

**HOPEWELL TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS MEETING
12/09/2024**

Pledge of Allegiance

All meetings are voice recorded for administrative purposes.

Meeting called to order at p.m. 7:06 by Chairperson Mary Rush.

Roll Call:

Present: Chairperson Mary Rush, Vice Chairman John Miller, Supervisor Donald Kearns, Solicitor Dennis Makel, Zoning/Code Enforcement Officer Mark Gordon, and Secretary/Treasurer Andrea White.

Public Comments:

No Public Comments

Minutes:

Motion to accept the minutes of the November 18, 2024, Budget Workshop.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Motion to accept the minutes of the regular monthly November 18, 2024, regular business meeting.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Zoning Report: Mark Gordon

- 77 Linnwood Drive – Property transfer without dye test. Status of lien.
This goes before the Magistrate on January 06th at 2:00 p.m. A lien has not been placed yet. Mark Gordon would like to lien the property for his billable rate for court appearances for last year and this year. The Solicitor will start the lien process.
- 2133 Brush Run Road – The titled vehicles on the property have been removed. The Redevelopment Authority has been notified that the township is ready to proceed with the demolition.
The Redevelopment Authority corresponded that the demo will be advertised for bid and the bids will be open on January 10, 2024.

Engineer Report:

- Fox Road Stabilization, Cherry Road Stabilization and Possum Hollow Road Stabilization Multimodal Transportation Fund Grants.
They have not heard anything regarding the grants yet.
- Municipal Building - McMillen Engineering found an approved vendor through Sourcewell that will look at what we have done on the building (to date) and provide an estimated cost through the Sourcewell program.
The Township Engineers have a meeting with an approved contractor tomorrow and will get a budget idea from them.
- Hoop Building – The township can work with an approved vendor through Sourcewell to get an estimated cost.
- Statewide Local Share Grant Application
They have not heard anything regarding the grants yet.

Road Report:

- Possum Hollow Road – Wet spot concerns
The Road Department will coordinate with McMillen and Columbia Gas to do potholing on the road.

Financial Report: File for review by Auditors

- Bank Reconciliations - Supervisors to review and initial off
- Time Sheets – Supervisors to review and initial off
- Bills: Review of bill list as presented
Motion to pay the bills to be found true and correct.
Motion: Mary Rush, 2nd Donald Kearns
Vote: Kearns - Yes
Rush – Yes
Miller – Yes

- A notice stating that the proposed budget is available for public inspection was published in the Observer Reporter on Tuesday, November 19, 2024.

Motion to adopt the proposed 2025 budget as presented.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- 2025 Annual Financial Audit – Certified Public Accountant

The township’s intent to appoint a certified public accountant to perform the 2024 annual audit in place of the elected auditors was advertised on Monday, December 02, 2024.

- Employee Holiday Bonus

Motion to approve a \$300.00 net Holiday Bonus for the township’s full and part-time employees.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Planning Commission:

- A Planning Meeting was held on September 30, 2024, to review the Loughry & Richmond Subdivision. The Subdivision was approved subject to fulfilling the sewage requirements of the Washington County Sewage Council and submitting a Subdivision application and fees. The applicants have provided all of the necessary documents relating to this Subdivision.

- Gaddis Subdivision Plan No. 1. – A Planning meeting was held on Monday, December 09, 2024, at 6:00 p.m. to review the Gaddis Subdivision Plan No. 1.

The Planning Commission approved the Gaddis Subdivision Plan No. 1.

Motion to approve the Renee R. Gaddis Subdivision No. 1.

Motion: Mary Rush, 2nd John Miller

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Solicitors Report:

- Zoning Ordinance Amendment(s)

- Draft Solar Ordinance

Motion to advertise the Draft Solar Ordinance to be approved at the January meeting.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Michael Wallace property, 2133 Brush Run Road (formerly owned by Porfilios Real Estate LLC) The Washington County Redevelopment Authority – Demolition of the property. The registered vehicles have been removed from the property. The Redevelopment Authority has been notified that the demolition may move forward.

The Redevelopment Authority corresponded that the demo will be advertised for bid and the bids will be open on January 10, 2024.

- Range Resources - HHA agreement
The Solicitor has told Range Resources that the township is not going to change the HHA Agreement and informed them they will have to use the township's agreement.
- PennDOT regarding the Farrar School Slip and resurfacing of Farrar School Road.
The Solicitor will send another e-mail.
- Supervisors Compensation – The State enacted a new law that provided for an increase in Supervisor pay not to exceed \$3,145.00.

