

**HOPEWELL TOWNSHIP
BOARD OF SUPERVISORS
REORGANIZATION MEETING
JANUARY 06, 2025, 6:30 P.M.**

Pledge of Allegiance

All meetings are voice recorded for administrative purposes.

Meeting called to order at 6:30 p.m. by Chairperson Mary Rush.

Roll Call:

Present: Chairperson Mary Rush, Vice Chairman Donald Kearns, Supervisor John Miller, and Secretary/Treasurer Andrea White. Zoning/Code Enforcement Officer Mark Gordon and Solicitor Dennis Makel absent.

Public Comments:

No public comments

- Appoint Temporary Secretary for portion of the Reorganization meeting:
Motion to appoint John Miller to serve as Secretary for this portion of the Reorganization Meeting.
Motion: John Miller, 2nd Donald Kearns
Vote: Kearns - Yes
Rush – Yes
Miller - Yes

- Appoint Chairman for Hopewell Township Board of Supervisors for 2025:
Motion to appoint John Miller Chairperson for the Hopewell Township Board of Supervisors for 2025.
Motion: Mary Rush, 2nd Donald Kearns
Vote: Kearns - Yes
Rush – Yes
Miller - Yes

- Appoint Vice Chairman for Hopewell Township Board of Supervisors for 2025:
Motion to appoint Donald Kearns Vice Chairman for the Hopewell Township Board of Supervisors for 2025.
Motion: John Miller, 2nd Mary Rush
Vote: Kearns - Yes
Rush – Yes
Miller - Yes

- Declare Board of Supervisors duly constituted for 2025:
Motion to declare the Board of Supervisors for Hopewell Township duly constituted for 2025.
 Motion: John Miller, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller – Yes
- Appoint Secretary/Treasurer for 2025:
Motion to appoint Andrea White Secretary/Treasurer for Hopewell Township for 2025. Andrea White’s position is considered a permanent part time position.
 Motion: John Miller, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller – Yes
- Bond for Treasurer for 2025:
Motion to approve bonding and payment of the bond for the Secretary/Treasurer in the amount of \$3,500,000.00 for the year 2025.
 Motion: John Miller, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller – Yes
- Bond for Elected Tax Collector for 2025:
Motion to approve bonding and payment of the bond for the Elected Tax Collector in the amount of thirty (30%) percent of the estimated amount of collections for Beverly Paul.
 Motion: John Miller, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller – Yes
- Appoint Township Depository for 2025:
Motion to appoint Washington Financial Bank as the Township Depository for 2025 and to authorize the Secretary/Treasurer to transfer funds as needed.
 Motion: John Miller, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller – Yes

- Appoint Township Roadmaster for 2025:
Motion to appoint Donald Kearns as the Township Roadmaster for 2025.
 Motion: John Miller, 2nd Mary Rush
 Vote: Kearns - Yes
 Rush – Yes
 Miller - Yes

- Appoint Township Assistant Roadmaster for 2025:
Motion to appoint John Miller as the Assistant Roadmaster for 2025.
 Motion: Mary Rush, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller – Yes

- Appoint Open Records Officer for 2025:
Motion to appoint Secretary/Treasurer Andrea White as the Township Open Records Officer for 2025.
 Motion: John Miller, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller – Yes

- Appoint Solicitor for 2025:
Motion to appoint Dennis Makel and Associates as the Solicitor for 2025.
 Motion: John Miller, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller – Yes

- Appoint Wage & EIT Tax Collector for 2025:
Motion to appoint Keystone Collections as the Township's Wage and EIT Tax Collector for 2025.
 Motion: John Miller, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller – Yes

- Appoint CPA for the 2024 Financial Audit:
Motion to appoint Palermo Kissinger and Associates by Resolution to perform the annual financial audit in place of the elected auditors for the year 2024.
Motion: John Miller, 2nd Donald Kearns
Vote: Kearns - Yes
Rush – Yes
Miller – Yes
- Appoint Engineer for 2025:
Motion to appoint McMillen Engineering as the Township Engineer for 2025.
Motion: John Miller, 2nd Donald Kearns
Vote: Kearns - Yes
Rush – Yes
Miller – Yes
- Appoint third party UCC Building Code Official for 2025:
Motion to appoint McMillen Engineering as the Township third party UCC Building Code Official for 2025.
Motion: John Miller, 2nd Donald Kearns
Vote: Kearns - Yes
Rush – Yes
Miller – Yes
- Appoint Zoning Officer for 2025:
Motion to appoint Mark Gordon the Township Zoning Officer for 2025.
Motion: John Miller, 2nd Donald Kearns
Vote: Kearns - Yes
Rush – Yes
Miller – Yes
- Appoint Code Enforcement Officer / Department of Code Enforcement Head for 2025:
Motion to appoint Mark Gordon the Township Code Enforcement Officer and Department Head of the Hopewell Township Department of Code Enforcement for 2025.
Motion: John Miller, 2nd Donald Kearns
Vote: Kearns - Yes
Rush – Yes
Miller – Yes

- Appoint Township Floodplain Administrator for 2025:
Motion to appoint John Miller the Township Floodplain Administrator for 2025
 Motion: Mary Rush, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller - Yes

- Appoint Representative to serve on the Vacancy Board for 2025:
Motion to appoint Richard Bednarski to serve on the Vacancy Board for 2025.
 Motion: John Miller, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller – Yes

- Set mileage reimbursement for 2025:
Motion set the Township mileage reimbursement at the Federal mileage rate for 2025.
 Motion: John Miller, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller – Yes

- Set Regular Meeting dates and times for 2025:
Motion to hold the Regular Meetings in the year 2025 on the second Monday of each month at 7:00 p.m. with the exception of January and October, whereas the January regular meeting was advertised and held immediately following the Township Reorganization Meeting on January 06, 2025, and the October 2025 regular meeting will be held on October 20, 2025, at 7:00 p.m. The Township Planning Commission Meetings will be held on the second Monday of each month at 6:00 p.m. as needed. Budget Workshop Meetings will be held on Monday, October 20, 2025, at 6:00 p.m. and Monday, November 10, 2025, at 6:30 p.m. All meetings will be held at the Hopewell Township Municipal Building, 20 Parkview Road, Avella, PA 15312. The Township Office will be closed on all Public Holidays observed by the Federal Government and Good Friday, Primary Election Day, General Election Day, the Day after Thanksgiving, Christmas Eve and New Year’s Eve.
 Motion: John Miller, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller – Yes

