

**HOPEWELL TOWNSHIP  
BOARD OF SUPERVISORS  
BUDGET WORKSHOP MEETING  
OCTOBER 20, 2025**

**Pledge of Allegiance:**

All meetings are voice recorded for administrative purposes.

Meeting called to order at 6:00 p.m. by Chairman John Miller.

**Roll Call:**

Present: Chairman John Miller, Vice Chairman Donald Kearns, Supervisor Donald Kearns and Secretary/Treasurer Andrea White.

**Public Comments:**

No public comments.

**2026 Budget:**

- 2026 Hopewell Township Proposed Budget Discussion.
- The next Budget Workshop Meeting will be held on Monday, November 10, 2025, at 6:30 p.m.

**Adjournment:**

**Motion** to adjourn the meeting at 6:55 p.m.

Motion: John Miller, 2<sup>nd</sup> Mary Rush

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Respectfully Submitted,



Andrea L. White  
Secretary/Treasurer  
Seal



John Miller, Chairman

**HOPEWELL TOWNSHIP  
BOARD OF SUPERVISORS  
BUSINESS MEETING  
OCTOBER 10, 2025**

**Pledge of Allegiance**

All meetings are voice recorded for administrative purposes.

Meeting called to order at 7:02 p.m. by Chairperson John Miller.

**Roll Call:**

Present: Chairperson John Miller, Vice Chairman Donald Kearns, Supervisor Mary Rush, Solicitor Dennis Makel, Zoning/Code Enforcement Officer Mark Gordon, Kim McMillen, Representative for McMillen Engineering and Secretary/Treasurer Andrea White.

**Public Comments:**

- Michael Muhr – Expanding Operation of Auto Repair / Maintenance Business at 74 Ridge Road (Original Conditional Use Granted 08/12/2019)  
Mr. Muhr was present. Mr. Muhr asked about getting a drain done near his driveway on the township road. The Supervisors will honor this expansion under the current conditional use and Mr. Muhr will need to apply for a Zoning Permit and a Commercial Building Permit with McMillen Engineering.
- Mr. David Carlisle asked to see the bid for the building out back and the contract for the building out back.

**Minutes:**

**Motion** to accept the minutes of September 08, 2025, Supervisor's regular monthly business meeting.

Motion: John Miller, 2<sup>nd</sup> Mary Rush

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

**Zoning Report:** Mark Gordon

Mr. Gordon addressed Mr. Muhr regarding the expansion of Mr. Mur's Auto Repair operation during the Public Comments section of the meeting.

**Engineer Report:**

- Cherry Road Landslide Project. (Multimodal Transportation Fund Grant) - Status
- Hoop Building – Status

A motion to approve a contract with the Sourcewell Vendor subject to the recommendation of the township engineer as for the hoop building project was made and approved at the July 14, 2025, meeting.

An estimate in the amount of \$691,171.52 for the Hopewell Township Salt Storage Building and Land Development work has been reviewed by the Township Engineer. Change orders were reviewed and approved by the engineer and brought the total to \$849,673.52. A scheduled payment was made on September 29, 2025, in the amount of \$315,379.57 from the township Impact Fee Account.

**Motion** to retroactively accept the change orders as presented and the payment of \$315,3779.57 from the township Impact Fee Account on 09/29/2025.

Motion: John Miller, 2<sup>nd</sup> Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- 29 North Buffalo Road – Unsafe Structure – Status of charges
- Multimodal Transportation Fund Grant application – Stabilization of Possum Hollow Road  
Tentative approval in the winter 2025-2026  
Waiting to hear in November, January or March.
- Multimodal Transportation Fund Grant application – Fox Run Road Landslide  
Tentative approval in the winter 2025-2026
- State Wide LSA (State Wide due November 30<sup>th</sup>) and County LSA Grant Application (County due October 29<sup>th</sup>) – Old Trails Road Improvement
- McMillen Engineering are submitting County and State level grants. They need a letter from the township committing to fees for the grant \$21,130.00. Kim McMillen has Resolutions to complete for the grants.

**Motion** to adopt a resolution and issue a letter of support for each of those proposed grants.

Motion: John Miller, 2<sup>nd</sup> Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- State Wide LSA Grant Application – Does the township wish to apply for a grant for equipment?  
The township will provide McMillen Engineering with equipment information.

**Road Report:**

- MarkWest is requesting the release of Grading Construction Bond 285072063 Rush Access Road Project – Fox Road 1.25 mi.

**Motion** to approve the release of the MarkWest Grading Construction Bond 285072063 for Fox Road.

Motion: Donald Kearns, 2<sup>nd</sup> Mary Rush

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Westfall's Mowing has provided a quote to the township of \$300.00 each time to weed whack the bank along the guiderail along route 844 on the township property.
- to approve/not approve Westfall's Mowing to weed whack the bank along Route 844 one to two times a month for a cost of \$300.00 each time.  
This will be tabled to get bids.

**Financial Report:** File for review by Auditors

- Bank Reconciliations - Supervisors to review and initial off
- Time Sheets – Supervisors to review and initial off
- Bills: Review of bill list as presented

**Motion** to pay the bills to be found true and correct.

Motion: Mary Rush, 2<sup>nd</sup> Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- The Washington County Redevelopment Authority has reached out to the township with information regarding the 2026 Community Development Block Grant Program. The township is eligible to receive Community Development Block Grant funds in the Fiscal Year of 2026. The township's allocation of the 2026 CDBG funds is \$75,000.00. Representatives of the Redevelopment Authority will be available to meet with the township on October 22, 2025, at 11:00 a.m. to discuss the details of the program and possible eligible projects.
- The township has received \$5,502.48 from the Auditor General from the General Municipal Pension System State Aid Program.

- The township has received the 2025 Commonwealth state aid allocation supporting the Volunteer Fire Relief Association for the West Middletown Volunteer Fire Department Fire Relief Fund in the amount of \$6,826.70 from the Auditor General.

**Motion** to acknowledge the receipt of \$6,826.70 in 2025 Commonwealth state aid allocation supporting the Volunteer Fire Relief Association and the allocation will be distributed to the West Middletown Volunteer Fire Relief.

Motion: John Miller, 2<sup>nd</sup> Mary Rush

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- West Middletown VFD – Donation request for Halloween Party

**Motion** to donate \$500.00 to the WMVFD for the Halloween Party.

Motion: John Miller, 2<sup>nd</sup> Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

### **Planning Commission:**

No Report

### **Solicitors' Report:**

- Zoning Ordinance Amendment(s)
- Solar Ordinance  
A Hearing will be held in November for the Joint Zoning Ordinance Solar Ordinance Amendment for West Middletown Borough and Hopewell Township.
- Data Centers – Zoning Amendment
- Range Resources - HHA agreement  
Range Resources has requested a partially-executed Heavy Hauling Agreement and will obtain signatures from Range.
- Range Resources - Lois Miller Well Site Expansion  
A Zoning Permit has been issued.  
The township office cannot locate mention of the site in the meeting minutes or locate a Conditional Use Hearing transcript and/or Finding of Facts and Conclusion of Law for the wellsite. The Solicitor's office is to advise if another Conditional Use Hearing will be necessary.

### **Correspondence Review and Discussion:**

- The Washington County Association of Township Officials 109<sup>th</sup> Annual Convention was held on Thursday, October 15, 2025.

**Old Business:**

- The Township is in need of an Emergency Management Coordinator.
- 77 Linnwood Drive – Property transfer without dye test.  
A Lien has been filed against the property. The Sewage Council will issue citation.

**New Business:**

- A Malfunction Authorization has been issued for 314 Buffalo Road South.
- 278 Buffalo Road South. A letter was sent from the township requesting holding tank pumping receipts from the owner of the property. The Sewage Council stated that this property passed a holding tank inspection this year.
- A Budget Workshop Meeting was held on Monday, October 20, 2025, at 6:00 p.m.
- A Budget Workshop Meeting will be held on Monday, November 10, 2025, at 6:30 p.m.
- The next regular Monthly Board of Supervisors Meeting will be held on Monday, November 10, 2025, at 7:00 p.m.

**Adjournment:**

**Motion** to adjourn the meeting at 7:36 p.m.

Motion: John Miller, 2<sup>nd</sup> Mary Rush

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Respectfully Submitted,



Andrea L. White  
Secretary/Treasurer

Seal

  
\_\_\_\_\_  
John Miller, Chairperson

HOPEWELL TOWNSHIP WASHINGTON FINANCIAL  
WASHINGTON FINANCIAL

9/30/2025

<u>Account</u>	<u>Balance Total</u>
GENERAL FUND	\$ 44,422.89
REAL ESTATE ACCOUNT	\$ 2,464.15
MUNICIPAL SHARES FUND	\$ 171,053.93
ESCROW ACCOUNT	\$ 26,226.45
STATE FUNDS	\$ 188,882.07
IMPACT FEE	\$ 3,339,567.34
LOCAL FISCAL RECOVERY FUND	\$ -
TOTAL	\$ 3,772,616.83

1:52 PM  
10/15/25

**Hopewell Township State Fund**  
**Check Detail**  
September 8 through October 20, 2025

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	6451	09/08/2025	Russell Standard Corporat...	100.000 · WASHING...		-26,676.00
Bill	1017398	08/08/2025		438.29 · ROAD OIL	-10,621.00	10,621.00
Bill	1017399	08/08/2025		438.29 · ROAD OIL	-16,055.00	16,055.00
<b>TOTAL</b>					-26,676.00	26,676.00

1:52 PM  
10/15/25  
Cash Basis

**Hopewell Township State Fund**  
**Income/Expense Summary**  
September 2025

	<u>Sep 25</u>
<b>Income</b>	
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	675.93
Total 341.00 · INTEREST EARNINGS	<u>675.93</u>
Total 340.00 · INTEREST, RENTS AND ROYALTIES	675.93
363.00 · HIGHWAYS AND STREETS	
363.51 · CONTRACTED SNOW REMOVAL PENNDOT	-10,357.44
Total 363.00 · HIGHWAYS AND STREETS	<u>-10,357.44</u>
Total Income	<u>-9,681.51</u>
Gross Profit	-9,681.51
<b>Expense</b>	
430-439 · PUBLIC WORKS-HWYS ROADS STREET	
438.00 · MAINT AND REPAIRS ROADS BRIDGES	
438.29 · ROAD OIL	26,676.00
Total 438.00 · MAINT AND REPAIRS ROADS BRIDGES	<u>26,676.00</u>
Total 430-439 · PUBLIC WORKS-HWYS ROADS STREET	<u>26,676.00</u>
Total Expense	<u>26,676.00</u>
Net Income	<u><u>-36,357.51</u></u>

**Hopewell Township**  
**Bills Presented for Approval and Payment**  
 As of October 20, 2025

Type	Date	Num	Due Date	Aging	Open Balance
<b>C.R. AUGENSTEIN INC.</b>					
Bill	10/07/2025	289505	11/06/2025		1,986.77
Total C.R. AUGENSTEIN INC.					1,986.77
<b>CARDMEMBER SERVICE</b>					
Bill	08/26/2025	6122035555	09/15/2025	35	69.66
Bill	09/18/2025	9932662217	09/18/2025	32	189.66
Bill	09/20/2025	28052474...	09/20/2025	30	15.89
Bill	09/23/2025	340008	09/23/2025	27	49.65
Bill	09/26/2025	09262025	09/26/2025	24	12.00
Bill	10/01/2025	119085	10/01/2025	19	40.00
Bill	09/26/2025	6124520120	10/18/2025	2	69.99
Total CARDMEMBER SERVICE					446.85
<b>CINTAS</b>					
Bill	09/09/2025	5290916908	10/09/2025	11	36.68
Bill	09/30/2025	9340302333	10/30/2025		95.76
Bill	10/03/2025	5295392204	11/02/2025		24.23
Total CINTAS					156.67
<b>ELITE CLEAN TEAM, LLC.</b>					
Bill	09/25/2025	09132025	10/25/2025		100.00
Bill	09/25/2025	09272025	10/25/2025		100.00
Total ELITE CLEAN TEAM, LLC.					200.00
<b>EVERON, LLC</b>					
Bill	08/26/2025	159540412	09/25/2025	25	122.81
Total EVERON, LLC					122.81
<b>HICKORY TELEPHONE COMPANY</b>					
Bill	10/01/2025	10150224	10/25/2025		74.66
Total HICKORY TELEPHONE COMPANY					74.66
<b>INTUIT QUICKBOOKS</b>					
Bill	10/12/2025	11112025	11/11/2025		1,100.00
Total INTUIT QUICKBOOKS					1,100.00
<b>JAMIE J. BELFIORE</b>					
Bill	07/11/2025	30373 1	07/11/2025	101	225.00
Bill	08/12/2025	34016	08/12/2025	69	312.00
Total JAMIE J. BELFIORE					537.00
<b>MAKEL AND ASSOCIATES, LLC</b>					
Bill	09/29/2025	2414	10/29/2025		1,830.76
Total MAKEL AND ASSOCIATES, LLC					1,830.76
<b>MCMILLEN ENGINEERING INC.</b>					
Bill	09/04/2025	259298	09/04/2025	46	90.00
Bill	09/04/2025	259297	09/04/2025	46	4,595.00
Bill	09/05/2025	259299	09/05/2025	45	12,654.50
Bill	10/01/2025	259377	10/01/2025	19	303.00
Bill	10/01/2025	259376	10/01/2025	19	176.00
Total MCMILLEN ENGINEERING INC.					17,818.50
<b>NEWMAN'S LANDSCAPING AND TREE SERVICE INC</b>					
Bill	10/06/2025	22596	10/06/2025	14	4,500.00
Total NEWMAN'S LANDSCAPING AND TREE SERVICE INC					4,500.00

