

**HOPEWELL TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS MEETING
09/30/2024**

Pledge of Allegiance

All meetings are voice recorded for administrative purposes.

Meeting called to order at 7:00 p.m. by Chairperson Mary Rush.

Roll Call:

Present: Chairperson Mary Rush, Vice Chairman John Miller, Supervisor Donald Kearns, Solicitor Dennis Makel, Zoning/Code Enforcement Officer Mark Gordon, and Secretary/Treasurer Andrea White.

Public Comments:

Minutes:

Motion to accept the minutes of the August 12, 2024, regular monthly business meeting.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Zoning Report: Mark Gordon

- 77 Linnwood Drive – Property transfer without dye test. Status of citations. Mr. Gordon will issue more citations. Mr. Gordon recommends leaning the property.
- John Patrick Smider has sent notice that he will not practice law for Zoning Hearing Boards as of September 01, 2024.

The Township received a letter of interest for the Open Zoning Hearing Board Solicitor Position from Thomas P. Agrafiotis with Melenyzer & Agrafiotis, LLC.

Motion to appoint Thomas P. Agrafiotis as the Township’s Zoning Hearing Board Solicitor for the remainder of 2024 at a rate of \$140.00 per hour.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- 701 Fox Road applied for a Zoning Permit. According to the County tax records there does not appear to be a primary residential structure on the property.

The property has a primary existing recreational cabin that predates and Zoning and current Building Code; the Zoning Application will be approved. The owner would like to construct an 8'x12' shed and Mr. Gordon will consider this an accessory use to the structure that exists. A Zoning Permit will be issued.

Engineer Report:

- Fox Road Stabilization, Cherry Road Stabilization and Possum Hollow Road Stabilization Multimodal Transportation Fund Grants.
- Municipal Building
- Fox Road Culvert Replacement Project Change Order
Motion to approve the Fox Road Culvert Replacement Project Change Order as presented. Funds to be paid from the Impact Fee Account.
Motion: Mary Rush, 2nd Donald Kearns
Vote: Kearns - Yes
Rush – Yes
Miller – Yes

Road Report: Donald Kearns

- Possum Hollow Road – Wet spot concerns
This issue is still under review.
- Leanna Patterson (Swierczek) contacted the township regarding the issuance of a box number for her property off of Seminary Road, the property was assigned 37 Three Cross Lane. A road sign has been ordered for this Lane and will be placed by the Road Crew.

Financial Report: File for review by Auditors

- Bank Reconciliations - Supervisors to review and initial off
- Time Sheets – Supervisors to review and initial off
- Bills: Review of bill list as presented
Motion to pay the bills to be found true and correct.
Motion: Mary Rush, 2nd Donald Kearns
Vote: Kearns - Yes
Rush – Yes
Miller – Yes
- Discussion on how to spend the township's remaining American Rescue Plan Funds. Quotes for projects are being sought from companies.
The Solicitor recommends paying part of the Fox Road Culvert Replacement with the ARP funds.
Motion to utilize the remaining ARP funds to pay for part of the cost and the motion will modify the previous motion regarding ACT 13 Impact Fees.
Motion: Donald Kearns, 2nd John Miller
Vote: Kearns - Yes
Rush – Yes

Miller – Yes

Planning Commission:

- A Planning Meeting was held Monday, September 30, 2024 at 6:00 p.m. to review the Loughry & Richmond Subdivision and Yilit Estate Subdivision,

Motion to approve the Loughry & Richmond Subdivision as presented and recommended by the Township’s Planning Commission subject to them fulfilling the sewage requirements of the Washington County Sewage Council and submitting a Subdivision application and fees.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Motion to approve the Yilit Subdivision as presented and recommended by the Township’s Planning Commission.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Solicitors Report:

- Zoning Ordinance Amendment(s)

Under Review

- Draft Solar Ordinance

Under Review

- EMT/Firefighter Active Volunteer Tax Credit Ordinance

A motion was made at the last meeting to advertise for adoption; this ordinance was advertised in the Observer Reporter on 08/22/2024.

Motion to adopt the EMT/Firefighter Active Volunteer Tax Credit Ordinance as presented.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Michael Wallace property, 2133 Brush Run Road (formerly owned by Porfilios Real Estate LLC) The Washington County Redevelopment Authority – Demolition of the property.

- Removal of registered vehicles from the property – contact the State Police for assistance?
- Removal of miscellaneous items from the property? Should the items remain on the property?

The State Police will be contacted for information regarding the removal of the titled vehicles.

- A lien was filed in the Court of Common Pleas of Washington County, Pennsylvania against Michael Wallace on August 20, 2024, Parcel ID# 350-022-00-00-0003-01 for the condemnation of an unsafe structure and fees associated for the same in the amount of \$12,066.28.

- Range Resources - HHA agreement
Under review
- PennDOT regarding the Farrar School Slip and resurfacing of Farrar School Road.
- Draft Solar Ordinance
- The Township received a Notice of Proposed Termination of Court Case for Hopewell Vs. Buzzard.
Motion to approve the court to terminate the Hopewell Vs. Buzzard Case.
Motion: Mary Rush, 2nd Donald Kearns
Vote: Kearns - Yes
Rush – Yes
Miller – Yes

Correspondence Review and Discussion:

None to report

Old Business:

None

New Business:

- The Township will hold a Budget Workshop Meeting on Monday, October 21, 2024 at 6:00 p.m.
- The next regular Monthly Board of Supervisors Meeting will be held on Monday, October 21, 2024, at 7:00 p.m.