Motion to adopt an Ordinance increasing Supervisor pay not to exceed \$3,145.00 at a monthly rate of \$262.08.

Motion: Mary Rush, 2nd John Miller

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

This will not apply to the Supervisors during their current term. This Ordinance will apply to future newly elected terms of Supervisors.

- Fox Road Foreclosure Property – The Board would like to require the structure and existing sewage system be demolished and a perc test required should the seller/buyer wish to construct a residence on the property.

The Solicitor asks the township office send the detailed information so he can obtain the status of the foreclosure.

- Discussion and Motion of options available for the property transfer of foreclosed property in disrepair on Fox Road where a dye test cannot be performed.

This is tabled, no motion at this time.

Correspondence Review and Discussion:

Old Business:

- Correspondence was received from Allegheny Health Network regarding Canonsburg Ambulance Service Consideration of Coverage.
- The Hopewell Township Annual Reorganization Meeting will be held the first Monday in January 2025, (January 06, 2025) at 6:30 p.m. followed by the first Regular Township Meeting at 7:00 p.m.
- The Hopewell Township Elected Auditor's Annual Reorganization Meeting will be held Tuesday, January 07, 2025, at 6:00 p.m. followed by the Hopewell Township Planning Commission's Annual Reorganization Meeting at 6:15 p.m. and the Hopewell Township Zoning Hearing Board's Annual Reorganization Meeting at 6:30 p.m.

New Business:

None

Adjournment:

Motion to adjourn the meeting at 7:27 p.m.

Motion: Mary Rush, 2nd John Miller

Vote: Kearns – Yes

Rush – Yes

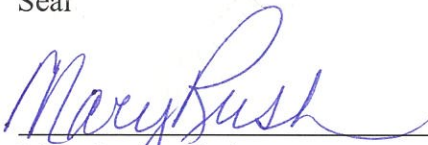
Miller – Yes

Respectfully Submitted,



Andrea L. White
Secretary/Treasurer

Seal



Mary Rush, Chairperson

HOPEWELL TOWNSHIP WASHINGTON FINANCIAL
WASHINGTON FINANCIAL

11/30/2024

<u>Account</u>	<u>Balance Total</u>
GENERAL FUND	\$ 63,456.96
REAL ESTATE ACCOUNT	\$ 2,274.72
MUNICIPAL SHARES FUND	\$ 155,885.93
ESCROW ACCOUNT	\$ 34,961.48
STATE FUNDS	\$ 131,161.72
IMPACT FEE	\$ 3,454,970.10
LOCAL FISCAL RECOVERY FUND	\$ -
TOTAL	\$ 3,842,710.91

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12/05/24
Cash Basis

Hopewell Township State Fund Income/Expense Summary November 2024

	<u>Nov 24</u>
Income	
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	<u>497.26</u>
Total 341.00 · INTEREST EARNINGS	<u>497.26</u>
Total 340.00 · INTEREST, RENTS AND ROYALTIES	<u>497.26</u>
Total Income	<u>497.26</u>
Gross Profit	<u>497.26</u>
Expense	<u>0.00</u>
Net Income	<u><u>497.26</u></u>

Hopewell Township Bills Presented for Approval and Payment As of December 9, 2024

