

**HOPEWELL TOWNSHIP
BOARD OF SUPERVISORS
BUDGET WORKSHOP MEETING
OCTOBER 21, 2024**

Pledge of Allegiance:

All meetings are voice recorded for administrative purposes.

Meeting called to order at 7:01 p.m. by Chairperson Mary Rush.

Roll Call:

Present: Chairperson Mary Rush, Vice Chairman John Miller, Supervisor Donald Kearns and Secretary/Treasurer Andrea White.

Public Comments:

No public comments.

2025 Budget:

- 2025 Hopewell Township Proposed Budget Discussion.
- The next Budget Workshop Meeting will be held on Monday, November 18, 2024, at 6:30 p.m.

Adjournment:

Motion to adjourn the meeting at 6:34 p.m.

Motion: John Miller, 2nd Mary Rush

Vote: Kearns - Yes

Rush – Yes

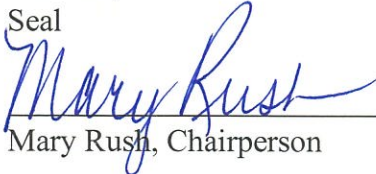
Miller – Yes

Respectfully Submitted,



Andrea L. White
Secretary/Treasurer

Seal



Mary Rush, Chairperson

**HOPEWELL TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS MEETING
10/21/2024**

Pledge of Allegiance

All meetings are voice recorded for administrative purposes.

Meeting called to order at 7:00 p.m. by Chairperson Mary Rush.

Roll Call:

Present: Chairperson Mary Rush, Vice Chairman John Miller, Supervisor Donald Kearns, Charlotte Karnes - Representative for Solicitor Dennis Makel, Zoning/Code Enforcement Officer Mark Gordon, and Secretary/Treasurer Andrea White.

Public Comments:

Minutes:

Motion to accept the minutes of the Planning Meeting held September 30, 2024, to review the Loughry & Richmond Subdivision and Yilit Estate Subdivision.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Motion to accept the minutes of the regular monthly September 30, 2024, regular business meeting.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Zoning Report: Mark Gordon

- 77 Linnwood Drive – Property transfer without dye test. Status of citations. A Hearing was held in October, owner and former owner were found guilty. Mark Gordon recommends putting a lien on the property. Mr. Gordon will write more citations.

Engineer Report:

- Fox Road Stabilization, Cherry Road Stabilization and Possum Hollow Road Stabilization Multimodal Transportation Fund Grants.
- Municipal Building

- **Motion** to adopt Resolutions to submit grants to the County and State LSA programs for the proposed Municipal Building.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Potholing to locate the gas line underneath possum Hollow Road. The Road Crew will perform the work.

Road Report:

- Possum Hollow Road – Wet spot concerns
- The County received an address verification from Range Resources for 31 Seminary Lane, Avella, PA 15312. The township has no record of an address request.
- The Township Office has received PA One Calls for a “New Range Resources Well Pad” with access off Farrar School Road. The Township Office has not received any permit applications for a new well pad in the Township.
- Columbia Gas Transmission, LLC has requested the release of Bond # BDTO-610356-024 for Elm Road for the Line 32 Poly Replacement Project. The Township Engineer has been contacted to provide a date for the final inspection as required by the Township’s Heavy Hauling Agreement.

Motion to release Columbia Gas Transmission, LLC’s Bond # BDTO-610356-024 for Elm Road for the Line 32 Poly Replacement Project subject to the Engineer’s review and approval and all fees being paid to the township.

Motion: Donald Kearns, 2nd John Miller

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Financial Report: File for review by Auditors

- Bank Reconciliations - Supervisors to review and initial off
- Time Sheets – Supervisors to review and initial off
- Bills: Review of bill list as presented

Motion to pay the bills to be found true and correct.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- The Township’s remaining American Rescue Plan Funds will be used to pay for the Fox Road Culvert Replacement.
- The Township held a Budget Workshop Meeting on Monday, October 21, 2024, at 6:00 p.m.

Planning Commission:

None

Solicitors Report:

- Zoning Ordinance Amendment(s)
Under review
- Draft Solar Ordinance
Under review
- Michael Wallace property, 2133 Brush Run Road (formerly owned by Porfilios Real Estate LLC)
The Washington County Redevelopment Authority – Demolition of the property.
 - Removal of registered vehicles from the property – The State Police have been contacted for assistance in removing the registered vehicles on the property.
 - Removal of miscellaneous items from the property? Should the items remain on the property?
- Range Resources - HHA agreement
Range Resources forwarded a redlined draft for review by the Solicitors Office.
- PennDOT regarding the Farrar School Slip and resurfacing of Farrar School Road.
No update
- Supervisors Compensation – The State enacted a new law that provided for an increase in Supervisor pay not to exceed \$3,145.00.
- **Motion** to advertise an Ordinance for adoption at the November 18, 2024, regular board meeting, increasing Supervisor pay not to exceed \$3,145.00 at a monthly rate of \$262.08.
Motion: Mary Rush, 2nd Donald Kearns
Vote: Kearns - Yes
Rush – Yes
Miller – Yes

Correspondence Review and Discussion:

- Township Officials received correspondence from the Pennsylvania Department of Environmental Protection regarding open burning and mandated recycling in the region.
Motion to take no action regarding open burning and mandated recycling in Hopewell Township.
Motion: Mary Rush, 2nd Donald Kearns
Vote: Kearns - Yes
Rush – Yes
Miller – Yes

Old Business:

None

New Business:

- The Township Office will be closed for General Election Day on Tuesday, November 05, 2024.
- Buffalo Cemetery is requesting a donation from the township for the maintenance of the grounds and gravesites.
- **Motion** to approve a donation to the Buffalo Cemetery in the amount of \$500.00.
Motion: Mary Rush, 2nd Donald Kearns
Vote: Kearns - Yes
Rush – Yes
Miller – Yes
- A Budget Workshop Meeting will be held on Monday, November 18, 2024, at 6:30 p.m.
- The next regular Monthly Board of Supervisors Meeting will be held on Monday, November 18, 2024, at 7:00 p.m.

Motion to adjourn the meeting at 7:43 p.m.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Respectfully Submitted,



Andrea L. White
Secretary/Treasurer

Seal



Mary Rush, Chairperson

HOPEWELL TOWNSHIP WASHINGTON FINANCIAL
WASHINGTON FINANCIAL

9/30/2024

<u>Account</u>	<u>Balance Total</u>
GENERAL FUND	\$ 94,960.95
REAL ESTATE ACCOUNT	\$ 2,021.05
MUNICIPAL SHARES FUND	\$ 172,102.13
ESCROW ACCOUNT	\$ 34,688.54
STATE FUNDS	\$ 130,137.75
IMPACT FEE	\$ 3,458,138.55
LOCAL FISCAL RECOVERY FUND	\$ 40,262.83
TOTAL	\$ 3,932,311.80

1:22 PM
10/16/24
Cash Basis

Hopewell Township State Fund Income/Expense Summary September 2024

	<u>Sep 24</u>
Income	
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	<u>562.32</u>
Total 341.00 · INTEREST EARNINGS	<u>562.32</u>
Total 340.00 · INTEREST, RENTS AND ROYALTIES	<u>562.32</u>
Total Income	<u>562.32</u>
Gross Profit	<u>562.32</u>
Expense	<u>0.00</u>
Net Income	<u><u>562.32</u></u>

Hopewell Township

Bills Presented for Approval and Payment

As of October 21, 2024

Type	Date	Num	Due Date	Aging	Open Balance
CARDMEMBER SERVICE					
Bill	08/01/2024	115023	08/16/2024	66	40.00
Bill	09/03/2024	115290	09/18/2024	33	40.00
Bill	08/26/2024	9972432391	09/21/2024	30	69.44
Bill	09/22/2024	09222024	09/22/2024	29	12.00
Bill	10/01/2024	001866	10/01/2024	20	125.00
Bill	09/23/2024	252698	10/08/2024	13	148.48
Bill	10/09/2024	10092024	10/09/2024	12	159.99
Bill	09/26/2024	9974844980	10/18/2024	3	73.23
Bill	10/01/2024	115569	10/31/2024		40.00
Total CARDMEMBER SERVICE					708.14
CINTAS					
Bill	10/09/2024	5233863404	11/08/2024		30.03
Total CINTAS					30.03
ELITE CLEAN TEAM, LLC.					
Bill	09/26/2024	09142024	10/14/2024	7	100.00
Bill	09/26/2024	09282024	10/14/2024	7	100.00
Total ELITE CLEAN TEAM, LLC.					200.00
EVERON					
Bill	09/27/2024	11252024	10/27/2024		112.67
Total EVERON					112.67
HICKORY TELEPHONE COMPANY					
Bill	10/01/2024	10114289	10/25/2024		73.16
Total HICKORY TELEPHONE COMPANY					73.16
Hill International Trucks, LLC.					
Bill	10/01/2024	104200038	10/11/2024	10	408.25
Total Hill International Trucks, LLC.					408.25
MCMILLEN ENGINEERING INC.					
Bill	10/04/2024	248320	10/04/2024	17	3,277.50
Bill	10/04/2024	248319	10/04/2024	17	504.00
Total MCMILLEN ENGINEERING INC.					3,781.50
NEWMAN'S LANDSCAPING AND TREE SERVICE INC					
Bill	10/06/2024	21366	10/06/2024	15	3,500.00
Total NEWMAN'S LANDSCAPING AND TREE SERVICE INC					3,500.00
OBSERVER-REPORTER					
Bill	09/23/2024	18707	10/23/2024		133.78
Total OBSERVER-REPORTER					133.78
PENNSYLVANIA AMERICAN WATER					
Bill	10/01/2024	10012024	10/23/2024		662.94
Bill	10/17/2024	10172024	11/08/2024		296.90
Total PENNSYLVANIA AMERICAN WATER					959.84
SATTERLEE RESOURCES					
Bill	10/14/2024	657523	11/13/2024		1,989.14
Total SATTERLEE RESOURCES					1,989.14
UPMC HEALTH PLAN					
Bill	10/10/2024	11012024	10/31/2024		2,566.80
Total UPMC HEALTH PLAN					2,566.80

1:23 PM

10/17/24

Hopewell Township
Bills Presented for Approval and Payment
As of October 21, 2024

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
WEST PENN POWER Bill	10/11/2024	95029972...	10/28/2024		120.59
Total WEST PENN POWER					120.59
TOTAL					14,583.90

1:23 PM

10/17/24

Hopewell Township Check Detail

September 30 through October 21, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check		10/21/2024	Rush, Mary S.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check		10/21/2024	Kearns, Donald W.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check		10/21/2024	Miller, John D.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check		10/21/2024	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check		10/21/2024	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Bill Pm...	EFT	09/30/2024	CARDMEMBER SERVICE	100.010 · CHEC...		-538.01
Bill	9970032...	07/26/2024		406.32 · OFFICE...	-71.47	71.47
Bill	321882	08/14/2024		415.24 · EMERG...	-150.00	150.00
Bill	08222024	08/19/2024		406.32 · OFFICE...	-12.00	12.00
Bill	637327	08/23/2024		430.26 · SMALL ...	-203.41	254.39
Bill	679096	08/23/2024		430.24 · OPERA...	-70.95	70.95
Bill	9924444...	08/28/2024		406.21 · OFFICE...	-30.18	30.18
Bill	4541	09/04/2024	CARDMEMBER SERVICE	20000 · Account...	0.00	-49.99
TOTAL					-538.01	539.00
Liabilit...	EFT	09/30/2024	UPMC HEALTH PLAN	100.010 · CHEC...		-394.99
				222.00 · HEALT...	-394.99	394.99
TOTAL					-394.99	394.99
Liabilit...	EFT	10/01/2024	COMM OF PA DEPARTM...	100.010 · CHEC...		-191.28
				217.00 · PA STA...	-191.28	191.28
TOTAL					-191.28	191.28

Hopewell Township Check Detail September 30 through October 21, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Liabilit...	EFT	10/01/2024	United States Treasury	100.010 · CHEC...		-2,662.98
				210.00 · FEDER...	-732.00	732.00
				211.00 · SOCIAL...	-782.51	782.51
				211.00 · SOCIAL...	-782.51	782.51
				213.00 · MEDIC...	-182.98	182.98
				213.00 · MEDIC...	-182.98	182.98
TOTAL					-2,662.98	2,662.98
Liabilit...	EFT	10/01/2024	PMRS	100.010 · CHEC...		-1,183.10
				214.01 · PMRS ...	-1,183.10	1,183.10
TOTAL					-1,183.10	1,183.10
Liabilit...	EFT	10/01/2024	PMRS	100.010 · CHEC...		-1,038.58
				214.00 · PMRS ...	-1,038.58	1,038.58
TOTAL					-1,038.58	1,038.58
Bill Pm...	EFT	10/01/2024	UPMC HEALTH PLAN	100.010 · CHEC...		-2,566.80
Bill	10012024	09/10/2024		487.35 · GROUP...	-2,566.80	2,566.80
TOTAL					-2,566.80	2,566.80
Bill Pm...	EFT	10/01/2024	PITNEY BOWES GLOBAL...	100.010 · CHEC...		-65.97
Bill	3319554...	08/23/2024		406.23 · POSTA...	-65.97	65.97
TOTAL					-65.97	65.97
Bill Pm...	EFT	10/11/2024	PENNSYLVANIA AMERIC...	100.800 · MUNI...		-296.90
Bill	09192024	09/19/2024		411.55 · FIRE D...	-296.90	296.90
TOTAL					-296.90	296.90
Liabilit...	EFT	09/30/2024	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-184.53
				214.03 · PSATS ...	-144.99	144.99
				214.02 · PSATS ...	-39.54	39.54
TOTAL					-184.53	184.53
Liabilit...	EFT	10/04/2024	PA UC FUND	100.010 · CHEC...		-269.66
				224.00 · PA UC ...	-28.81	28.81
				224.00 · PA UC ...	-240.85	240.85
TOTAL					-269.66	269.66
Liabilit...	EFT	10/04/2024	KEYSTONE COLLECTIONS	100.010 · CHEC...		-487.71
				223.00 · LST TA...	-50.00	50.00
				212.00 · EIT TA...	-437.71	437.71
TOTAL					-487.71	487.71