Motion to adjourn the meeting at 7:41 p.m.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

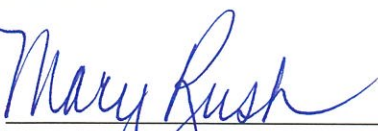
Miller – Yes

Respectfully Submitted,



Andrea L. White
Secretary/Treasurer

Seal



Mary Rush, Chairperson

HOPEWELL TOWNSHIP WASHINGTON FINANCIAL
WASHINGTON FINANCIAL

8/31/2024

<u>Account</u>	<u>Balance Total</u>
GENERAL FUND	\$ 86,389.70
REAL ESTATE ACCOUNT	\$ 2,012.59
MUNICIPAL SHARES FUND	\$ 180,711.12
ESCROW ACCOUNT	\$ 34,543.41
STATE FUNDS	\$ 171,420.03
IMPACT FEE	\$ 3,452,001.13
LOCAL FISCAL RECOVERY FUND	\$ 40,094.38
TOTAL	\$ 3,967,172.36

11:52 AM

09/26/24

**Hopewell Township State Fund
Check Detail
August 12 through September 30, 2024**

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	6444	08/12/2024	GREER INDUSTRIES, INC.	100.000 · WASHING...		-17,153.28
Bill	707898	07/29/2024		438.28 · ROAD STONE	-1,178.40	1,178.40
				438.28 · ROAD STONE	-1,138.08	1,138.08
				438.28 · ROAD STONE	-1,090.08	1,090.08
				438.28 · ROAD STONE	-1,101.60	1,101.60
				438.28 · ROAD STONE	-1,174.08	1,174.08
				438.28 · ROAD STONE	-1,183.20	1,183.20
				438.28 · ROAD STONE	-1,149.60	1,149.60
				438.28 · ROAD STONE	-1,131.84	1,131.84
				438.28 · ROAD STONE	-1,190.40	1,190.40
				438.28 · ROAD STONE	-1,103.04	1,103.04
				438.28 · ROAD STONE	-1,174.56	1,174.56
				438.28 · ROAD STONE	-1,100.16	1,100.16
				438.28 · ROAD STONE	-1,155.36	1,155.36
				438.28 · ROAD STONE	-1,163.52	1,163.52
				438.28 · ROAD STONE	-1,119.36	1,119.36
TOTAL					-17,153.28	17,153.28
Bill Pmt -Check	6445	08/29/2024	GREER INDUSTRIES, INC.	100.000 · WASHING...		-1,136.64
Bill	709001	08/13/2024		438.28 · ROAD STONE	-1,136.64	1,136.64
TOTAL					-1,136.64	1,136.64
Bill Pmt -Check	6446	08/29/2024	MIDLAND ASPHALT MATE...	100.000 · WASHING...		-40,707.96
Bill	37778	08/09/2024		438.29 · ROAD OIL	-40,707.96	40,707.96
TOTAL					-40,707.96	40,707.96

11:49 AM

09/26/24

Cash Basis

**Hopewell Township State Fund
Income/Expense Summary
August 2024**

	Aug 24
Expense	
430-439 · PUBLIC WORKS-HWYS ROADS STREET	
438.00 · MAINT AND REPAIRS ROADS BRIDGES	
438.28 · ROAD STONE	18,289.92
438.29 · ROAD OIL	40,707.96
Total 438.00 · MAINT AND REPAIRS ROADS BRIDGES	58,997.88
Total 430-439 · PUBLIC WORKS-HWYS ROADS STREET	58,997.88
Total Expense	58,997.88
Net Income	-58,997.88

Hopewell Township Bills Presented for Approval and Payment As of August 29, 2024

Type	Date	Num	Due Date	Aging	Open Balance
CARDMEMBER SERVICE					
Bill	07/26/2024	9970032921	08/15/2024	14	71.47
Bill	08/01/2024	115023	08/16/2024	13	40.00
Bill	08/19/2024	08222024	08/22/2024	7	12.00
Bill	08/23/2024	637327	08/23/2024	6	254.39
Bill	08/23/2024	679096	08/23/2024	6	70.95
Bill	08/28/2024	9924444445	08/28/2024	1	30.18
Bill	08/14/2024	321882	08/29/2024		150.00
Total CARDMEMBER SERVICE					628.99
D-BUG PEST CONTROL					
Bill	08/28/2024	323201	09/12/2024		318.00
Total D-BUG PEST CONTROL					318.00
ELITE CLEAN TEAM, LLC.					
Bill	08/28/2024	08032024	09/27/2024		100.00
Bill	08/28/2024	08172024	09/27/2024		100.00
Bill	08/28/2024	08312024	09/27/2024		100.00
Total ELITE CLEAN TEAM, LLC.					300.00
FARNER FIRE, LLC.					
Bill	08/22/2024	17130	09/21/2024		210.00
Total FARNER FIRE, LLC.					210.00
HICKORY TELEPHONE COMPANY					
Bill	08/01/2024	10108549	08/26/2024	3	73.26
Total HICKORY TELEPHONE COMPANY					73.26
MAKEL AND ASSOCIATES, LLC					
Bill	08/27/2024	1786	09/26/2024		3,599.16
Total MAKEL AND ASSOCIATES, LLC					3,599.16
MCMILLEN ENGINEERING INC.					
Bill	08/08/2024	248151	08/08/2024	21	273.75
Bill	08/08/2024	248152	08/08/2024	21	825.00
Bill	08/08/2024	248153	08/08/2024	21	2,308.50
Bill	08/08/2024	248154	08/08/2024	21	2,748.00
Bill	08/08/2024	248155	08/08/2024	21	2,454.00
Total MCMILLEN ENGINEERING INC.					8,609.25
OBSERVER-REPORTER					
Bill	08/22/2024	18484	09/21/2024		229.06
Total OBSERVER-REPORTER					229.06
PITNEY BOWES GLOBAL FINANCIAL SERVICES					
Bill	08/23/2024	3319554254	10/01/2024		65.97
Total PITNEY BOWES GLOBAL FINANCIAL SERVICES					65.97
PSATS CDL PROGRAM					
Bill	08/22/2024	158361	09/21/2024		70.00
Total PSATS CDL PROGRAM					70.00
WEST MIDDLETOWN VFD					
Bill	09/01/2022	08082022 3	09/12/2022	717	8,076.00
Total WEST MIDDLETOWN VFD					8,076.00
WEST PENN POWER					
Bill	08/12/2024	95099548...	08/27/2024	2	147.13
Total WEST PENN POWER					147.13