## Hopewell Township Bills Presented for Approval and Payment As of October 20, 2025

Type	Date	Num	Due Date	Aging	Open Balance
<b>OBSERVER-REPORTER</b>					
Bill	09/10/2025	21696	10/10/2025	10	173.48
Total OBSERVER-REPORTER					173.48
<b>PALERMO/KISSINGER &amp; ASSOCIATES P.C.</b>					
Bill	08/27/2025	2024	09/26/2025	24	8,800.00
Total PALERMO/KISSINGER & ASSOCIATES P.C.					8,800.00
<b>PENNSYLVANIA AMERICAN WATER</b>					
Bill	09/30/2025	09302025	10/22/2025		662.94
Total PENNSYLVANIA AMERICAN WATER					662.94
<b>POWERPLAN - GROFF TRACTOR AND EQUIPMENT</b>					
Bill Pmt -Check	04/07/2025	EFT			-0.01
Total POWERPLAN - GROFF TRACTOR AND EQUIPMENT					-0.01
<b>R &amp; K DISPOSAL, INC</b>					
Bill	09/03/2025	2025 4	10/03/2025	17	75.00
Total R & K DISPOSAL, INC					75.00
<b>STEPHENSON EQUIPMENT, INC</b>					
Bill	09/10/2025	0021504	10/10/2025	10	18,606.17
Total STEPHENSON EQUIPMENT, INC					18,606.17
<b>UPMC HEALTH PLAN</b>					
Bill	10/10/2025	11012025	10/31/2025		2,945.68
Total UPMC HEALTH PLAN					2,945.68
<b>WEST MIDDLETOWN VFD</b>					
Bill	10/01/2025	2025 3	10/01/2025	19	1,625.00
Total WEST MIDDLETOWN VFD					1,625.00
<b>WEST MIDDLETOWN VFD FIRE RELIEF</b>					
Bill	10/20/2025	2025	10/20/2025		6,826.70
Total WEST MIDDLETOWN VFD FIRE RELIEF					6,826.70
<b>WEST PENN POWER</b>					
Bill	10/10/2025	95368670...	10/27/2025		179.95
Total WEST PENN POWER					179.95
<b>TOTAL</b>					<b>68,668.93</b>

## Hopewell Township Check Detail September 8 through October 20, 2025

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check		10/20/2025	Rush, Mary S.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check		10/20/2025	Kearns, Donald W.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check		10/20/2025	Miller, John D.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check		10/20/2025	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check		10/20/2025	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Liabilit...	EFT	09/30/2025	UPMC HEALTH PLAN	100.010 · CHEC...		-300.00
				222.00 · HEALT...	-300.00	300.00
TOTAL					-300.00	300.00
Liabilit...	EFT	09/17/2025	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-190.96
				214.03 · PSATS ...	-150.04	150.04
				214.02 · PSATS ...	-40.92	40.92
TOTAL					-190.96	190.96
Liabilit...	EFT	09/19/2025	COMM OF PA DEPARTM...	100.010 · CHEC...		-237.51
				217.00 · PA STA...	-237.51	237.51
TOTAL					-237.51	237.51
Liabilit...	EFT	10/01/2025	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-186.26
				214.03 · PSATS ...	-146.35	146.35
				214.02 · PSATS ...	-39.91	39.91
TOTAL					-186.26	186.26

## Hopewell Township Check Detail September 8 through October 20, 2025

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Liabilit...	EFT	10/01/2025	COMM OF PA DEPARTM...	100.010 · CHEC...		-192.48
				217.00 · PA STA...	-192.48	192.48
TOTAL					-192.48	192.48
Liabilit...	EFT	10/09/2025	United States Treasury	100.010 · CHEC...		-2,738.42
				210.00 · FEDER...	-745.00	745.00
				211.00 · SOCIAL...	-807.79	807.79
				211.00 · SOCIAL...	-807.79	807.79
				213.00 · MEDIC...	-188.92	188.92
				213.00 · MEDIC...	-188.92	188.92
TOTAL					-2,738.42	2,738.42
Liabilit...	EFT	10/09/2025	PMRS	100.010 · CHEC...		-1,214.74
				214.01 · PMRS ...	-1,214.74	1,214.74
TOTAL					-1,214.74	1,214.74
Liabilit...	EFT	10/09/2025	PMRS	100.010 · CHEC...		-1,014.37
				214.00 · PMRS ...	-1,014.37	1,014.37
TOTAL					-1,014.37	1,014.37
Liabilit...	EFT	10/09/2025	KEYSTONE COLLECTIONS	100.010 · CHEC...		-499.33
				223.00 · LST TA...	-56.00	56.00
				212.00 · EIT TA...	-443.33	443.33
TOTAL					-499.33	499.33
Liabilit...	EFT	10/09/2025	PA UC FUND	100.010 · CHEC...		-224.74
				224.00 · PA UC ...	-29.40	29.40
				224.00 · PA UC ...	-195.34	195.34
TOTAL					-224.74	224.74
Bill Pm...	EFT	10/01/2025	UPMC HEALTH PLAN	100.010 · CHEC...		-2,945.68
Bill	10012025	09/10/2025		487.35 · GROUP...	-2,945.68	2,945.68
TOTAL					-2,945.68	2,945.68
Bill Pm...	EFT	09/22/2025	PENNSYLVANIA AMERIC...	100.800 · MUNI...		-662.94
Bill	08292025	08/29/2025		419.36 · PUBLIC...	-662.94	662.94
TOTAL					-662.94	662.94
Bill Pm...	EFT	09/26/2025	WEST PENN POWER	100.010 · CHEC...		-181.85
Bill	9514960...	09/11/2025		409.36 · BUILDI...	-181.85	181.85
TOTAL					-181.85	181.85

## Hopewell Township Check Detail September 8 through October 20, 2025

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	EFT	09/30/2025	CARDMEMBER SERVICE	100.010 · CHEC...		-319.38
Bill	6119544...	07/26/2025		406.32 · OFFICE...	-71.08	71.08
Bill	118495	08/01/2025		406.37 · OFFICE...	-40.00	40.00
Bill	329394	08/13/2025		430.24 · OPERA...	-50.48	58.42
Bill	1135487...	08/13/2025		409.24 · GENER...	-63.58	63.58
Bill	9919566...	08/13/2025		406.21 · OFFICE...	-2.11	2.11
Bill	8652638...	08/13/2025		406.21 · OFFICE...	-7.94	7.94
Bill	8570304...	08/20/2025		406.21 · OFFICE...	-15.89	15.89
Bill	08212025	08/21/2025		406.32 · OFFICE...	-16.30	16.30
Bill	08262025	08/25/2025		406.32 · OFFICE...	-12.00	12.00
Bill	118781	09/02/2025		406.37 · OFFICE...	-40.00	40.00
TOTAL					-319.38	327.32
Bill Pm...	EFT	09/10/2025	PENNSYLVANIA AMERIC...	100.800 · MUNI...		-296.90
Bill	08192025	08/19/2025		411.55 · FIRE D...	-296.90	296.90
TOTAL					-296.90	296.90
Bill Pm...	EFT	10/08/2025	PENNSYLVANIA AMERIC...	100.800 · MUNI...		-296.90
Bill	09162025	09/16/2025		411.55 · FIRE D...	-296.90	296.90
TOTAL					-296.90	296.90
Bill Pm...	EFT	10/01/2025	PITNEY BOWES / PURCH...	100.010 · CHEC...		-65.97
Bill	3321198...	08/23/2025		406.23 · POSTA...	-65.97	65.97
TOTAL					-65.97	65.97
Bill Pm...	EFT	09/25/2025	HICKORY TELEPHONE C...	100.010 · CHEC...		-75.86
Bill	10147140	09/01/2025		406.32 · OFFICE...	-75.86	75.86
TOTAL					-75.86	75.86
Liabilit...	EFT	10/16/2025	COMM OF PA DEPARTM...	100.010 · CHEC...		-214.24
				217.00 · PA STA...	-214.24	214.24
TOTAL					-214.24	214.24
Liabilit...	EFT	10/16/2025	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-139.39
				214.03 · PSATS ...	-109.52	109.52
				214.02 · PSATS ...	-29.87	29.87
TOTAL					-139.39	139.39
Bill Pm...	1086	09/08/2025	MCMILLEN ENGINEERIN...	100.100 · IMPAC...		-14,378.45
Bill	259220	08/08/2025		408.31 · ENGIN...	-476.70	476.70
Bill	259225	08/08/2025		408.31 · ENGIN...	-1,762.50	1,762.50
Bill	259224	08/08/2025		408.31 · ENGIN...	-1,298.75	1,298.75
Bill	2593239	08/15/2025		408.31 · ENGIN...	-10,840.50	10,840.50
TOTAL					-14,378.45	14,378.45

## Hopewell Township Check Detail September 8 through October 20, 2025

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	1087	09/08/2025	TEAM FORD WELLSBURG	100.100 · IMPAC...		-11,552.28
Bill	6408985	08/13/2025		437.37 · REPAIR... 437.25 · REPAIR...	-726.00 -10,826.28	726.00 10,826.28
TOTAL					-11,552.28	11,552.28
Check	1088	09/29/2025	ELEMENTAL SHELTER S...	100.100 · IMPAC...		-315,379.57
				409.73 · MUNICI... 409.73 · MUNICI...	-254,902.06 -60,477.51	254,902.06 60,477.51
TOTAL					-315,379.57	315,379.57
Bill Pm...	2305	09/08/2025	ALLIANCE FIRE SYSTEM...	100.800 · MUNI...		-580.00
Bill	251181	08/25/2025		411.55 · FIRE D...	-580.00	580.00
TOTAL					-580.00	580.00
Bill Pm...	16286	09/08/2025	CINTAS	100.010 · CHEC...		-95.76
Bill	9336039...	08/31/2025		430.28 · SAFET...	-95.76	95.76
TOTAL					-95.76	95.76
Bill Pm...	16287	09/08/2025	ELITE CLEAN TEAM, LLC.	100.010 · CHEC...		-300.00
Bill	08022025	08/26/2025		409.31 · BUILDI...	-100.00	100.00
Bill	08162025	08/26/2025		409.31 · BUILDI...	-100.00	100.00
Bill	08302025	08/26/2025		409.31 · BUILDI...	-100.00	100.00
TOTAL					-300.00	300.00
Bill Pm...	16288	09/08/2025	MAKEL AND ASSOCIATE...	100.010 · CHEC...		-2,785.99
Bill	2368	08/26/2025		404.31 · SOLICI... 404.31 · SOLICI...	-855.00 -325.00 -60.00 -60.00 -495.00 -240.00 -75.00 -300.99 -75.00 -300.00	855.00 325.00 60.00 60.00 495.00 240.00 75.00 300.99 75.00 300.00
TOTAL					-2,785.99	2,785.99
Bill Pm...	16289	09/08/2025	OBSERVER-REPORTER	100.010 · CHEC...		-173.48
Bill	21767	08/14/2025		406.34 · ADVER...	-173.48	173.48
TOTAL					-173.48	173.48
Bill Pm...	16290	09/08/2025	PITNEY BOWES / PURCH...	100.010 · CHEC...		0.00
TOTAL					0.00	0.00