Type	Date	Num	Due Date	Aging	Open Balance
CARDMEMBER SERVICE					
Bill	10/26/2024	9977282954	11/18/2024	21	70.76
Bill	11/20/2024	11202024	11/20/2024	19	15.99
Bill	11/26/2024	11262024	11/26/2024	13	12.00
Bill	11/27/2024	9926409544	11/27/2024	12	48.28
Bill	12/02/2024	116148	12/02/2024	7	40.00
Bill	12/02/2024	33342	12/02/2024	7	102.80
Total CARDMEMBER SERVICE					289.83
CINTAS					
Bill	09/30/2024	9290134359	10/30/2024	40	95.76
Bill	11/30/2024	9298536679	12/30/2024		95.76
Bill	12/02/2024	5242184402	01/01/2025		43.31
Total CINTAS					234.83
ELITE CLEAN TEAM, LLC.					
Bill	11/20/2024	11092024	12/20/2024		100.00
Bill	11/20/2024	11232024	12/20/2024		100.00
Total ELITE CLEAN TEAM, LLC.					200.00
Hill International Trucks, LLC.					
Bill	12/03/2024	104205097	12/13/2024		135.18
Total Hill International Trucks, LLC.					135.18
MAKEL AND ASSOCIATES, LLC					
Bill	12/02/2024	1933	12/31/2024		1,710.41
Total MAKEL AND ASSOCIATES, LLC					1,710.41
MCMILLEN ENGINEERING INC.					
Bill	11/21/2024	248458	11/21/2024	18	525.00
Total MCMILLEN ENGINEERING INC.					525.00
OBSERVER-REPORTER					
Bill	11/20/2024	19238	12/20/2024		221.12
Bill	11/27/2024	19319	12/27/2024		141.72
Total OBSERVER-REPORTER					362.84
PENNSYLVANIA AMERICAN WATER					
Bill	11/19/2024	11192024	12/11/2024		296.90
Bill	12/02/2024	12022024	12/24/2024		662.94
Total PENNSYLVANIA AMERICAN WATER					959.84
PITNEY BOWES GLOBAL FINANCIAL SERVICES					
Bill	11/23/2024	3320001435	01/01/2025		65.97
Total PITNEY BOWES GLOBAL FINANCIAL SERVICES					65.97
UPMC HEALTH PLAN					
Bill	11/10/2024	12012024	11/30/2024	9	2,566.80
Total UPMC HEALTH PLAN					2,566.80
WEST MIDDLETOWN VFD					
Bill	12/09/2024	2024 4	12/09/2024		1,625.00
Total WEST MIDDLETOWN VFD					1,625.00
WEST PENN POWER					
Bill	11/10/2024	95079796...	12/02/2024	7	126.35
Total WEST PENN POWER					126.35
TOTAL					8,802.05

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12/05/24

Hopewell Township Check Detail November 18 through December 9, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check		12/09/2024	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check		12/09/2024	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check		12/09/2024	Rush, Mary S.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check		12/09/2024	Miller, John D.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check		12/09/2024	Kearns, Donald W.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Liabilit...	EFT	11/18/2024	COMM OF PA DEPARTM...	100.010 · CHEC...		-211.54
				217.00 · PA STA...	-211.54	211.54
TOTAL					-211.54	211.54
Liabilit...	EFT	11/26/2024	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-190.41
				214.03 · PSATS ...	-149.61	149.61
				214.02 · PSATS ...	-40.80	40.80
TOTAL					-190.41	190.41
Liabilit...	EFT	11/26/2024	COMM OF PA DEPARTM...	100.010 · CHEC...		-186.93
				217.00 · PA STA...	-186.93	186.93
TOTAL					-186.93	186.93
Liabilit...	EFT	11/30/2024	UPMC HEALTH PLAN	100.010 · CHEC...		-394.99
				222.00 · HEALT...	-394.99	394.99
TOTAL					-394.99	394.99
Bill Pm...	EFT	11/25/2024	HICKORY TELEPHONE C...	100.010 · CHEC...		-74.75
Bill	10117174	11/01/2024		406.32 · OFFICE...	-74.75	74.75
TOTAL					-74.75	74.75