Hopewell Township
Bills Presented for Approval and Payment
As of August 29, 2024

Type	Date	Num	Due Date	Aging	Open Balance
WESTFALL'S MOWING LLC					
Bill	08/28/2024	5526 0806...	09/27/2024		150.00
Bill	08/28/2024	5526 0820...	09/27/2024		150.00
Bill	08/28/2024	5526 0806...	09/27/2024		50.00
Bill	08/28/2024	5526 0820...	09/27/2024		50.00
Bill	08/28/2024	5526	09/27/2024		10.00
Total WESTFALL'S MOWING LLC					410.00
TOTAL					22,736.82

Hopewell Township
Bills Presented for Approval and Payment
As of September 30, 2024

Type	Date	Num	Due Date	Aging	Open Balance
CARDMEMBER SERVICE					
Bill	08/01/2024	115023	08/16/2024	45	40.00
Bill	09/03/2024	115290	09/18/2024	12	40.00
Bill	08/26/2024	9972432391	09/21/2024	9	69.44
Bill	09/23/2024	252698	10/08/2024		148.48
Total CARDMEMBER SERVICE					297.92
CINTAS					
Bill	08/15/2024	5225337851	09/14/2024	16	29.19
Bill	08/31/2024	9286285831	09/30/2024		95.76
Total CINTAS					124.95
ERIE INSURANCE					
Bill	09/10/2024	91010511...	09/30/2024		194.00
Total ERIE INSURANCE					194.00
EVERON					
Bill	08/27/2024	156192946	09/26/2024	4	112.67
Total EVERON					112.67
MAKEL AND ASSOCIATES, LLC					
Bill	09/25/2024	1823	10/25/2024		476.00
Total MAKEL AND ASSOCIATES, LLC					476.00
MCMILLEN ENGINEERING INC.					
Bill	09/04/2024	248221	09/04/2024	26	75.00
Bill	09/04/2024	248222	09/04/2024	26	514.50
Bill	09/05/2024	248237	09/05/2024	25	3,248.00
Total MCMILLEN ENGINEERING INC.					3,837.50
NORTHEAST PAVING					
Bill	08/29/2024	68004538...	09/28/2024	2	5,311.25
Total NORTHEAST PAVING					5,311.25
OBSERVER-REPORTER					
Bill	09/01/2024	18553	10/01/2024		522.84
Bill	09/03/2024	18406	10/03/2024		133.78
Total OBSERVER-REPORTER					656.62
PENNSYLVANIA AMERICAN WATER					
Bill	09/19/2024	09192024	10/11/2024		296.90
Total PENNSYLVANIA AMERICAN WATER					296.90
PITNEY BOWES GLOBAL FINANCIAL SERVICES					
Bill	08/23/2024	3319554254	10/01/2024		65.97
Total PITNEY BOWES GLOBAL FINANCIAL SERVICES					65.97
R & K DISPOSAL, INC					
Bill	08/30/2024	42024	09/29/2024	1	73.00
Total R & K DISPOSAL, INC					73.00
UPMC HEALTH PLAN					
Bill	09/10/2024	10012024	09/30/2024		2,566.80
Total UPMC HEALTH PLAN					2,566.80

11:27 AM

09/26/24

Hopewell Township
Bills Presented for Approval and Payment
As of September 30, 2024

Type	Date	Num	Due Date	Aging	Open Balance
WESTFALL'S MOWING LLC					
Bill	09/24/2024	55884 090...	10/24/2024		150.00
Bill	09/24/2024	5584 0910...	10/24/2024		150.00
Bill	09/24/2024	5584 0903...	10/24/2024		50.00
Bill	09/24/2024	5584 0910...	10/24/2024		50.00
Bill	09/24/2024	5584	10/24/2024		10.00
Total WESTFALL'S MOWING LLC					410.00
TOTAL					14,423.58

Hopewell Township Check Detail August 12 through September 30, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check		09/30/2024	Rush, Mary S.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check		09/30/2024	Kearns, Donald W.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check		09/30/2024	Miller, John D.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check		09/30/2024	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check		09/30/2024	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Bill Pm...	EFT	08/23/2024	PENNSYLVANIA AMERIC...	100.800 · MUNI...		-587.76
Bill	08012024	08/01/2024		419.36 · PUBLIC...	-587.76	587.76
TOTAL					-587.76	587.76
Bill Pm...	EFT	08/31/2024	UPMC HEALTH PLAN	100.010 · CHEC...		-2,566.80
Bill	09012024	08/10/2024		487.35 · GROUP...	-2,566.80	2,566.80
TOTAL					-2,566.80	2,566.80
Liabilit...	EFT	08/20/2024	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-182.15
				214.03 · PSATS ...	-143.12	143.12
				214.02 · PSATS ...	-39.03	39.03
TOTAL					-182.15	182.15
Liabilit...	EFT	08/29/2024	COMM OF PA DEPARTM...	100.010 · CHEC...		-369.16
				217.00 · PA STA...	-369.16	369.16
TOTAL					-369.16	369.16
Liabilit...	EFT	09/01/2024	UPMC HEALTH PLAN	100.010 · CHEC...		-394.99
				222.00 · HEALT...	-394.99	394.99
TOTAL					-394.99	394.99