Hopewell Township Check Detail

September 30 through October 21, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Liabilit...	EFT	10/16/2024	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-177.97
				214.03 · PSATS ...	-139.83	139.83
				214.02 · PSATS ...	-38.14	38.14
TOTAL					-177.97	177.97
Liabilit...	EFT	10/16/2024	COMM OF PA DEPARTM...	100.010 · CHEC...		-221.40
				217.00 · PA STA...	-221.40	221.40
TOTAL					-221.40	221.40
Bill Pm...	1072	09/30/2024	MCMILLEN ENGINEERIN...	100.100 · IMPAC...		-3,323.00
Bill	248221	09/04/2024		408.31 · ENGIN...	-75.00	75.00
Bill	248237	09/05/2024		408.31 · ENGIN...	-3,248.00	3,248.00
TOTAL					-3,323.00	3,323.00
Bill Pm...	2281	09/30/2024	EVERON	100.800 · MUNI...		-112.67
Bill	156192946	08/27/2024		411.55 · FIRE D...	-112.67	112.67
TOTAL					-112.67	112.67
Bill Pm...	2282	09/30/2024	NORTHEAST PAVING	100.800 · MUNI...		-5,311.25
Bill	6800453...	08/29/2024		438.25 · REPAIR...	-525.25	525.25
				438.28 · ROAD ...	-535.25	535.25
				438.28 · ROAD ...	-534.25	534.25
				438.28 · ROAD ...	-526.00	526.00
				438.28 · ROAD ...	-529.75	529.75
				438.28 · ROAD ...	-528.50	528.50
				438.28 · ROAD ...	-538.75	538.75
				438.28 · ROAD ...	-528.25	528.25
				438.28 · ROAD ...	-524.50	524.50
				438.28 · ROAD ...	-540.75	540.75
TOTAL					-5,311.25	5,311.25
Bill Pm...	2283	09/30/2024	WEST MIDDLETOWN VFD	100.800 · MUNI...		-1,625.00
Bill	2024 3	10/01/2024		411.45 · FIRE P...	-1,625.00	1,625.00
TOTAL					-1,625.00	1,625.00
Check	16045	09/30/2024	Rush, Mary S.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check	16046	09/30/2024	Kearns, Donald W.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00

Hopewell Township Check Detail September 30 through October 21, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	16047	09/30/2024	Miller, John D.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check	16048	09/30/2024	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check	16049	09/30/2024	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Bill Pm...	16050	09/30/2024	CINTAS	100.010 · CHEC...		-124.95
Bill	5225337...	08/15/2024		430.28 · SAFET...	-29.19	29.19
Bill	9286285...	08/31/2024		430.28 · SAFET...	-95.76	95.76
TOTAL					-124.95	124.95
Bill Pm...	16051	09/30/2024	ERIE INSURANCE	100.010 · CHEC...		-194.00
Bill	9101051...	09/10/2024		484.00 · WORK...	-194.00	194.00
TOTAL					-194.00	194.00
Bill Pm...	16052	09/30/2024	MAKEL AND ASSOCIATE...	100.010 · CHEC...		-476.00
Bill	1823	09/25/2024		404.31 · SOLICI...	-182.00	182.00
				404.31 · SOLICI...	-294.00	294.00
TOTAL					-476.00	476.00
Bill Pm...	16053	09/30/2024	MCMILLEN ENGINEERIN...	100.010 · CHEC...		-514.50
Bill	248222	09/04/2024		408.31 · ENGIN...	-514.50	514.50
TOTAL					-514.50	514.50
Bill Pm...	16054	09/30/2024	OBSERVER-REPORTER	100.010 · CHEC...		-656.62
Bill	18553	09/01/2024		406.34 · ADVER...	-522.84	522.84
Bill	18406	09/03/2024		406.34 · ADVER...	-133.78	133.78
TOTAL					-656.62	656.62
Bill Pm...	16055	09/30/2024	R & K DISPOSAL, INC	100.010 · CHEC...		-73.00
Bill	42024	08/30/2024		409.44 · BUILDI...	-73.00	73.00
TOTAL					-73.00	73.00

1:23 PM

10/17/24

Hopewell Township
Check Detail
September 30 through October 21, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	16056	09/30/2024	WESTFALL'S MOWING L...	100.010 · CHEC...		-410.00
Bill	55884 09...	09/24/2024		409.37 · REPAIR...	-150.00	150.00
Bill	5584 091...	09/24/2024		409.37 · REPAIR...	-150.00	150.00
Bill	5584 090...	09/24/2024		413.45 · OTHER...	-50.00	50.00
Bill	5584 091...	09/24/2024		413.45 · OTHER...	-50.00	50.00
Bill	5584	09/24/2024		409.37 · REPAIR...	-10.00	10.00
TOTAL					-410.00	410.00
Bill Pm...	16057	09/30/2024	WEST MIDDLETOWN VF...	100.010 · CHEC...		-6,586.94
Bill	2024	09/30/2024		411.54 · FOREI...	-6,586.94	6,586.94
TOTAL					-6,586.94	6,586.94

Hopewell Township Payroll Transactions September 30 through October 21, 2024

Date	Name	Num	Type	Memo	Account	Amount
COMM OF PA DEPARTMENT OF REVENUE PUC						
10/01/2024	COMM OF PA DEP...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-191.28
10/16/2024	COMM OF PA DEP...	EFT	Liability Check	PA-501 EMPL...	100.010 · CHE...	-221.40
Total COMM OF PA DEPARTMENT OF REVENUE PUC						-412.68
KEYSTONE COLLECTIONS						
10/04/2024	KEYSTONE COLLE...	EFT	Liability Check	3RD QUART...	100.010 · CHE...	-487.71
Total KEYSTONE COLLECTIONS						-487.71
PA UC FUND						
10/04/2024	PA UC FUND	EFT	Liability Check	6316392 3RD...	100.010 · CHE...	-269.66
Total PA UC FUND						-269.66
PMRS						
10/01/2024	PMRS	EFT	Liability Check	PMRB-20 for ...	100.010 · CHE...	-1,183.10
10/01/2024	PMRS	EFT	Liability Check	PMRB-20 for ...	100.010 · CHE...	-1,038.58
Total PMRS						-2,221.68
PSATS TRUSTEES INSURANCE FUND						
09/30/2024	PSATS TRUSTEES ...	EFT	Liability Check	ACCOUNT 25...	100.010 · CHE...	-184.53
10/16/2024	PSATS TRUSTEES ...	EFT	Liability Check	ACCOUNT 25...	100.010 · CHE...	-177.97
Total PSATS TRUSTEES INSURANCE FUND						-362.50
United States Treasury						
10/01/2024	United States Treas...	EFT	Liability Check	25-6001755 9...	100.010 · CHE...	-2,662.98
Total United States Treasury						-2,662.98
UPMC HEALTH PLAN						
09/30/2024	UPMC HEALTH PLAN	EFT	Liability Check	GROUP NO. ...	100.010 · CHE...	-394.99
Total UPMC HEALTH PLAN						-394.99
Gordon, Mark R.						
10/11/2024	Gordon, Mark R.	ACH	Paycheck	PP END 10/0...	100.010 · CHE...	-262.03
Total Gordon, Mark R.						-262.03
Kearns, Donald W.						
10/01/2024	Kearns, Donald W.	16058	Paycheck	SEPTEMBER...	100.010 · CHE...	-137.93
10/01/2024	Kearns, Donald W.	16062	Paycheck	SEPTEMBER...	100.010 · CHE...	-220.52
Total Kearns, Donald W.						-358.45
Miller, John D.						
10/01/2024	Miller, John D.	16059	Paycheck	SEPTEMBER...	100.010 · CHE...	-137.93
10/01/2024	Miller, John D.	16063	Paycheck		100.010 · CHE...	-11.25
Total Miller, John D.						-149.18
Paul, Beverly R.						
10/01/2024	Paul, Beverly R.	16060	Paycheck	SEPTEMBER...	100.010 · CHE...	-276.97
Total Paul, Beverly R.						-276.97
Rush, Mary S.						
10/01/2024	Rush, Mary S.	16061	Paycheck	SEPTEMBER...	100.010 · CHE...	-137.95
10/01/2024	Rush, Mary S.	16064	Paycheck		100.010 · CHE...	-47.47
Total Rush, Mary S.						-185.42
Ward, Martin T.						
10/11/2024	Ward, Martin T.	ACH	Paycheck	PP END 10/0...	100.010 · CHE...	-1,015.65
Total Ward, Martin T.						-1,015.65

Hopewell Township
Payroll Transactions
September 30 through October 21, 2024

<u>Date</u>	<u>Name</u>	<u>Num</u>	<u>Type</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
White, Andrea L. 10/11/2024	White, Andrea L.	ACH	Paycheck	PP END 10/0...	100.010 · CHE...	-869.91
Total White, Andrea L.						-869.91
Wolf, Craig M. 10/11/2024	Wolf, Craig M.	ACH	Paycheck	PP END 10/0...	100.010 · CHE...	-1,338.60
Total Wolf, Craig M.						-1,338.60
TOTAL						-11,268.41

Hopewell Township Income/Expense Report September 2024

	Sep 24
Income	
300-319 · TAXES	
310.10 · REAL ESTATE TRANSFER TAX	9,025.80
310.20 · EARNED INCOME TAX	
310.21 · EARNED INCOME TAX CURRENT	7,135.46
310.22 · EARNED INCOME TAX PRIOR YEAR	0.00
310.23 · EARNED INCOME TAX DELINQUENT	100.00
Total 310.20 · EARNED INCOME TAX	7,235.46
310.50 · LOCAL SERVICES TAX	
310.51 · LOCAL SERVICES TAX CURRENT	534.02
Total 310.50 · LOCAL SERVICES TAX	534.02
Total 300-319 · TAXES	16,795.28
330.00 · FINES AND FORFEITS	
331.00 · FINES	
331.10 · COURT-DISTRICT MAGISTRATE	253.24
Total 331.00 · FINES	253.24
Total 330.00 · FINES AND FORFEITS	253.24
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	
341.05 · INTEREST GENERAL FUND ACCOUNT	369.96
341.10 · INTEREST IMPACT FEE ACCOUNT	14,472.92
341.15 · INTEREST REAL ESTATE ACCOUNT	8.46
341.20 · INTEREST MUNICIPAL SHARES ACCOU	727.34
341.25 · INTEREST ESCROW ACCOUNT	145.13
341.30 · INTEREST LOCAL FISCAL RECOVERY	168.45
Total 341.01 · INTEREST ON CHECKING	15,892.26
Total 341.00 · INTEREST EARNINGS	15,892.26
342.00 · RENTS AND ROYALTIES	
342.51 · ROYALTIES FROM NATURAL GAS	174.47
Total 342.00 · RENTS AND ROYALTIES	174.47
Total 340.00 · INTEREST, RENTS AND ROYALTIES	16,066.73
350.00 · INTERGOVERNMENTAL REVENUES	
355.00 · STATE SHARED REVENUE AND ENTITL	
355.05 · GENERAL MUN PENSION STATE AID	5,237.49
355.07 · FOREIGN FIRE INSURANCE TAX DIST	6,586.94
Total 355.00 · STATE SHARED REVENUE AND ENTITL	11,824.43
Total 350.00 · INTERGOVERNMENTAL REVENUES	11,824.43
360-363 · CHARGES FOR SERVICES	
361.00 · GENERAL GOVERNMENT CHARGES	
361.30 · ZONING SUBDIVISION LAND DEV FEE	
361.33 · ZONING SUBDIVISION LAND PERMITS	95.00
Total 361.30 · ZONING SUBDIVISION LAND DEV FEE	95.00
Total 361.00 · GENERAL GOVERNMENT CHARGES	95.00
Total 360-363 · CHARGES FOR SERVICES	95.00
Total Income	45,034.68
Gross Profit	45,034.68

