17/24

Hopewell Township
Payroll Transactions
September 30 through October 21, 2024

| <u>Date</u> | <u>Name</u> | <u>Num</u> | <u>Type</u> | <u>Memo</u> | <u>Account</u> | <u>Amount</u> |
|---------------------------------------|------------------|------------|-------------|----------------|------------------|-------------------|
| White, Andrea L. 10/11/2024 | White, Andrea L. | ACH | Paycheck | PP END 10/0... | 100.010 · CHE... | -869.91 |
| Total White, Andrea L. | | | | | | -869.91 |
| Wolf, Craig M. 10/11/2024 | Wolf, Craig M. | ACH | Paycheck | PP END 10/0... | 100.010 · CHE... | -1,338.60 |
| Total Wolf, Craig M. | | | | | | -1,338.60 |
| TOTAL | | | | | | -11,268.41 |

Hopewell Township Income/Expense Report September 2024

| | Sep 24 |
|---|------------------|
| Income | |
| 300-319 · TAXES | |
| 310.10 · REAL ESTATE TRANSFER TAX | 9,025.80 |
| 310.20 · EARNED INCOME TAX | |
| 310.21 · EARNED INCOME TAX CURRENT | 7,135.46 |
| 310.22 · EARNED INCOME TAX PRIOR YEAR | 0.00 |
| 310.23 · EARNED INCOME TAX DELINQUENT | 100.00 |
| Total 310.20 · EARNED INCOME TAX | 7,235.46 |
| 310.50 · LOCAL SERVICES TAX | |
| 310.51 · LOCAL SERVICES TAX CURRENT | 534.02 |
| Total 310.50 · LOCAL SERVICES TAX | 534.02 |
| Total 300-319 · TAXES | 16,795.28 |
| 330.00 · FINES AND FORFEITS | |
| 331.00 · FINES | |
| 331.10 · COURT-DISTRICT MAGISTRATE | 253.24 |
| Total 331.00 · FINES | 253.24 |
| Total 330.00 · FINES AND FORFEITS | 253.24 |
| 340.00 · INTEREST, RENTS AND ROYALTIES | |
| 341.00 · INTEREST EARNINGS | |
| 341.01 · INTEREST ON CHECKING | |
| 341.05 · INTEREST GENERAL FUND ACCOUNT | 369.96 |
| 341.10 · INTEREST IMPACT FEE ACCOUNT | 14,472.92 |
| 341.15 · INTEREST REAL ESTATE ACCOUNT | 8.46 |
| 341.20 · INTEREST MUNICIPAL SHARES ACCOU | 727.34 |
| 341.25 · INTEREST ESCROW ACCOUNT | 145.13 |
| 341.30 · INTEREST LOCAL FISCAL RECOVERY | 168.45 |
| Total 341.01 · INTEREST ON CHECKING | 15,892.26 |
| Total 341.00 · INTEREST EARNINGS | 15,892.26 |
| 342.00 · RENTS AND ROYALTIES | |
| 342.51 · ROYALTIES FROM NATURAL GAS | 174.47 |
| Total 342.00 · RENTS AND ROYALTIES | 174.47 |
| Total 340.00 · INTEREST, RENTS AND ROYALTIES | 16,066.73 |
| 350.00 · INTERGOVERNMENTAL REVENUES | |
| 355.00 · STATE SHARED REVENUE AND ENTITL | |
| 355.05 · GENERAL MUN PENSION STATE AID | 5,237.49 |
| 355.07 · FOREIGN FIRE INSURANCE TAX DIST | 6,586.94 |
| Total 355.00 · STATE SHARED REVENUE AND ENTITL | 11,824.43 |
| Total 350.00 · INTERGOVERNMENTAL REVENUES | 11,824.43 |
| 360-363 · CHARGES FOR SERVICES | |
| 361.00 · GENERAL GOVERNMENT CHARGES | |
| 361.30 · ZONING SUBDIVISION LAND DEV FEE | |
| 361.33 · ZONING SUBDIVISION LAND PERMITS | 95.00 |
| Total 361.30 · ZONING SUBDIVISION LAND DEV FEE | 95.00 |
| Total 361.00 · GENERAL GOVERNMENT CHARGES | 95.00 |
| Total 360-363 · CHARGES FOR SERVICES | 95.00 |
| Total Income | 45,034.68 |
| Gross Profit | 45,034.68 |