## Hopewell Township Check Detail September 8 through October 20, 2025

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	16291	09/08/2025	WESTFALL'S MOWING L...	100.010 · CHEC...		-660.00
Bill	6228 080...	08/30/2025		409.37 · REPAIR...	-165.00	165.00
Bill	6228 081...	08/30/2025		409.37 · REPAIR...	-165.00	165.00
Bill	6228 081...	08/30/2025		409.37 · REPAIR...	-165.00	165.00
Bill	6228 080...	08/30/2025		413.45 · OTHER...	-55.00	55.00
Bill	6228 081...	08/30/2025		413.45 · OTHER...	-55.00	55.00
Bill	6228 081...	08/30/2025		413.45 · OTHER...	-55.00	55.00
TOTAL					-660.00	660.00
Bill Pm...	16292	09/08/2025	MCMILLEN ENGINEERIN...	100.010 · CHEC...		-1,938.50
Bill	259221	08/08/2025		408.31 · ENGIN...	-932.50	932.50
Bill	259222	08/08/2025		413.45 · OTHER...	-70.00	70.00
Bill	259223	08/08/2025		408.31 · ENGIN...	-936.00	936.00
TOTAL					-1,938.50	1,938.50
Check	16293	09/08/2025	Rush, Mary S.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check	16294	09/08/2025	Kearns, Donald W.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check	16295	09/08/2025	Miller, John D.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check	16296	09/08/2025	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check	16297	09/08/2025	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00

**Hopewell Township**  
**Payroll Transactions**  
September 8 through October 20, 2025

Date	Name	Num	Type	Memo	Account	Amount
<b>COMM OF PA DEPARTMENT OF REVENUE PUC</b>						
09/19/2025	COMM OF PA DEP...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-237.51
10/01/2025	COMM OF PA DEP...	EFT	Liability Check	PA-501 EMPL...	100.010 · CHE...	-192.48
10/16/2025	COMM OF PA DEP...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-214.24
Total COMM OF PA DEPARTMENT OF REVENUE PUC						-644.23
<b>KEYSTONE COLLECTIONS</b>						
10/09/2025	KEYSTONE COLLE...	EFT	Liability Check	3RD QUART...	100.010 · CHE...	-499.33
Total KEYSTONE COLLECTIONS						-499.33
<b>PA UC FUND</b>						
10/09/2025	PA UC FUND	EFT	Liability Check	6316392 3RD...	100.010 · CHE...	-224.74
Total PA UC FUND						-224.74
<b>PMRS</b>						
10/09/2025	PMRS	EFT	Liability Check	PMRB-20 for ...	100.010 · CHE...	-1,214.74
10/09/2025	PMRS	EFT	Liability Check	PMRB-20 for ...	100.010 · CHE...	-1,014.37
Total PMRS						-2,229.11
<b>PSATS TRUSTEES INSURANCE FUND</b>						
09/17/2025	PSATS TRUSTEES ...	EFT	Liability Check	ACCOUNT 25...	100.010 · CHE...	-190.96
10/01/2025	PSATS TRUSTEES ...	EFT	Liability Check	ACCOUNT 25...	100.010 · CHE...	-186.26
10/16/2025	PSATS TRUSTEES ...	EFT	Liability Check	ACCOUNT 25...	100.010 · CHE...	-139.39
Total PSATS TRUSTEES INSURANCE FUND						-516.61
<b>United States Treasury</b>						
10/09/2025	United States Treas...	EFT	Liability Check	25-6001755 F...	100.010 · CHE...	-2,738.42
Total United States Treasury						-2,738.42
<b>UPMC HEALTH PLAN</b>						
09/30/2025	UPMC HEALTH PLAN	EFT	Liability Check	GROUP NO. ...	100.010 · CHE...	-300.00
Total UPMC HEALTH PLAN						-300.00
<b>Gordon, Mark R.</b>						
09/12/2025	Gordon, Mark R.	ACH	Paycheck	PP END 09/0...	100.010 · CHE...	-174.42
09/26/2025	Gordon, Mark R.	ACH	Paycheck	PP END 09/2...	100.010 · CHE...	-174.42
10/10/2025	Gordon, Mark R.	ACH	Paycheck	PP END 10/0...	100.010 · CHE...	-174.42
Total Gordon, Mark R.						-523.26
<b>Kearns, Donald W.</b>						
10/01/2025	Kearns, Donald W.	16298	Paycheck		100.010 · CHE...	-137.93
10/01/2025	Kearns, Donald W.	16302	Paycheck		100.010 · CHE...	-220.53
Total Kearns, Donald W.						-358.46
<b>Miller, John D.</b>						
10/01/2025	Miller, John D.	16299	Paycheck		100.010 · CHE...	-137.95
Total Miller, John D.						-137.95
<b>Paul, Beverly R.</b>						
10/01/2025	Paul, Beverly R.	16300	Paycheck		100.010 · CHE...	-276.97
Total Paul, Beverly R.						-276.97
<b>Rush, Mary S.</b>						
10/01/2025	Rush, Mary S.	16301	Paycheck		100.010 · CHE...	-137.93
Total Rush, Mary S.						-137.93

**Hopewell Township**  
**Payroll Transactions**  
 September 8 through October 20, 2025

<u>Date</u>	<u>Name</u>	<u>Num</u>	<u>Type</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
<b>Ward, Martin T.</b>						
09/12/2025	Ward, Martin T.	ACH	Paycheck	PP END 09/0...	100.010 · CHE...	-1,138.19
09/26/2025	Ward, Martin T.	ACH	Paycheck	PP END 09/2...	100.010 · CHE...	-1,440.05
10/10/2025	Ward, Martin T.	ACH	Paycheck	PP END 10/0...	100.010 · CHE...	-1,142.76
Total Ward, Martin T.						-3,721.00
<b>White, Andrea L.</b>						
09/12/2025	White, Andrea L.	ACH	Paycheck	PP END 09/0...	100.010 · CHE...	-929.94
09/26/2025	White, Andrea L.	ACH	Paycheck	PP END 09/2...	100.010 · CHE...	-909.71
10/10/2025	White, Andrea L.	ACH	Paycheck	PP END 10/0...	100.010 · CHE...	-700.94
Total White, Andrea L.						-2,540.59
<b>Wolf, Craig M.</b>						
09/12/2025	Wolf, Craig M.	ACH	Paycheck	PP END 09/0...	100.010 · CHE...	-1,426.93
09/26/2025	Wolf, Craig M.	ACH	Paycheck	PP END 09/2...	100.010 · CHE...	-1,428.03
10/10/2025	Wolf, Craig M.	ACH	Paycheck	PP END 10/0...	100.010 · CHE...	-1,432.30
Total Wolf, Craig M.						-4,287.26
<b>TOTAL</b>						<b>-19,135.86</b>

**Hopewell Township**  
**Income/Expense Report**  
 September 2025

	Sep 25
<b>Income</b>	
<b>300-319 · TAXES</b>	
<b>301.00 · REAL PROPERTY TAXES</b>	
301.10 · REAL ESTATE TAXES CURRENT YEAR	389.90
<b>Total 301.00 · REAL PROPERTY TAXES</b>	389.90
<b>310.00 · PER CAPITA TAXES</b>	
310.01 · PER CAPITA TAXES CURRENT YEAR	25.00
<b>Total 310.00 · PER CAPITA TAXES</b>	25.00
<b>310.20 · EARNED INCOME TAX</b>	
310.21 · EARNED INCOME TAX CURRENT	9,510.84
310.23 · EARNED INCOME TAX DELINQUENT	1,600.00
<b>Total 310.20 · EARNED INCOME TAX</b>	11,110.84
<b>310.50 · LOCAL SERVICES TAX</b>	
310.51 · LOCAL SERVICES TAX CURRENT	512.99
<b>Total 310.50 · LOCAL SERVICES TAX</b>	512.99
<b>319.00 · PEN INT ON DELINQUENT TAXES</b>	
319.01 · REAL PROPERTY TAXES PENALTY	38.99
319.10 · PER CAPITA TAX PENALTY	2.50
<b>Total 319.00 · PEN INT ON DELINQUENT TAXES</b>	41.49
<b>Total 300-319 · TAXES</b>	12,080.22
<b>340.00 · INTEREST, RENTS AND ROYALTIES</b>	
<b>341.00 · INTEREST EARNINGS</b>	
<b>341.01 · INTEREST ON CHECKING</b>	
341.05 · INTEREST GENERAL FUND ACCOUNT	139.80
341.10 · INTEREST IMPACT FEE ACCOUNT	11,346.04
341.15 · INTEREST REAL ESTATE ACCOUNT	7.76
341.20 · INTEREST MUNICIPAL SHARES ACCOU	581.59
341.25 · INTEREST ESCROW ACCOUNT	106.92
<b>Total 341.01 · INTEREST ON CHECKING</b>	12,182.11
<b>Total 341.00 · INTEREST EARNINGS</b>	12,182.11
<b>Total 340.00 · INTEREST, RENTS AND ROYALTIES</b>	12,182.11
<b>350.00 · INTERGOVERNMENTAL REVENUES</b>	
<b>355.00 · STATE SHARED REVENUE AND ENTITL</b>	
355.05 · GENERAL MUN PENSION STATE AID	5,502.48
355.07 · FOREIGN FIRE INSURANCE TAX DIST	6,826.70
<b>Total 355.00 · STATE SHARED REVENUE AND ENTITL</b>	12,329.18
<b>Total 350.00 · INTERGOVERNMENTAL REVENUES</b>	12,329.18
<b>360-363 · CHARGES FOR SERVICES</b>	
<b>363.00 · HIGHWAYS AND STREETS</b>	
363.50 · CONTRACTED HIGHWAY AND STREET	
363.51 · CONTRACTED SNOW REMOVAL PENNDOT	10,357.44
<b>Total 363.50 · CONTRACTED HIGHWAY AND STREET</b>	10,357.44
<b>Total 363.00 · HIGHWAYS AND STREETS</b>	10,357.44
<b>Total 360-363 · CHARGES FOR SERVICES</b>	10,357.44
<b>Total Income</b>	46,948.95
<b>Gross Profit</b>	46,948.95

**Hopewell Township**  
**Income/Expense Report**  
 September 2025

	Sep 25
<b>Expense</b>	
<b>400-409 · GENERAL GOVERNMENT</b>	
<b>400.00 · LEGISLATIVE GOVERNING BODY</b>	
400.05 · SUPERVISOR SALARY	468.75
400.10 · ROADMASTER WAGES - APPOINTED	250.00
400.15 · HOURLY WAGE SUPERVISOR	406.02
400.32 · TELEPHONE AND WIRELESS	75.00
<b>Total 400.00 · LEGISLATIVE GOVERNING BODY</b>	<b>1,199.77</b>
<b>403.00 · TAX COLLECTION</b>	
403.05 · TAX COLLECTOR SALARY	313.75
<b>Total 403.00 · TAX COLLECTION</b>	<b>313.75</b>
403.31 · KEYSTONE COLLECTIONS COMMISSION	272.82
404.00 · SOLICITOR / LEGAL SERVICES	
404.31 · SOLICITOR PROFESSIONAL SERVICES	2,785.99
<b>Total 404.00 · SOLICITOR / LEGAL SERVICES</b>	<b>2,785.99</b>
<b>405.00 · SECRETARY / CLERK / TREASURER</b>	
405.15 · SECRETARY / TREASURER WAGE	1,764.42
405.17 · SEC/TREAS PAID TIME OFF	930.00
<b>Total 405.00 · SECRETARY / CLERK / TREASURER</b>	<b>2,694.42</b>
<b>406.00 · OTHER GENERAL GOVERNMENT ADMIN</b>	
406.21 · OFFICE SUPPLIES EXPENSE	105.88
406.32 · OFFICE TELEPHONE AND INTERNET	277.78
406.34 · ADVERTISING	173.48
406.37 · OFFICE EQUIPT MAINT AND SERVICE	160.00
<b>Total 406.00 · OTHER GENERAL GOVERNMENT ADMIN</b>	<b>717.14</b>
<b>408.00 · ENGINEERING SERVICES</b>	
408.31 · ENGINEERING SERVICES APPOINTED	16,246.95
<b>Total 408.00 · ENGINEERING SERVICES</b>	<b>16,246.95</b>
<b>409.00 · GENERAL GOVERNMENT BUILDINGS</b>	
409.24 · GENERAL OPERATING SUPPLIES	63.58
409.31 · BUILDING CLEANING SERVICES	300.00
409.36 · BUILDING ELECTRIC AND WATER	181.85
409.37 · REPAIRS AND MAINTENANCE SERVICE	495.00
409.73 · MUNICIPAL BUILDING CONSTRUCTION	315,379.57
<b>Total 409.00 · GENERAL GOVERNMENT BUILDINGS</b>	<b>316,420.00</b>
<b>Total 400-409 · GENERAL GOVERNMENT</b>	<b>340,650.84</b>
<b>410-419 · PUBLIC SAFETY</b>	
<b>411.00 · FIRE</b>	
411.55 · FIRE DEPARTMENT DONATION	876.90
<b>Total 411.00 · FIRE</b>	<b>876.90</b>
<b>413.00 · UCC AND CODE ENFORCEMENT</b>	
413.45 · OTHER CONTRACTED SERVICES	235.00
<b>Total 413.00 · UCC AND CODE ENFORCEMENT</b>	<b>235.00</b>
<b>414.00 · PLANNING AND ZONING</b>	
414.10 · ZONING/CODE OFFICER APPOINTED	400.00
<b>Total 414.00 · PLANNING AND ZONING</b>	<b>400.00</b>