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Hopewell Township Check Detail November 18 through December 9, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	EFT	11/22/2024	PENNSYLVANIA AMERIC...	100.800 · MUNI...		-662.94
Bill	10312024	10/31/2024		419.36 · PUBLIC...	-662.94	662.94
TOTAL					-662.94	662.94
Liabilit...	EFT	12/05/2024	United States Treasury	100.010 · CHEC...		-2,509.24
				210.00 · FEDER...	-673.00	673.00
				211.00 · SOCIAL...	-744.10	744.10
				211.00 · SOCIAL...	-744.10	744.10
				213.00 · MEDIC...	-174.02	174.02
				213.00 · MEDIC...	-174.02	174.02
TOTAL					-2,509.24	2,509.24
Liabilit...	EFT	12/06/2024	PMRS	100.010 · CHEC...		-1,146.46
				214.01 · PMRS ...	-1,146.46	1,146.46
TOTAL					-1,146.46	1,146.46
Liabilit...	EFT	12/06/2024	PMRS	100.010 · CHEC...		-1,010.52
				214.00 · PMRS ...	-1,010.52	1,010.52
TOTAL					-1,010.52	1,010.52
Liabilit...	EFT	12/06/2024	COMM OF PA DEPARTM...	100.010 · CHEC...		-228.65
				217.00 · PA STA...	-228.65	228.65
TOTAL					-228.65	228.65
Bill Pm...	EFT	12/02/2024	CARDMEMBER SERVICE	100.010 · CHEC...		-693.26
Bill	9974844...	09/26/2024		406.32 · OFFICE...	-73.23	73.23
Bill	10092024	10/09/2024		406.32 · OFFICE...	-159.99	159.99
				406.39 · BANK S...	-3.19	3.19
Bill	10262024	10/26/2024		406.32 · OFFICE...	-12.00	12.00
Bill	196028	10/30/2024		430.24 · OPERA...	-99.31	99.31
Bill	10312024	10/31/2024		406.21 · OFFICE...	-167.98	167.98
Bill	115876	11/01/2024		406.37 · OFFICE...	-40.00	40.00
Bill	9925934...	11/04/2024		406.21 · OFFICE...	-90.37	90.37
Bill	9925987...	11/06/2024		409.24 · GENER...	-47.19	47.19
TOTAL					-693.26	693.26
Bill Pm...	VOID	11/27/2024	ALEX E. PARIS CONTRA...	100.100 · IMPAC...		0.00
TOTAL					0.00	0.00
Liabilit...	FICTITIO...	12/04/2024	PSATS TRUSTEES INSUR...	100.010 · CHEC...		0.00
TOTAL					0.00	0.00
Bill Pm...	1003	11/25/2024	ALEX E. PARIS CONTRA...	100.05 · LOCAL ...		0.00
TOTAL					0.00	0.00

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12/05/24

Hopewell Township Check Detail November 18 through December 9, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	1075	11/18/2024	MCMILLEN ENGINEERIN...	100.100 · IMPAC...		-4,944.81
Bill	248401	11/07/2024		408.31 · ENGIN...	-972.00	972.00
Bill	248400	11/07/2024		408.31 · ENGIN...	-1,101.00	1,101.00
Bill	248399	11/07/2024		408.31 · ENGIN...	-2,871.81	2,871.81
TOTAL					-4,944.81	4,944.81
Bill Pm...	1076	11/27/2024	ALEX E. PARIS CONTRA...	100.100 · IMPAC...		-75,132.67
Bill	68424	11/27/2024		438.45 · CONTR...	-75,132.67	75,132.67
TOTAL					-75,132.67	75,132.67
Bill Pm...	2285	11/18/2024	ARCOSA AGGREGATES, ...	100.800 · MUNI...		-7,148.75
Bill	34013088	10/25/2024		432.24 · ROAD ...	-387.26	387.26
				432.24 · ROAD ...	-386.07	386.07
				432.24 · ROAD ...	-387.09	387.09
				432.24 · ROAD ...	-385.22	385.22
				432.24 · ROAD ...	-389.81	389.81
				432.24 · ROAD ...	-384.54	384.54
Bill	34013165	10/28/2024		438.25 · REPAIR...	-2,456.46	2,456.46
				432.24 · ROAD ...	-387.09	387.09
				438.25 · REPAIR...	-409.86	409.86
Bill	34013433	10/31/2024		432.24 · ROAD ...	-377.06	377.06
				432.24 · ROAD ...	-388.11	388.11
				438.25 · REPAIR...	-810.18	810.18
TOTAL					-7,148.75	7,148.75
Bill Pm...	2286	11/18/2024	EVERON, LLC	100.800 · MUNI...		-112.67
Bill	156892890	10/28/2024		411.55 · FIRE D...	-112.67	112.67
TOTAL					-112.67	112.67
Bill Pm...	2287	11/18/2024	GENERAL CODE	100.800 · MUNI...		-1,195.00
Bill	00127687	11/01/2024		406.21 · OFFICE...	-1,195.00	1,195.00
TOTAL					-1,195.00	1,195.00
Bill Pm...	TC 16006	11/27/2024	ALEX E. PARIS CONTRA...	100.05 · LOCAL ...		-40,559.48
Bill	68424 ARP	09/10/2024		438.45 · CONTR...	-40,559.48	40,559.48
TOTAL					-40,559.48	40,559.48
Check	16081	11/18/2024	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check	16082	11/18/2024	Rush, Mary S.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00