- Set Budget Workshop Meeting dates and times for 2025:
Motion to hold Budget Workshop Meetings on Monday, October 20, 2025, at 6:00 p.m. and Monday, November 10, 2025, at 6:30 p.m.
 Motion: John Miller, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller – Yes
- Set Planning Commission Meeting dates and times for 2025:
Motion to hold Planning Commission Meetings on an as needed basis only on the second Monday of each Month at 6:00 p.m.
 Motion: John Miller, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller – Yes
- Holidays and Days the Township Administrative Office will close in 2025:
Motion that the Township office will be closed on all Public Holidays observed by the Federal Government and Good Friday, Primary Election Day, General Election Day, the Day after Thanksgiving, Christmas Eve and New Year’s Eve.
 Motion: John Miller, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller – Yes
- Advertise Meeting dates and times and days Township Administrative Office is closed for 2025:
Motion to advertise the Regular Monthly Meetings and times and Budget Workshop Meetings and times for the year 2025, Planning Commission Meeting dates and times for the year 2025 and Holidays and Days the Township Administrative Office will be closed in 2025.
 Motion: John Miller, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller – Yes
- Appoint a Voting Delegate to State Convention for 2025:
Motion to appoint John Miller as the Voting Delegate to the State Convention for 2025.
 Motion: Donald Kearns, 2nd Mary Rush
 Vote: Kearns - Yes
 Rush – Yes
 Miller – Yes

- Set the 2025 pay and wages:

Motion to continue bi-weekly pay paid on Fridays and to set and confirm the 2025 wages as follows:

Road Employee Martin Ward - \$23.75 per hour – increase \$24.25 per hour

Road Employee Craig Wolf – \$26.75 per hour – increase \$27.25 per hour

Temporary Skilled Labor - \$17.00 per hour – remain \$17.00 per hour

Temporary Un-skilled Labor - \$14.00 per hour – remain \$14.00 per hour

Temporary Snow Plowing - \$17.00 per hour – remain \$17.00 per hour

Secretary/Treasurer – \$29.00 per hour – increase/remain \$29.50 per hour

Zoning/Code Enforcement Officer (Appointed Position) \$20.00 per hour, 5 hours per week plus

\$20.00 hourly rate for Court appearances – remain to \$20.00 per hour, 5 hours per week plus

\$20.00 hourly rate for Court appearances.

Motion to approve the aforementioned bi-weekly pay and wages for 2025.

Motion: Mary Rush, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Recommendations to the Township Auditors for 2025:

Supervisor Pay as set per Ordinance:

Mary Rush per Ordinance 01-2019 of July 08, 2019

Donald Kearns per Ordinance 01-2019 of July 08, 2019

John Miller per Ordinance 01-2019 of July 08, 2019

Working Supervisor Pay as set by Board of Auditors:

Roadmaster Pay - \$250.00 per month – increase/remain at \$250.00

Assistant Roadmaster - \$17.00 per hour – increase/remain at \$17.00 per hour

Working Supervisor Pay Rate - \$17.00 per hour – increase/remain at \$17.00 per hour

Supervisor Cell Phone Reimbursement - \$25.00 per month

Motion to approve the aforementioned pay and reimbursement recommendations to the Elected Board of Auditors.

Motion: John Miller, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller - Yes

- Township Committees for 2025:

- Hopewell Township Planning Commission (4) Four Year Terms:

Motion to confirm the appointment of Cody Atkinson to the Planning Commission term ending December 31, 2027.

Motion: John Miller, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Abstain

Miller – Yes

Quorum Present, Motion Passed.

- The term for Tammy Moore ended December 31, 2024.

Motion to appoint Tammy Moore to the Planning Commission term ending December 31, 2028.

Motion: John Miller, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Motion to confirm the appointment of David Rice to the Planning Commission for a term ending December 31, 2025.

Motion: John Miller, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Hopewell Township Zoning Hearing Board (3) Three Year Terms:

Motion to confirm the appointment of Bonnie Woods to the Zoning Hearing Board term ending December 31, 2026.

Motion: John Miller, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- The term for Larry Keenan ended December 31, 2024.

Motion to appoint Larry Keenan to the Zoning Hearing Board term ending December 31, 2027.

Motion: Mary Rush, 2nd John Miller

Vote: Kearns – Abstain

Rush – Yes

Miller – Yes

Quorum Present, Motion Passed.

- William Black resigned from the Zoning Hearing Board in 2023. His term was to end on December 31, 2025.

Motion to appoint _____ to the Zoning Hearing Board to complete the remaining term left by the resignation of Mr. William Black.

This is tabled. No interested parties currently.

- Appoint Zoning Solicitor for 2025:

Motion to appoint Thomas P. Agrafiotis the Zoning Solicitor for the year 2025.

Motion: John Miller, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Hopewell Township Elected Auditors for 2025:

The Municipal Election for 2023 included two positions open for Elected Auditors on the Ballot. One Elected Auditor for a 4-year term and one Elected Auditor for a 6-year term.

Brienne Westphal and Donald Mark Brownlee were appointed January 2022 to fill vacancies of Elected Auditors until the time the terms begin for Auditors elected at the next Municipal Election. The Municipal Election was held in 2023.

Motion to reappoint Mark Brownlee to fill the vacancy of an Elected Auditor until the time a term begins for an Auditor elected at the next Municipal Election.