Hopewell Township Income/Expense Report September 2024

	Sep 24
Expense	
400-409 · GENERAL GOVERNMENT	
400.00 · LEGISLATIVE GOVERNING BODY	
400.05 · SUPERVISOR SALARY	468.75
400.10 · ROADMASTER WAGES - APPOINTED	250.00
400.15 · HOURLY WAGE SUPERVISOR	244.52
400.32 · TELEPHONE AND WIRELESS	75.00
Total 400.00 · LEGISLATIVE GOVERNING BODY	1,038.27
403.00 · TAX COLLECTION	
403.05 · TAX COLLECTOR SALARY	313.75
Total 403.00 · TAX COLLECTION	313.75
403.31 · KEYSTONE COLLECTIONS COMMISSION	277.73
404.00 · SOLICITOR / LEGAL SERVICES	
404.31 · SOLICITOR PROFESSIONAL SERVICES	476.00
Total 404.00 · SOLICITOR / LEGAL SERVICES	476.00
405.00 · SECRETARY / CLERK / TREASURER	
405.15 · SECRETARY / TREASURER WAGE	1,810.08
405.17 · SEC/TREAS PAID TIME OFF	870.00
Total 405.00 · SECRETARY / CLERK / TREASURER	2,680.08
406.00 · OTHER GENERAL GOVERNMENT ADMIN	
406.21 · OFFICE SUPPLIES EXPENSE	30.18
406.32 · OFFICE TELEPHONE AND INTERNET	156.73
406.34 · ADVERTISING	790.40
406.39 · BANK SERVICES CHARGES/FEES	0.00
Total 406.00 · OTHER GENERAL GOVERNMENT ADMIN	977.31
408.00 · ENGINEERING SERVICES	
408.31 · ENGINEERING SERVICES APPOINTED	3,837.50
Total 408.00 · ENGINEERING SERVICES	3,837.50
409.00 · GENERAL GOVERNMENT BUILDINGS	
409.36 · BUILDING ELECTRIC AND WATER	130.10
409.37 · REPAIRS AND MAINTENANCE SERVICE	310.00
409.44 · BUILDING WASTE REMOVAL	73.00
Total 409.00 · GENERAL GOVERNMENT BUILDINGS	513.10
Total 400-409 · GENERAL GOVERNMENT	10,113.74
410-419 · PUBLIC SAFETY	
411.00 · FIRE	
411.54 · FOREIGN FIRE / FIRE RELIEF	6,586.94
411.55 · FIRE DEPARTMENT DONATION	400.91
Total 411.00 · FIRE	6,987.85
413.00 · UCC AND CODE ENFORCEMENT	
413.45 · OTHER CONTRACTED SERVICES	100.00
Total 413.00 · UCC AND CODE ENFORCEMENT	100.00
414.00 · PLANNING AND ZONING	
414.10 · ZONING/CODE OFFICER APPOINTED	400.00
Total 414.00 · PLANNING AND ZONING	400.00
415.00 · EMERGENCY MGT & COMMUNICATIONS	
415.24 · EMERGENCY MGT GENERAL SUPPLIES	150.00
Total 415.00 · EMERGENCY MGT & COMMUNICATIONS	150.00

Hopewell Township Income/Expense Report September 2024

	Sep 24
419.00 · OTHER PUBLIC SAFETY	
419.36 · PUBLIC UTILITY SERVICES HYDRANT	648.09
Total 419.00 · OTHER PUBLIC SAFETY	648.09
Total 410-419 · PUBLIC SAFETY	8,285.94
430-439 · PUBLIC WORKS-HWYS ROADS STREET	
430.00 · ROAD DEPARTMENT	
430.12 · ROAD DEPARTMENT WAGE FULL TIME	6,539.75
430.17 · ROAD DEPARTMENT PAID TIME OFF	1,545.00
430.18 · ROAD DEPARTMENT OVERTIME	179.24
430.24 · OPERATING SUPPLIES PUBLIC WORKS	70.95
430.26 · SMALL TOOLS AND MINOR EQUIPMENT	203.41
430.28 · SAFETY SUPPLIES	124.95
430.32 · ROAD DEPARTMENT CELL PHONES	50.00
Total 430.00 · ROAD DEPARTMENT	8,713.30
438.00 · MAINT AND REPAIRS ROADS BRIDGES	
438.25 · REPAIRS AND MAINTENANCE SUPPLIE	525.25
438.28 · ROAD DEPARTMENT STONE	4,786.00
Total 438.00 · MAINT AND REPAIRS ROADS BRIDGES	5,311.25
Total 430-439 · PUBLIC WORKS-HWYS ROADS STREET	14,024.55
481-484 · EMPLOYER PD BFTS & WITHHOLDING	
481.00 · EMPLOYER PAID ITEMS	
481.10 · SOCIAL SECURITY - EMPLOYER PAID	782.51
481.20 · MEDICARE - EMPLOYER PAID	182.98
481.30 · PA UNEMPLOYMENT - EMPLOYER	84.53
Total 481.00 · EMPLOYER PAID ITEMS	1,050.02
483.00 · PENSION AND 457-B CONTRIBUTIONS	
483.19 · ROTH PLAN 457-B CONTRIBUTION	80.40
483.30 · NON-UNIFORM PENSION CONTRIBUTIO	1,038.58
Total 483.00 · PENSION AND 457-B CONTRIBUTIONS	1,118.98
484.00 · WORKER'S COMPENSATION INSURANCE	194.00
Total 481-484 · EMPLOYER PD BFTS & WITHHOLDING	2,363.00
487.00 · HEALTH INSURANCE BENEFIT	
487.35 · GROUP HEALTH INSURANCE BENEFIT	2,566.80
Total 487.00 · HEALTH INSURANCE BENEFIT	2,566.80
Total Expense	37,354.03
Net Income	7,680.65

**HOPEWELL TOWNSHIP
BOARD OF SUPERVISORS
BUDGET WORKSHOP MEETING
NOVEMBER 18, 2024**

Pledge of Allegiance:

All meetings are voice recorded for administrative purposes.

Meeting called to order at 6:30 p.m. by Chairperson Mary Rush.

Roll Call:

Present: Chairperson Mary Rush, Vice Chairman Donald Kearns, Supervisor John Miller, Charlotte Karnes - Representative for Solicitor Dennis Makel, and Secretary/Treasurer Andrea White.

Public Comments:

No public comments.

2025 Budget:

- 2025 Hopewell Township Proposed Budget Discussion.

The Hopewell Township Supervisors reviewed the proposed 2025 budget for each township fund.

Adjournment:

Motion to adjourn the meeting at 6:55 p.m.

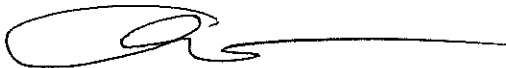
Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes


Miller – Yes

Respectfully Submitted,



Andrea L. White
Secretary/Treasurer

Seal



Mary Rush, Chairperson

**HOPEWELL TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS MEETING
11/18/2024**

Pledge of Allegiance

All meetings are voice recorded for administrative purposes.

Meeting called to order at 7:04 p.m. by Chairperson Mary Rush.

Roll Call:

Present: Chairperson Mary Rush, Vice Chairman John Miller, Supervisor Donald Kearns, Charlotte Karnes - Representative for Solicitor Dennis Makel, Zoning/Code Enforcement Officer Mark Gordon was present via phone, and Secretary/Treasurer Andrea White.

Public Comments:

- Dan Amos – Dye test, apartment property questions
Dan Amos has a building that has 6 units and a home. Mr. Amos is interested in selling the property but is concerned if the property does not pass the dye test.
The Board discussed the issue with Mr. Amos and communicated that a dye test is required by ordinance to transfer a property and should the dye test fail, Mr. Amos would be responsible for fixing the system.
- Correspondence was received from Allegheny Health Network regarding Canonsburg Ambulance Service Consideration of Coverage.
They have received concerns from local Fire Departments regarding their ability to respond. They are engaging the communities to gauge interest in keeping an available ambulance in each community. They do not solicit fees from the township.

Minutes:

Motion to accept the minutes of the October 21, 2024, Budget Workshop Meeting.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush -- Yes

Miller – Yes

Motion to accept the minutes of the regular monthly October 21, 2024, regular business meeting.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Zoning Report: Mark Gordon

- 77 Linnwood Drive – Property transfer without dye test. Status of citations/liens. Mr. Gordon recommends filing a lien for \$500.00 unless the property owner takes action to correct the problem.
- 2133 Brush Run Road – Meet with the Salvage Company to remove titled vehicles. PSP has been contacted to coordinate with a Salvage Yard to remove the vehicles. One of the Supervisors will meet with the Salvage Company and get pictures and give the Salvage Company any paperwork they require.

Engineer Report:

- Fox Road Stabilization, Cherry Road Stabilization and Possum Hollow Road Stabilization Multimodal Transportation Fund Grants.
- Municipal Building
- Hoop Building
- Sourcewell cooperative purchasing contracts – Similar to Co-Stars, no bidding requirement. A representative with Sourcewell stated that the township could write up a summary of the required and needed specs for the buildings the township is looking to construct, and they will attempt to match the requirements with existing contracts.

Motion to adopt a Resolution of Hopewell Township, Washington County, Pennsylvania authorizing participation with Sourcewell cooperative purchasing contracts.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Columbia Gas Transmission, LLC has requested the release of Bond # BDTO-610356-024 for Elm Road for the Line 32 Poly Replacement Project. A final inspection has been made and is under review by the Township Engineer.

Motion to release Columbia Gas Transmission, LLC's Bond # BDTO-610356-024 for Elm Road for the Line 32 Poly Replacement Project subject to the Engineer's acceptance and approval of the final condition of the road after the completion of the final review and inspection of the road and all fees being paid to the township.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Statewide Local Share Grant Application

Motion to adopt a Resolution regarding the request for a Statewide Local Share Assessment grant of \$1,000,000.00 from the Commonwealth Financing Authority to be used for a Hopewell Municipal Complex.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Commitment Letter for Local Share Grant Application

Motion to approve a letter from the Township to commit to the difference of \$364,969.80, based on the engineer's estimate for the Statewide Local Share Assessment grant.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Road Report:

- Possum Hollow Road – Wet spot concerns

It is too dry to verify that the ditch has fully solved the issue.

- 2025 Joint Municipal Co-Operation Agreement with West Middletown Borough

Motion to approve the 2025 Joint Municipal Co-Operation Agreement with West Middletown Borough for maintenance of Borough roadways by Hopewell Township as outlined in the agreement for \$4,000.00.

Motion: Donald Kearns, 2nd John Miller

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- 2014 Ford Truck Repairs

Motion to retroactively approve payment of \$18,248.79 to Team Ford Wellsburg from the Impact Fee for repairs on the Road Department's 2014 Ford Truck.

Motion: Donald Kearns, 2nd John Miller

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Upper Buffalo Church Cemetery has asked if the township would plow the cemetery if there were a funeral held during adverse winter weather.

Motion to approve the plowing of Upper Buffalo Church Cemetery if there is a funeral held during adverse winter weather.

Motion: Donald Kearns, 2nd John Miller

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Financial Report: File for review by Auditors

- Bank Reconciliations - Supervisors to review and initial off
- Time Sheets – Supervisors to review and initial off
- Bills: Review of bill list as presented

Motion to pay the bills to be found true and correct.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- The Township’s remaining American Rescue Plan Funds will be used to pay a portion of the cost for the Fox Road Culvert Replacement Project. Total cost of the project was \$115,692.15.

Motion to issue a check for the amount of the remaining American Rescue Plan Funds to Alex E. Paris Contracting, Co., Inc. in the amount of what remains in the ARP Fund Account and to pay the balance from the township’s Impact Fee Account.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- A Budget Workshop Meeting was held on Monday, November 18, 2024, at 6:30 p.m.

Motion to adopt the proposed 2025 budget as presented at the November 18, 2024, Budget Workshop Meeting and publish a notice stating that the proposed budget is available for public inspection.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- 2025 Annual Financial Audit – Certified Public Accountant

Motion to advertise the township’s intent to appoint a certified public accountant to perform the 2023 annual audit in place of the elected auditors.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Hopewell Township Real Estate Tax Rate for 2025:

Currently the tax rate for General Purposes is set at 1 mill, the discount rate is set at 2% and the penalty rate is set at 10%.

Motion to adopt a Resolution of the Township of Hopewell, County of Washington, Pennsylvania fixing the tax rate for the year 2025 for General Purposes at 1 mill, the discount rate remaining the same and penalty rate remaining the same for 2025.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Motion to advertise the Hopewell Township Annual Reorganization Meeting for the first Monday in January 2025, at 6:30 p.m. followed by the first Regular Township Meeting at 7:00 p.m.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Motion to advertise the Hopewell Township Elected Auditor’s Annual Reorganization Meeting for Tuesday, January 07, 2025, at 6:00 p.m. followed by the Hopewell Township Planning Commission’s Annual Reorganization Meeting at 6:15 p.m. and the Hopewell Township Zoning Hearing Board’s Annual Reorganization Meeting at 6:30 p.m.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Motion to approve the 2025 Fire Protection Agreement with West Middletown Volunteer Fire Department for fire protection in Hopewell Township as outlined in the agreement for the amount of \$6,500.00 payable in four equal installments.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Planning Commission:

- A Planning Meeting was held on September 30, 2024, to review the Loughry & Richmond Subdivision. The Subdivision was approved subject to fulfilling the sewage requirements of the Washington County Sewage Council and submitting a Subdivision application and fees. To date, no further information has been received by the township.
- The Township has received correspondence from Keystone Surveying & Mapping, Inc., regarding Renee R. Gaddis Subdivision. Keystone Surveying was directed to submit the subdivision to the County for review. Once reviewed by the County the township can begin the review process.