Hopewell Township Check Detail August 12 through September 30, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Liabilit...	EFT	08/30/2024	United States Treasury	100.010 · CHEC...		-3,848.08
				210.00 · FEDER...	-1,076.00	1,076.00
				211.00 · SOCIAL...	-1,123.32	1,123.32
				211.00 · SOCIAL...	-1,123.32	1,123.32
				213.00 · MEDIC...	-262.72	262.72
				213.00 · MEDIC...	-262.72	262.72
TOTAL					-3,848.08	3,848.08
Liabilit...	EFT	09/03/2024	PMRS	100.010 · CHEC...		-1,767.98
				214.01 · PMRS ...	-1,767.98	1,767.98
TOTAL					-1,767.98	1,767.98
Liabilit...	EFT	09/03/2024	PMRS	100.010 · CHEC...		-1,550.67
				214.00 · PMRS ...	-1,550.67	1,550.67
TOTAL					-1,550.67	1,550.67
Liabilit...	EFT	08/30/2024	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-175.05
				214.03 · PSATS ...	-137.54	137.54
				214.02 · PSATS ...	-37.51	37.51
TOTAL					-175.05	175.05
Bill Pm...	EFT	08/30/2024	CARDMEMBER SERVICE	100.010 · CHEC...		0.00
TOTAL					0.00	0.00
Liabilit...	EFT	09/16/2024	COMM OF PA DEPARTM...	100.010 · CHEC...		-226.20
				217.00 · PA STA...	-226.20	226.20
TOTAL					-226.20	226.20
Bill Pm...	EFT	08/26/2024	HICKORY TELEPHONE C...	100.010 · CHEC...		-73.26
Bill	10108549	08/01/2024		406.32 · OFFICE...	-73.26	73.26
TOTAL					-73.26	73.26
Bill Pm...	EFT	08/27/2024	WEST PENN POWER	100.010 · CHEC...		-147.13
Bill	9509954...	08/12/2024		409.36 · BUILDI...	-147.13	147.13
TOTAL					-147.13	147.13
Bill Pm...	EFT	09/09/2024	PENNSYLVANIA AMERIC...	100.800 · MUNI...		-288.24
Bill	08162024	08/16/2024		411.55 · FIRE D...	-288.24	288.24
TOTAL					-288.24	288.24

Hopewell Township Check Detail August 12 through September 30, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	EFT	09/26/2024	HICKORY TELEPHONE C...	100.010 · CHEC...		-73.26
Bill	10110621	09/01/2024		406.32 · OFFICE...	-73.26	73.26
TOTAL					-73.26	73.26
Bill Pm...	EFT	09/30/2024	CARDMEMBER SERVICE	100.010 · CHEC...		-538.01
Bill	9970032...	07/26/2024		406.32 · OFFICE...	-71.47	71.47
Bill	321882	08/14/2024		415.24 · EMERG...	-150.00	150.00
Bill	08222024	08/19/2024		406.32 · OFFICE...	-12.00	12.00
Bill	637327	08/23/2024		430.26 · SMALL ...	-203.41	254.39
Bill	679096	08/23/2024		430.24 · OPERA...	-70.95	70.95
Bill	9924444...	08/28/2024		406.21 · OFFICE...	-30.18	30.18
Bill	4541	09/04/2024	CARDMEMBER SERVICE	20000 · Account...	0.00	-49.99
TOTAL					-538.01	539.00
Bill Pm...	EFT	08/30/2024	CARDMEMBER SERVICE	100.010 · CHEC...		-1,184.98
Bill	9967605...	06/26/2024		406.32 · OFFICE...	-69.85	69.85
Bill	114755	07/01/2024		430.21 · ROAD ...	-360.01	360.01
Bill	114878	07/11/2024		406.37 · OFFICE...	-40.00	40.00
Bill	155108918	07/18/2024		406.22 · COMPU...	-259.17	259.17
Bill	1138228...	07/18/2024		411.55 · FIRE D...	-112.67	112.67
Bill	1138228...	07/18/2024		430.21 · ROAD ...	-33.91	33.91
Bill	07222024	07/19/2024		406.32 · OFFICE...	-12.00	12.00
Bill	07252024	07/25/2024		406.39 · BANK S...	-50.98	50.98
Bill	803074	08/03/2024		430.21 · ROAD ...	-85.57	85.57
Bill	714011	08/04/2024		430.21 · ROAD ...	-68.36	68.36
Bill	4129	08/07/2024		430.24 · OPERA...	-92.46	92.46
TOTAL					-1,184.98	1,184.98
Liabilit...	EFT	09/19/2024	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-190.68
				214.03 · PSATS ...	-149.82	149.82
				214.02 · PSATS ...	-40.86	40.86
TOTAL					-190.68	190.68
Liabilit...	EFT	09/30/2024	UPMC HEALTH PLAN	100.010 · CHEC...		-394.99
				222.00 · HEALT...	-394.99	394.99
TOTAL					-394.99	394.99
Bill Pm...	EFT	08/14/2024	Harland Clarke	100.030 · REAL ...		-133.96
Bill	240814	08/14/2024		403.21 · TAX CO...	-133.96	133.96
TOTAL					-133.96	133.96
Bill Pm...	EFT	09/27/2024	WEST PENN POWER	100.010 · CHEC...		-130.10
Bill	9518862...	09/12/2024		409.36 · BUILDI...	-130.10	130.10
TOTAL					-130.10	130.10