## Hopewell Township Income/Expense Report September 2025

	Sep 25
419.00 · OTHER PUBLIC SAFETY	
419.36 · PUBLIC UTILITY SERVICES HYDRANT	662.94
Total 419.00 · OTHER PUBLIC SAFETY	662.94
Total 410-419 · PUBLIC SAFETY	2,174.84
430-439 · PUBLIC WORKS-HWYS ROADS STREET	
430.00 · ROAD DEPARTMENT	
430.12 · ROAD DEPARTMENT WAGE FULL TIME	8,061.31
430.17 · ROAD DEPARTMENT PAID TIME OFF	424.00
430.18 · ROAD DEPARTMENT OVERTIME	10.60
430.21 · ROAD DEPARTMENT OFFICE SUPPLIES	177.82
430.24 · OPERATING SUPPLIES PUBLIC WORKS	50.48
430.28 · SAFETY SUPPLIES	95.76
430.32 · ROAD DEPARTMENT CELL PHONES	50.00
Total 430.00 · ROAD DEPARTMENT	8,869.97
437.00 · REPAIRS OF TOOLS AND MACHINERY	
437.25 · REPAIRS AND MAINT SUPPLIES	10,826.28
437.37 · REPAIRS AND MAINT SERVICE	726.00
Total 437.00 · REPAIRS OF TOOLS AND MACHINERY	11,552.28
Total 430-439 · PUBLIC WORKS-HWYS ROADS STREET	20,422.25
481-484 · EMPLOYER PD BFTS & WITHHOLDING	
481.00 · EMPLOYER PAID ITEMS	
481.10 · SOCIAL SECURITY - EMPLOYER PAID	807.79
481.20 · MEDICARE - EMPLOYER PAID	188.92
481.30 · PA UNEMPLOYMENT - EMPLOYER	73.40
Total 481.00 · EMPLOYER PAID ITEMS	1,070.11
483.00 · PENSION AND 457-B CONTRIBUTIONS	
483.19 · ROTH PLAN 457-B CONTRIBUTION	80.83
483.30 · NON-UNIFORM PENSION CONTRIBUTIO	1,014.37
Total 483.00 · PENSION AND 457-B CONTRIBUTIONS	1,095.20
Total 481-484 · EMPLOYER PD BFTS & WITHHOLDING	2,165.31
487.00 · HEALTH INSURANCE BENEFIT	
487.35 · GROUP HEALTH INSURANCE BENEFIT	2,945.68
Total 487.00 · HEALTH INSURANCE BENEFIT	2,945.68
Total Expense	368,358.92
Net Income	-321,409.97

**HOPEWELL TOWNSHIP  
BOARD OF SUPERVISORS  
BUDGET WORKSHOP MEETING  
NOVEMBER 10, 2025**

**Pledge of Allegiance:**

All meetings are voice recorded for administrative purposes.

Meeting called to order at 6:30 p.m. by Chairman John Miller.

**Roll Call:**

Present: Chairman John Miller, Vice Chairman Donald Kearns, Supervisor Mary Rush, and Secretary/Treasurer Andrea White.

**Public Comments:**

No public comments.

**2026 Budget:**

- 2026 Hopewell Township Proposed Budget Discussion.  
The Hopewell Township Supervisors will need to continue the meeting to further review the proposed budget for adoption.

**Adjournment:**

**Motion** to continue the Budget Workshop Meeting to Monday, November 17, 2025, at 10:00 a.m.

Motion: John Miller, 2<sup>nd</sup> Mary Rush

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Respectfully Submitted,



Andrea L. White  
Secretary/Treasurer  
Seal

  
\_\_\_\_\_  
John Miller, Chairman

**HOPEWELL TOWNSHIP  
BOARD OF SUPERVISORS  
BUSINESS MEETING  
NOVEMBER 10, 2025**

**Pledge of Allegiance**

All meetings are voice recorded for administrative purposes.

Meeting called to order at 7:00 p.m. by Chairperson John Miller.

**Roll Call:**

Present: Chairperson John Miller, Vice Chairman Donald Kearns, Supervisor Mary Rush, Solicitor Dennis Makel, Zoning/Code Enforcement Officer Mark Gordon, Tammy Stenson Representative for McMillen Engineering and Secretary/Treasurer Andrea White.

**Public Comments:**

- Kyle Lengauer Cowden Well Sites – Noise/Activity  
Mr. Lengauer stated there is a Crypto Currency Mining activity going on at these sites. Mr. Lengauer first started hearing the noise in early October of this year.  
Mr. Makel reviewed the township Zoning Ordinance regarding this activity. This activity would be considered “Manufacturing” under the Township Zoning Ordinance and therefore is not a permitted, conditional use or special exception use under any of the township’s zoning districts.  
Solicitor Makel will send a Cease and desist, Mark Gordon will start the citation process, and the township will rescind Heavy Big Dog’s Heavy Hauling Permit.

**Motion** to have Solicitor send cease and disist, rescind any HHA agreements with Big Dog and motion to authorize mark Gordon to issue citations.

Motion: Mary Rush, 2<sup>nd</sup> Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

**Minutes:**

**Motion** to accept the minutes of October 20, 2025, Supervisor’s Budget Workshop meeting.

Motion: John Miller, 2<sup>nd</sup> Mary Rush

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

**Motion** to accept the minutes of October 20, 2025, Supervisor's regular monthly business meeting.

Motion: John Miller, 2<sup>nd</sup> Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

**Zoning Report:** Mark Gordon

Mark Gordon will compile a list of the residents who surround and/or are affected by Big Dog Energy's activity.

**Engineer Report:**

- Cherry Road Landslide Project. (Multimodal Transportation Fund Grant) - Status  
The DEP meeting was today, the DEP needs a small project permit submitted.
- Hoop Building – Complete  
A motion to approve a contract with the Sourcewell Vendor subject to the recommendation of the township engineer as for the hoop building project was made and approved at the July 14, 2025.  
The project is completed. Final payment will be made to the Sourcewell Vendor that completed the project.

**Motion** to pay the remaining amount of the Sourcewell Contract and change orders for the Township Hoop Building and Grading project.

Motion: John Miller, 2<sup>nd</sup> Mary Rush

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- 29 North Buffalo Road – Unsafe Structure – Status of charges  
No update from the Magistrate on a date for the hearing.
- Multimodal Transportation Fund Grant application – Stabilization of Possum Hollow Road  
Tentative approval in the winter 2025-2026
- Multimodal Transportation Fund Grant application – Fox Run Road Landslide  
Tentative approval in the winter 2025-2026
- State Wide LSA (State Wide due November 30<sup>th</sup>) and County LSA Grant Application (County due October 29<sup>th</sup>) – Old Trails Road Improvement
- State Wide LSA Grant Application for equipment.

**Motion** to adopt Resolutions to apply for grant funding from the State-Wide LSA program.

Motion: Mary Rush, 2<sup>nd</sup> Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

**Road Report:**

- 2026 Joint Municipal Co-Operation Agreement with West Middletown Borough  
**Motion** to approve the 2026 Joint Municipal Co-Operation Agreement with West Middletown Borough for maintenance of Borough roadways by Hopewell Township as outlined in the agreement for \$4,000.00.  
Motion: Donald Kearns, 2<sup>nd</sup> John Miller  
Vote: Kearns - Yes  
Rush – Yes  
Miller – Yes
- Upper Buffalo Church Cemetery plowing of the cemetery if there is a funeral held during adverse winter weather.  
**Motion** to approve the plowing of Upper Buffalo Church Cemetery if there is a funeral held during adverse winter weather.  
Motion: Donald Kearns, 2<sup>nd</sup> John Miller  
Vote: Kearns - Yes  
Rush – Yes  
Miller – Yes

**Financial Report:** File for review by Auditors

- Bank Reconciliations - Supervisors to review and initial off
- Time Sheets – Supervisors to review and initial off
- Bills: Review of bill list as presented  
**Motion** to pay the bills to be found true and correct.  
Motion: Mary Rush, 2<sup>nd</sup> Donald Kearns  
Vote: Kearns - Yes  
Rush – Yes  
Miller – Yes
- The Washington County Redevelopment Authority has reached out to the township with information regarding the 2026 Community Development Block Grant Program. The township is eligible to receive Community Development Block Grant funds in the Fiscal Year of 2026. The township’s allocation of the 2026 CDBG funds is \$75,000.00.  
The township has identified 2 properties that may qualify under the Clearance & Demolition category for the CDBG Funds. The township will follow up on this with the Redevelopment Authority and the owners of the properties.

**Motion** authorizing the undertaking the process necessary for the condemnation of structures located at 283 Fox Road and 29 Buffalo Road North as they appear to meet the criteria to be considered blight and to be unsafe, unsanitary and a safety hazard that would be unreasonable to repair. This action is subject to the owners of the property cooperating with the condemnation process.

Motion: John Miller, 2<sup>nd</sup> Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

**Motion** to authorize the undertaking of the Clearance & Demolition of blighted/deteriorated structures at 283 Fox Road and 29 Buffalo Road North using the CDBG Program Funds allocated to the township from the Redevelopment Authority of the County of Washington.

Motion: John Miller, 2<sup>nd</sup> Mary Rush

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Discussion and Motion to adopt the proposed 2026 budget as presented at the November 10, 2025, Budget Workshop Meeting and publish a notice stating that the proposed budget is available for public inspection.

No Motion at this time, the meeting will be continued to adopt the proposed 2026 budget.

- 2025 Annual Financial Audit – Certified Public Accountant

**Motion** to advertise the township’s intent to appoint a certified public accountant to perform the 2025 annual audit in place of the elected auditors.

Motion: John Miller, 2<sup>nd</sup> Mary Rush

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- 2025 Annual Financial Audit – Certified Public Accountant

**Motion to** advertise Notice that the Hopewell Township Board of Supervisors are accepting letters of interest and, at its annual Reorganization Meeting on Monday, January 05, 2026, will appoint a CPA to perform the 2025 Township Financial Audit.

Motion: Mary Rush, 2<sup>nd</sup> Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Hopewell Township Real Estate Tax Rate for 2026:

Currently the tax rate for General Purposes is set at 1 mill, the discount rate is set at 2% and the penalty rate is set at 10%.

**Motion** to adopt a Resolution of the Township of Hopewell, County of Washington, Pennsylvania fixing the tax rate for the year 2026 for General Purposes at 1 ½ mills (.0015), the discount rate remaining the same at two percent (2%) until June 01, 2026, with the tax being paid at face amount remaining the same from June 02 until August 01, and the penalty rate remaining the same at ten percent (10%) until August 01, 2026. After December 31 the tax will become delinquent.

Motion: John Miller, 2<sup>nd</sup> Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Hopewell Township Per Capita Tax:

Currently the tax rate for Per Capita Tax is set at (five dollars) (\$5.00) per resident.

**Motion** to adopt a Resolution of the Township of Hopewell, County of Washington, Pennsylvania fixing the township Per Capita Tax to remain at five dollars (\$5.00) per resident for the fiscal year 2026.

Motion: Mary Rush, 2<sup>nd</sup> Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Hopewell Township Realty Transfer Tax:

Currently the Realty Transfer Tax rate is set at one percent (1%) on all transfers of realty within Hopewell Township.

**Motion** to adopt a Resolution of the Township of Hopewell, County of Washington, Pennsylvania fixing the township Real Estate Transfer tax to remain at one percent (1%) on all transfers of realty within Hopewell Township for the fiscal year 2026.

Motion: Mary Rush, 2<sup>nd</sup> Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Hopewell Township EIT and LST Tax rates for 2026:

**Motion** to adopt a Resolution of the Township of Hopewell, County of Washington, Pennsylvania fixing the township Earned Income Tax (EIT) to remain at one half of one percent (.5%) upon earned income persons and/or working within Hopewell Township, the Non-Resident Earned Income Tax (EIT) to remain at one percent (1%) for the fiscal year 2026, and the Local Service Tax (LST) to remain at fifty-two dollars (\$52.00) with the low income exemption remaining at twelve thousand dollars (\$12,000.00) for the fiscal year 2026.

Motion: John Miller, 2<sup>nd</sup> Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

**Motion** to advertise the Hopewell Township Annual Reorganization Meeting for the first Monday in January 05 2026, at 6:30 p.m. followed by the first Regular Township Meeting at 7:00 p.m.