Motion: John Miller, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Derrick Carlisle – Elected in 2023 for a six-year term ending December 31, 2029

Rachelle Teller – Elected in 2021 for a four-year term ending December 31, 2025

- Regional UCC Appeals Board Member for 2025:
Motion to appoint Dennis Slaney as the Regional UCC Appeals Board for 2025.
 Motion: John Miller, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller – Yes
 - Hopewell Township Emergency Management Director for 2025:
 Motion to appoint _____ as the Hopewell Township Emergency Management Director for 2025.
 This will be tabled. No interested parties currently.
- Hopewell Township Delegate and Alternate Delegate to the Washington County Tax Collection Committee for 2025:
Motion to appoint John Miller as the Delegate and Donald Kearns as the Alternate Delegate to the Washington County Tax Collection Committee for 2025.
 Motion: Mary Rush, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller – Yes
- Avella Area Library Representative for 2025:
Motion to appoint John Mark Scott as the Avella Area Library Representative for 2025.
 Motion: John Miller, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Abstain
 Miller – Yes
 Quorum Present, Motion Passed.
- Hopewell Township PMRS Chief Administrative Officer (CAO) for 2025:
Motion to appoint Andrea White as the Township’s PMRS Chief Administrative Officer (CAO) for 2025.
 Motion: John Miller, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller – Yes

- Primary contact for the PSATS CDL Program for 2025:
Motion to appoint Andrea White as the primary contact for the Township’s PSATS CDL program for 2025.
 Motion: John Miller, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller – Yes

- Appoint Members of the Township Agricultural Security Area Advisory Committee. (Three active farmers, one township citizen and one member of the governing body.):

Motion to reappoint three active farmers, Mike Kearns, Ryan Newman, and Tim Rush to the ASA Advisory Committee for 2025.
 Motion: John Miller, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller – Yes

- **Motion** to reappoint one township citizen, Lois Miller, to the ASA Advisory Committee for 2025.
 Motion: Mary Rush, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller – Abstain
 Quorum Present, Motion Passed.

- **Motion** to reappoint Donald Kearns to serve as the Chairman of the ASA Advisory Committee for 2025.
 Motion: John Miller, 2nd Mary Rush
 Vote: Kearns - Abstain
 Rush – Yes
 Miller – Yes
 Quorum Present, Motion Passed.

- Appoint Township Sewage Enforcement Officer:
Motion to appoint the Washington County Sewage Council as the Township’s Sewage Enforcement Officer for 2025.
 Motion: John Miller, 2nd Donald Kearns
 Vote: Kearns - Yes
 Rush – Yes
 Miller – Yes

- Appoint Delegate to the Washington County Sewage Council for 2025:
Motion to appoint Donald Kearns Delegate to the Washington County Sewage Council for 2025.
Motion: John Miller, 2nd Mary Rush
Vote: Kearns - Yes
Rush – Yes
Miller – Yes
- Advertise vacant positions:
Motion to advertise any positions that become vacant throughout the year 2025.
Motion: John Miller, 2nd Donald Kearns
Vote: Kearns - Yes
Rush – Yes
Miller – Yes

Adjournment:

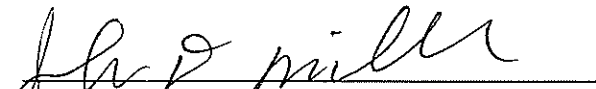
Motion to adjourn the Reorganization Meeting at 7:02 p.m.
Motion: John Miller, 2nd Donald Kearns
Vote: Kearns - Yes
Rush – Yes
Miller – Yes

Respectfully Submitted,



Andrea L. White
Secretary/Treasurer

Seal



John Miller, Chairman

**HOPEWELL TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS MEETING
JANUARY 06, 2025, 7:00 P.M.**

Pledge of Allegiance

All meetings are voice recorded for administrative purposes.

Meeting called to order at 7:04 p.m. by Chairperson John Miller.

Roll Call:

Present: Chairperson John Miller, Vice Chairman Donald Kearns, Supervisor Mary Rush, Zoning/Code Enforcement Officer Mark Gordon present by phone, and Secretary/Treasurer Andrea White. Solicitor Dennis Makel absent.

Public Comments:

No Public Comments

Minutes:

Motion to accept the minutes of the regular monthly December 09, 2024, regular business meeting.

Motion: John Miller, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Zoning Report: Mark Gordon

- 77 Linnwood Drive – Property transfer without dye test. A hearing was held on January 06, 2025, at 2:00 p.m. regarding this issue. Status of lien.

The property owner pled guilty, and he was fined \$250.00 by the judge. Mr. Gordon recommends liening the property for \$500.00. Mr. Gordon also recommends getting the Sewage Council involved.

Motion to lien the property for \$500.00.

Motion: John Miller, 2nd Mary Rush

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- 2133 Brush Run Road – The demolition of the property has been advertised for bid and the Redevelopment Authority will open bids on January 10, 2025.

**HOPEWELL TOWNSHIP
BOARD OF SUPERVISORS
BUSINESS MEETING
01/06/2025**

Pledge of Allegiance

All meetings are voice recorded for administrative purposes.

Meeting called to order at 7:04 p.m. by Chairman John Miller.

Roll Call:

Present: Chairman John Miller, Vice Chairman Donald Kearns, Supervisor Mary Rush, Zoning/Code Enforcement Officer Mark Gordon present by phone, and Secretary/Treasurer Andrea White. Solicitor Dennis Makel absent.

Public Comments:

No Public Comments

Minutes:

Motion to accept the minutes of the regular monthly December 09, 2024, regular business meeting.

Motion: John Miller, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Zoning Report: Mark Gordon

- 77 Linnwood Drive – Property transfer without dye test. A hearing was held on January 06, 2025, at 2:00 p.m. regarding this issue. Status of lien.

The property owner pled guilty, and he was fined \$250.00 by the judge. Mr. Gordon recommends liening the property for \$500.00. Mr. Gordon also recommends getting the Sewage Council involved.

Motion to lien the property for \$500.00.

Motion: John Miller, 2nd Mary Rush

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- 2133 Brush Run Road – The demolition of the property has been advertised for bid and the Redevelopment Authority will open bids on January 10, 2025.