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Hopewell Township Check Detail November 18 through December 9, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	16083	11/18/2024	Kearns, Donald W.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check	16084	11/18/2024	Miller, John D.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check	16085	11/18/2024	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check	16086	11/18/2024	Wolf, Craig M.	100.010 · CHEC...		-100.00
				430.47 · ROAD ...	-100.00	100.00
TOTAL					-100.00	100.00
Bill Pm...	16087	11/18/2024	CASSIDY SIGNS	100.010 · CHEC...		-602.77
Bill	3752	10/18/2024		433.00 · TRAFFI...	-41.53	41.53
				433.00 · TRAFFI...	-34.93	34.93
				433.00 · TRAFFI...	-34.93	34.93
				433.00 · TRAFFI...	-26.38	26.38
				433.00 · TRAFFI...	-270.00	270.00
				433.00 · TRAFFI...	-195.00	195.00
TOTAL					-602.77	602.77
Bill Pm...	16088	11/18/2024	CINTAS	100.010 · CHEC...		-149.49
Bill	9294521...	10/31/2024		430.28 · SAFET...	-95.76	95.76
Bill	5239453...	11/13/2024		430.28 · SAFET...	-53.73	53.73
TOTAL					-149.49	149.49
Bill Pm...	16089	11/18/2024	COMDOC, INC.	100.010 · CHEC...		-138.04
Bill	6509128	10/30/2024		406.21 · OFFICE...	-138.04	138.04
TOTAL					-138.04	138.04
Bill Pm...	16090	11/18/2024	ELITE CLEAN TEAM, LLC.	100.010 · CHEC...		-200.00
Bill	10122024	10/28/2024		409.31 · BUILDI...	-100.00	100.00
Bill	10262024	10/28/2024		409.31 · BUILDI...	-100.00	100.00
TOTAL					-200.00	200.00

Hopewell Township Check Detail November 18 through December 9, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	16091	11/18/2024	MAKEL AND ASSOCIATE...	100.010 · CHEC...		-3,083.00
Bill	1863	10/28/2024		404.31 · SOLICI...	-675.00	675.00
				404.31 · SOLICI...	-35.00	35.00
				404.31 · SOLICI...	-322.00	322.00
				404.31 · SOLICI...	-189.00	189.00
				404.31 · SOLICI...	-392.00	392.00
				404.31 · SOLICI...	-1,470.00	1,470.00
TOTAL					-3,083.00	3,083.00
Bill Pm...	16092	11/18/2024	OBSERVER-REPORTER	100.010 · CHEC...		-504.56
Bill	19172	11/19/2024		406.34 · ADVER...	-149.66	149.66
Bill	19174	12/02/2024		406.34 · ADVER...	-141.72	141.72
Bill	19173	12/20/2024		406.34 · ADVER...	-213.18	213.18
TOTAL					-504.56	504.56
Bill Pm...	16093	11/18/2024	PA MUNICIPAL LEAGUE	100.010 · CHEC...		-65.00
Bill	02749	11/07/2024		400.42 · DUES, ...	-65.00	65.00
TOTAL					-65.00	65.00
Bill Pm...	16094	11/18/2024	PA TOWNSHIPS HEALTH ...	100.010 · CHEC...		-2,499.66
Bill	161043	10/29/2024		487.19 · OTHER...	-699.54	699.54
				487.19 · OTHER...	-1,390.68	1,390.68
				487.19 · OTHER...	-340.20	340.20
				487.19 · OTHER...	-69.24	69.24
TOTAL					-2,499.66	2,499.66
Bill Pm...	16095	11/18/2024	PITNEY BOWES GLOBAL...	100.010 · CHEC...		-242.87
Bill	23660703	11/06/2024		406.23 · POSTA...	-142.87	142.87
Bill	11072024	11/07/2024		406.23 · POSTA...	-100.00	100.00
TOTAL					-242.87	242.87
Bill Pm...	16096	11/18/2024	WESTFALL'S MOWING L...	100.010 · CHEC...		-1,010.00
Bill	5654 100...	10/31/2024		409.37 · REPAIR...	-150.00	150.00
Bill	5654 100...	10/31/2024		409.37 · REPAIR...	-150.00	150.00
Bill	5654 101...	10/31/2024		409.37 · REPAIR...	-150.00	150.00
Bill	5654 102...	10/31/2024		409.37 · REPAIR...	-150.00	150.00
Bill	5654 102...	10/31/2024		409.37 · REPAIR...	-150.00	150.00
Bill	5654 100...	10/31/2024		413.45 · OTHER...	-50.00	50.00
Bill	5654 100...	10/31/2024		413.45 · OTHER...	-50.00	50.00
Bill	5654 101...	10/31/2024		413.45 · OTHER...	-50.00	50.00
Bill	5654 102...	10/31/2024		413.45 · OTHER...	-50.00	50.00
Bill	5654 102...	10/31/2024		413.45 · OTHER...	-50.00	50.00
Bill	5654	10/31/2024		409.37 · REPAIR...	-10.00	10.00
TOTAL					-1,010.00	1,010.00
Bill Pm...	16097	11/18/2024	WEST MIDDLETOWN BO...	100.010 · CHEC...		-5,935.00
Bill	2025	11/18/2024		484.00 · WORK...	-5,935.00	5,935.00
TOTAL					-5,935.00	5,935.00