Solicitors Report:

- Zoning Ordinance Amendment(s)
- Draft Solar Ordinance
The Solicitor’s office has forwarded more information for review.
- Michael Wallace property, 2133 Brush Run Road (formerly owned by Porfilios Real Estate LLC)
The Washington County Redevelopment Authority – Demolition of the property.
 - Removal of registered vehicles from the property
The State Police have been contacted for assistance in removing the registered vehicles on the property.
 - Removal of miscellaneous items from the property? Should the items remain on the property?
- Range Resources - HHA agreement
On Hold
- PennDOT regarding the Farrar School Slip and resurfacing of Farrar School Road.
- Supervisors Compensation – The State enacted a new law that provided for an increase in Supervisor pay not to exceed \$3,145.00.
Motion to advertise an Ordinance increasing Supervisor pay not to exceed \$3,145.00 at a monthly rate of \$262.08.
Motion: Mary Rush, 2nd Donald Kearns
Vote: Kearns - Yes
Rush – Yes
Miller – Yes
- Fox Road Foreclosure Property
Discussion and Motion of options available for the property transfer of foreclosed property in disrepair on 283 Fox Road where a dye test cannot be performed.
The Board tentatively agrees that it would be best for the home and sewage system on the property be demolished and the property be required to undergo a perc test should the seller or a buyer be interested in constructing a residence on the property.
No Motion currently. The Solicitors office will review this issue.

Correspondence Review and Discussion:

- Correspondence was received from Allegheny Health Network regarding Canonsburg Ambulance Service Consideration of Coverage.

Old Business:

None

New Business:

- The next regular Monthly Board of Supervisors Meeting will be held on Monday, December 09, 2024, at 7:00 p.m.

Motion to adjourn the meeting at 7:40 p.m.

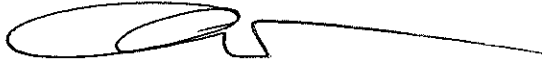
Motion: Mary Rush, 2nd John Miller

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Respectfully Submitted,



Andrea L. White
Secretary/Treasurer

Seal



Mary Rush, Chairperson

HOPEWELL TOWNSHIP WASHINGTON FINANCIAL
WASHINGTON FINANCIAL

10/31/2024

<u>Account</u>	<u>Balance Total</u>
GENERAL FUND	\$ 69,652.93
REAL ESTATE ACCOUNT	\$ 2,010.74
MUNICIPAL SHARES FUND	\$ 169,986.13
ESCROW ACCOUNT	\$ 34,828.94
STATE FUNDS	\$ 130,664.46
IMPACT FEE	\$ 3,465,020.80
LOCAL FISCAL RECOVERY FUND	\$ 40,425.79
TOTAL	\$ 3,912,589.79

10:06 AM

11/04/24

Cash Basis

Hopewell Township State Fund
Income/Expense Summary
October 2024

	<u>Oct 24</u>
Income	
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	526.71
Total 341.00 · INTEREST EARNINGS	<u>526.71</u>
Total 340.00 · INTEREST, RENTS AND ROYALTIES	<u>526.71</u>
Total Income	<u>526.71</u>
Gross Profit	<u>526.71</u>
Expense	<u>0.00</u>
Net Income	<u><u>526.71</u></u>

Hopewell Township
Bills Presented for Approval and Payment
 As of November 18, 2024

Type	Date	Num	Due Date	Aging	Open Balance
CARDMEMBER SERVICE					
Bill	10/09/2024	10092024	10/09/2024	40	159.99
Bill	09/26/2024	9974844980	10/18/2024	31	73.23
Bill	10/30/2024	196028	10/30/2024	19	99.31
Bill	10/31/2024	10312024	10/31/2024	18	167.98
Bill	11/01/2024	115876	11/01/2024	17	40.00
Bill	11/04/2024	9925934538	11/04/2024	14	90.37
Bill	10/26/2024	9977282954	11/18/2024		70.76
Bill	11/11/2024	1100242121	11/26/2024		901.00
Total CARDMEMBER SERVICE					1,602.64
HICKORY TELEPHONE COMPANY					
Bill	11/01/2024	10117174	11/25/2024		74.75
Total HICKORY TELEPHONE COMPANY					74.75
INTUIT QUICKBOOKS					
Bill	11/11/2024	2025	11/11/2024	7	850.00
Total INTUIT QUICKBOOKS					850.00
PENNSYLVANIA AMERICAN WATER					
Bill	10/31/2024	10312024	11/22/2024		662.94
Total PENNSYLVANIA AMERICAN WATER					662.94
UPMC HEALTH PLAN					
Bill	11/10/2024	12012024	11/30/2024		2,566.80
Total UPMC HEALTH PLAN					2,566.80
WEST PENN POWER					
Bill	11/10/2024	95079796...	12/02/2024		126.35
Total WEST PENN POWER					126.35
TOTAL					5,883.48

Hopewell Township Check Detail October 21 through November 18, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	EFT	10/31/2024	UPMC HEALTH PLAN	100.010 · CHEC...		-2,566.80
Bill	11012024	10/10/2024		487.35 · GROUP...	-2,566.80	2,566.80
TOTAL					-2,566.80	2,566.80
Bill Pm...	EFT	10/23/2024	PENNSYLVANIA AMERIC...	100.800 · MUNI...		-662.94
Bill	10012024	10/01/2024		419.36 · PUBLIC...	-662.94	662.94
TOTAL					-662.94	662.94
Bill Pm...	EFT	11/08/2024	PENNSYLVANIA AMERIC...	100.800 · MUNI...		-296.90
Bill	10172024	10/17/2024		411.55 · FIRE D...	-296.90	296.90
TOTAL					-296.90	296.90
Bill Pm...	EFT	10/28/2024	WEST PENN POWER	100.010 · CHEC...		-120.59
Bill	9502997...	10/11/2024		409.36 · BUILDI...	-120.59	120.59
TOTAL					-120.59	120.59
Bill Pm...	EFT	10/25/2024	HICKORY TELEPHONE C...	100.010 · CHEC...		-73.16
Bill	10114289	10/01/2024		406.32 · OFFICE...	-73.16	73.16
TOTAL					-73.16	73.16
Liabilit...	EFT	10/31/2024	UPMC HEALTH PLAN	100.010 · CHEC...		-394.99
				222.00 · HEALT...	-394.99	394.99
TOTAL					-394.99	394.99
Liabilit...	EFT	10/31/2024	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-138.71
				214.03 · PSATS ...	-108.99	108.99
				214.02 · PSATS ...	-29.72	29.72
TOTAL					-138.71	138.71
Liabilit...	EFT	10/31/2024	COMM OF PA DEPARTM...	100.010 · CHEC...		-175.59
				217.00 · PA STA...	-175.59	175.59
TOTAL					-175.59	175.59
Liabilit...	EFT	11/04/2024	United States Treasury	100.010 · CHEC...		-2,479.94
				210.00 · FEDER...	-651.00	651.00
				211.00 · SOCIAL...	-741.13	741.13
				211.00 · SOCIAL...	-741.13	741.13
				213.00 · MEDIC...	-173.34	173.34
				213.00 · MEDIC...	-173.34	173.34
TOTAL					-2,479.94	2,479.94

Hopewell Township Check Detail

October 21 through November 18, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Liabilit...	EFT	11/01/2024	PMRS	100.010 · CHEC...		-1,136.69
				214.01 · PMRS ...	-1,136.69	1,136.69
TOTAL					-1,136.69	1,136.69
Liabilit...	EFT	11/01/2024	PMRS	100.010 · CHEC...		-991.86
				214.00 · PMRS ...	-991.86	991.86
TOTAL					-991.86	991.86
Bill Pm...	EFT	10/30/2024	CARDMEMBER SERVICE	100.010 · CHEC...		-474.92
Bill	115023	08/01/2024		406.37 · OFFICE...	-40.00	40.00
Bill	9972432...	08/26/2024		406.32 · OFFICE...	-69.44	69.44
Bill	115290	09/03/2024		406.22 · COMPU...	-40.00	40.00
Bill	09222024	09/22/2024		406.32 · OFFICE...	-12.00	12.00
Bill	252698	09/23/2024		430.24 · OPERA...	-148.48	148.48
Bill	115569	10/01/2024		406.37 · OFFICE...	-40.00	40.00
Bill	001866	10/01/2024		437.37 · REPAIR...	-125.00	125.00
TOTAL					-474.92	474.92
Liabilit...	EFT	11/18/2024	COMM OF PA DEPARTM...	100.010 · CHEC...		-211.54
				217.00 · PA STA...	-211.54	211.54
TOTAL					-211.54	211.54
Liabilit...	EFT	11/13/2024	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-158.07
				214.03 · PSATS ...	-124.20	124.20
				214.02 · PSATS ...	-33.87	33.87
TOTAL					-158.07	158.07
Bill Pm...	1073	10/21/2024	MCMILLEN ENGINEERIN...	100.100 · IMPAC...		-3,781.50
Bill	248320	10/04/2024		408.31 · ENGIN...	-3,277.50	3,277.50
Bill	248319	10/04/2024		408.31 · ENGIN...	-504.00	504.00
TOTAL					-3,781.50	3,781.50
Bill Pm...	1074	11/07/2024	TEAM FORD WELLSBURG	100.100 · IMPAC...		-18,248.79
Bill	11072024	11/07/2024		437.37 · REPAIR...	-18,248.79	18,248.79
TOTAL					-18,248.79	18,248.79
Bill Pm...	1075	11/18/2024	MCMILLEN ENGINEERIN...	100.100 · IMPAC...		-4,944.81
Bill	248401	11/07/2024		408.31 · ENGIN...	-972.00	972.00
Bill	248400	11/07/2024		408.31 · ENGIN...	-1,101.00	1,101.00
Bill	248399	11/07/2024		408.31 · ENGIN...	-2,871.81	2,871.81
TOTAL					-4,944.81	4,944.81

Hopewell Township Check Detail October 21 through November 18, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	2284	10/21/2024	EVERON, LLC	100.800 · MUNI...		-112.67
Bill	11252024	09/27/2024		411.55 · FIRE D...	-112.67	112.67
TOTAL					-112.67	112.67
Bill Pm...	2285	11/18/2024	ARCOSA AGGREGATES, ...	100.800 · MUNI...		-7,148.75
Bill	34013088	10/25/2024		432.24 · ROAD ...	-387.26	387.26
				432.24 · ROAD ...	-386.07	386.07
				432.24 · ROAD ...	-387.09	387.09
				432.24 · ROAD ...	-385.22	385.22
				432.24 · ROAD ...	-389.81	389.81
				432.24 · ROAD ...	-384.54	384.54
Bill	34013165	10/28/2024		438.25 · REPAIR...	-2,456.46	2,456.46
				432.24 · ROAD ...	-387.09	387.09
Bill	34013433	10/31/2024		438.25 · REPAIR...	-409.86	409.86
				432.24 · ROAD ...	-377.06	377.06
				432.24 · ROAD ...	-388.11	388.11
				438.25 · REPAIR...	-810.18	810.18
TOTAL					-7,148.75	7,148.75
Bill Pm...	2286	11/18/2024	EVERON, LLC	100.800 · MUNI...		-112.67
Bill	156892890	10/28/2024		411.55 · FIRE D...	-112.67	112.67
TOTAL					-112.67	112.67
Bill Pm...	2287	11/18/2024	GENERAL CODE	100.800 · MUNI...		-1,195.00
Bill	00127687	11/01/2024		406.21 · OFFICE...	-1,195.00	1,195.00
TOTAL					-1,195.00	1,195.00
Bill Pm...	16065	10/21/2024	CINTAS	100.010 · CHEC...		-30.03
Bill	5233863...	10/09/2024		430.28 · SAFET...	-30.03	30.03
TOTAL					-30.03	30.03
Bill Pm...	16066	10/21/2024	ELITE CLEAN TEAM, LLC.	100.010 · CHEC...		-200.00
Bill	09142024	09/26/2024		409.31 · BUILDI...	-100.00	100.00
Bill	09282024	09/26/2024		409.31 · BUILDI...	-100.00	100.00
TOTAL					-200.00	200.00
Bill Pm...	16067	10/21/2024	Hill International Trucks, ...	100.010 · CHEC...		-408.25
Bill	104200038	10/01/2024		437.25 · REPAIR...	-408.25	408.25
TOTAL					-408.25	408.25
Bill Pm...	16068	10/21/2024	NEWMAN'S LANDSCAPIN...	100.010 · CHEC...		-3,500.00
Bill	21366	10/06/2024		427.00 · SOLID ...	-1,000.00	1,000.00
				427.00 · SOLID ...	-1,000.00	1,000.00
				427.00 · SOLID ...	-1,000.00	1,000.00
				427.00 · SOLID ...	-500.00	500.00
TOTAL					-3,500.00	3,500.00