- The Hopewell Township Zoning Hearing Board's Annual Reorganization Meeting will be held on Tuesday, January 07, 2025, at 6:30 p.m.

Engineer Report:

- Fox Road Stabilization, Cherry Road Stabilization and Possum Hollow Road Stabilization Multimodal Transportation Fund Grants.
No decision made as of January 2025.
- Municipal Building - McMillen Engineering found an approved vendor through Sourcewell that will look at what we have done on the building (to date) and provide an estimated cost through the Sourcewell program. McMillen was meeting with a contractor through Sourcewell in December 2024 to obtain more information.
McMillen provided a revised cost estimate with the building through the Sourcewell program.
- Hoop Building – The township can work with an approved vendor through Sourcewell to get an estimated cost.
- Statewide Local Share Grant Application
The LSA decision will be in September 2025 at the earliest.

Road Report:

- Possum Hollow Road – Wet spot concerns – Status of the Potholing
It is still wet, but it is draining.
- Washington County Joint Purchasing Council 2025-2026:
Motion to adopt a resolution of Hopewell Township, Washington County, Pennsylvania authorizing participation in the Washington County Joint Purchasing Council for the 2025-2026 contract year.
Motion: Donald Kearns, 2nd Mary Rush
Vote: Kearns - Yes
Rush – Yes
Miller – Yes
- Co-Stars Salt Contract 2025-2026:
Motion to adopt a resolution of Hopewell Township, Washington County, Pennsylvania to continue and renew participation in the CO-STARS salt contract for 2025-2026.
Motion: Donald Kearns, 2nd John Miller
Vote: Kearns - Yes
Rush – Yes
Miller – Yes

- 2025 Tar and Chipping and 2025 Road Materials:

Motion to advertise for sealed proposals for road materials (amounts provided by Roadmaster) subject to the proposals being submitted by 1:00 p.m. on Thursday, March 06, 2025, with the submitted bids to be opened and awarded on Monday, March 10, 2025, at 7:00 p.m.

Motion: Donald Kearns, 2nd Mary Rush

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Financial Report: File for review by Auditors

- Bank Reconciliations - Supervisors to review and initial off
- Time Sheets – Supervisors to review and initial off
- Bills: Review of bill list as presented

Motion to pay the bills to be found true and correct.

Motion: John Miller, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- The Hopewell Township Elected Auditor’s Annual Reorganization Meeting will be held on Tuesday, January 07, 2025, at 6:00 p.m.

- Impact Fee to General Fund Transfer Resolution:

Motion to adopt a Resolution authorizing the transfer of monthly Impact fee interest earned on account in 2025 to the General Fund for General Purposes for the year 2025.

Motion: John Miller, 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Pre-Postage envelopes for the Tax Collector for 2025

Motion to approve the purchase of pre-postage envelopes for the Tax Collector for the 2025 Tax Bills.

Motion: John Miller 2nd Mary Rush

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Motion to include a card in the 2025 tax bills announcing a Community Yard Sale to be held in May at the township property.

Motion: John Miller, 2nd Mary Rush

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Planning Commission:

- The Township's Planning Commission Reorganization Meeting will be held on Tuesday, January 07, 2025, at 6:15 p.m.

Solicitors Report:

- Zoning Ordinance Amendment(s) – Solar Ordinance
Motion to adopt the Solar Ordinance Zoning Amendment as presented.
Motion: John Miller, 2nd Donald Kearns
Vote: Kearns - Yes
Rush – Yes
Miller – Yes
- Range Resources - HHA agreement
Range Resources has been informed that the township will use the township's HHA agreement and will not make further changes to the agreement.
The township office will request the Solicitor's office to forward HHA Agreements to Range for all the roads.
- PennDOT regarding the Farrar School Slip and resurfacing of Farrar School Road.
No update.
- 283 Fox Road Foreclosure Property – The Board would like to require the structure and existing sewage system be demolished and a perc test required should the seller/buyer wish to construct a residence on the property.
- Discussion and Motion of options available for the property transfer of foreclosed property in disrepair on Fox Road where a dye test cannot be performed.
This will be tabled. There has been no update.

Correspondence Review and Discussion:

Old Business:

- Correspondence was received from Allegheny Health Network regarding Canonsburg Ambulance Service Consideration of Coverage.
This issue will be between Ambulance and Chair and the WMVFD.

New Business:

- Engineer Fee Schedule
Motion to approve the 2025 Residential Building Permit Fees as presented by the Township Engineer and Building Code Official.
Motion: John Miller 2nd Donald Kearns
Vote: Kearns - Yes
Rush – Yes
Miller – Yes

- Review of Township Fee Schedule:

Motion to amend the township fee schedule and/or add fees on the Township Fee Schedule.

Motion: John Miller 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- 2025 PSATS Educational Conference & Exhibit Show May 04-07, 2025.

Motion to approve the attendance of all Supervisors and the Township Secretary/Treasurer at the 2025 PSATS Conference.

Motion: John Miller 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Motion to approve reimbursement of any allowable expenses of the Board of Supervisors and the Township's Secretary/Treasurer including payment for lodging for the 2025 PSATS Conference from the evening of Saturday, May 03, 2025, to the morning of Wednesday, May 07, 2025, the reimbursement of mileage in relation to the conference at the Federal Mileage Rate and a \$50.00 stipend per day (3 days).

Motion: John Miller 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Motion to pay the Secretary/Treasurer at the regular hourly rate and normal work hours (6 hours per day) May 05th, 06th, and 07th while attending the PSATS Conference.

Motion: John Miller 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- The 2024 Statement of Financial Interest forms are due May 01, 2025.

- Avella Public Library

Motion to donate \$1,000.00 to the Avella Public Library.

Motion: John Miller 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- West Middletown VFD

Motion to approve the continued monthly payments to PA American Water for the Fire Department's sprinkler system and monthly payments to Everon for the Fire Departments fire monitoring system for 2025 paid from the Municipal Shares Account.

These payments are currently \$296.90 and \$122.81 respectively.

Motion: John Miller 2nd Mary Rush

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Remote Work

Motion to authorize Mary Rush to approve remote work for the township Secretary/Treasurer as necessary.