Hopewell Township Payroll Transactions November 18 through December 9, 2024

Date	Name	Num	Type	Memo	Account	Amount
COMM OF PA DEPARTMENT OF REVENUE PUC						
11/18/2024	COMM OF PA DEP...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-211.54
11/26/2024	COMM OF PA DEP...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-186.93
12/06/2024	COMM OF PA DEP...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-228.65
Total COMM OF PA DEPARTMENT OF REVENUE PUC						-627.12
PMRS						
12/06/2024	PMRS	EFT	Liability Check	63-096-5 N N...	100.010 · CHE...	-1,146.46
12/06/2024	PMRS	EFT	Liability Check	63-096-5 N N...	100.010 · CHE...	-1,010.52
Total PMRS						-2,156.98
PSATS TRUSTEES INSURANCE FUND						
11/26/2024	PSATS TRUSTEES ...	EFT	Liability Check	ACCOUNT 25...	100.010 · CHE...	-190.41
12/04/2024	PSATS TRUSTEES ...	FICTI...	Liability Check	VOID: ZERO ...	100.010 · CHE...	0.00
Total PSATS TRUSTEES INSURANCE FUND						-190.41
United States Treasury						
12/05/2024	United States Treas...	EFT	Liability Check	25-6001755 9...	100.010 · CHE...	-2,509.24
Total United States Treasury						-2,509.24
UPMC HEALTH PLAN						
11/30/2024	UPMC HEALTH PLAN	EFT	Liability Check	GROUP NO. ...	100.010 · CHE...	-394.99
Total UPMC HEALTH PLAN						-394.99
Gordon, Mark R.						
11/22/2024	Gordon, Mark R.	ACH	Paycheck	PP END 11/1...	100.010 · CHE...	-174.02
12/06/2024	Gordon, Mark R.	ACH	Paycheck	PP END 11/3...	100.010 · CHE...	-174.02
Total Gordon, Mark R.						-348.04
Kearns, Donald W.						
12/01/2024	Kearns, Donald W.	16098	Paycheck	NOVEMBER ...	100.010 · CHE...	-137.94
12/01/2024	Kearns, Donald W.	16102	Paycheck	NOVEMBER ...	100.010 · CHE...	-220.70
12/04/2024	Kearns, Donald W.		Liability Adjust			
Total Kearns, Donald W.						-358.64
Miller, John D.						
12/01/2024	Miller, John D.	16099	Paycheck	NOVEMBER ...	100.010 · CHE...	-137.94
12/04/2024	Miller, John D.		Liability Adjust			
Total Miller, John D.						-137.94
Paul, Beverly R.						
12/01/2024	Paul, Beverly R.	16100	Paycheck	NOVEMBER ...	100.010 · CHE...	-276.98
Total Paul, Beverly R.						-276.98
Rush, Mary S.						
12/01/2024	Rush, Mary S.	16101	Paycheck	NOVEMBER ...	100.010 · CHE...	-137.93
12/04/2024	Rush, Mary S.		Liability Adjust			
Total Rush, Mary S.						-137.93
Ward, Martin T.						
11/22/2024	Ward, Martin T.	ACH	Paycheck	PP END 11/1...	100.010 · CHE...	-977.82
12/06/2024	Ward, Martin T.	ACH	Paycheck	PP END 11/3...	100.010 · CHE...	-1,405.99
Total Ward, Martin T.						-2,383.81
White, Andrea L.						
11/22/2024	White, Andrea L.	ACH	Paycheck	PP END 11/1...	100.010 · CHE...	-925.12
12/06/2024	White, Andrea L.	ACH	Paycheck	PP END 11/3...	100.010 · CHE...	-1,027.84
Total White, Andrea L.						-1,952.96