Hopewell Township Check Detail

October 21 through November 18, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	16069	10/21/2024	OBSERVER-REPORTER	100.010 · CHEC...		-133.78
Bill	18707	09/23/2024		414.34 · HEARI...	-66.89	66.89
				414.34 · HEARI...	-66.89	66.89
TOTAL					-133.78	133.78
Bill Pm...	16070	10/21/2024	SATTERLEE RESOURCES	100.010 · CHEC...		-1,989.14
Bill	657523	10/14/2024		438.33 · FUEL E...	-1,989.14	1,989.14
TOTAL					-1,989.14	1,989.14
Check	16071	10/21/2024	Rush, Mary S.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check	16072	10/21/2024	Kearns, Donald W.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check	16073	10/21/2024	Miller, John D.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check	16074	10/21/2024	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check	16075	10/21/2024	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check	16081	11/18/2024	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check	16082	11/18/2024	Rush, Mary S.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check	16083	11/18/2024	Kearns, Donald W.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00

Hopewell Township Check Detail October 21 through November 18, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	16084	11/18/2024	Miller, John D.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check	16085	11/18/2024	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check	16086	11/18/2024	Wolf, Craig M.	100.010 · CHEC...		-100.00
				430.47 · ROAD ...	-100.00	100.00
TOTAL					-100.00	100.00
Bill Pm...	16087	11/18/2024	CASSIDY SIGNS	100.010 · CHEC...		-602.77
Bill	3752	10/18/2024		433.00 · TRAFFI...	-41.53	41.53
				433.00 · TRAFFI...	-34.93	34.93
				433.00 · TRAFFI...	-34.93	34.93
				433.00 · TRAFFI...	-26.38	26.38
				433.00 · TRAFFI...	-270.00	270.00
				433.00 · TRAFFI...	-195.00	195.00
TOTAL					-602.77	602.77
Bill Pm...	16088	11/18/2024	CINTAS	100.010 · CHEC...		-149.49
Bill	9294521...	10/31/2024		430.28 · SAFET...	-95.76	95.76
Bill	5239453...	11/13/2024		430.28 · SAFET...	-53.73	53.73
TOTAL					-149.49	149.49
Bill Pm...	16089	11/18/2024	COMDOC, INC.	100.010 · CHEC...		-138.04
Bill	6509128	10/30/2024		406.21 · OFFICE...	-138.04	138.04
TOTAL					-138.04	138.04
Bill Pm...	16090	11/18/2024	ELITE CLEAN TEAM, LLC.	100.010 · CHEC...		-200.00
Bill	10122024	10/28/2024		409.31 · BUILDI...	-100.00	100.00
Bill	10262024	10/28/2024		409.31 · BUILDI...	-100.00	100.00
TOTAL					-200.00	200.00
Bill Pm...	16091	11/18/2024	MAKEL AND ASSOCIATE...	100.010 · CHEC...		-3,083.00
Bill	1863	10/28/2024		404.31 · SOLICI...	-675.00	675.00
				404.31 · SOLICI...	-35.00	35.00
				404.31 · SOLICI...	-322.00	322.00
				404.31 · SOLICI...	-189.00	189.00
				404.31 · SOLICI...	-392.00	392.00
				404.31 · SOLICI...	-1,470.00	1,470.00
TOTAL					-3,083.00	3,083.00

Hopewell Township Check Detail

October 21 through November 18, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	16092	11/18/2024	OBSERVER-REPORTER	100.010 · CHEC...		-504.56
Bill	19172	11/19/2024		406.34 · ADVER...	-149.66	149.66
Bill	19174	12/02/2024		406.34 · ADVER...	-141.72	141.72
Bill	19173	12/20/2024		406.34 · ADVER...	-213.18	213.18
TOTAL					-504.56	504.56
Bill Pm...	16093	11/18/2024	PA MUNICIPAL LEAGUE	100.010 · CHEC...		-65.00
Bill	02749	11/07/2024		400.42 · DUES, ...	-65.00	65.00
TOTAL					-65.00	65.00
Bill Pm...	16094	11/18/2024	PA TOWNSHIPS HEALTH ...	100.010 · CHEC...		-2,499.66
Bill	161043	10/29/2024		487.19 · OTHER...	-699.54	699.54
				487.19 · OTHER...	-1,390.68	1,390.68
				487.19 · OTHER...	-340.20	340.20
				487.19 · OTHER...	-69.24	69.24
TOTAL					-2,499.66	2,499.66
Bill Pm...	16095	11/18/2024	PITNEY BOWES GLOBAL...	100.010 · CHEC...		-242.87
Bill	23660703	11/06/2024		406.23 · POSTA...	-142.87	142.87
Bill	11072024	11/07/2024		406.23 · POSTA...	-100.00	100.00
TOTAL					-242.87	242.87
Bill Pm...	16096	11/18/2024	WESTFALL'S MOWING L...	100.010 · CHEC...		-1,010.00
Bill	5654 100...	10/31/2024		409.37 · REPAIR...	-150.00	150.00
Bill	5654 100...	10/31/2024		409.37 · REPAIR...	-150.00	150.00
Bill	5654 101...	10/31/2024		409.37 · REPAIR...	-150.00	150.00
Bill	5654 102...	10/31/2024		409.37 · REPAIR...	-150.00	150.00
Bill	5654 102...	10/31/2024		409.37 · REPAIR...	-150.00	150.00
Bill	5654 100...	10/31/2024		413.45 · OTHER...	-50.00	50.00
Bill	5654 100...	10/31/2024		413.45 · OTHER...	-50.00	50.00
Bill	5654 101...	10/31/2024		413.45 · OTHER...	-50.00	50.00
Bill	5654 102...	10/31/2024		413.45 · OTHER...	-50.00	50.00
Bill	5654 102...	10/31/2024		413.45 · OTHER...	-50.00	50.00
Bill	5654	10/31/2024		409.37 · REPAIR...	-10.00	10.00
TOTAL					-1,010.00	1,010.00
Bill Pm...	16097	11/18/2024	WEST MIDDLETOWN BO...	100.010 · CHEC...		-5,935.00
Bill	2025	11/18/2024		484.00 · WORK...	-5,935.00	5,935.00
TOTAL					-5,935.00	5,935.00

Hopewell Township Payroll Transactions October 21 through November 18, 2024

Date	Name	Num	Type	Memo	Account	Amount
COMM OF PA DEPARTMENT OF REVENUE PUC						
10/31/2024	COMM OF PA DEP...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-175.59
11/18/2024	COMM OF PA DEP...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-211.54
Total COMM OF PA DEPARTMENT OF REVENUE PUC						-387.13
PMRS						
11/01/2024	PMRS	EFT	Liability Check	PMRB-20 for ...	100.010 · CHE...	-1,136.69
11/01/2024	PMRS	EFT	Liability Check	PMRB-20 for ...	100.010 · CHE...	-991.86
Total PMRS						-2,128.55
PSATS TRUSTEES INSURANCE FUND						
10/31/2024	PSATS TRUSTEES ...	EFT	Liability Check	ACCOUNT 25...	100.010 · CHE...	-138.71
11/13/2024	PSATS TRUSTEES ...	EFT	Liability Check	ACCOUNT 25...	100.010 · CHE...	-158.07
Total PSATS TRUSTEES INSURANCE FUND						-296.78
United States Treasury						
11/04/2024	United States Treas...	EFT	Liability Check	25-6001755 F...	100.010 · CHE...	-2,479.94
Total United States Treasury						-2,479.94
UPMC HEALTH PLAN						
10/31/2024	UPMC HEALTH PLAN	EFT	Liability Check	GROUP NO. ...	100.010 · CHE...	-394.99
Total UPMC HEALTH PLAN						-394.99
Gordon, Mark R.						
10/25/2024	Gordon, Mark R.	ACH	Paycheck	PP END 10/1...	100.010 · CHE...	-174.02
11/08/2024	Gordon, Mark R.	ACH	Paycheck	PP END 11/0...	100.010 · CHE...	-174.02
Total Gordon, Mark R.						-348.04
Kearns, Donald W.						
11/01/2024	Kearns, Donald W.	16076	Paycheck		100.010 · CHE...	-137.93
11/01/2024	Kearns, Donald W.	16080	Paycheck		100.010 · CHE...	-220.53
Total Kearns, Donald W.						-358.46
Miller, John D.						
11/01/2024	Miller, John D.	16077	Paycheck		100.010 · CHE...	-137.94
Total Miller, John D.						-137.94
Paul, Beverly R.						
11/01/2024	Paul, Beverly R.	16078	Paycheck		100.010 · CHE...	-276.98
Total Paul, Beverly R.						-276.98
Rush, Mary S.						
11/01/2024	Rush, Mary S.	16079	Paycheck		100.010 · CHE...	-137.94
Total Rush, Mary S.						-137.94
Ward, Martin T.						
10/25/2024	Ward, Martin T.	ACH	Paycheck	PP END 10/1...	100.010 · CHE...	-1,405.99
11/08/2024	Ward, Martin T.	ACH	Paycheck	PP END 11/0...	100.010 · CHE...	-1,011.00
Total Ward, Martin T.						-2,416.99
White, Andrea L.						
10/25/2024	White, Andrea L.	ACH	Paycheck	PP END 10/1...	100.010 · CHE...	-695.48
11/08/2024	White, Andrea L.	ACH	Paycheck	PP END 11/0...	100.010 · CHE...	-781.31
Total White, Andrea L.						-1,476.79

5:49 PM

11/18/24

Hopewell Township
Payroll Transactions
October 21 through November 18, 2024

<u>Date</u>	<u>Name</u>	<u>Num</u>	<u>Type</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
Wolf, Craig M.						
10/25/2024	Wolf, Craig M.	ACH	Paycheck	PP END 10/1...	100.010 · CHE...	-1,334.69
11/08/2024	Wolf, Craig M.	ACH	Paycheck	PP END 11/0...	100.010 · CHE...	-1,334.69
	Total Wolf, Craig M.					-2,669.38
TOTAL						-13,509.91

Hopewell Township Income/Expense Report October 2024

	Oct 24
Income	
300-319 · TAXES	
301.00 · REAL PROPERTY TAXES	
301.10 · REAL ESTATE TAXES CURRENT YEAR	1,565.05
301.12 · STATE GAMLANDS IN LIEU OF TAX	4.80
301.40 · DELINQUENT FROM TAX CLAIM BUREA	674.98
Total 301.00 · REAL PROPERTY TAXES	2,244.83
310.00 · PER CAPITA TAXES	
310.01 · PER CAPITA TAXES CURRENT YEAR	84.30
Total 310.00 · PER CAPITA TAXES	84.30
310.20 · EARNED INCOME TAX	
310.21 · EARNED INCOME TAX CURRENT	4,592.35
310.22 · EARNED INCOME TAX PRIOR YEAR	-300.00
310.23 · EARNED INCOME TAX DELINQUENT	1,431.92
Total 310.20 · EARNED INCOME TAX	5,724.27
319.00 · PEN INT ON DELINQUENT TAXES	
319.01 · REAL PROPERTY TAXES PENALTY	155.62
319.10 · PER CAPITA TAX PENALTY	8.00
Total 319.00 · PEN INT ON DELINQUENT TAXES	163.62
Total 300-319 · TAXES	8,217.02
330.00 · FINES AND FORFEITS	
331.00 · FINES	
331.10 · COURT-DISTRICT MAGISTRATE	30.65
Total 331.00 · FINES	30.65
Total 330.00 · FINES AND FORFEITS	30.65
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	
341.05 · INTEREST GENERAL FUND ACCOUNT	303.06
341.10 · INTEREST IMPACT FEE ACCOUNT	13,986.75
341.15 · INTEREST REAL ESTATE ACCOUNT	10.74
341.20 · INTEREST MUNICIPAL SHARES ACCOU	689.38
341.25 · INTEREST ESCROW ACCOUNT	140.40
341.30 · INTEREST LOCAL FISCAL RECOVERY	162.96
Total 341.01 · INTEREST ON CHECKING	15,293.29
Total 341.00 · INTEREST EARNINGS	15,293.29
342.00 · RENTS AND ROYALTIES	
342.51 · ROYALTIES FROM NATURAL GAS	274.23
342.57 · FRANCHISE FEES COMMUNICATION	1,647.76
Total 342.00 · RENTS AND ROYALTIES	1,921.99
Total 340.00 · INTEREST, RENTS AND ROYALTIES	17,215.28
350.00 · INTERGOVERNMENTAL REVENUES	
355.00 · STATE SHARED REVENUE AND ENTITL	
355.01 · PUBLIC UTILITY REALTY TAX PURTA	195.94
Total 355.00 · STATE SHARED REVENUE AND ENTITL	195.94
Total 350.00 · INTERGOVERNMENTAL REVENUES	195.94