Motion: John Miller, 2<sup>nd</sup> Mary Rush

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

**Motion** to advertise the Hopewell Township Zoning Hearing Board’s Annual Reorganization Meeting for Tuesday, January 06, 2026, at 6:30 p.m., followed by the Hopewell Township Planning Commission’s Annual Reorganization Meeting at 6:45 p.m. and the Hopewell Township Elected Auditor’s Annual Reorganization Meeting at 7:00 p.m.

Motion: Mary Rush, 2<sup>nd</sup> Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

**Motion** to approve the 2026 Fire Protection Agreement with West Middletown Volunteer Fire Department for fire protection in Hopewell Township as outlined in the agreement for the amount of \$6,500.00 payable in four equal installments.

Motion: John Miller, 2<sup>nd</sup> Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

**Planning Commission:**

None

**Solicitors’ Report:**

- Zoning Ordinance Amendment(s)
- Solar Ordinance

Public Notice was advertised on both October 31, 2025, and November 11, 2025, for a Hearing to be held on November 10, 2025 at 6:30 p.m. to consider for adoption and amendment to the Hopewell Township Zoning Ordinance related to Solar Energy Systems.

**Motion** to adopt the Solar Ordinance making it a Conditional Use in all Zoning Districts.

Motion: Mary Rush, 2<sup>nd</sup> Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Data Centers – Zoning Amendment  
The Solicitor will send a draft Zoning Amendment regarding data centers.

Cowden Well Site Activity and Noise concern regarding Crypto Currency Mining:

**Motion** to authorize the Solicitor to investigate adopting modifications to the Zoning Ordinance to include that situation, the mobile generators.

Motion: Mary Rush, 2<sup>nd</sup> Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Range Resources - HHA agreement  
No signed agreements received to date.
- Range Resources - Lois Miller Well Site Expansion  
Range Resources is preparing to apply for a Conditional Use for this site.
- Big Dog Energy – Former Diversified Energy Cowden Well Sites  
This was addressed with the Solicitor earlier in the meeting.
- 2026 Health, Vision, Dental, Life and Short-Term Disability:  
**Motion** to continue the townships Health, Vision, Dental, Life and Short-Term Disability as currently offered and at rates as presented by the insurance companies for 2026.  
Motion: John Miller, 2<sup>nd</sup> Mary Rush  
Vote: Kearns - Yes  
Rush – Yes  
Miller – Yes

**Correspondence Review and Discussion:**

- Correspondence was received from the Pennsylvania Department of Transportation regarding their intent to submit an application for a water obstruction permit to the PA DEP for Project Name: S. R. 0331, Segment 0150, Offset 0250 Embankment Repair Project. A map was provided with the correspondence with the location.

**Old Business:**

- The Township is in need of an Emergency Management Coordinator.
- 77 Linnwood Drive – Property transfer without dye test.  
A Lien has been filed against the property. The Sewage Council will issue citation.

**New Business:**

- A Malfunction Authorization has been issued for 314 Buffalo Road South.
- An Existing Sewage Connection was received from the Washington County Sewage Council for 124 Patton Drive.

**Motion** to approve the Existing System Connection for 124 Patton Drive.

Motion: John Miller, 2<sup>nd</sup> Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- The next regular Monthly Board of Supervisors Meeting will be held on Monday, December 08, 2025, at 7:00 p.m.

**Adjournment:**

**Motion** to continue the meeting on Monday, November 17, 2025, at 10:00 a.m.

Motion: John Miller, 2<sup>nd</sup> Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Respectfully Submitted,



Andrea L. White  
Secretary/Treasurer

Seal



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John Miller, Chairperson

HOPEWELL TOWNSHIP WASHINGTON FINANCIAL  
WASHINGTON FINANCIAL

10/31/2025

<u>Account</u>	<u>Balance Total</u>
GENERAL FUND	\$ 25,344.74
REAL ESTATE ACCOUNT	\$ 2,664.87
MUNICIPAL SHARES FUND	\$ 160,119.98
ESCROW ACCOUNT	\$ 26,315.42
STATE FUNDS	\$ 189,522.84
IMPACT FEE	\$ 3,016,710.76
LOCAL FISCAL RECOVERY FUND	\$ -
TOTAL	\$ 3,420,678.61

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11/06/25

**Hopewell Township State Fund**  
**Bills Presented for approval and Payment**  
 As of November 10, 2025

Type	Date	Num	Name	Due Date	Aging	Open Balance
<b>AMERICAN ROCK SALT LLC</b>						
Bill	10/29/2025	0804002	AMERICAN ROCK ...	11/28/2025		17,637.77
Total AMERICAN ROCK SALT LLC						17,637.77
<b>TOTAL</b>						<b>17,637.77</b>

2:15 PM

11/06/25

Cash Basis

**Hopewell Township State Fund**  
**Income/Expense Summary**  
 October 2025

	Oct 25
<b>Income</b>	
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	640.77
Total 341.00 · INTEREST EARNINGS	640.77
Total 340.00 · INTEREST, RENTS AND ROYALTIES	640.77
Total Income	640.77
Gross Profit	640.77
Expense	0.00
Net Income	640.77

**Hopewell Township**  
**Bills Presented for Approval and Payment**  
**As of November 10, 2025**

Type	Date	Num	Due Date	Aging	Open Balance
<b>CARDMEMBER SERVICE</b>					
Bill	09/26/2025	6124520120	10/18/2025	23	69.99
Bill	10/26/2025	10262025	10/26/2025	15	12.00
Bill	10/27/2025	9586	10/27/2025	14	43.30
Bill	10/28/2025	9933495056	10/28/2025	13	46.93
Bill	11/03/2025	119407	11/03/2025	7	40.00
Bill	11/05/2025	119515	11/05/2025	5	37.50
Bill	10/26/2025	6127006150	11/15/2025		69.70
Total CARDMEMBER SERVICE					319.42
<b>CINTAS</b>					
Bill	08/07/2025	5284984205	09/06/2025	65	67.01
Bill	10/31/2025	5300397305	11/30/2025		39.61
Bill	10/31/2025	9344859321	11/30/2025		95.76
Total CINTAS					202.38
<b>COMDOC, INC.</b>					
Bill	10/28/2025	7015231	11/27/2025		226.97
Total COMDOC, INC.					226.97
<b>ELITE CLEAN TEAM, LLC.</b>					
Bill	10/22/2025	10112025	11/21/2025		100.00
Bill	10/22/2025	10252025	11/21/2025		100.00
Total ELITE CLEAN TEAM, LLC.					200.00
<b>ERIE INSURANCE</b>					
Bill	10/13/2025	91010511...	10/13/2025	28	1,067.00
Total ERIE INSURANCE					1,067.00
<b>EVERON FKA ADT COMMERCIAL</b>					
Bill	10/28/2025	11252025	11/28/2025		122.81
Total EVERON FKA ADT COMMERCIAL					122.81
<b>EVERON, LLC</b>					
Bill	09/28/2025	159748698	10/28/2025	13	122.81
Total EVERON, LLC					122.81
<b>GENERAL CODE</b>					
Bill	11/01/2025	00132385	12/01/2025		1,195.00
Total GENERAL CODE					1,195.00
<b>Hill International Trucks, LLC.</b>					
Bill	10/23/2025	104230930	11/02/2025	8	46.38
Total Hill International Trucks, LLC.					46.38
<b>INTUIT QUICKBOOKS</b>					
Bill	10/12/2025	11112025	11/11/2025		1,100.00
Total INTUIT QUICKBOOKS					1,100.00
<b>MAKEL AND ASSOCIATES, LLC</b>					
Bill	10/30/2025	2484	11/29/2025		992.50
Total MAKEL AND ASSOCIATES, LLC					992.50
<b>OBSERVER-REPORTER</b>					
Bill	11/03/2025	22403	12/03/2025		514.90
Total OBSERVER-REPORTER					514.90

## Hopewell Township Bills Presented for Approval and Payment As of November 10, 2025

Type	Date	Num	Due Date	Aging	Open Balance
<b>PA MUNICIPAL LEAGUE</b>					
Bill	10/29/2025	06647	11/28/2025		85.00
Total PA MUNICIPAL LEAGUE					85.00
<b>PA TOWNSHIPS HEALTH INS. CO-OPER. TRUST</b>					
Bill	10/31/2025	179282	12/04/2025		2,562.66
Total PA TOWNSHIPS HEALTH INS. CO-OPER. TRUST					2,562.66
<b>PENNSYLVANIA AMERICAN WATER</b>					
Bill	10/31/2025	10312025	11/24/2025		662.94
Total PENNSYLVANIA AMERICAN WATER					662.94
<b>POWERPLAN - GROFF TRACTOR AND EQUIPMENT</b>					
Bill Pmt -Check	04/07/2025	EFT			-0.01
Total POWERPLAN - GROFF TRACTOR AND EQUIPMENT					-0.01
<b>UPMC HEALTH PLAN</b>					
Bill	11/10/2025	12012025	11/30/2025		2,945.68
Total UPMC HEALTH PLAN					2,945.68
<b>WESTFALL'S MOWING LLC</b>					
Bill	11/03/2025	6372 1008...	12/03/2025		165.00
Bill	11/03/2025	6372 1014...	12/03/2025		165.00
Bill	11/03/2025	6372 1021...	12/03/2025		165.00
Bill	11/03/2025	6372 1028...	12/03/2025		165.00
Bill	11/03/2025	6372 1008...	12/03/2025		55.00
Bill	11/03/2025	6372 1014...	12/03/2025		55.00
Bill	11/03/2025	6372 1021...	12/03/2025		55.00
Bill	11/03/2025	6372 1028...	12/03/2025		55.00
Total WESTFALL'S MOWING LLC					880.00
<b>TOTAL</b>					<b>13,246.44</b>

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11/07/25

**Hopewell Township**  
**Check Detail**  
 October 20 through November 10, 2025

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check		11/10/2025	Rush, Mary S.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check		11/10/2025	Kearns, Donald W.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check		11/10/2025	Miller, John D.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check		11/10/2025	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check		11/10/2025	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check		11/10/2025	Miller, John D.	100.010 · CHEC...		-50.00
				400.46 · MEETI...	-50.00	50.00
TOTAL					-50.00	50.00
Check		11/10/2025	Wolf, Craig M.	100.010 · CHEC...		-100.00
				430.47 · ROAD ...	-100.00	100.00
TOTAL					-100.00	100.00
Check		11/10/2025	TODD CHAMBERS	100.010 · CHEC...		-625.63
				255.17 · 215 WI...	-625.63	625.63
TOTAL					-625.63	625.63
Bill Pm...	EFT	10/27/2025	HICKORY TELEPHONE C...	100.010 · CHEC...		-74.66
Bill	10150224	10/01/2025		406.32 · OFFICE...	-74.66	74.66
TOTAL					-74.66	74.66
Bill Pm...	EFT	10/22/2025	PENNSYLVANIA AMERIC...	100.800 · MUNI...		-662.94
Bill	09302025	09/30/2025		419.36 · PUBLIC...	-662.94	662.94
TOTAL					-662.94	662.94

## Hopewell Township Check Detail October 20 through November 10, 2025

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	EFT	10/27/2025	WEST PENN POWER	100.010 · CHEC...		-179.95
Bill	9536867...	10/10/2025		409.36 · BUILDI...	-179.95	179.95
TOTAL					-179.95	179.95
Liabilit...	EFT	10/31/2025	UPMC HEALTH PLAN	100.010 · CHEC...		-300.00
				222.00 · HEALT...	-300.00	300.00
TOTAL					-300.00	300.00
Liabilit...	EFT	10/24/2025	COMM OF PA DEPARTM...	100.010 · CHEC...		-193.11
				217.00 · PA STA...	-193.11	193.11
TOTAL					-193.11	193.11
Liabilit...	EFT	11/06/2025	United States Treasury	100.010 · CHEC...		-2,592.52
				210.00 · FEDER...	-712.00	712.00
				211.00 · SOCIAL...	-762.04	762.04
				211.00 · SOCIAL...	-762.04	762.04
				213.00 · MEDIC...	-178.22	178.22
				213.00 · MEDIC...	-178.22	178.22
TOTAL					-2,592.52	2,592.52
Bill Pm...	EFT	11/01/2025	UPMC HEALTH PLAN	100.010 · CHEC...		-2,945.68
Bill	11012025	10/10/2025		487.35 · GROUP...	-2,945.68	2,945.68
TOTAL					-2,945.68	2,945.68
Bill Pm...	EFT	10/30/2025	CARDMEMBER SERVICE	100.010 · CHEC...		-693.16
Bill	6122035...	08/26/2025		406.32 · OFFICE...	-69.66	69.66
Bill	9932662...	09/18/2025		406.21 · OFFICE...	-189.66	189.66
Bill	2805247...	09/20/2025		406.21 · OFFICE...	-15.89	15.89
Bill	340008	09/23/2025		430.24 · OPERA...	-49.65	49.65
Bill	09262025	09/26/2025		406.32 · OFFICE...	-12.00	12.00
Bill	119085	10/01/2025		406.37 · OFFICE...	-40.00	40.00
Bill	10012025	10/01/2025		409.37 · REPAIR...	-300.00	300.00
Bill	10212025	10/21/2025		406.32 · OFFICE...	-16.30	16.30
TOTAL					-693.16	693.16
Liabilit...	EFT	11/07/2025	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-188.29
				214.03 · PSATS ...	-147.94	147.94
				214.02 · PSATS ...	-40.35	40.35
TOTAL					-188.29	188.29
Liabilit...	EFT	11/10/2025	PMRS	100.010 · CHEC...		-1,199.93
				214.01 · PMRS ...	-1,199.93	1,199.93
TOTAL					-1,199.93	1,199.93