Hopewell Township Check Detail August 12 through September 30, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	EFT	09/25/2024	PENNSYLVANIA AMERIC...	100.010 · CHEC...		-648.09
Bill	09032024	09/03/2024		419.36 · PUBLIC...	-648.09	648.09
TOTAL					-648.09	648.09
Bill Pm...	1071	08/29/2024	MCMILLEN ENGINEERIN...	100.100 · IMPAC...		-8,335.50
Bill	248152	08/08/2024		408.31 · ENGIN...	-825.00	825.00
Bill	248153	08/08/2024		408.31 · ENGIN...	-2,308.50	2,308.50
Bill	248154	08/08/2024		408.31 · ENGIN...	-2,748.00	2,748.00
Bill	248155	08/08/2024		408.31 · ENGIN...	-2,454.00	2,454.00
TOTAL					-8,335.50	8,335.50
Bill Pm...	2280	08/29/2024	PALERMO/KISSINGER & ...	100.800 · MUNI...		-8,400.00
Bill	2023	07/31/2024		402.31 · AUDITI...	-8,400.00	8,400.00
TOTAL					-8,400.00	8,400.00
Check	16015	08/12/2024	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check	16016	08/12/2024	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check	16017	08/12/2024	Rush, Mary S.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check	16018	08/12/2024	Kearns, Donald W.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check	16019	08/12/2024	Miller, John D.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Bill Pm...	16020	08/12/2024	BRIGGS TIRE SERVICE L...	100.010 · CHEC...		-752.00
Bill	1016915	07/22/2024		437.25 · REPAIR...	-752.00	752.00
TOTAL					-752.00	752.00

Hopewell Township Check Detail August 12 through September 30, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	16021	08/12/2024	COMDOC, INC.	100.010 · CHEC...		-165.54
Bill	6374578	07/30/2024		406.21 · OFFICE...	-165.54	165.54
TOTAL					-165.54	165.54
Bill Pm...	16022	08/12/2024	ELITE CLEAN TEAM, LLC.	100.010 · CHEC...		-200.00
Bill	07062024	07/24/2024		409.31 · BUILDI...	-100.00	100.00
Bill	07202024	07/24/2024		409.31 · BUILDI...	-100.00	100.00
TOTAL					-200.00	200.00
Bill Pm...	16023	08/12/2024	Hill International Trucks, ...	100.010 · CHEC...		-397.44
Bill	104194344	07/22/2024		437.25 · REPAIR...	-397.44	397.44
TOTAL					-397.44	397.44
Bill Pm...	16024	08/12/2024	KEYBANK - AMERICAN N...	100.010 · CHEC...		-1,893.19
Bill	1116647	07/26/2024		438.33 · FUEL E...	-1,893.19	1,893.19
TOTAL					-1,893.19	1,893.19
Bill Pm...	16025	08/12/2024	MAKEL AND ASSOCIATE...	100.010 · CHEC...		-2,456.25
Bill	1676	07/26/2024		404.31 · SOLICI...	-225.00	225.00
				404.31 · SOLICI...	-14.00	14.00
				404.31 · SOLICI...	-175.00	175.00
				404.31 · SOLICI...	-14.00	14.00
				404.31 · SOLICI...	-140.00	140.00
				404.31 · SOLICI...	-348.25	348.25
				404.31 · SOLICI...	-140.00	140.00
				404.31 · SOLICI...	-840.00	840.00
				404.31 · SOLICI...	-140.00	140.00
				404.31 · SOLICI...	-420.00	420.00
TOTAL					-2,456.25	2,456.25
Bill Pm...	16026	08/12/2024	MCKEAN PLUMBING HE...	100.010 · CHEC...		-294.95
Bill	30600	07/26/2024		409.37 · REPAIR...	-294.95	294.95
TOTAL					-294.95	294.95
Bill Pm...	16027	08/12/2024	OBSERVER-REPORTER	100.010 · CHEC...		-340.22
Bill	18358	08/12/2024		406.34 · ADVER...	-340.22	340.22
TOTAL					-340.22	340.22
Bill Pm...	16028	08/12/2024	PSATS CDL PROGRAM	100.010 · CHEC...		-70.00
Bill	157457	07/29/2024		430.47 · ROAD ...	-70.00	70.00
TOTAL					-70.00	70.00

Hopewell Township Check Detail August 12 through September 30, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	16029	08/12/2024	SPRAGUE ENERGY, LLC	100.010 · CHEC...		-211.25
Bill	000975587	07/31/2024		438.33 · FUEL E...	-211.25	211.25
TOTAL					-211.25	211.25
Bill Pm...	16030	08/12/2024	WESTFALL'S MOWING L...	100.010 · CHEC...		-410.00
Bill	5466 070...	07/31/2024		409.37 · REPAIR...	-150.00	150.00
Bill	5466 073...	07/31/2024		409.37 · REPAIR...	-150.00	150.00
Bill	5466 070...	07/31/2024		413.45 · OTHER...	-50.00	50.00
Bill	5466 073...	07/31/2024		413.45 · OTHER...	-50.00	50.00
Bill	5466	07/31/2024		409.37 · REPAIR...	-10.00	10.00
TOTAL					-410.00	410.00
Bill Pm...	16037	08/29/2024	D-BUG PEST CONTROL	100.010 · CHEC...		-318.00
Bill	323201	08/28/2024		409.37 · REPAIR...	-318.00	318.00
TOTAL					-318.00	318.00
Bill Pm...	16038	08/29/2024	ELITE CLEAN TEAM, LLC.	100.010 · CHEC...		-300.00
Bill	08032024	08/28/2024		409.31 · BUILDI...	-100.00	100.00
Bill	08172024	08/28/2024		409.31 · BUILDI...	-100.00	100.00
Bill	08312024	08/28/2024		409.31 · BUILDI...	-100.00	100.00
TOTAL					-300.00	300.00
Bill Pm...	16039	08/29/2024	FARNER FIRE, LLC.	100.010 · CHEC...		-210.00
Bill	17130	08/22/2024		409.24 · GENER...	-210.00	210.00
TOTAL					-210.00	210.00
Bill Pm...	16040	08/29/2024	MAKEL AND ASSOCIATE...	100.010 · CHEC...		-3,599.16
Bill	1786	08/27/2024		404.31 · SOLICI...	-105.00	105.00
				404.31 · SOLICI...	-225.00	225.00
				404.31 · SOLICI...	-112.00	112.00
				404.31 · SOLICI...	-525.00	525.00
				404.31 · SOLICI...	-210.69	210.69
				404.31 · SOLICI...	-1,386.25	1,386.25
				404.31 · SOLICI...	-532.00	532.00
				404.31 · SOLICI...	-105.00	105.00
				404.31 · SOLICI...	-223.22	223.22
				404.31 · SOLICI...	-175.00	175.00
TOTAL					-3,599.16	3,599.16
Bill Pm...	16041	08/29/2024	MCMILLEN ENGINEERIN...	100.010 · CHEC...		-273.75
Bill	248151	08/08/2024		408.31 · ENGIN...	-273.75	273.75
TOTAL					-273.75	273.75