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Hopewell Township
Payroll Transactions
November 18 through December 9, 2024

<u>Date</u>	<u>Name</u>	<u>Num</u>	<u>Type</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
Wolf, Craig M.						
11/22/2024	Wolf, Craig M.	ACH	Paycheck	PP END 11/1...	100.010 · CHE...	-1,265.45
11/22/2024	Wolf, Craig M.		Liability Adjust		222.01 · VISIO...	-69.24
12/06/2024	Wolf, Craig M.	ACH	Paycheck	PP END 11/3...	100.010 · CHE...	-1,417.20
Total Wolf, Craig M.						<u>-2,751.89</u>
TOTAL						<u><u>-14,226.93</u></u>

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Cash Basis

Hopewell Township Income/Expense Report November 2024

	<u>Nov 24</u>
Income	
300-319 · TAXES	
310.10 · REAL ESTATE TRANSFER TAX	2.16
310.20 · EARNED INCOME TAX	
310.21 · EARNED INCOME TAX CURRENT	17,714.41
310.23 · EARNED INCOME TAX DELINQUENT	<u>1,000.00</u>
Total 310.20 · EARNED INCOME TAX	18,714.41
310.50 · LOCAL SERVICES TAX	
310.51 · LOCAL SERVICES TAX CURRENT	<u>175.65</u>
Total 310.50 · LOCAL SERVICES TAX	<u>175.65</u>
Total 300-319 · TAXES	18,892.22
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	
341.05 · INTEREST GENERAL FUND ACCOUNT	270.63
341.10 · INTEREST IMPACT FEE ACCOUNT	13,142.90
341.20 · INTEREST MUNICIPAL SHARES ACCOU	627.31
341.25 · INTEREST ESCROW ACCOUNT	132.54
341.30 · INTEREST LOCAL FISCAL RECOVERY	<u>133.69</u>
Total 341.01 · INTEREST ON CHECKING	<u>14,307.07</u>
Total 341.00 · INTEREST EARNINGS	<u>14,307.07</u>
Total 340.00 · INTEREST, RENTS AND ROYALTIES	14,307.07
360-363 · CHARGES FOR SERVICES	
361.00 · GENERAL GOVERNMENT CHARGES	
361.30 · ZONING SUBDIVISION LAND DEV FEE	
361.33 · ZONING SUBDIVISION LAND PERMITS	<u>190.00</u>
Total 361.30 · ZONING SUBDIVISION LAND DEV FEE	<u>190.00</u>
Total 361.00 · GENERAL GOVERNMENT CHARGES	<u>190.00</u>
Total 360-363 · CHARGES FOR SERVICES	190.00
Total Income	<u>33,389.29</u>
Gross Profit	33,389.29
Expense	
400-409 · GENERAL GOVERNMENT	
400.00 · LEGISLATIVE GOVERNING BODY	
400.05 · SUPERVISOR SALARY	468.75
400.10 · ROADMASTER WAGES - APPOINTED	250.00
400.32 · TELEPHONE AND WIRELESS	75.00
400.42 · DUES, SUBSCRIPTIONS AND MEMBERS	<u>65.00</u>
Total 400.00 · LEGISLATIVE GOVERNING BODY	858.75
403.00 · TAX COLLECTION	
403.05 · TAX COLLECTOR SALARY	<u>313.75</u>
Total 403.00 · TAX COLLECTION	313.75
403.31 · KEYSTONE COLLECTIONS COMMISSION	95.25
404.00 · SOLICITOR / LEGAL SERVICES	
404.31 · SOLICITOR PROFESSIONAL SERVICES	<u>3,083.00</u>
Total 404.00 · SOLICITOR / LEGAL SERVICES	3,083.00