Motion: John Miller 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Adjournment:

Motion to adjourn the meeting at 7:34 p.m.

Motion: John Miller 2nd Donald Kearns

Vote: Kearns - Yes

Rush – Yes

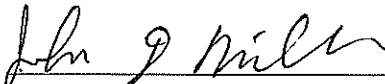
Miller – Yes

Respectfully Submitted,



Andrea L. White
Secretary/Treasurer

Seal



John Miller, Chairman

HOPEWELL TOWNSHIP WASHINGTON FINANCIAL
WASHINGTON FINANCIAL

12/31/2024

<u>Account</u>	<u>Balance Total</u>
GENERAL FUND	\$ 45,796.78
REAL ESTATE ACCOUNT	\$ 2,013.60
MUNICIPAL SHARES FUND	\$ 174,581.84
ESCROW ACCOUNT	\$ 33,092.33
STATE FUNDS	\$ 131,659.82
IMPACT FEE	\$ 3,392,700.93
LOCAL FISCAL RECOVERY FUND	\$ -
TOTAL	\$ 3,779,845.30

5:54 PM

01/06/25

Cash Basis

Hopewell Township State Fund
Income/Expense Summary
December 2024

	<u>Dec 24</u>
Income	
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	<u>498.10</u>
Total 341.00 · INTEREST EARNINGS	<u>498.10</u>
Total 340.00 · INTEREST, RENTS AND ROYALTIES	<u>498.10</u>
Total Income	<u>498.10</u>
Gross Profit	498.10
Expense	<u>0.00</u>
Net Income	<u><u>498.10</u></u>

Hopewell Township

Bills Presented for Approval and Payment

As of January 6, 2025

Type	Date	Num	Due Date	Aging	Open Balance
CARDMEMBER SERVICE					
Bill	12/18/2024	12182024	12/18/2024	19	94.60
Bill	12/21/2024	12212024	12/21/2024	16	15.99
Bill	12/26/2024	12262024	12/26/2024	11	12.00
Bill	01/02/2025	116442	01/02/2025	4	40.00
Bill	12/26/2024	6102133248	01/15/2025		69.81
Total CARDMEMBER SERVICE					232.40
CINTAS					
Bill	12/31/2024	9302680324	01/30/2025		95.76
Total CINTAS					95.76
EBER & ASSOCIATES					
Bill	12/27/2024	2046	01/05/2025	1	550.00
Total EBER & ASSOCIATES					550.00
ELITE CLEAN TEAM, LLC.					
Bill	12/23/2024	12072024	01/22/2025		100.00
Bill	12/23/2024	12212024	01/22/2025		100.00
Total ELITE CLEAN TEAM, LLC.					200.00
EVERON, LLC					
Bill	11/26/2024	157222857	12/26/2024	11	122.81
Total EVERON, LLC					122.81
MAKEL AND ASSOCIATES, LLC					
Bill	01/03/2025	1974	01/31/2025		1,081.56
Total MAKEL AND ASSOCIATES, LLC					1,081.56
MCMILLEN ENGINEERING INC.					
Bill	12/05/2024	248488	12/05/2024	32	675.00
Bill	12/05/2024	248487	12/05/2024	32	262.50
Bill	12/06/2024	248496	12/06/2024	31	7,235.00
Total MCMILLEN ENGINEERING INC.					8,172.50
PENNSYLVANIA AMERICAN WATER					
Bill	12/17/2024	12172024	01/08/2025		296.90
Total PENNSYLVANIA AMERICAN WATER					296.90
PMRS					
Bill	01/01/2025	2025	01/01/2025	5	220.00
Total PMRS					220.00
PSATS					
Bill	12/09/2024	163270 20...	01/31/2025		691.00
Total PSATS					691.00
R & K DISPOSAL, INC					
Bill	12/02/2024	20251	01/01/2025	5	75.00
Total R & K DISPOSAL, INC					75.00
TOTAL					11,737.93

Hopewell Township Check Detail

December 9, 2024 through January 6, 2025

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check		01/06/2025	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check		01/06/2025	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check		01/06/2025	Rush, Mary S.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check		01/06/2025	Kearns, Donald W.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check		01/06/2025	Miller, John D.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check		01/06/2025	Ward, Martin T.	100.010 · CHEC...		-50.00
				430.24 · OPERA...	-50.00	50.00
TOTAL					-50.00	50.00
Check		01/06/2025	Ward, Martin T.	100.010 · CHEC...		-100.00
				430.47 · ROAD ...	-100.00	100.00
TOTAL					-100.00	100.00
Bill Pm...	EFT	12/11/2024	PENNSYLVANIA AMERIC...	100.800 · MUNI...		-296.90
Bill	11192024	11/19/2024		411.55 · FIRE D...	-296.90	296.90
TOTAL					-296.90	296.90
Bill Pm...	EFT	12/24/2024	PENNSYLVANIA AMERIC...	100.800 · MUNI...		-662.94
Bill	12022024	12/02/2024		419.36 · PUBLIC...	-662.94	662.94
TOTAL					-662.94	662.94
Bill Pm...	EFT	12/11/2024	PITNEY BOWES / PURCH...	100.010 · CHEC...		-65.97
Bill	3320001...	11/23/2024		406.23 · POSTA...	-65.97	65.97
TOTAL					-65.97	65.97