Hopewell Township Income/Expense Report October 2024

	Oct 24
360-363 · CHARGES FOR SERVICES	
361.00 · GENERAL GOVERNMENT CHARGES	
361.30 · ZONING SUBDIVISION LAND DEV FEE	
361.31 · SUBDIVISION LAND DEV PLAN FEES	200.00
Total 361.30 · ZONING SUBDIVISION LAND DEV FEE	200.00
361.65 · TAX CERTIFICATION REVENUES	
361.70 · NO LIEN LETTERS	20.00
Total 361.65 · TAX CERTIFICATION REVENUES	20.00
Total 361.00 · GENERAL GOVERNMENT CHARGES	220.00
Total 360-363 · CHARGES FOR SERVICES	220.00
Total Income	25,878.89
Gross Profit	25,878.89
Expense	
400-409 · GENERAL GOVERNMENT	
400.00 · LEGISLATIVE GOVERNING BODY	
400.05 · SUPERVISOR SALARY	468.75
400.10 · ROADMASTER WAGES - APPOINTED	250.00
400.15 · HOURLY WAGE SUPERVISOR	66.58
400.32 · TELEPHONE AND WIRELESS	75.00
Total 400.00 · LEGISLATIVE GOVERNING BODY	860.33
403.00 · TAX COLLECTION	
403.05 · TAX COLLECTOR SALARY	313.75
Total 403.00 · TAX COLLECTION	313.75
403.31 · KEYSTONE COLLECTIONS COMMISSION	92.35
405.00 · SECRETARY / CLERK / TREASURER	
405.15 · SECRETARY / TREASURER WAGE	1,914.00
405.17 · SEC/TREAS PAID TIME OFF	348.00
Total 405.00 · SECRETARY / CLERK / TREASURER	2,262.00
406.00 · OTHER GENERAL GOVERNMENT ADMIN	
406.22 · COMPUTER SUPPLIES EXPENSE	40.00
406.23 · POSTAGE EXPENSE	65.97
406.32 · OFFICE TELEPHONE AND INTERNET	154.60
406.37 · OFFICE EQUIPT MAINT AND SERVICE	80.00
Total 406.00 · OTHER GENERAL GOVERNMENT ADMIN	340.57
408.00 · ENGINEERING SERVICES	
408.31 · ENGINEERING SERVICES APPOINTED	3,781.50
Total 408.00 · ENGINEERING SERVICES	3,781.50
409.00 · GENERAL GOVERNMENT BUILDINGS	
409.31 · BUILDING CLEANING SERVICES	200.00
409.36 · BUILDING ELECTRIC AND WATER	120.59
Total 409.00 · GENERAL GOVERNMENT BUILDINGS	320.59
Total 400-409 · GENERAL GOVERNMENT	7,971.09
410-419 · PUBLIC SAFETY	
411.00 · FIRE	
411.45 · FIRE PROTECTION CONTRACT	1,625.00
411.55 · FIRE DEPARTMENT DONATION	409.57
Total 411.00 · FIRE	2,034.57

5:49 PM

11/18/24

Cash Basis

Hopewell Township Income/Expense Report October 2024

	Oct 24
414.00 · PLANNING AND ZONING	
414.10 · ZONING/CODE OFFICER APPOINTED	500.00
414.34 · HEARING COSTS	133.78
Total 414.00 · PLANNING AND ZONING	633.78
419.00 · OTHER PUBLIC SAFETY	
419.36 · PUBLIC UTILITY SERVICES HYDRANT	662.94
Total 419.00 · OTHER PUBLIC SAFETY	662.94
Total 410-419 · PUBLIC SAFETY	3,331.29
426-429 · PUBLIC WORKS - SANITATION	
427.00 · SOLID WASTE COLLECTION AND DISP	3,500.00
Total 426-429 · PUBLIC WORKS - SANITATION	3,500.00
430-439 · PUBLIC WORKS-HWYS ROADS STREET	
430.00 · ROAD DEPARTMENT	
430.12 · ROAD DEPARTMENT WAGE FULL TIME	7,700.00
430.17 · ROAD DEPARTMENT PAID TIME OFF	380.00
430.18 · ROAD DEPARTMENT OVERTIME	12.63
430.24 · OPERATING SUPPLIES PUBLIC WORKS	148.48
430.28 · SAFETY SUPPLIES	30.03
430.32 · ROAD DEPARTMENT CELL PHONES	50.00
Total 430.00 · ROAD DEPARTMENT	8,321.14
437.00 · REPAIRS OF TOOLS AND MACHINERY	
437.25 · REPAIRS AND MAINT SUPPLIES	408.25
437.37 · REPAIRS AND MAINT SERVICE	125.00
Total 437.00 · REPAIRS OF TOOLS AND MACHINERY	533.25
438.00 · MAINT AND REPAIRS ROADS BRIDGES	
438.33 · FUEL EXPENSE	1,989.14
Total 438.00 · MAINT AND REPAIRS ROADS BRIDGES	1,989.14
Total 430-439 · PUBLIC WORKS-HWYS ROADS STREET	10,843.53
481-484 · EMPLOYER PD BFTS & WITHHOLDING	
481.00 · EMPLOYER PAID ITEMS	
481.10 · SOCIAL SECURITY - EMPLOYER PAID	741.13
481.20 · MEDICARE - EMPLOYER PAID	173.34
481.30 · PA UNEMPLOYMENT - EMPLOYER	77.16
Total 481.00 · EMPLOYER PAID ITEMS	991.63
483.00 · PENSION AND 457-B CONTRIBUTIONS	
483.19 · ROTH PLAN 457-B CONTRIBUTION	67.86
483.30 · NON-UNIFORM PENSION CONTRIBUTIO	991.86
Total 483.00 · PENSION AND 457-B CONTRIBUTIONS	1,059.72
Total 481-484 · EMPLOYER PD BFTS & WITHHOLDING	2,051.35
487.00 · HEALTH INSURANCE BENEFIT	
487.35 · GROUP HEALTH INSURANCE BENEFIT	5,133.60
Total 487.00 · HEALTH INSURANCE BENEFIT	5,133.60
Total Expense	32,830.86
Net Income	-6,951.97

**HOPEWELL TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS MEETING
12/09/2024**

Pledge of Allegiance

All meetings are voice recorded for administrative purposes.

Meeting called to order at p.m. 7:06 by Chairperson Mary Rush.

Roll Call:

Present: Chairperson Mary Rush, Vice Chairman John Miller, Supervisor Donald Kearns, Solicitor Dennis Makel, Zoning/Code Enforcement Officer Mark Gordon, and Secretary/Treasurer Andrea White.

Public Comments:

No Public Comments

Minutes:

Motion to accept the minutes of the November 18, 2024, Budget Workshop.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Motion to accept the minutes of the regular monthly November 18, 2024, regular business meeting.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Zoning Report: Mark Gordon

- 77 Linnwood Drive – Property transfer without dye test. Status of lien.
This goes before the Magistrate on January 06th at 2:00 p.m. A lien has not been placed yet. Mark Gordon would like to lien the property for his billable rate for court appearances for last year and this year. The Solicitor will start the lien process.
- 2133 Brush Run Road – The titled vehicles on the property have been removed. The Redevelopment Authority has been notified that the township is ready to proceed with the demolition.
The Redevelopment Authority corresponded that the demo will be advertised for bid and the bids will be open on January 10, 2024.

Engineer Report:

- Fox Road Stabilization, Cherry Road Stabilization and Possum Hollow Road Stabilization Multimodal Transportation Fund Grants.
They have not heard anything regarding the grants yet.
- Municipal Building - McMillen Engineering found an approved vendor through Sourcewell that will look at what we have done on the building (to date) and provide an estimated cost through the Sourcewell program.
The Township Engineers have a meeting with an approved contractor tomorrow and will get a budget idea from them.
- Hoop Building – The township can work with an approved vendor through Sourcewell to get an estimated cost.
- Statewide Local Share Grant Application
They have not heard anything regarding the grants yet.

Road Report:

- Possum Hollow Road – Wet spot concerns
The Road Department will coordinate with McMillen and Columbia Gas to do potholing on the road.

Financial Report: File for review by Auditors

- Bank Reconciliations - Supervisors to review and initial off
- Time Sheets – Supervisors to review and initial off
- Bills: Review of bill list as presented
Motion to pay the bills to be found true and correct.
Motion: Mary Rush, 2nd Donald Kearns
Vote: Kearns - Yes
Rush – Yes
Miller – Yes

- A notice stating that the proposed budget is available for public inspection was published in the Observer Reporter on Tuesday, November 19, 2024.

Motion to adopt the proposed 2025 budget as presented.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- 2025 Annual Financial Audit – Certified Public Accountant
The township's intent to appoint a certified public accountant to perform the 2024 annual audit in place of the elected auditors was advertised on Monday, December 02, 2024.

- Employee Holiday Bonus

Motion to approve a \$300.00 net Holiday Bonus for the township's full and part-time employees.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Planning Commission:

- A Planning Meeting was held on September 30, 2024, to review the Loughry & Richmond Subdivision. The Subdivision was approved subject to fulfilling the sewage requirements of the Washington County Sewage Council and submitting a Subdivision application and fees. The applicants have provided all of the necessary documents relating to this Subdivision.
- Gaddis Subdivision Plan No. 1. – A Planning meeting was held on Monday, December 09, 2024, at 6:00 p.m. to review the Gaddis Subdivision Plan No. 1.

The Planning Commission approved the Gaddis Subdivision Plan No. 1.

Motion to approve the Renee R. Gaddis Subdivision No. 1.

Motion: Mary Rush, 2nd John Miller

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Solicitors Report:

- Zoning Ordinance Amendment(s)
 - Draft Solar Ordinance
- Motion** to advertise the Draft Solar Ordinance to be approved at the January meeting.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Michael Wallace property, 2133 Brush Run Road (formerly owned by Porfilios Real Estate LLC) The Washington County Redevelopment Authority – Demolition of the property. The registered vehicles have been removed from the property. The Redevelopment Authority has been notified that the demolition may move forward.

The Redevelopment Authority corresponded that the demo will be advertised for bid and the bids will be open on January 10, 2024.

- Range Resources - HHA agreement
The Solicitor has told Range Resources that the township is not going to change the HHA Agreement and informed them they will have to use the township's agreement.
- PennDOT regarding the Farrar School Slip and resurfacing of Farrar School Road.
The Solicitor will send another e-mail.
- Supervisors Compensation – The State enacted a new law that provided for an increase in Supervisor pay not to exceed \$3,145.00.

Motion to adopt an Ordinance increasing Supervisor pay not to exceed \$3,145.00 at a monthly rate of \$262.08.

Motion: Mary Rush, 2nd John Miller

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

This will not apply to the Supervisors during their current term. This Ordinance will apply to future newly elected terms of Supervisors.

- Fox Road Foreclosure Property – The Board would like to require the structure and existing sewage system be demolished and a perc test required should the seller/buyer wish to construct a residence on the property.

The Solicitor asks the township office send the detailed information so he can obtain the status of the foreclosure.

- Discussion and Motion of options available for the property transfer of foreclosed property in disrepair on Fox Road where a dye test cannot be performed.
This is tabled, no motion at this time.

Correspondence Review and Discussion:

Old Business:

- Correspondence was received from Allegheny Health Network regarding Canonsburg Ambulance Service Consideration of Coverage.
- The Hopewell Township Annual Reorganization Meeting will be held the first Monday in January 2025, (January 06, 2025) at 6:30 p.m. followed by the first Regular Township Meeting at 7:00 p.m.
- The Hopewell Township Elected Auditor's Annual Reorganization Meeting will be held Tuesday, January 07, 2025, at 6:00 p.m. followed by the Hopewell Township Planning Commission's Annual Reorganization Meeting at 6:15 p.m. and the Hopewell Township Zoning Hearing Board's Annual Reorganization Meeting at 6:30 p.m.

New Business:

None

Adjournment:

Motion to adjourn the meeting at 7:27 p.m.