## Hopewell Township Check Detail October 20 through November 10, 2025

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Liabilit...	EFT	11/10/2025	PMRS	100.010 · CHEC...		-987.90
				214.00 · PMRS ...	-987.90	987.90
TOTAL					-987.90	987.90
Bill Pm...	1089	10/20/2025	MCMILLEN ENGINEERIN...	100.100 · IMPAC...		-17,728.50
Bill	259297	09/04/2025		408.31 · ENGIN...	-4,595.00	4,595.00
Bill	259299	09/05/2025		408.31 · ENGIN...	-12,654.50	12,654.50
Bill	259377	10/01/2025		408.31 · ENGIN...	-303.00	303.00
Bill	259376	10/01/2025		408.31 · ENGIN...	-176.00	176.00
TOTAL					-17,728.50	17,728.50
Bill Pm...	2306	10/20/2025	EVERON, LLC	100.800 · MUNI...		-122.81
Bill	159540412	08/26/2025		411.55 · FIRE D...	-122.81	122.81
TOTAL					-122.81	122.81
Bill Pm...	2307	10/20/2025	PALERMO/KISSINGER & ...	100.800 · MUNI...		-8,800.00
Bill	2024	08/27/2025		402.31 · AUDITI...	-8,800.00	8,800.00
TOTAL					-8,800.00	8,800.00
Bill Pm...	2308	10/20/2025	WEST MIDDLETOWN VFD	100.800 · MUNI...		-1,625.00
Bill	2025 3	10/01/2025		411.45 · FIRE P...	-1,625.00	1,625.00
TOTAL					-1,625.00	1,625.00
Check	16303	10/20/2025	Rush, Mary S.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check	16304	10/20/2025	Kearns, Donald W.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check	16305	10/20/2025	Miller, John D.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check	16306	10/20/2025	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00

## Hopewell Township Check Detail October 20 through November 10, 2025

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	16307	10/20/2025	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Bill Pm...	16308	10/20/2025	C.R. AUGENSTEIN INC.	100.010 · CHEC...		-1,986.77
Bill	289505	10/07/2025		438.33 · FUEL E...	-1,986.77	1,986.77
TOTAL					-1,986.77	1,986.77
Bill Pm...	16309	10/20/2025	CINTAS	100.010 · CHEC...		-156.67
Bill	5290916...	09/09/2025		430.28 · SAFET...	-36.68	36.68
Bill	9340302...	09/30/2025		430.28 · SAFET...	-95.76	95.76
Bill	5295392...	10/03/2025		430.28 · SAFET...	-24.23	24.23
TOTAL					-156.67	156.67
Bill Pm...	16310	10/20/2025	ELITE CLEAN TEAM, LLC.	100.010 · CHEC...		-200.00
Bill	09132025	09/25/2025		409.31 · BUILDI...	-100.00	100.00
Bill	09272025	09/25/2025		409.31 · BUILDI...	-100.00	100.00
TOTAL					-200.00	200.00
Bill Pm...	16311	10/20/2025	JAMIE J. BELFIORE	100.010 · CHEC...		-537.00
Bill	30373 1	07/11/2025		414.45 · HEARI...	-225.00	225.00
Bill	34016	08/12/2025		414.45 · HEARI...	-225.00	225.00
				414.34 · HEARI...	-87.00	87.00
TOTAL					-537.00	537.00
Bill Pm...	16312	10/20/2025	MAKEL AND ASSOCIATE...	100.010 · CHEC...		-1,830.76
Bill	2414	09/29/2025		404.31 · SOLICI...	-250.00	250.00
				404.31 · SOLICI...	-45.00	45.00
				404.31 · SOLICI...	-150.00	150.00
				404.31 · SOLICI...	-60.00	60.00
				404.31 · SOLICI...	-0.82	0.82
				404.31 · SOLICI...	-4.94	4.94
				404.31 · SOLICI...	-562.50	562.50
				404.31 · SOLICI...	-150.00	150.00
				404.31 · SOLICI...	-75.00	75.00
				404.31 · SOLICI...	-532.50	532.50
TOTAL					-1,830.76	1,830.76
Bill Pm...	16313	10/20/2025	NEWMAN'S LANDSCAPIN...	100.010 · CHEC...		-4,500.00
Bill	22596	10/06/2025		427.00 · SOLID ...	-1,000.00	1,000.00
				427.00 · SOLID ...	-500.00	500.00
				427.00 · SOLID ...	-500.00	500.00
				427.00 · SOLID ...	-500.00	500.00
				427.00 · SOLID ...	-1,000.00	1,000.00
				427.00 · SOLID ...	-1,000.00	1,000.00
TOTAL					-4,500.00	4,500.00

**Hopewell Township**  
**Check Detail**  
 October 20 through November 10, 2025

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	16314	10/20/2025	OBSERVER-REPORTER	100.010 · CHEC...		-173.48
Bill	21696	09/10/2025		406.34 · ADVER...	-173.48	173.48
TOTAL					-173.48	173.48
Bill Pm...	16315	10/20/2025	R & K DISPOSAL, INC	100.010 · CHEC...		-75.00
Bill	2025 4	09/03/2025		409.44 · BUILDI...	-75.00	75.00
TOTAL					-75.00	75.00
Bill Pm...	16316	10/20/2025	STEPHENSON EQUIPME...	100.010 · CHEC...		-18,606.17
Bill	0021504	09/10/2025		437.37 · REPAIR... 437.25 · REPAIR...	-6,966.87 -11,639.30	6,966.87 11,639.30
TOTAL					-18,606.17	18,606.17
Bill Pm...	16317	10/20/2025	WEST MIDDLETOWN VF...	100.010 · CHEC...		-6,826.70
Bill	2025	10/20/2025		411.54 · FOREI...	-6,826.70	6,826.70
TOTAL					-6,826.70	6,826.70
Bill Pm...	16318	10/20/2025	MCMILLEN ENGINEERIN...	100.010 · CHEC...		-90.00
Bill	259298	09/04/2025		413.45 · OTHER...	-90.00	90.00
TOTAL					-90.00	90.00
Bill Pm...	16319	10/21/2025	WEST MIDDLETOWN VFD	100.010 · CHEC...		-500.00
Bill	102025	10/20/2025		411.55 · FIRE D...	-500.00	500.00
TOTAL					-500.00	500.00

**Hopewell Township**  
**Payroll Transactions**  
 October 20 through November 10, 2025

Date	Name	Num	Type	Memo	Account	Amount
<b>COMM OF PA DEPARTMENT OF REVENUE PUC</b>						
10/24/2025	COMM OF PA DEP...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-193.11
Total COMM OF PA DEPARTMENT OF REVENUE PUC						-193.11
<b>PMRS</b>						
11/10/2025	PMRS	EFT	Liability Check	PMRB-20 FO...	100.010 · CHE...	-1,199.93
11/10/2025	PMRS	EFT	Liability Check	PMRB-20 FO...	100.010 · CHE...	-987.90
Total PMRS						-2,187.83
<b>PSATS TRUSTEES INSURANCE FUND</b>						
11/07/2025	PSATS TRUSTEES ...	EFT	Liability Check	ACCOUNT 25...	100.010 · CHE...	-188.29
Total PSATS TRUSTEES INSURANCE FUND						-188.29
<b>United States Treasury</b>						
11/06/2025	United States Treas...	EFT	Liability Check	FORM 941 E...	100.010 · CHE...	-2,592.52
Total United States Treasury						-2,592.52
<b>UPMC HEALTH PLAN</b>						
10/31/2025	UPMC HEALTH PLAN	EFT	Liability Check	GROUP NO. ...	100.010 · CHE...	-300.00
Total UPMC HEALTH PLAN						-300.00
<b>Gordon, Mark R.</b>						
10/24/2025	Gordon, Mark R.	ACH	Paycheck	PP END 10/1...	100.010 · CHE...	-174.42
11/07/2025	Gordon, Mark R.	ACH	Paycheck	PP END 11/0...	100.010 · CHE...	-174.42
Total Gordon, Mark R.						-348.84
<b>Kearns, Donald W.</b>						
11/01/2025	Kearns, Donald W.	16320	Paycheck		100.010 · CHE...	-137.93
11/01/2025	Kearns, Donald W.	16324	Paycheck		100.010 · CHE...	-220.52
Total Kearns, Donald W.						-358.45
<b>Miller, John D.</b>						
11/01/2025	Miller, John D.	16321	Paycheck		100.010 · CHE...	-137.93
Total Miller, John D.						-137.93
<b>Paul, Beverly R.</b>						
11/01/2025	Paul, Beverly R.	16322	Paycheck		100.010 · CHE...	-276.98
Total Paul, Beverly R.						-276.98
<b>Rush, Mary S.</b>						
11/01/2025	Rush, Mary S.	16323	Paycheck		100.010 · CHE...	-137.95
Total Rush, Mary S.						-137.95
<b>Ward, Martin T.</b>						
10/24/2025	Ward, Martin T.	ACH	Paycheck	PP END 10/1...	100.010 · CHE...	-1,442.28
11/07/2025	Ward, Martin T.	ACH	Paycheck	PP END 11/0...	100.010 · CHE...	-1,136.27
Total Ward, Martin T.						-2,578.55
<b>White, Andrea L.</b>						
10/24/2025	White, Andrea L.	ACH	Paycheck	PP END 10/1...	100.010 · CHE...	-918.12
11/07/2025	White, Andrea L.	ACH	Paycheck	PP END 11/0...	100.010 · CHE...	-851.55
Total White, Andrea L.						-1,769.67
<b>Wolf, Craig M.</b>						
10/24/2025	Wolf, Craig M.	ACH	Paycheck	PP END 10/1...	100.010 · CHE...	-1,430.50
11/07/2025	Wolf, Craig M.	ACH	Paycheck	PP END 11/0...	100.010 · CHE...	-1,425.83
Total Wolf, Craig M.						-2,856.33
<b>TOTAL</b>						<b>-13,926.45</b>

**Hopewell Township**  
**Income/Expense Report**  
**October 2025**

	Oct 25
<b>Income</b>	
<b>300-319 · TAXES</b>	
301.00 · REAL PROPERTY TAXES	
301.40 · DELINQUENT FROM TAX CLAIM BUREA	859.69
<b>Total 301.00 · REAL PROPERTY TAXES</b>	859.69
310.10 · REAL ESTATE TRANSFER TAX	2,188.13
310.20 · EARNED INCOME TAX	
310.21 · EARNED INCOME TAX CURRENT	4,969.58
310.22 · EARNED INCOME TAX PRIOR YEAR	700.00
310.23 · EARNED INCOME TAX DELINQUENT	800.00
<b>Total 310.20 · EARNED INCOME TAX</b>	6,469.58
310.50 · LOCAL SERVICES TAX	
310.51 · LOCAL SERVICES TAX CURRENT	76.00
<b>Total 310.50 · LOCAL SERVICES TAX</b>	76.00
<b>Total 300-319 · TAXES</b>	9,593.40
<b>330.00 · FINES AND FORFEITS</b>	
331.00 · FINES	
331.10 · COURT-DISTRICT MAGISTRATE	1,000.00
<b>Total 331.00 · FINES</b>	1,000.00
<b>Total 330.00 · FINES AND FORFEITS</b>	1,000.00
<b>340.00 · INTEREST, RENTS AND ROYALTIES</b>	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	
341.05 · INTEREST GENERAL FUND ACCOUNT	131.58
341.25 · INTEREST ESCROW ACCOUNT	88.97
<b>Total 341.01 · INTEREST ON CHECKING</b>	220.55
<b>Total 341.00 · INTEREST EARNINGS</b>	220.55
342.00 · RENTS AND ROYALTIES	
342.51 · ROYALTIES FROM NATURAL GAS	465.70
342.57 · FRANCHISE FEES COMMUNICATION	1,772.88
<b>Total 342.00 · RENTS AND ROYALTIES</b>	2,238.58
<b>Total 340.00 · INTEREST, RENTS AND ROYALTIES</b>	2,459.13
<b>360-363 · CHARGES FOR SERVICES</b>	
361.00 · GENERAL GOVERNMENT CHARGES	
361.30 · ZONING SUBDIVISION LAND DEV FEE	
361.33 · ZONING SUBDIVISION LAND PERMITS	315.00
<b>Total 361.30 · ZONING SUBDIVISION LAND DEV FEE</b>	315.00
361.65 · TAX CERTIFICATION REVENUES	
361.70 · NO LIEN LETTERS	115.00
<b>Total 361.65 · TAX CERTIFICATION REVENUES</b>	115.00
<b>Total 361.00 · GENERAL GOVERNMENT CHARGES</b>	430.00
<b>Total 360-363 · CHARGES FOR SERVICES</b>	430.00
<b>389.00 · ALL OTHER UNCLASSIFIED REVENUE</b>	209.69
<b>Total Income</b>	13,692.22
<b>Gross Profit</b>	13,692.22