Hopewell Township Check Detail

August 12 through September 30, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	16042	08/29/2024	OBSERVER-REPORTER	100.010 · CHEC...		-362.84
Bill	18484	08/22/2024		406.34 · ADVER...	-229.06	229.06
Bill	08406	09/03/2024		406.34 · ADVER...	-133.78	133.78
TOTAL					-362.84	362.84
Bill Pm...	16043	08/29/2024	PSATS CDL PROGRAM	100.010 · CHEC...		-70.00
Bill	158361	08/22/2024		430.47 · ROAD ...	-70.00	70.00
TOTAL					-70.00	70.00
Bill Pm...	16044	08/29/2024	WESTFALL'S MOWING L...	100.010 · CHEC...		-410.00
Bill	5526 080...	08/28/2024		409.37 · REPAIR...	-150.00	150.00
Bill	5526 082...	08/28/2024		409.37 · REPAIR...	-150.00	150.00
Bill	5526 080...	08/28/2024		413.45 · OTHER...	-50.00	50.00
Bill	5526 082...	08/28/2024		413.45 · OTHER...	-50.00	50.00
Bill	5526	08/28/2024		409.37 · REPAIR...	-10.00	10.00
TOTAL					-410.00	410.00

Hopewell Township Payroll Transactions August 12 through September 30, 2024

Date	Name	Num	Type	Memo	Account	Amount
COMM OF PA DEPARTMENT OF REVENUE PUC						
08/29/2024	COMM OF PA DEP...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-369.16
09/16/2024	COMM OF PA DEP...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-226.20
Total COMM OF PA DEPARTMENT OF REVENUE PUC						-595.36
PMRS						
09/03/2024	PMRS	EFT	Liability Check	PMRB-20 for ...	100.010 · CHE...	-1,767.98
09/03/2024	PMRS	EFT	Liability Check	PMRB-20 for ...	100.010 · CHE...	-1,550.67
Total PMRS						-3,318.65
PSATS TRUSTEES INSURANCE FUND						
08/20/2024	PSATS TRUSTEES ...	EFT	Liability Check	ACCOUNT 25...	100.010 · CHE...	-182.15
08/30/2024	PSATS TRUSTEES ...	EFT	Liability Check	ACCOUNT 25...	100.010 · CHE...	-175.05
09/19/2024	PSATS TRUSTEES ...	EFT	Liability Check	ACCOUNT 25...	100.010 · CHE...	-190.68
Total PSATS TRUSTEES INSURANCE FUND						-547.88
United States Treasury						
08/30/2024	United States Treas...	EFT	Liability Check	25-6001755 F...	100.010 · CHE...	-3,848.08
Total United States Treasury						-3,848.08
UPMC HEALTH PLAN						
09/01/2024	UPMC HEALTH PLAN	EFT	Liability Check	GROUP NO. ...	100.010 · CHE...	-394.99
09/30/2024	UPMC HEALTH PLAN	EFT	Liability Check	GROUP NO. ...	100.010 · CHE...	-394.99
Total UPMC HEALTH PLAN						-789.98
Gordon, Mark R.						
08/16/2024	Gordon, Mark R.	ACH	Paycheck	PP END 08/1...	100.010 · CHE...	-174.02
08/30/2024	Gordon, Mark R.	ACH	Paycheck	PP END 08/2...	100.010 · CHE...	-174.02
09/13/2024	Gordon, Mark R.	ACH	Paycheck	PP END 09/0...	100.010 · CHE...	-174.02
09/27/2024	Gordon, Mark R.	ACH	Paycheck	PP END 09/2...	100.010 · CHE...	-174.02
Total Gordon, Mark R.						-696.08
Kearns, Donald W.						
09/01/2024	Kearns, Donald W.	16031	Paycheck	AUGUST 202...	100.010 · CHE...	-137.94
09/01/2024	Kearns, Donald W.	16035	Paycheck	AUGUST 202...	100.010 · CHE...	-220.52
09/01/2024	Kearns, Donald W.	16036	Paycheck	AUGUST 202...	100.010 · CHE...	-214.69
Total Kearns, Donald W.						-573.15
Miller, John D.						
09/01/2024	Miller, John D.	16032	Paycheck	AUGUST 202...	100.010 · CHE...	-137.94
Total Miller, John D.						-137.94
Paul, Beverly R.						
09/01/2024	Paul, Beverly R.	16033	Paycheck	AUGUST 202...	100.010 · CHE...	-276.99
Total Paul, Beverly R.						-276.99
Rush, Mary S.						
09/01/2024	Rush, Mary S.	16034	Paycheck	AUGUST 202...	100.010 · CHE...	-137.93
Total Rush, Mary S.						-137.93
Ward, Martin T.						
08/16/2024	Ward, Martin T.	ACH	Paycheck	PP END 08/1...	100.010 · CHE...	-1,409.07
08/30/2024	Ward, Martin T.	ACH	Paycheck	PP END 08/2...	100.010 · CHE...	-1,408.77
09/13/2024	Ward, Martin T.	ACH	Paycheck	PP END 09/0...	100.010 · CHE...	-1,011.00
09/27/2024	Ward, Martin T.	ACH	Paycheck	PP END 09/2...	100.010 · CHE...	-1,412.89
Total Ward, Martin T.						-5,241.73