Hopewell Township Check Detail December 9, 2024 through January 6, 2025

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Liabilit...	EFT	12/31/2024	UPMC HEALTH PLAN	100.010 · CHEC...		-428.17
				222.00 · HEALT...	-428.17	428.17
TOTAL					-428.17	428.17
Bill Pm...	EFT	01/01/2025	UPMC HEALTH PLAN	100.010 · CHEC...		-2,817.51
Bill	01012025	12/10/2024		487.35 · GROUP...	-2,817.51	2,817.51
TOTAL					-2,817.51	2,817.51
Bill Pm...	EFT	12/26/2024	PITNEY BOWES / PURCH...	100.010 · CHEC...		-130.88
Bill	1026376...	11/06/2024		406.23 · POSTA...	-130.88	130.88
TOTAL					-130.88	130.88
Liabilit...	EFT	12/11/2024	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-213.63
				214.03 · PSATS ...	-167.85	167.85
				214.02 · PSATS ...	-45.78	45.78
TOTAL					-213.63	213.63
Liabilit...	EFT	12/31/2024	COMM OF PA DEPARTM...	100.010 · CHEC...		-279.05
				217.00 · PA STA...	-279.05	279.05
TOTAL					-279.05	279.05
Liabilit...	EFT	12/31/2024	United States Treasury	100.010 · CHEC...		-3,649.70
				210.00 · FEDER...	-1,269.04	1,269.04
				211.00 · SOCIAL...	-964.72	964.72
				211.00 · SOCIAL...	-964.72	964.72
				213.00 · MEDIC...	-225.61	225.61
				213.00 · MEDIC...	-225.61	225.61
TOTAL					-3,649.70	3,649.70
Liabilit...	EFT	01/02/2025	PMRS	100.010 · CHEC...		-1,346.20
				214.01 · PMRS ...	-1,346.20	1,346.20
TOTAL					-1,346.20	1,346.20
Liabilit...	EFT	01/02/2025	PMRS	100.010 · CHEC...		-1,209.84
				214.00 · PMRS ...	-1,209.84	1,209.84
TOTAL					-1,209.84	1,209.84
Bill Pm...	EFT	12/27/2024	WEST PENN POWER	100.010 · CHEC...		-139.46
Bill	9515885...	12/12/2024		409.36 · BUILDI...	-139.46	139.46
TOTAL					-139.46	139.46

Hopewell Township Check Detail

December 9, 2024 through January 6, 2025

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	EFT	12/26/2024	HICKORY TELEPHONE C...	100.010 · CHEC...		-74.16
Bill	10119409	12/01/2024		406.32 · OFFICE...	-74.16	74.16
TOTAL					-74.16	74.16
Bill Pm...	EFT	12/30/2024	CARDMEMBER SERVICE	100.010 · CHEC...		-332.52
Bill	9977282...	10/26/2024		406.32 · OFFICE...	-70.76	70.76
Bill	11202024	11/20/2024		406.21 · OFFICE...	-16.30	16.30
Bill	11262024	11/26/2024		406.32 · OFFICE...	-12.00	12.00
Bill	9926409...	11/27/2024		406.21 · OFFICE...	-48.28	48.28
Bill	116148	12/02/2024		406.37 · OFFICE...	-40.00	40.00
Bill	33342	12/02/2024		430.24 · OPERA...	-102.80	102.80
Bill	1138203...	12/04/2024		430.21 · ROAD ...	-42.38	42.38
TOTAL					-332.52	332.52
Check	1013	12/23/2024	WESTPHAL, ANDREW AN...	109 · ESCROW ...		-2,000.00
				255.16 · WESTP...	-2,000.00	2,000.00
TOTAL					-2,000.00	2,000.00
Bill Pm...	2288	12/09/2024	WEST MIDDLETOWN VFD	100.800 · MUNI...		-1,625.00
Bill	2024 4	12/09/2024		411.45 · FIRE P...	-1,625.00	1,625.00
TOTAL					-1,625.00	1,625.00
Check	16103	12/09/2024	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check	16104	12/09/2024	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check	16105	12/09/2024	Rush, Mary S.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check	16106	12/09/2024	Miller, John D.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check	16107	12/09/2024	Kearns, Donald W.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00

Hopewell Township Check Detail

December 9, 2024 through January 6, 2025

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	16108	12/09/2024	CINTAS	100.010 · CHEC...		-234.83
Bill	9290134...	09/30/2024		430.28 · SAFET...	-95.76	95.76
Bill	9298536...	11/30/2024		430.28 · SAFET...	-95.76	95.76
Bill	5242184...	12/02/2024		430.28 · SAFET...	-43.31	43.31
TOTAL					-234.83	234.83
Bill Pm...	16109	12/09/2024	ELITE CLEAN TEAM, LLC.	100.010 · CHEC...		-200.00
Bill	11092024	11/20/2024		409.31 · BUILDI...	-100.00	100.00
Bill	11232024	11/20/2024		409.31 · BUILDI...	-100.00	100.00
TOTAL					-200.00	200.00
Bill Pm...	16110	12/09/2024	Hill International Trucks, ...	100.010 · CHEC...		-135.18
Bill	104205097	12/03/2024		437.25 · REPAIR...	-135.18	135.18
TOTAL					-135.18	135.18
Bill Pm...	16111	12/09/2024	MAKEL AND ASSOCIATE...	100.010 · CHEC...		-1,710.41
Bill	1933	12/02/2024		404.31 · SOLICI...	-225.00	225.00
				404.31 · SOLICI...	-140.00	140.00
				404.31 · SOLICI...	-350.00	350.00
				404.31 · SOLICI...	-154.00	154.00
				404.31 · SOLICI...	-1.41	1.41
				404.31 · SOLICI...	-182.00	182.00
				404.31 · SOLICI...	-658.00	658.00
TOTAL					-1,710.41	1,710.41
Bill Pm...	16112	12/09/2024	MCMILLEN ENGINEERIN...	100.010 · CHEC...		-525.00
Bill	248458	11/21/2024		408.31 · ENGIN...	-525.00	525.00
TOTAL					-525.00	525.00
Bill Pm...	16113	12/09/2024	OBSERVER-REPORTER	100.010 · CHEC...		-362.84
Bill	19238	11/20/2024		406.34 · ADVER...	-221.12	221.12
Bill	19319	11/27/2024		414.34 · HEARI...	-141.72	141.72
TOTAL					-362.84	362.84