**Hopewell Township**  
**Income/Expense Report**  
**October 2025**

	Oct 25
<b>Expense</b>	
<b>400-409 · GENERAL GOVERNMENT</b>	
<b>400.00 · LEGISLATIVE GOVERNING BODY</b>	
400.05 · SUPERVISOR SALARY	468.75
400.10 · ROADMASTER WAGES - APPOINTED	250.00
400.32 · TELEPHONE AND WIRELESS	75.00
	793.75
<b>Total 400.00 · LEGISLATIVE GOVERNING BODY</b>	<b>793.75</b>
<b>402.00 · AUDITING SERVICES/FIN ADMIN</b>	
402.31 · AUDITING SERVICES CONTRACTED	8,800.00
	8,800.00
<b>Total 402.00 · AUDITING SERVICES/FIN ADMIN</b>	<b>8,800.00</b>
<b>403.00 · TAX COLLECTION</b>	
403.05 · TAX COLLECTOR SALARY	313.75
	313.75
<b>Total 403.00 · TAX COLLECTION</b>	<b>313.75</b>
<b>403.31 · KEYSTONE COLLECTIONS COMMISSION</b>	
	95.67
<b>404.00 · SOLICITOR / LEGAL SERVICES</b>	
404.31 · SOLICITOR PROFESSIONAL SERVICES	1,830.76
	1,830.76
<b>Total 404.00 · SOLICITOR / LEGAL SERVICES</b>	<b>1,830.76</b>
<b>405.00 · SECRETARY / CLERK / TREASURER</b>	
405.15 · SECRETARY / TREASURER WAGE	1,968.50
405.17 · SEC/TREAS PAID TIME OFF	372.00
	2,340.50
<b>Total 405.00 · SECRETARY / CLERK / TREASURER</b>	<b>2,340.50</b>
<b>406.00 · OTHER GENERAL GOVERNMENT ADMIN</b>	
406.21 · OFFICE SUPPLIES EXPENSE	205.55
406.23 · POSTAGE EXPENSE	65.97
406.32 · OFFICE TELEPHONE AND INTERNET	172.62
406.34 · ADVERTISING	39.70
406.37 · OFFICE EQUIPT MAINT AND SERVICE	40.00
	523.84
<b>Total 406.00 · OTHER GENERAL GOVERNMENT ADMIN</b>	<b>523.84</b>
<b>408.00 · ENGINEERING SERVICES</b>	
408.31 · ENGINEERING SERVICES APPOINTED	17,728.50
	17,728.50
<b>Total 408.00 · ENGINEERING SERVICES</b>	<b>17,728.50</b>
<b>409.00 · GENERAL GOVERNMENT BUILDINGS</b>	
409.31 · BUILDING CLEANING SERVICES	200.00
409.36 · BUILDING ELECTRIC AND WATER	179.95
409.37 · REPAIRS AND MAINTENANCE SERVICE	300.00
409.44 · BUILDING WASTE REMOVAL	75.00
	754.95
<b>Total 409.00 · GENERAL GOVERNMENT BUILDINGS</b>	<b>754.95</b>
<b>Total 400-409 · GENERAL GOVERNMENT</b>	<b>33,181.72</b>
<b>410-419 · PUBLIC SAFETY</b>	
<b>411.00 · FIRE</b>	
411.45 · FIRE PROTECTION CONTRACT	1,625.00
411.54 · FOREIGN FIRE / FIRE RELIEF	6,826.70
411.55 · FIRE DEPARTMENT DONATION	919.71
	9,371.41
<b>Total 411.00 · FIRE</b>	<b>9,371.41</b>
<b>413.00 · UCC AND CODE ENFORCEMENT</b>	
413.45 · OTHER CONTRACTED SERVICES	90.00
	90.00
<b>Total 413.00 · UCC AND CODE ENFORCEMENT</b>	<b>90.00</b>

2:54 PM

11/07/25

Cash Basis

# Hopewell Township Income/Expense Report October 2025

	Oct 25
414.00 · PLANNING AND ZONING	
414.10 · ZONING/CODE OFFICER APPOINTED	400.00
414.34 · HEARING COSTS	87.00
414.45 · HEARING STENOGRAPHER	450.00
Total 414.00 · PLANNING AND ZONING	937.00
419.00 · OTHER PUBLIC SAFETY	
419.36 · PUBLIC UTILITY SERVICES HYDRANT	662.94
Total 419.00 · OTHER PUBLIC SAFETY	662.94
Total 410-419 · PUBLIC SAFETY	11,061.35
426-429 · PUBLIC WORKS - SANITATION	
427.00 · SOLID WASTE COLLECTION AND DISP	4,500.00
Total 426-429 · PUBLIC WORKS - SANITATION	4,500.00
430-439 · PUBLIC WORKS-HWYS ROADS STREET	
430.00 · ROAD DEPARTMENT	
430.12 · ROAD DEPARTMENT WAGE FULL TIME	7,751.03
430.17 · ROAD DEPARTMENT PAID TIME OFF	751.00
430.18 · ROAD DEPARTMENT OVERTIME	15.97
430.24 · OPERATING SUPPLIES PUBLIC WORKS	49.65
430.28 · SAFETY SUPPLIES	156.67
430.32 · ROAD DEPARTMENT CELL PHONES	50.00
Total 430.00 · ROAD DEPARTMENT	8,774.32
437.00 · REPAIRS OF TOOLS AND MACHINERY	
437.25 · REPAIRS AND MAINT SUPPLIES	11,639.30
437.37 · REPAIRS AND MAINT SERVICE	6,966.87
Total 437.00 · REPAIRS OF TOOLS AND MACHINERY	18,606.17
438.00 · MAINT AND REPAIRS ROADS BRIDGES	
438.33 · FUEL EXPENSE	1,986.77
Total 438.00 · MAINT AND REPAIRS ROADS BRIDGES	1,986.77
Total 430-439 · PUBLIC WORKS-HWYS ROADS STREET	29,367.26
481-484 · EMPLOYER PD BFTS & WITHHOLDING	
481.00 · EMPLOYER PAID ITEMS	
481.10 · SOCIAL SECURITY - EMPLOYER PAID	762.04
481.20 · MEDICARE - EMPLOYER PAID	178.22
481.30 · PA UNEMPLOYMENT - EMPLOYER	45.18
Total 481.00 · EMPLOYER PAID ITEMS	985.44
483.00 · PENSION AND 457-B CONTRIBUTIONS	
483.19 · ROTH PLAN 457-B CONTRIBUTION	70.22
483.30 · NON-UNIFORM PENSION CONTRIBUTIO	987.90
Total 483.00 · PENSION AND 457-B CONTRIBUTIONS	1,058.12
Total 481-484 · EMPLOYER PD BFTS & WITHHOLDING	2,043.56
487.00 · HEALTH INSURANCE BENEFIT	
487.35 · GROUP HEALTH INSURANCE BENEFIT	2,945.68
Total 487.00 · HEALTH INSURANCE BENEFIT	2,945.68
Total Expense	83,099.57
Net Income	-69,407.35

**HOPEWELL TOWNSHIP  
BOARD OF SUPERVISORS  
BUDGET WORKSHOP MEETING  
NOVEMBER 17, 2025  
(MEETING CONTINUED FROM NOVEMBER 10, 2025)**

**Pledge of Allegiance:**

All meetings are voice recorded for administrative purposes.

Meeting called to order at 10:00 a.m. by Chairman John Miller.

**Roll Call:**

Present: Chairman John Miller, Vice Chairman Donald Kearns, Supervisor Mary Rush, and Secretary/Treasurer Andrea White.

**Public Comments:**

No public comments.

**2026 Budget:**

- 2026 Hopewell Township Proposed Budget Discussion.  
The Board reviewed the 2026 Proposed Budget.

**Adjournment:**

**Motion** to adjourn the meeting at 10:10 a.m.

Motion: John Miller, 2<sup>nd</sup> Mary Rush

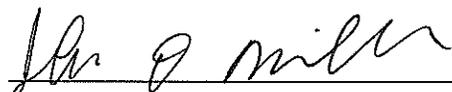
Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Respectfully Submitted,

Andrea L. White  
Secretary/Treasurer  
Seal

  
\_\_\_\_\_  
John Miller, Chairman

**HOPEWELL TOWNSHIP  
BOARD OF SUPERVISORS  
BUSINESS MEETING  
NOVEMBER 17, 2025  
(MEETING CONTINUED FROM NOVEMBER 10, 2025)**

**Pledge of Allegiance**

All meetings are voice recorded for administrative purposes.

Meeting called to order at 10:12 a.m. by Chairperson John Miller.

**Roll Call:**

Present: Chairperson John Miller, Vice Chairman Donald Kearns, Supervisor Mary Rush, and Secretary/Treasurer Andrea White.

**Public Comments:**

No Public Comments

**Financial Report:**

- Discussion and Motion to adopt the proposed 2026 budget as presented at the November 10, 2025, Budget Workshop Meeting and publish a notice stating that the proposed budget is available for public inspection.  
The November 10, 2025 Budget Workshop Meeting was continued to November 17, 2025 to continue to review the 2026 proposed budget. The Workshop Meeting was continued and the final proposed budget was presented.  
**Motion** to adopt the proposed 2026 budget as presented at the November 17, 2025, continued Budget Workshop Meeting and publish a notice stating that the proposed budget is available for public inspection.  
Motion: Mary Rush, 2<sup>nd</sup> Donald Kearns  
Vote: Kearns - Yes  
Rush – Yes  
Miller – Yes

**Adjournment:**

**Motion** to adjourn the meeting at 11:05 a.m.

Motion: John Miller, 2<sup>nd</sup> Mary Rush

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

Respectfully Submitted,



Andrea L. White  
Secretary/Treasurer

Seal



---

John Miller, Chairperson

**HOPEWELL TOWNSHIP  
BOARD OF SUPERVISORS  
BUSINESS MEETING  
DECEMBER 08, 2025**

**Pledge of Allegiance**

All meetings are voice recorded for administrative purposes.

Meeting called to order at 7:00 p.m. by Chairperson John Miller.

**Roll Call:**

Present: Chairperson John Miller, Vice Chairman Donald Kearns, Supervisor Mary Rush, Solicitor Dennis Makel, Zoning/Code Enforcement Officer Mark Gordon, Kim McMillen Representative for McMillen Engineering, and Secretary/Treasurer Andrea White.

**Public Comments:**

- Tiffany Mahland – Purchase of 2183 Brush Run Road. The property has a trailer with no sewage system servicing the trailer (it was formerly serviced by the adjoining property). Ms. Mahland wishes to enter into an agreement with the township so that the property can transfer ownership and they can demolish the structure after acquiring the property with the understanding that it is not a buildable lot unless a new sewage system would be approved.
- MarkWest Liberty Midstream and Resources to discuss Foltz/Lynn Project – Road Crossings, Permanent and Temporary Driveway Entrances and Heavy Hauling Permit.
- Matt Anderson – Big Dog Energy – Cowden Wellsite activity.
- **Motion** that Big Dog Energy aka Mr. Anderson must make an application for Conditional Use to the township, pay the appropriate fee, before the township grants his Road Maintenance Agreement back.

Motion: Mary Rush 2<sup>nd</sup> Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

**Minutes:**

**Motion** to accept the minutes of November 10, 2025, Supervisor’s Budget Workshop meeting continued to November 17, 2025.

Motion: Mary Rush 2<sup>nd</sup> Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

**Motion** to accept the minutes of November 10, 2025, Supervisor's regular monthly business meeting continued to November 17, 2025.

Motion: Mary Rush 2<sup>nd</sup> John Miller

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

**Zoning Report:** Mark Gordon

- 124 Patton Drive – Owners have submitted a Zoning Application for a new Single Family Manufactured home to be built. They have obtained Existing System Connection approval for the existing sewage system from the Washington County Sewage Council. They propose to live in the existing residence during the construction of the new home. Once the new construction is completed, the old structure will be demolished.
- Zoning Permit will be issued for the new construction and the demo.