Motion: Mary Rush, 2nd John Miller

Vote: Kearns – Yes

Rush – Yes

Miller – Yes

Respectfully Submitted,



Andrea L. White
Secretary/Treasurer

Seal



Mary Rush, Chairperson

HOPEWELL TOWNSHIP WASHINGTON FINANCIAL
WASHINGTON FINANCIAL

11/30/2024

<u>Account</u>	<u>Balance Total</u>
GENERAL FUND	\$ 63,456.96
REAL ESTATE ACCOUNT	\$ 2,274.72
MUNICIPAL SHARES FUND	\$ 155,885.93
ESCROW ACCOUNT	\$ 34,961.48
STATE FUNDS	\$ 131,161.72
IMPACT FEE	\$ 3,454,970.10
LOCAL FISCAL RECOVERY FUND	\$ -
 TOTAL	 \$ 3,842,710.91

11:49 AM

12/05/24

Cash Basis

**Hopewell Township State Fund
Income/Expense Summary
November 2024**

	<u>Nov 24</u>
Income	
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	<u>497.26</u>
Total 341.00 · INTEREST EARNINGS	<u>497.26</u>
Total 340.00 · INTEREST, RENTS AND ROYALTIES	<u>497.26</u>
Total Income	<u>497.26</u>
Gross Profit	497.26
Expense	<u>0.00</u>
Net Income	<u><u>497.26</u></u>

Hopewell Township

Bills Presented for Approval and Payment

As of December 9, 2024

Type	Date	Num	Due Date	Aging	Open Balance
CARDMEMBER SERVICE					
Bill	10/26/2024	9977282954	11/18/2024	21	70.76
Bill	11/20/2024	11202024	11/20/2024	19	15.99
Bill	11/26/2024	11262024	11/26/2024	13	12.00
Bill	11/27/2024	9926409544	11/27/2024	12	48.28
Bill	12/02/2024	116148	12/02/2024	7	40.00
Bill	12/02/2024	33342	12/02/2024	7	102.80
Total CARDMEMBER SERVICE					289.83
CINTAS					
Bill	09/30/2024	9290134359	10/30/2024	40	95.76
Bill	11/30/2024	9298536679	12/30/2024		95.76
Bill	12/02/2024	5242184402	01/01/2025		43.31
Total CINTAS					234.83
ELITE CLEAN TEAM, LLC.					
Bill	11/20/2024	11092024	12/20/2024		100.00
Bill	11/20/2024	11232024	12/20/2024		100.00
Total ELITE CLEAN TEAM, LLC.					200.00
Hill International Trucks, LLC.					
Bill	12/03/2024	104205097	12/13/2024		135.18
Total Hill International Trucks, LLC.					135.18
MAKEL AND ASSOCIATES, LLC					
Bill	12/02/2024	1933	12/31/2024		1,710.41
Total MAKEL AND ASSOCIATES, LLC					1,710.41
MCMILLEN ENGINEERING INC.					
Bill	11/21/2024	248458	11/21/2024	18	525.00
Total MCMILLEN ENGINEERING INC.					525.00
OBSERVER-REPORTER					
Bill	11/20/2024	19238	12/20/2024		221.12
Bill	11/27/2024	19319	12/27/2024		141.72
Total OBSERVER-REPORTER					362.84
PENNSYLVANIA AMERICAN WATER					
Bill	11/19/2024	11192024	12/11/2024		296.90
Bill	12/02/2024	12022024	12/24/2024		662.94
Total PENNSYLVANIA AMERICAN WATER					959.84
PITNEY BOWES GLOBAL FINANCIAL SERVICES					
Bill	11/23/2024	3320001435	01/01/2025		65.97
Total PITNEY BOWES GLOBAL FINANCIAL SERVICES					65.97
UPMC HEALTH PLAN					
Bill	11/10/2024	12012024	11/30/2024	9	2,566.80
Total UPMC HEALTH PLAN					2,566.80
WEST MIDDLETOWN VFD					
Bill	12/09/2024	2024 4	12/09/2024		1,625.00
Total WEST MIDDLETOWN VFD					1,625.00
WEST PENN POWER					
Bill	11/10/2024	95079796...	12/02/2024	7	126.35
Total WEST PENN POWER					126.35
TOTAL					8,802.05

Hopewell Township Check Detail November 18 through December 9, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check		12/09/2024	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check		12/09/2024	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check		12/09/2024	Rush, Mary S.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check		12/09/2024	Miller, John D.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check		12/09/2024	Kearns, Donald W.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Liabilit...	EFT	11/18/2024	COMM OF PA DEPARTM...	100.010 · CHEC...		-211.54
				217.00 · PA STA...	-211.54	211.54
TOTAL					-211.54	211.54
Liabilit...	EFT	11/26/2024	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-190.41
				214.03 · PSATS ...	-149.61	149.61
				214.02 · PSATS ...	-40.80	40.80
TOTAL					-190.41	190.41
Liabilit...	EFT	11/26/2024	COMM OF PA DEPARTM...	100.010 · CHEC...		-186.93
				217.00 · PA STA...	-186.93	186.93
TOTAL					-186.93	186.93
Liabilit...	EFT	11/30/2024	UPMC HEALTH PLAN	100.010 · CHEC...		-394.99
				222.00 · HEALT...	-394.99	394.99
TOTAL					-394.99	394.99
Bill Pm...	EFT	11/25/2024	HICKORY TELEPHONE C...	100.010 · CHEC...		-74.75
Bill	10117174	11/01/2024		406.32 · OFFICE...	-74.75	74.75
TOTAL					-74.75	74.75

11:52 AM
12/05/24

Hopewell Township Check Detail November 18 through December 9, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	EFT	11/22/2024	PENNSYLVANIA AMERIC...	100.800 · MUNI...		-662.94
Bill	10312024	10/31/2024		419.36 · PUBLIC...	-662.94	662.94
TOTAL					-662.94	662.94
Liabilit...	EFT	12/05/2024	United States Treasury	100.010 · CHEC...		-2,509.24
				210.00 · FEDER...	-673.00	673.00
				211.00 · SOCIAL...	-744.10	744.10
				211.00 · SOCIAL...	-744.10	744.10
				213.00 · MEDIC...	-174.02	174.02
				213.00 · MEDIC...	-174.02	174.02
TOTAL					-2,509.24	2,509.24
Liabilit...	EFT	12/06/2024	PMRS	100.010 · CHEC...		-1,146.46
				214.01 · PMRS ...	-1,146.46	1,146.46
TOTAL					-1,146.46	1,146.46
Liabilit...	EFT	12/06/2024	PMRS	100.010 · CHEC...		-1,010.52
				214.00 · PMRS ...	-1,010.52	1,010.52
TOTAL					-1,010.52	1,010.52
Liabilit...	EFT	12/06/2024	COMM OF PA DEPARTM...	100.010 · CHEC...		-228.65
				217.00 · PA STA...	-228.65	228.65
TOTAL					-228.65	228.65
Bill Pm...	EFT	12/02/2024	CARDMEMBER SERVICE	100.010 · CHEC...		-693.26
Bill	9974844...	09/26/2024		406.32 · OFFICE...	-73.23	73.23
Bill	10092024	10/09/2024		406.32 · OFFICE...	-159.99	159.99
				406.39 · BANK S...	-3.19	3.19
Bill	10262024	10/26/2024		406.32 · OFFICE...	-12.00	12.00
Bill	196028	10/30/2024		430.24 · OPERA...	-99.31	99.31
Bill	10312024	10/31/2024		406.21 · OFFICE...	-167.98	167.98
Bill	115876	11/01/2024		406.37 · OFFICE...	-40.00	40.00
Bill	9925934...	11/04/2024		406.21 · OFFICE...	-90.37	90.37
Bill	9925987...	11/06/2024		409.24 · GENER...	-47.19	47.19
TOTAL					-693.26	693.26
Bill Pm...	VOID	11/27/2024	ALEX E. PARIS CONTRA...	100.100 · IMPAC...		0.00
TOTAL					0.00	0.00
Liabilit...	FICTITIO...	12/04/2024	PSATS TRUSTEES INSUR...	100.010 · CHEC...		0.00
TOTAL					0.00	0.00
Bill Pm...	1003	11/25/2024	ALEX E. PARIS CONTRA...	100.05 · LOCAL ...		0.00
TOTAL					0.00	0.00

Hopewell Township Check Detail November 18 through December 9, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	1075	11/18/2024	MCMILLEN ENGINEERIN...	100.100 · IMPAC...		-4,944.81
Bill	248401	11/07/2024		408.31 · ENGIN...	-972.00	972.00
Bill	248400	11/07/2024		408.31 · ENGIN...	-1,101.00	1,101.00
Bill	248399	11/07/2024		408.31 · ENGIN...	-2,871.81	2,871.81
TOTAL					-4,944.81	4,944.81
Bill Pm...	1076	11/27/2024	ALEX E. PARIS CONTRA...	100.100 · IMPAC...		-75,132.67
Bill	68424	11/27/2024		438.45 · CONTR...	-75,132.67	75,132.67
TOTAL					-75,132.67	75,132.67
Bill Pm...	2285	11/18/2024	ARCOSA AGGREGATES, ...	100.800 · MUNI...		-7,148.75
Bill	34013088	10/25/2024		432.24 · ROAD ...	-387.26	387.26
				432.24 · ROAD ...	-386.07	386.07
				432.24 · ROAD ...	-387.09	387.09
				432.24 · ROAD ...	-385.22	385.22
				432.24 · ROAD ...	-389.81	389.81
				432.24 · ROAD ...	-384.54	384.54
Bill	34013165	10/28/2024		438.25 · REPAIR...	-2,456.46	2,456.46
				432.24 · ROAD ...	-387.09	387.09
				438.25 · REPAIR...	-409.86	409.86
Bill	34013433	10/31/2024		432.24 · ROAD ...	-377.06	377.06
				432.24 · ROAD ...	-388.11	388.11
				438.25 · REPAIR...	-810.18	810.18
TOTAL					-7,148.75	7,148.75
Bill Pm...	2286	11/18/2024	EVERON, LLC	100.800 · MUNI...		-112.67
Bill	156892890	10/28/2024		411.55 · FIRE D...	-112.67	112.67
TOTAL					-112.67	112.67
Bill Pm...	2287	11/18/2024	GENERAL CODE	100.800 · MUNI...		-1,195.00
Bill	00127687	11/01/2024		406.21 · OFFICE...	-1,195.00	1,195.00
TOTAL					-1,195.00	1,195.00
Bill Pm...	TC 16006	11/27/2024	ALEX E. PARIS CONTRA...	100.05 · LOCAL ...		-40,559.48
Bill	68424 ARP	09/10/2024		438.45 · CONTR...	-40,559.48	40,559.48
TOTAL					-40,559.48	40,559.48
Check	16081	11/18/2024	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check	16082	11/18/2024	Rush, Mary S.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00

Hopewell Township Check Detail November 18 through December 9, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	16083	11/18/2024	Kearns, Donald W.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check	16084	11/18/2024	Miller, John D.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check	16085	11/18/2024	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check	16086	11/18/2024	Wolf, Craig M.	100.010 · CHEC...		-100.00
				430.47 · ROAD ...	-100.00	100.00
TOTAL					-100.00	100.00
Bill Pm...	16087	11/18/2024	CASSIDY SIGNS	100.010 · CHEC...		-602.77
Bill	3752	10/18/2024		433.00 · TRAFFI...	-41.53	41.53
				433.00 · TRAFFI...	-34.93	34.93
				433.00 · TRAFFI...	-34.93	34.93
				433.00 · TRAFFI...	-26.38	26.38
				433.00 · TRAFFI...	-270.00	270.00
				433.00 · TRAFFI...	-195.00	195.00
TOTAL					-602.77	602.77
Bill Pm...	16088	11/18/2024	CINTAS	100.010 · CHEC...		-149.49
Bill	9294521...	10/31/2024		430.28 · SAFET...	-95.76	95.76
Bill	5239453...	11/13/2024		430.28 · SAFET...	-53.73	53.73
TOTAL					-149.49	149.49
Bill Pm...	16089	11/18/2024	COMDOC, INC.	100.010 · CHEC...		-138.04
Bill	6509128	10/30/2024		406.21 · OFFICE...	-138.04	138.04
TOTAL					-138.04	138.04
Bill Pm...	16090	11/18/2024	ELITE CLEAN TEAM, LLC.	100.010 · CHEC...		-200.00
Bill	10122024	10/28/2024		409.31 · BUILDI...	-100.00	100.00
Bill	10262024	10/28/2024		409.31 · BUILDI...	-100.00	100.00
TOTAL					-200.00	200.00

Hopewell Township Check Detail November 18 through December 9, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	16091	11/18/2024	MAKEL AND ASSOCIATE...	100.010 · CHEC...		-3,083.00
Bill	1863	10/28/2024		404.31 · SOLICI...	-675.00	675.00
				404.31 · SOLICI...	-35.00	35.00
				404.31 · SOLICI...	-322.00	322.00
				404.31 · SOLICI...	-189.00	189.00
				404.31 · SOLICI...	-392.00	392.00
				404.31 · SOLICI...	-1,470.00	1,470.00
TOTAL					-3,083.00	3,083.00
Bill Pm...	16092	11/18/2024	OBSERVER-REPORTER	100.010 · CHEC...		-504.56
Bill	19172	11/19/2024		406.34 · ADVER...	-149.66	149.66
Bill	19174	12/02/2024		406.34 · ADVER...	-141.72	141.72
Bill	19173	12/20/2024		406.34 · ADVER...	-213.18	213.18
TOTAL					-504.56	504.56
Bill Pm...	16093	11/18/2024	PA MUNICIPAL LEAGUE	100.010 · CHEC...		-65.00
Bill	02749	11/07/2024		400.42 · DUES, ...	-65.00	65.00
TOTAL					-65.00	65.00
Bill Pm...	16094	11/18/2024	PA TOWNSHIPS HEALTH ...	100.010 · CHEC...		-2,499.66
Bill	161043	10/29/2024		487.19 · OTHER...	-699.54	699.54
				487.19 · OTHER...	-1,390.68	1,390.68
				487.19 · OTHER...	-340.20	340.20
				487.19 · OTHER...	-69.24	69.24
TOTAL					-2,499.66	2,499.66
Bill Pm...	16095	11/18/2024	PITNEY BOWES GLOBAL...	100.010 · CHEC...		-242.87
Bill	23660703	11/06/2024		406.23 · POSTA...	-142.87	142.87
Bill	11072024	11/07/2024		406.23 · POSTA...	-100.00	100.00
TOTAL					-242.87	242.87
Bill Pm...	16096	11/18/2024	WESTFALL'S MOWING L...	100.010 · CHEC...		-1,010.00
Bill	5654 100...	10/31/2024		409.37 · REPAIR...	-150.00	150.00
Bill	5654 100...	10/31/2024		409.37 · REPAIR...	-150.00	150.00
Bill	5654 101...	10/31/2024		409.37 · REPAIR...	-150.00	150.00
Bill	5654 102...	10/31/2024		409.37 · REPAIR...	-150.00	150.00
Bill	5654 102...	10/31/2024		409.37 · REPAIR...	-150.00	150.00
Bill	5654 100...	10/31/2024		413.45 · OTHER...	-50.00	50.00
Bill	5654 100...	10/31/2024		413.45 · OTHER...	-50.00	50.00
Bill	5654 101...	10/31/2024		413.45 · OTHER...	-50.00	50.00
Bill	5654 102...	10/31/2024		413.45 · OTHER...	-50.00	50.00
Bill	5654 102...	10/31/2024		413.45 · OTHER...	-50.00	50.00
Bill	5654	10/31/2024		409.37 · REPAIR...	-10.00	10.00
TOTAL					-1,010.00	1,010.00
Bill Pm...	16097	11/18/2024	WEST MIDDLETOWN BO...	100.010 · CHEC...		-5,935.00
Bill	2025	11/18/2024		484.00 · WORK...	-5,935.00	5,935.00
TOTAL					-5,935.00	5,935.00