Hopewell Township Income/Expense Report November 2024

	Nov 24
405.00 · SECRETARY / CLERK / TREASURER	
405.15 · SECRETARY / TREASURER WAGE	2,141.17
405.17 · SEC/TREAS PAID TIME OFF	348.00
Total 405.00 · SECRETARY / CLERK / TREASURER	2,489.17
406.00 · OTHER GENERAL GOVERNMENT ADMIN	
406.21 · OFFICE SUPPLIES EXPENSE	1,333.04
406.22 · COMPUTER SUPPLIES EXPENSE	901.00
406.23 · POSTAGE EXPENSE	242.87
406.32 · OFFICE TELEPHONE AND INTERNET	74.75
406.34 · ADVERTISING	149.66
Total 406.00 · OTHER GENERAL GOVERNMENT ADMIN	2,701.32
408.00 · ENGINEERING SERVICES	
408.31 · ENGINEERING SERVICES APPOINTED	4,944.81
Total 408.00 · ENGINEERING SERVICES	4,944.81
409.00 · GENERAL GOVERNMENT BUILDINGS	
409.31 · BUILDING CLEANING SERVICES	200.00
409.37 · REPAIRS AND MAINTENANCE SERVICE	760.00
Total 409.00 · GENERAL GOVERNMENT BUILDINGS	960.00
Total 400-409 · GENERAL GOVERNMENT	15,446.05
410-419 · PUBLIC SAFETY	
411.00 · FIRE	
411.55 · FIRE DEPARTMENT DONATION	409.57
Total 411.00 · FIRE	409.57
413.00 · UCC AND CODE ENFORCEMENT	
413.45 · OTHER CONTRACTED SERVICES	250.00
Total 413.00 · UCC AND CODE ENFORCEMENT	250.00
414.00 · PLANNING AND ZONING	
414.10 · ZONING/CODE OFFICER APPOINTED	400.00
Total 414.00 · PLANNING AND ZONING	400.00
419.00 · OTHER PUBLIC SAFETY	
419.36 · PUBLIC UTILITY SERVICES HYDRANT	662.94
Total 419.00 · OTHER PUBLIC SAFETY	662.94
Total 410-419 · PUBLIC SAFETY	1,722.51
430-439 · PUBLIC WORKS-HWYS ROADS STREET	
430.00 · ROAD DEPARTMENT	
430.12 · ROAD DEPARTMENT WAGE FULL TIME	6,060.00
430.17 · ROAD DEPARTMENT PAID TIME OFF	2,020.00
430.28 · SAFETY SUPPLIES	149.49
430.32 · ROAD DEPARTMENT CELL PHONES	50.00
430.47 · ROAD DEPARTMENT CDL DRUG TEST	100.00
Total 430.00 · ROAD DEPARTMENT	8,379.49
432.00 · WINTER MAINTENANCE-SNO REMOVAL	
432.24 · ROAD DEPARTMENT CINDERS	3,472.25
Total 432.00 · WINTER MAINTENANCE-SNO REMOVAL	3,472.25
433.00 · TRAFFIC CONTROL DEVICES	602.77
437.00 · REPAIRS OF TOOLS AND MACHINERY	
437.37 · REPAIRS AND MAINT SERVICE	18,248.79
Total 437.00 · REPAIRS OF TOOLS AND MACHINERY	18,248.79

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Cash Basis

Hopewell Township Income/Expense Report November 2024

	Nov 24
438.00 · MAINT AND REPAIRS ROADS BRIDGES	
438.25 · REPAIRS AND MAINTENANCE SUPPLIE	3,676.50
438.45 · CONTRACTED SERVICES	115,692.15
Total 438.00 · MAINT AND REPAIRS ROADS BRIDGES	119,368.65
Total 430-439 · PUBLIC WORKS-HWYS ROADS STREET	150,071.95
481-484 · EMPLOYER PD BFTS & WITHHOLDING	
481.00 · EMPLOYER PAID ITEMS	
481.10 · SOCIAL SECURITY - EMPLOYER PAID	744.10
481.20 · MEDICARE - EMPLOYER PAID	174.02
481.30 · PA UNEMPLOYMENT - EMPLOYER	61.43
Total 481.00 · EMPLOYER PAID ITEMS	979.55
483.00 · PENSION AND 457-B CONTRIBUTIONS	
483.19 · ROTH PLAN 457-B CONTRIBUTION	74.67
483.30 · NON-UNIFORM PENSION CONTRIBUTIO	1,010.52
Total 483.00 · PENSION AND 457-B CONTRIBUTIONS	1,085.19
484.00 · WORKER'S COMPENSATION INSURANCE	5,935.00
Total 481-484 · EMPLOYER PD BFTS & WITHHOLDING	7,999.74
487.00 · HEALTH INSURANCE BENEFIT	
487.19 · OTHER GROUP INSURANCE BENEFITS	2,499.66
487.35 · GROUP HEALTH INSURANCE BENEFIT	2,566.80
Total 487.00 · HEALTH INSURANCE BENEFIT	5,066.46
Total Expense	180,306.71
Net Income	-146,917.42