Hopewell Township Payroll Transactions August 12 through September 30, 2024

<u>Date</u>	<u>Name</u>	<u>Num</u>	<u>Type</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
White, Andrea L.						
08/16/2024	White, Andrea L.	ACH	Paycheck	PP END 08/1...	100.010 · CHE...	-888.55
08/30/2024	White, Andrea L.	ACH	Paycheck	PP END 08/2...	100.010 · CHE...	-856.91
09/13/2024	White, Andrea L.	ACH	Paycheck	PP END 09/0...	100.010 · CHE...	-926.52
09/27/2024	White, Andrea L.	ACH	Paycheck	PP END 09/2...	100.010 · CHE...	-898.77
Total White, Andrea L.						-3,570.75
Wolf, Craig M.						
08/16/2024	Wolf, Craig M.	ACH	Paycheck	PP END 08/1...	100.010 · CHE...	-1,336.95
08/30/2024	Wolf, Craig M.	ACH	Paycheck	PP END 08/2...	100.010 · CHE...	-1,336.63
09/13/2024	Wolf, Craig M.	ACH	Paycheck	PP END 09/0...	100.010 · CHE...	-1,334.69
09/27/2024	Wolf, Craig M.	ACH	Paycheck	PP END 09/2...	100.010 · CHE...	-1,424.00
Total Wolf, Craig M.						-5,432.27
TOTAL						-25,166.79

Hopewell Township
Income/Expense Report
 August 2024

	Aug 24
Income	
300-319 · TAXES	
301.00 · REAL PROPERTY TAXES	
301.10 · REAL ESTATE TAXES CURRENT YEAR	2,598.10
301.12 · STATE GAMLANDS IN LIEU OF TAX	12.00
301.40 · DELINQUENT FROM TAX CLAIM BUREA	1,340.38
Total 301.00 · REAL PROPERTY TAXES	3,950.48
310.00 · PER CAPITA TAXES	
310.01 · PER CAPITA TAXES CURRENT YEAR	110.00
Total 310.00 · PER CAPITA TAXES	110.00
310.10 · REAL ESTATE TRANSFER TAX	294.00
310.20 · EARNED INCOME TAX	
310.21 · EARNED INCOME TAX CURRENT	16,631.73
Total 310.20 · EARNED INCOME TAX	16,631.73
310.50 · LOCAL SERVICES TAX	
310.51 · LOCAL SERVICES TAX CURRENT	254.13
Total 310.50 · LOCAL SERVICES TAX	254.13
319.00 · PEN INT ON DELINQUENT TAXES	
319.01 · REAL PROPERTY TAXES PENALTY	11.20
319.10 · PER CAPITA TAX PENALTY	1.50
Total 319.00 · PEN INT ON DELINQUENT TAXES	12.70
Total 300-319 · TAXES	21,253.04
320.00 · LICENSES AND PERMITS	
322.00 · NON-BUSINESS LICENSES AND PERMI	
322.20 · DEMOLITION PERMIT	100.00
Total 322.00 · NON-BUSINESS LICENSES AND PERMI	100.00
Total 320.00 · LICENSES AND PERMITS	100.00
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	
341.05 · INTEREST GENERAL FUND ACCOUNT	430.55
341.10 · INTEREST IMPACT FEE ACCOUNT	15,194.85
341.20 · INTEREST MUNICIPAL SHARES ACCOU	740.56
341.25 · INTEREST ESCROW ACCOUNT	146.35
341.30 · INTEREST LOCAL FISCAL RECOVERY	176.48
Total 341.01 · INTEREST ON CHECKING	16,688.79
Total 341.00 · INTEREST EARNINGS	16,688.79
342.00 · RENTS AND ROYALTIES	
342.51 · ROYALTIES FROM NATURAL GAS	264.82
342.57 · FRANCHISE FEES COMMUNICATION	1,581.32
Total 342.00 · RENTS AND ROYALTIES	1,846.14
Total 340.00 · INTEREST, RENTS AND ROYALTIES	18,534.93
350.00 · INTERGOVERNMENTAL REVENUES	
355.00 · STATE SHARED REVENUE AND ENTITL	
355.08 · LOCAL SHARE ASSESSMENT PROCEEDS	39,196.63
Total 355.00 · STATE SHARED REVENUE AND ENTITL	39,196.63
Total 350.00 · INTERGOVERNMENTAL REVENUES	39,196.63