Hopewell Township Payroll Transactions November 18 through December 9, 2024

Date	Name	Num	Type	Memo	Account	Amount
COMM OF PA DEPARTMENT OF REVENUE PUC						
11/18/2024	COMM OF PA DEP...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-211.54
11/26/2024	COMM OF PA DEP...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-186.93
12/06/2024	COMM OF PA DEP...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-228.65
Total COMM OF PA DEPARTMENT OF REVENUE PUC						-627.12
PMRS						
12/06/2024	PMRS	EFT	Liability Check	63-096-5 N N...	100.010 · CHE...	-1,146.46
12/06/2024	PMRS	EFT	Liability Check	63-096-5 N N...	100.010 · CHE...	-1,010.52
Total PMRS						-2,156.98
PSATS TRUSTEES INSURANCE FUND						
11/26/2024	PSATS TRUSTEES ...	EFT	Liability Check	ACCOUNT 25...	100.010 · CHE...	-190.41
12/04/2024	PSATS TRUSTEES ...	FICTI...	Liability Check	VOID: ZERO ...	100.010 · CHE...	0.00
Total PSATS TRUSTEES INSURANCE FUND						-190.41
United States Treasury						
12/05/2024	United States Treas...	EFT	Liability Check	25-6001755 9...	100.010 · CHE...	-2,509.24
Total United States Treasury						-2,509.24
UPMC HEALTH PLAN						
11/30/2024	UPMC HEALTH PLAN	EFT	Liability Check	GROUP NO. ...	100.010 · CHE...	-394.99
Total UPMC HEALTH PLAN						-394.99
Gordon, Mark R.						
11/22/2024	Gordon, Mark R.	ACH	Paycheck	PP END 11/1...	100.010 · CHE...	-174.02
12/06/2024	Gordon, Mark R.	ACH	Paycheck	PP END 11/3...	100.010 · CHE...	-174.02
Total Gordon, Mark R.						-348.04
Kearns, Donald W.						
12/01/2024	Kearns, Donald W.	16098	Paycheck	NOVEMBER ...	100.010 · CHE...	-137.94
12/01/2024	Kearns, Donald W.	16102	Paycheck	NOVEMBER ...	100.010 · CHE...	-220.70
12/04/2024	Kearns, Donald W.		Liability Adjust			
Total Kearns, Donald W.						-358.64
Miller, John D.						
12/01/2024	Miller, John D.	16099	Paycheck	NOVEMBER ...	100.010 · CHE...	-137.94
12/04/2024	Miller, John D.		Liability Adjust			
Total Miller, John D.						-137.94
Paul, Beverly R.						
12/01/2024	Paul, Beverly R.	16100	Paycheck	NOVEMBER ...	100.010 · CHE...	-276.98
Total Paul, Beverly R.						-276.98
Rush, Mary S.						
12/01/2024	Rush, Mary S.	16101	Paycheck	NOVEMBER ...	100.010 · CHE...	-137.93
12/04/2024	Rush, Mary S.		Liability Adjust			
Total Rush, Mary S.						-137.93
Ward, Martin T.						
11/22/2024	Ward, Martin T.	ACH	Paycheck	PP END 11/1...	100.010 · CHE...	-977.82
12/06/2024	Ward, Martin T.	ACH	Paycheck	PP END 11/3...	100.010 · CHE...	-1,405.99
Total Ward, Martin T.						-2,383.81
White, Andrea L.						
11/22/2024	White, Andrea L.	ACH	Paycheck	PP END 11/1...	100.010 · CHE...	-925.12
12/06/2024	White, Andrea L.	ACH	Paycheck	PP END 11/3...	100.010 · CHE...	-1,027.84
Total White, Andrea L.						-1,952.96

11:54 AM

12/05/24

Hopewell Township
Payroll Transactions
November 18 through December 9, 2024

<u>Date</u>	<u>Name</u>	<u>Num</u>	<u>Type</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
Wolf, Craig M.						
11/22/2024	Wolf, Craig M.	ACH	Paycheck	PP END 11/1...	100.010 · CHE...	-1,265.45
11/22/2024	Wolf, Craig M.		Liability Adjust		222.01 · VISIO...	-69.24
12/06/2024	Wolf, Craig M.	ACH	Paycheck	PP END 11/3...	100.010 · CHE...	-1,417.20
Total Wolf, Craig M.						-2,751.89
TOTAL						-14,226.93

Hopewell Township Income/Expense Report November 2024

	Nov 24
Income	
300-319 · TAXES	
310.10 · REAL ESTATE TRANSFER TAX	2.16
310.20 · EARNED INCOME TAX	
310.21 · EARNED INCOME TAX CURRENT	17,714.41
310.23 · EARNED INCOME TAX DELINQUENT	1,000.00
Total 310.20 · EARNED INCOME TAX	18,714.41
310.50 · LOCAL SERVICES TAX	
310.51 · LOCAL SERVICES TAX CURRENT	175.65
Total 310.50 · LOCAL SERVICES TAX	175.65
Total 300-319 · TAXES	18,892.22
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	
341.05 · INTEREST GENERAL FUND ACCOUNT	270.63
341.10 · INTEREST IMPACT FEE ACCOUNT	13,142.90
341.20 · INTEREST MUNICIPAL SHARES ACCOU	627.31
341.25 · INTEREST ESCROW ACCOUNT	132.54
341.30 · INTEREST LOCAL FISCAL RECOVERY	133.69
Total 341.01 · INTEREST ON CHECKING	14,307.07
Total 341.00 · INTEREST EARNINGS	14,307.07
Total 340.00 · INTEREST, RENTS AND ROYALTIES	14,307.07
360-363 · CHARGES FOR SERVICES	
361.00 · GENERAL GOVERNMENT CHARGES	
361.30 · ZONING SUBDIVISION LAND DEV FEE	
361.33 · ZONING SUBDIVISION LAND PERMITS	190.00
Total 361.30 · ZONING SUBDIVISION LAND DEV FEE	190.00
Total 361.00 · GENERAL GOVERNMENT CHARGES	190.00
Total 360-363 · CHARGES FOR SERVICES	190.00
Total Income	33,389.29
Gross Profit	33,389.29
Expense	
400-409 · GENERAL GOVERNMENT	
400.00 · LEGISLATIVE GOVERNING BODY	
400.05 · SUPERVISOR SALARY	468.75
400.10 · ROADMASTER WAGES - APPOINTED	250.00
400.32 · TELEPHONE AND WIRELESS	75.00
400.42 · DUES, SUBSCRIPTIONS AND MEMBERS	65.00
Total 400.00 · LEGISLATIVE GOVERNING BODY	858.75
403.00 · TAX COLLECTION	
403.05 · TAX COLLECTOR SALARY	313.75
Total 403.00 · TAX COLLECTION	313.75
403.31 · KEYSTONE COLLECTIONS COMMISSION	95.25
404.00 · SOLICITOR / LEGAL SERVICES	
404.31 · SOLICITOR PROFESSIONAL SERVICES	3,083.00
Total 404.00 · SOLICITOR / LEGAL SERVICES	3,083.00

Hopewell Township
Income/Expense Report
 November 2024

	Nov 24
405.00 · SECRETARY / CLERK / TREASURER	
405.15 · SECRETARY / TREASURER WAGE	2,141.17
405.17 · SEC/TREAS PAID TIME OFF	348.00
	2,489.17
Total 405.00 · SECRETARY / CLERK / TREASURER	2,489.17
406.00 · OTHER GENERAL GOVERNMENT ADMIN	
406.21 · OFFICE SUPPLIES EXPENSE	1,333.04
406.22 · COMPUTER SUPPLIES EXPENSE	901.00
406.23 · POSTAGE EXPENSE	242.87
406.32 · OFFICE TELEPHONE AND INTERNET	74.75
406.34 · ADVERTISING	149.66
	2,701.32
Total 406.00 · OTHER GENERAL GOVERNMENT ADMIN	2,701.32
408.00 · ENGINEERING SERVICES	
408.31 · ENGINEERING SERVICES APPOINTED	4,944.81
	4,944.81
Total 408.00 · ENGINEERING SERVICES	4,944.81
409.00 · GENERAL GOVERNMENT BUILDINGS	
409.31 · BUILDING CLEANING SERVICES	200.00
409.37 · REPAIRS AND MAINTENANCE SERVICE	760.00
	960.00
Total 409.00 · GENERAL GOVERNMENT BUILDINGS	960.00
Total 400-409 · GENERAL GOVERNMENT	15,446.05
410-419 · PUBLIC SAFETY	
411.00 · FIRE	
411.55 · FIRE DEPARTMENT DONATION	409.57
	409.57
Total 411.00 · FIRE	409.57
413.00 · UCC AND CODE ENFORCEMENT	
413.45 · OTHER CONTRACTED SERVICES	250.00
	250.00
Total 413.00 · UCC AND CODE ENFORCEMENT	250.00
414.00 · PLANNING AND ZONING	
414.10 · ZONING/CODE OFFICER APPOINTED	400.00
	400.00
Total 414.00 · PLANNING AND ZONING	400.00
419.00 · OTHER PUBLIC SAFETY	
419.36 · PUBLIC UTILITY SERVICES HYDRANT	662.94
	662.94
Total 419.00 · OTHER PUBLIC SAFETY	662.94
Total 410-419 · PUBLIC SAFETY	1,722.51
430-439 · PUBLIC WORKS-HWYS ROADS STREET	
430.00 · ROAD DEPARTMENT	
430.12 · ROAD DEPARTMENT WAGE FULL TIME	6,060.00
430.17 · ROAD DEPARTMENT PAID TIME OFF	2,020.00
430.28 · SAFETY SUPPLIES	149.49
430.32 · ROAD DEPARTMENT CELL PHONES	50.00
430.47 · ROAD DEPARTMENT CDL DRUG TEST	100.00
	8,379.49
Total 430.00 · ROAD DEPARTMENT	8,379.49
432.00 · WINTER MAINTENANCE-SNO REMOVAL	
432.24 · ROAD DEPARTMENT CINDERS	3,472.25
	3,472.25
Total 432.00 · WINTER MAINTENANCE-SNO REMOVAL	3,472.25
433.00 · TRAFFIC CONTROL DEVICES	602.77
437.00 · REPAIRS OF TOOLS AND MACHINERY	
437.37 · REPAIRS AND MAINT SERVICE	18,248.79
	18,248.79
Total 437.00 · REPAIRS OF TOOLS AND MACHINERY	18,248.79

Hopewell Township Income/Expense Report November 2024

	Nov 24
438.00 · MAINT AND REPAIRS ROADS BRIDGES	
438.25 · REPAIRS AND MAINTENANCE SUPPLIE	3,676.50
438.45 · CONTRACTED SERVICES	115,692.15
Total 438.00 · MAINT AND REPAIRS ROADS BRIDGES	119,368.65
Total 430-439 · PUBLIC WORKS-HWYS ROADS STREET	150,071.95
481-484 · EMPLOYER PD BFTS & WITHHOLDING	
481.00 · EMPLOYER PAID ITEMS	
481.10 · SOCIAL SECURITY - EMPLOYER PAID	744.10
481.20 · MEDICARE - EMPLOYER PAID	174.02
481.30 · PA UNEMPLOYMENT - EMPLOYER	61.43
Total 481.00 · EMPLOYER PAID ITEMS	979.55
483.00 · PENSION AND 457-B CONTRIBUTIONS	
483.19 · ROTH PLAN 457-B CONTRIBUTION	74.67
483.30 · NON-UNIFORM PENSION CONTRIBUTIO	1,010.52
Total 483.00 · PENSION AND 457-B CONTRIBUTIONS	1,085.19
484.00 · WORKER'S COMPENSATION INSURANCE	5,935.00
Total 481-484 · EMPLOYER PD BFTS & WITHHOLDING	7,999.74
487.00 · HEALTH INSURANCE BENEFIT	
487.19 · OTHER GROUP INSURANCE BENEFITS	2,499.66
487.35 · GROUP HEALTH INSURANCE BENEFIT	2,566.80
Total 487.00 · HEALTH INSURANCE BENEFIT	5,066.46
Total Expense	180,306.71
Net Income	-146,917.42