Hopewell Township Income/Expense Report September 2024

| | Sep 24 |
|--|------------------|
| Expense | |
| 400-409 · GENERAL GOVERNMENT | |
| 400.00 · LEGISLATIVE GOVERNING BODY | |
| 400.05 · SUPERVISOR SALARY | 468.75 |
| 400.10 · ROADMASTER WAGES - APPOINTED | 250.00 |
| 400.15 · HOURLY WAGE SUPERVISOR | 244.52 |
| 400.32 · TELEPHONE AND WIRELESS | 75.00 |
| Total 400.00 · LEGISLATIVE GOVERNING BODY | 1,038.27 |
| 403.00 · TAX COLLECTION | |
| 403.05 · TAX COLLECTOR SALARY | 313.75 |
| Total 403.00 · TAX COLLECTION | 313.75 |
| 403.31 · KEYSTONE COLLECTIONS COMMISSION | 277.73 |
| 404.00 · SOLICITOR / LEGAL SERVICES | |
| 404.31 · SOLICITOR PROFESSIONAL SERVICES | 476.00 |
| Total 404.00 · SOLICITOR / LEGAL SERVICES | 476.00 |
| 405.00 · SECRETARY / CLERK / TREASURER | |
| 405.15 · SECRETARY / TREASURER WAGE | 1,810.08 |
| 405.17 · SEC/TREAS PAID TIME OFF | 870.00 |
| Total 405.00 · SECRETARY / CLERK / TREASURER | 2,680.08 |
| 406.00 · OTHER GENERAL GOVERNMENT ADMIN | |
| 406.21 · OFFICE SUPPLIES EXPENSE | 30.18 |
| 406.32 · OFFICE TELEPHONE AND INTERNET | 156.73 |
| 406.34 · ADVERTISING | 790.40 |
| 406.39 · BANK SERVICES CHARGES/FEEs | 0.00 |
| Total 406.00 · OTHER GENERAL GOVERNMENT ADMIN | 977.31 |
| 408.00 · ENGINEERING SERVICES | |
| 408.31 · ENGINEERING SERVICES APPOINTED | 3,837.50 |
| Total 408.00 · ENGINEERING SERVICES | 3,837.50 |
| 409.00 · GENERAL GOVERNMENT BUILDINGS | |
| 409.36 · BUILDING ELECTRIC AND WATER | 130.10 |
| 409.37 · REPAIRS AND MAINTENANCE SERVICE | 310.00 |
| 409.44 · BUILDING WASTE REMOVAL | 73.00 |
| Total 409.00 · GENERAL GOVERNMENT BUILDINGS | 513.10 |
| Total 400-409 · GENERAL GOVERNMENT | 10,113.74 |
| 410-419 · PUBLIC SAFETY | |
| 411.00 · FIRE | |
| 411.54 · FOREIGN FIRE / FIRE RELIEF | 6,586.94 |
| 411.55 · FIRE DEPARTMENT DONATION | 400.91 |
| Total 411.00 · FIRE | 6,987.85 |
| 413.00 · UCC AND CODE ENFORCEMENT | |
| 413.45 · OTHER CONTRACTED SERVICES | 100.00 |
| Total 413.00 · UCC AND CODE ENFORCEMENT | 100.00 |
| 414.00 · PLANNING AND ZONING | |
| 414.10 · ZONING/CODE OFFICER APPOINTED | 400.00 |
| Total 414.00 · PLANNING AND ZONING | 400.00 |
| 415.00 · EMERGENCY MGT & COMMUNICATIONS | |
| 415.24 · EMERGENCY MGT GENERAL SUPPLIES | 150.00 |
| Total 415.00 · EMERGENCY MGT & COMMUNICATIONS | 150.00 |

Hopewell Township
Income/Expense Report
 September 2024

| | Sep 24 |
|--|-----------|
| 419.00 · OTHER PUBLIC SAFETY | |
| 419.36 · PUBLIC UTILITY SERVICES HYDRANT | 648.09 |
| Total 419.00 · OTHER PUBLIC SAFETY | 648.09 |
| Total 410-419 · PUBLIC SAFETY | 8,285.94 |
| 430-439 · PUBLIC WORKS-HWYS ROADS STREET | |
| 430.00 · ROAD DEPARTMENT | |
| 430.12 · ROAD DEPARTMENT WAGE FULL TIME | 6,539.75 |
| 430.17 · ROAD DEPARTMENT PAID TIME OFF | 1,545.00 |
| 430.18 · ROAD DEPARTMENT OVERTIME | 179.24 |
| 430.24 · OPERATING SUPPLIES PUBLIC WORKS | 70.95 |
| 430.26 · SMALL TOOLS AND MINOR EQUIPMENT | 203.41 |
| 430.28 · SAFETY SUPPLIES | 124.95 |
| 430.32 · ROAD DEPARTMENT CELL PHONES | 50.00 |
| Total 430.00 · ROAD DEPARTMENT | 8,713.30 |
| 438.00 · MAINT AND REPAIRS ROADS BRIDGES | |
| 438.25 · REPAIRS AND MAINTENANCE SUPPLIE | 525.25 |
| 438.28 · ROAD DEPARTMENT STONE | 4,786.00 |
| Total 438.00 · MAINT AND REPAIRS ROADS BRIDGES | 5,311.25 |
| Total 430-439 · PUBLIC WORKS-HWYS ROADS STREET | 14,024.55 |
| 481-484 · EMPLOYER PD BFTS & WITHHOLDING | |
| 481.00 · EMPLOYER PAID ITEMS | |
| 481.10 · SOCIAL SECURITY - EMPLOYER PAID | 782.51 |
| 481.20 · MEDICARE - EMPLOYER PAID | 182.98 |
| 481.30 · PA UNEMPLOYMENT - EMPLOYER | 84.53 |
| Total 481.00 · EMPLOYER PAID ITEMS | 1,050.02 |
| 483.00 · PENSION AND 457-B CONTRIBUTIONS | |
| 483.19 · ROTH PLAN 457-B CONTRIBUTION | 80.40 |
| 483.30 · NON-UNIFORM PENSION CONTRIBUTIO | 1,038.58 |
| Total 483.00 · PENSION AND 457-B CONTRIBUTIONS | 1,118.98 |
| 484.00 · WORKER'S COMPENSATION INSURANCE | 194.00 |
| Total 481-484 · EMPLOYER PD BFTS & WITHHOLDING | 2,363.00 |
| 487.00 · HEALTH INSURANCE BENEFIT | |
| 487.35 · GROUP HEALTH INSURANCE BENEFIT | 2,566.80 |
| Total 487.00 · HEALTH INSURANCE BENEFIT | 2,566.80 |
| Total Expense | 37,354.03 |
| Net Income | 7,680.65 |