Hopewell Township Income/Expense Report August 2024

	Aug 24
360-363 · CHARGES FOR SERVICES	
361.00 · GENERAL GOVERNMENT CHARGES	
361.65 · TAX CERTIFICATION REVENUES	
361.70 · NO LIEN LETTERS	170.00
Total 361.65 · TAX CERTIFICATION REVENUES	170.00
Total 361.00 · GENERAL GOVERNMENT CHARGES	170.00
Total 360-363 · CHARGES FOR SERVICES	170.00
Total Income	79,254.60
Gross Profit	79,254.60
Expense	
400-409 · GENERAL GOVERNMENT	
400.00 · LEGISLATIVE GOVERNING BODY	
400.05 · SUPERVISOR SALARY	468.75
400.10 · ROADMASTER WAGES - APPOINTED	250.00
400.15 · HOURLY WAGE SUPERVISOR	154.13
400.32 · TELEPHONE AND WIRELESS	75.00
Total 400.00 · LEGISLATIVE GOVERNING BODY	947.88
402.00 · AUDITING SERVICES/FIN ADMIN	
402.31 · AUDITING SERVICES CONTRACTED	8,400.00
Total 402.00 · AUDITING SERVICES/FIN ADMIN	8,400.00
403.00 · TAX COLLECTION	
403.05 · TAX COLLECTOR SALARY	313.75
403.21 · TAX COLLECTION OFFICE SUPPLIES	133.96
Total 403.00 · TAX COLLECTION	447.71
403.31 · KEYSTONE COLLECTIONS COMMISSION	84.27
404.00 · SOLICITOR / LEGAL SERVICES	
404.31 · SOLICITOR PROFESSIONAL SERVICES	6,055.41
Total 404.00 · SOLICITOR / LEGAL SERVICES	6,055.41
405.00 · SECRETARY / CLERK / TREASURER	
405.15 · SECRETARY / TREASURER WAGE	3,892.28
Total 405.00 · SECRETARY / CLERK / TREASURER	3,892.28
406.00 · OTHER GENERAL GOVERNMENT ADMIN	
406.21 · OFFICE SUPPLIES EXPENSE	165.54
406.22 · COMPUTER SUPPLIES EXPENSE	259.17
406.32 · OFFICE TELEPHONE AND INTERNET	155.11
406.34 · ADVERTISING	569.28
406.37 · OFFICE EQUIPT MAINT AND SERVICE	40.00
406.39 · BANK SERVICES CHARGES/FEES	0.00
Total 406.00 · OTHER GENERAL GOVERNMENT ADMIN	1,189.10
408.00 · ENGINEERING SERVICES	
408.31 · ENGINEERING SERVICES APPOINTED	8,609.25
Total 408.00 · ENGINEERING SERVICES	8,609.25

Hopewell Township Income/Expense Report August 2024

	Aug 24
409.00 · GENERAL GOVERNMENT BUILDINGS	
409.24 · GENERAL OPERATING SUPPLIES	210.00
409.31 · BUILDING CLEANING SERVICES	500.00
409.36 · BUILDING ELECTRIC AND WATER	147.13
409.37 · REPAIRS AND MAINTENANCE SERVICE	1,232.95
Total 409.00 · GENERAL GOVERNMENT BUILDINGS	2,090.08
Total 400-409 · GENERAL GOVERNMENT	31,715.98
410-419 · PUBLIC SAFETY	
411.00 · FIRE	
411.55 · FIRE DEPARTMENT DONATION	403.75
Total 411.00 · FIRE	403.75
413.00 · UCC AND CODE ENFORCEMENT	
413.45 · OTHER CONTRACTED SERVICES	200.00
Total 413.00 · UCC AND CODE ENFORCEMENT	200.00
414.00 · PLANNING AND ZONING	
414.10 · ZONING/CODE OFFICER APPOINTED	600.00
Total 414.00 · PLANNING AND ZONING	600.00
419.00 · OTHER PUBLIC SAFETY	
419.36 · PUBLIC UTILITY SERVICES HYDRANT	587.76
Total 419.00 · OTHER PUBLIC SAFETY	587.76
Total 410-419 · PUBLIC SAFETY	1,791.51
430-439 · PUBLIC WORKS-HWYS ROADS STREET	
430.00 · ROAD DEPARTMENT	
430.12 · ROAD DEPARTMENT WAGE FULL TIME	11,926.42
430.17 · ROAD DEPARTMENT PAID TIME OFF	202.00
430.18 · ROAD DEPARTMENT OVERTIME	310.61
430.21 · ROAD DEPARTMENT OFFICE SUPPLIES	547.85
430.24 · OPERATING SUPPLIES PUBLIC WORKS	92.46
430.26 · SMALL TOOLS AND MINOR EQUIPMENT	50.98
430.32 · ROAD DEPARTMENT CELL PHONES	50.00
430.47 · ROAD DEPARTMENT CDL DRUG TEST	140.00
Total 430.00 · ROAD DEPARTMENT	13,320.32
437.00 · REPAIRS OF TOOLS AND MACHINERY	
437.25 · REPAIRS AND MAINT SUPPLIES	1,149.44
Total 437.00 · REPAIRS OF TOOLS AND MACHINERY	1,149.44
438.00 · MAINT AND REPAIRS ROADS BRIDGES	
438.33 · FUEL EXPENSE	2,104.44
Total 438.00 · MAINT AND REPAIRS ROADS BRIDGES	2,104.44
Total 430-439 · PUBLIC WORKS-HWYS ROADS STREET	16,574.20
481-484 · EMPLOYER PD BFTS & WITHHOLDING	
481.00 · EMPLOYER PAID ITEMS	
481.10 · SOCIAL SECURITY - EMPLOYER PAID	1,123.32
481.20 · MEDICARE - EMPLOYER PAID	262.72
481.30 · PA UNEMPLOYMENT - EMPLOYER	94.89
Total 481.00 · EMPLOYER PAID ITEMS	1,480.93

11:51 AM

09/26/24

Cash Basis

Hopewell Township
Income/Expense Report
August 2024

	<u>Aug 24</u>
483.00 · PENSION AND 457-B CONTRIBUTIONS	
483.19 · ROTH PLAN 457-B CONTRIBUTION	116.76
483.30 · NON-UNIFORM PENSION CONTRIBUTIO	1,550.67
	<hr/>
Total 483.00 · PENSION AND 457-B CONTRIBUTIONS	1,667.43
	<hr/>
Total 481-484 · EMPLOYER PD BFTS & WITHHOLDING	3,148.36
	<hr/>
487.00 · HEALTH INSURANCE BENEFIT	
487.35 · GROUP HEALTH INSURANCE BENEFIT	5,133.60
	<hr/>
Total 487.00 · HEALTH INSURANCE BENEFIT	5,133.60
	<hr/>
Total Expense	58,363.65
	<hr/>
Net Income	<u>20,890.95</u>