Hopewell Township Payroll Transactions December 9, 2024 through January 6, 2025

Date	Name	Num	Type	Memo	Account	Amount
COMM OF PA DEPARTMENT OF REVENUE PUC						
12/31/2024	COMM OF PA DEP...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-279.05
Total COMM OF PA DEPARTMENT OF REVENUE PUC						-279.05
PMRS						
01/02/2025	PMRS	EFT	Liability Check	63-096-5 N D...	100.010 · CHE...	-1,346.20
01/02/2025	PMRS	EFT	Liability Check	63-096-5 N D...	100.010 · CHE...	-1,209.84
Total PMRS						-2,556.04
PSATS TRUSTEES INSURANCE FUND						
12/11/2024	PSATS TRUSTEES ...	EFT	Liability Check	ACCOUNT 25...	100.010 · CHE...	-213.63
Total PSATS TRUSTEES INSURANCE FUND						-213.63
United States Treasury						
12/31/2024	United States Treas...	EFT	Liability Check	63-096-5 N 94...	100.010 · CHE...	-3,649.70
Total United States Treasury						-3,649.70
UPMC HEALTH PLAN						
12/31/2024	UPMC HEALTH PLAN	EFT	Liability Check	GROUP NO. ...	100.010 · CHE...	-428.17
Total UPMC HEALTH PLAN						-428.17
Gordon, Mark R.						
12/20/2024	Gordon, Mark R.	ACH	Paycheck	PP END 12/1...	100.010 · CHE...	-174.02
01/03/2025	Gordon, Mark R.	ACH	Paycheck	PP END 12/2...	100.010 · CHE...	-174.42
Total Gordon, Mark R.						-348.44
Kearns, Donald W.						
01/01/2025	Kearns, Donald W.	16114	Paycheck		100.010 · CHE...	-137.93
01/01/2025	Kearns, Donald W.	16118	Paycheck		100.010 · CHE...	-220.52
Total Kearns, Donald W.						-358.45
Miller, John D.						
01/01/2025	Miller, John D.	16115	Paycheck		100.010 · CHE...	-137.93
Total Miller, John D.						-137.93
Paul, Beverly R.						
01/01/2025	Paul, Beverly R.	16116	Paycheck		100.010 · CHE...	-276.98
Total Paul, Beverly R.						-276.98
Rush, Mary S.						
01/01/2025	Rush, Mary S.	16117	Paycheck		100.010 · CHE...	-137.93
Total Rush, Mary S.						-137.93
Ward, Martin T.						
12/20/2024	Ward, Martin T.	ACH	Paycheck	PP END 12/1...	100.010 · CHE...	-1,894.58
12/24/2024	Ward, Martin T.	ACH	Paycheck	2024 BONUS	100.010 · CHE...	-300.00
01/03/2025	Ward, Martin T.	ACH	Paycheck	PP END 12/2...	100.010 · CHE...	-945.80
Total Ward, Martin T.						-3,140.38
White, Andrea L.						
12/20/2024	White, Andrea L.	ACH	Paycheck	PP END 12/1...	100.010 · CHE...	-1,257.89
12/24/2024	White, Andrea L.	ACH	Paycheck	2024 BONUS	100.010 · CHE...	-300.00
01/03/2025	White, Andrea L.	ACH	Paycheck	PP END 12/2...	100.010 · CHE...	-588.54
Total White, Andrea L.						-2,146.43

Hopewell Township
Payroll Transactions
December 9, 2024 through January 6, 2025

<u>Date</u>	<u>Name</u>	<u>Num</u>	<u>Type</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
Wolf, Craig M.						
12/20/2024	Wolf, Craig M.	ACH	Paycheck	PP END 12/1...	100.010 · CHE...	-1,524.59
12/24/2024	Wolf, Craig M.	ACH	Paycheck	2024 BONUS	100.010 · CHE...	-300.00
01/03/2025	Wolf, Craig M.	ACH	Paycheck	PP END 12/2...	100.010 · CHE...	-1,313.54
Total Wolf, Craig M.						-3,138.13
TOTAL						-16,811.26

Hopewell Township Income/Expense Report December 2024

	Dec 24
Income	
300-319 · TAXES	
310.20 · EARNED INCOME TAX	
310.21 · EARNED INCOME TAX CURRENT	5,784.37
310.22 · EARNED INCOME TAX PRIOR YEAR	400.00
310.23 · EARNED INCOME TAX DELINQUENT	1,000.00
Total 310.20 · EARNED INCOME TAX	7,184.37
310.50 · LOCAL SERVICES TAX	
310.51 · LOCAL SERVICES TAX CURRENT	495.02
Total 310.50 · LOCAL SERVICES TAX	495.02
Total 300-319 · TAXES	7,679.39
330.00 · FINES AND FORFEITS	
331.00 · FINES	
331.10 · COURT-DISTRICT MAGISTRATE	461.30
331.13 · STATE POLICE FINES	590.25
Total 331.00 · FINES	1,051.55
Total 330.00 · FINES AND FORFEITS	1,051.55
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	
341.05 · INTEREST GENERAL FUND ACCOUNT	191.65
341.10 · INTEREST IMPACT FEE ACCOUNT	12,863.50
341.20 · INTEREST MUNICIPAL SHARES ACCOU	610.64
341.25 · INTEREST ESCROW ACCOUNT	130.85
Total 341.01 · INTEREST ON CHECKING	13,796.64
Total 341.00 · INTEREST EARNINGS	13,796.64
342.00 · RENTS AND ROYALTIES	
342.51 · ROYALTIES FROM NATURAL GAS	433.31
Total 342.00 · RENTS AND ROYALTIES	433.31
Total 340.00 · INTEREST, RENTS AND ROYALTIES	14,229.95
360-363 · CHARGES FOR SERVICES	
361.00 · GENERAL GOVERNMENT CHARGES	
361.30 · ZONING SUBDIVISION LAND DEV FEE	
361.31 · SUBDIVISION LAND DEV PLAN FEES	400.00
Total 361.30 · ZONING SUBDIVISION LAND DEV FEE	400.00
Total 361.00 · GENERAL GOVERNMENT CHARGES	400.00
363.00 · HIGHWAYS AND STREETS	
363.50 · CONTRACTED HIGHWAY AND STREET	
363.51 · CONTRACTED SNOW REMOVAL PENNDOT	20,670.11
363.52 · CONTRACTED SNOW REMOVAL W MIDDLE	4,000.00
Total 363.50 · CONTRACTED HIGHWAY AND STREET	24,670.11
Total 363.00 · HIGHWAYS AND STREETS	24,670.11
Total 360-363 · CHARGES FOR SERVICES	25,070.11

Hopewell Township Income/Expense Report December 2024

	Dec 24
395.00 · REFUNDS OF PRIOR YEAR EXPENDITU	
395.10 · REFUND INSURANCE PREMIUMS PRIOR	222.88
Total 395.00 · REFUNDS OF PRIOR YEAR EXPENDITU	222.88
Total Income	48,253.88
Gross Profit	48,253.88
Expense	
400-409 · GENERAL GOVERNMENT	
400.00 · LEGISLATIVE GOVERNING BODY	
400.05 · SUPERVISOR SALARY	468.75
400.10 · ROADMASTER WAGES - APPOINTED	250.00
400.32 · TELEPHONE AND WIRELESS	75.00
Total 400.00 · LEGISLATIVE GOVERNING BODY	793.75
403.00 · TAX COLLECTION	
403.05 · TAX COLLECTOR SALARY	313.75
Total 403.00 · TAX COLLECTION	313.75
403.31 · KEYSTONE COLLECTIONS COMMISSION	270.92
404.00 · SOLICITOR / LEGAL SERVICES	
404.31 · SOLICITOR PROFESSIONAL SERVICES	1,710.41
Total 404.00 · SOLICITOR / LEGAL SERVICES	1,710.41
405.00 · SECRETARY / CLERK / TREASURER	
405.15 · SECRETARY / TREASURER WAGE	2,832.06
405.17 · SEC/TREAS PAID TIME OFF	1,044.00
Total 405.00 · SECRETARY / CLERK / TREASURER	3,876.06
406.00 · OTHER GENERAL GOVERNMENT ADMIN	
406.21 · OFFICE SUPPLIES EXPENSE	322.93
406.23 · POSTAGE EXPENSE	296.85
406.32 · OFFICE TELEPHONE AND INTERNET	405.33
406.34 · ADVERTISING	576.02
406.37 · OFFICE EQUIPT MAINT AND SERVICE	80.00
Total 406.00 · OTHER GENERAL GOVERNMENT ADMIN	1,681.13
408.00 · ENGINEERING SERVICES	
408.31 · ENGINEERING SERVICES APPOINTED	525.00
Total 408.00 · ENGINEERING SERVICES	525.00
409.00 · GENERAL GOVERNMENT BUILDINGS	
409.24 · GENERAL OPERATING SUPPLIES	47.19
409.31 · BUILDING CLEANING SERVICES	200.00
409.36 · BUILDING ELECTRIC AND WATER	265.81
Total 409.00 · GENERAL GOVERNMENT BUILDINGS	513.00
Total 400-409 · GENERAL GOVERNMENT	9,684.02
410-419 · PUBLIC SAFETY	
411.00 · FIRE	
411.45 · FIRE PROTECTION CONTRACT	1,625.00
411.55 · FIRE DEPARTMENT DONATION	296.90
Total 411.00 · FIRE	1,921.90
414.00 · PLANNING AND ZONING	
414.10 · ZONING/CODE OFFICER APPOINTED	400.00
414.34 · HEARING COSTS	141.72
Total 414.00 · PLANNING AND ZONING	541.72

5:53 PM
01/06/25
Cash Basis

Hopewell Township
Income/Expense Report
December 2024

	Dec 24
419.00 · OTHER PUBLIC SAFETY	
419.36 · PUBLIC UTILITY SERVICES HYDRANT	662.94
Total 419.00 · OTHER PUBLIC SAFETY	662.94
Total 410-419 · PUBLIC SAFETY	3,126.56
430-439 · PUBLIC WORKS-HWYS ROADS STREET	
430.00 · ROAD DEPARTMENT	
430.12 · ROAD DEPARTMENT WAGE FULL TIME	7,459.59
430.17 · ROAD DEPARTMENT PAID TIME OFF	2,566.00
430.18 · ROAD DEPARTMENT OVERTIME	225.84
430.21 · ROAD DEPARTMENT OFFICE SUPPLIES	42.38
430.24 · OPERATING SUPPLIES PUBLIC WORKS	202.11
430.28 · SAFETY SUPPLIES	234.83
430.32 · ROAD DEPARTMENT CELL PHONES	50.00
Total 430.00 · ROAD DEPARTMENT	10,780.75
437.00 · REPAIRS OF TOOLS AND MACHINERY	
437.25 · REPAIRS AND MAINT SUPPLIES	135.18
Total 437.00 · REPAIRS OF TOOLS AND MACHINERY	135.18
Total 430-439 · PUBLIC WORKS-HWYS ROADS STREET	10,915.93
481-484 · EMPLOYER PD BFTS & WITHHOLDING	
481.00 · EMPLOYER PAID ITEMS	
481.10 · SOCIAL SECURITY - EMPLOYER PAID	964.72
481.20 · MEDICARE - EMPLOYER PAID	225.61
481.30 · PA UNEMPLOYMENT - EMPLOYER	37.80
Total 481.00 · EMPLOYER PAID ITEMS	1,228.13
483.00 · PENSION AND 457-B CONTRIBUTIONS	
483.19 · ROTH PLAN 457-B CONTRIBUTION	102.69
483.30 · NON-UNIFORM PENSION CONTRIBUTIO	1,209.84
Total 483.00 · PENSION AND 457-B CONTRIBUTIONS	1,312.53
Total 481-484 · EMPLOYER PD BFTS & WITHHOLDING	2,540.66
487.00 · HEALTH INSURANCE BENEFIT	
487.19 · OTHER GROUP INSURANCE BENEFITS	0.00
487.35 · GROUP HEALTH INSURANCE BENEFIT	2,566.80
Total 487.00 · HEALTH INSURANCE BENEFIT	2,566.80
Total Expense	28,833.97
Net Income	19,419.91