**Engineer Report:**

- Cherry Road Landslide Project. (Multimodal Transportation Fund Grant) - Status  
McMillen Engineering has submitted an intent to submit an application to the Pennsylvania Department of Environmental Protection for the Cherry Road TR 429 Embankment Restoration project.  
Forms have been signed and it will be 60-90 days.
- 29 North Buffalo Road – Unsafe Structure – Status of charges  
No date for a hearing.
- Multimodal Transportation Fund Grant application – Stabilization of Possum Hollow Road  
Tentative approval in the winter 2025-2026.  
They will have to wait till January now.
- Multimodal Transportation Fund Grant application – Fox Run Road Landslide  
Tentative approval in the winter 2025-2026  
Waiting until January.
- Statewide LSA (Statewide due November 30<sup>th</sup>) and County LSA Grant Application (County due October 29<sup>th</sup>) – Old Trails Road Improvement  
This was submitted; the 2024 grants still have not been decided so this application may take a while.
- Statewide LSA Grant Application – WMVFD Truck grant application and Hopewell Township Public Works Department Truck and Roller application.  
The applications have been submitted.

**Road Report:**

- 2026 Public Works Department proposed purchases:
  - International Plow Truck
  - Boom for front end loader
  - Pickup truck
  - Roller
- Township Grader
- The township is considering getting rid of the grader since it is not used.
- Anthony Marinelli – Mr. Marinelli submitted a performance bond in October 2023 in the amount of \$6,250.00 for White Gate Road Driveway Improvement. Mr. Marinelli is requesting the release of the bond as 2 years have elapsed.  
**Motion** to release Bond #66837139 for Anthony Marinelli.  
Motion: Donald Kearns, 2<sup>nd</sup> Mary Rush  
Vote: Kearns - Yes  
Rush – Yes  
Miller – Yes

**Financial Report:** File for review by Auditors

- Bank Reconciliations - Supervisors to review and initial off
- Time Sheets – Supervisors to review and initial off
- Bills: Review of bill list as presented  
**Motion** to pay the bills to be found true and correct.  
Motion: Mary Rush, 2<sup>nd</sup> Donald Kearns  
Vote: Kearns - Yes  
Rush – Yes  
Miller – Yes
- The Washington County Redevelopment Authority 2026 Community Development Block Grant Program has reached out to the township with information regarding the 2026 Community Development Block Grant Program. 283 Fox Road and 29 Buffalo Road North condemnation. Letters will be sent to the property owners inquiring if they wish to pursue the demotion of the structures on their property.
- 2026 Budget Adoption  
**Motion** to adopt the 2026 budget as presented.  
Motion: Mary Rush, 2<sup>nd</sup> Donald Kearns  
Vote: Kearns - Yes  
Rush – Yes  
Miller – Yes

- Employee Holiday Bonus

**Motion** to approve a \$250.00 net Holiday Bonus for the township's full and part-time employees.

Motion: Mary Rush, 2<sup>nd</sup> Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

**Planning Commission:**

None

**Solicitors' Report:**

- Zoning Ordinance Amendment(s)
- Data Centers – Zoning Amendment
- Range Resources - HHA agreement
- Range Resources - Lois Miller Well Site Expansion  
Range Resources is preparing to apply for a Conditional Use for this site.

- Big Dog Energy – Former Diversified Energy Cowden Well Sites  
Motion to authorize the Solicitor to send a letter to Big Dog Energy aka Matt Anderson that the HHA will not be until he makes the appropriate

**Motion\*\*\*7:50 p.m.**

**Motion to authorize the Solicitor to send a letter to Big Dog Energy aka Matt Anderson that the HHA and bonds will not be in effect until he makes the appropriate application for Conditional Use and receives the Conditional Use Permit from the township.**

Motion: Mary Rush, 2<sup>nd</sup> Donald Kearns

Vote: Kearns - Yes

Rush – Yes

Miller – Yes

- Range Resources – Hopewell Township property lease  
Modify the lease to \$3,500.00 per acre.
- The Solicitor suggests the Board look up info on Injection Wells.

**Correspondence Review and Discussion:**

- The Hopewell Township Board of Supervisors received an invitation from Senator Camera Bartolotta to attend “Listening to Local Leaders Meeting,” December 16, 2025, at 10:30 a.m. at the Independence Township Municipal Building.
- Correspondence was received from Gateway Engineers regarding the Act 14, 67, 68, 127 Notification as Required by PADEP Intent to Submit a Notice of Intent for Coverage under the Individual Erosion and Sedimentation Control General Permit (ESCGP-4, Range Resources – L. Miller Well Site Expansion.)
- A notice was received from Gateway Engineers regarding the ESCGP-4 Application for the Foltz to Cross Creek Pipeline.

**Old Business:**

- The Township is in need of an Emergency Management Coordinator.
- 77 Linnwood Drive – Property transfer without dye test.  
A Lien has been filed against the property. The Sewage Council will issue citation.
- A Malfunction Authorization has been issued for 314 Buffalo Road South.  
No update has been provided by the Sewage Council to date.

**New Business:**

- The Hopewell Township Annual Reorganization Meeting will be held on Monday, January 05, 2026, at 6:30 p.m. followed by the first regular monthly business meeting at 7:00 p.m.
- The Hopewell Township Zoning Hearing Board’s Annual Reorganization Meeting will be held on Tuesday, January 06, 2026, at 6:30 p.m., followed by the Hopewell Township Planning Commission’s Annual Reorganization Meeting at 6:45 p.m. and the Hopewell Township Elected Auditor’s Annual Reorganization Meeting at 7:00 p.m. A notice of the meetings has been mailed to all members of the Boards.
- Notice was received that the PA Supreme Court reverses Commonwealth Court on Meeting Agendas.
- Discussion if there is a need to amend the agenda to discuss items not on the current agenda.  
No amendment to the agenda necessary.

**Adjournment:**

**Motion** to adjourn the meeting at 8:01 p.m.

Motion: John Miller, 2<sup>nd</sup> Donald Kearns

Vote: Kearns - Yes

Rush – Yes

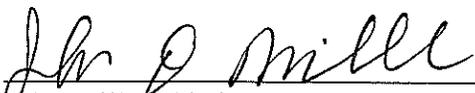
Miller – Yes

Respectfully Submitted,



Andrea L. White  
Secretary/Treasurer

Seal



John Miller, Chairperson

HOPEWELL TOWNSHIP WASHINGTON FINANCIAL  
WASHINGTON FINANCIAL

11/30/2025

<u>Account</u>	<u>Balance Total</u>
GENERAL FUND	\$ 34,616.27
REAL ESTATE ACCOUNT	\$ 2,007.18
MUNICIPAL SHARES FUND	\$ 158,928.80
ESCROW ACCOUNT	\$ 26,399.47
STATE FUNDS	\$ 172,466.89
IMPACT FEE	\$ 2,869,342.55
LOCAL FISCAL RECOVERY FUND	\$ -
TOTAL	\$ 3,263,761.16

10:07 AM  
12/04/25

**Hopewell Township State Fund  
Check Detail  
November 10 through December 8, 2025**

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	6452	11/10/2025	AMERICAN ROCK SALT LLC	100.000 · WASHING...		-17,637.77
Bill	0804002	10/29/2025		432.29 · ROAD SALT...	-2,031.47	2,031.47
				432.29 · ROAD SALT...	-1,890.96	1,890.96
				432.29 · ROAD SALT...	-2,055.94	2,055.94
				432.29 · ROAD SALT...	-1,872.83	1,872.83
				432.29 · ROAD SALT...	-1,987.95	1,987.95
				432.29 · ROAD SALT...	-1,861.04	1,861.04
				432.29 · ROAD SALT...	-2,035.09	2,035.09
				432.29 · ROAD SALT...	-1,876.46	1,876.46
				432.29 · ROAD SALT...	-2,026.03	2,026.03
<b>TOTAL</b>					<b>-17,637.77</b>	<b>17,637.77</b>

10:06 AM  
12/04/25  
Cash Basis

**Hopewell Township State Fund  
Income/Expense Summary  
November 2025**

	Nov 25
<b>Income</b>	
340.00 · INTEREST, RENTS AND ROYALTIES	
341.00 · INTEREST EARNINGS	
341.01 · INTEREST ON CHECKING	
	581.82
<b>Total 341.00 · INTEREST EARNINGS</b>	<b>581.82</b>
<b>Total 340.00 · INTEREST, RENTS AND ROYALTIES</b>	<b>581.82</b>
363.00 · HIGHWAYS AND STREETS	
363.51 · CONTRACTED SNOW REMOVAL PENNDOT	
	0.00
<b>Total 363.00 · HIGHWAYS AND STREETS</b>	<b>0.00</b>
<b>Total Income</b>	<b>581.82</b>
<b>Gross Profit</b>	<b>581.82</b>
<b>Expense</b>	
430-439 · PUBLIC WORKS-HWYS ROADS STREET	
432.00 · WINTER MAINTENANCE SERVICES	
432.29 · ROAD SALT WINTER MAINTENANCE	
	17,637.77
<b>Total 432.00 · WINTER MAINTENANCE SERVICES</b>	<b>17,637.77</b>
<b>Total 430-439 · PUBLIC WORKS-HWYS ROADS STREET</b>	<b>17,637.77</b>
<b>Total Expense</b>	<b>17,637.77</b>
<b>Net Income</b>	<b>-17,055.95</b>

## Hopewell Township Bills Presented for Approval and Payment As of December 8, 2025

Type	Date	Num	Due Date	Aging	Open Balance
<b>ADAM LEWIS TRUCKING, LLC</b>					
Bill	11/12/2025	242474	12/12/2025		1,388.40
Total ADAM LEWIS TRUCKING, LLC					1,388.40
<b>CARDMEMBER SERVICE</b>					
Bill	11/10/2025	119558	11/10/2025	28	75.00
Bill	11/11/2025	756900	11/11/2025	27	694.50
Bill	11/12/2025	11353539...	11/12/2025	26	137.66
Bill	11/14/2025	183772	11/14/2025	24	175.24
Bill	10/26/2025	6127006150	11/15/2025	23	69.70
Bill	11/17/2025	389042	11/17/2025	21	78.38
Bill	11/18/2025	11353643...	11/18/2025	20	286.90
Bill	11/21/2025	11212025	11/21/2025	17	16.30
Bill	11/25/2025	11252025	11/25/2025	13	95.99
Bill	11/26/2025	11262025	11/26/2025	12	12.00
Bill	12/01/2025	119696	12/01/2025	7	40.00
Total CARDMEMBER SERVICE					1,681.67
<b>CINTAS</b>					
Bill	11/24/2025	5304472102	12/24/2025		72.76
Bill	11/30/2025	9348798162	12/30/2025		95.76
Total CINTAS					168.52
<b>EBER &amp; ASSOCIATES</b>					
Bill	12/01/2025	2634 2026	12/15/2025		565.00
Total EBER & ASSOCIATES					565.00
<b>ELITE CLEAN TEAM, LLC.</b>					
Bill	11/23/2025	11082025	12/23/2025		100.00
Bill	11/23/2025	11222025	12/23/2025		100.00
Total ELITE CLEAN TEAM, LLC.					200.00
<b>EVERON, LLC</b>					
Bill	11/28/2025	11282025	12/28/2025		122.81
Total EVERON, LLC					122.81
<b>FARNER FIRE, LLC.</b>					
Bill	11/21/2025	19960	12/21/2025		266.00
Total FARNER FIRE, LLC.					266.00
<b>GENERAL CODE</b>					
Bill	11/24/2025	464296	12/24/2025		2,715.00
Total GENERAL CODE					2,715.00
<b>Hill International Trucks, LLC.</b>					
Bill	11/20/2025	104040698	11/30/2025	8	14.67
Total Hill International Trucks, LLC.					14.67
<b>JOHN DEERE FINANCIAL</b>					
Bill	11/14/2025	76810	12/14/2025		397.96
Total JOHN DEERE FINANCIAL					397.96
<b>JW THOMAS &amp; SON TRUCKING</b>					
Bill	11/14/2025	0837	12/14/2025		1,859.38
Total JW THOMAS & SON TRUCKING					1,859.38
<b>LOWE'S CREDIT SERVICES</b>					
Bill	11/03/2025	806783361	12/03/2025	5	165.28
Total LOWE'S CREDIT SERVICES					165.28

**Hopewell Township**  
**Bills Presented for Approval and Payment**  
**As of December 8, 2025**

Type	Date	Num	Due Date	Aging	Open Balance
<b>MAKEL AND ASSOCIATES, LLC</b>					
Bill	11/25/2025	2519	12/26/2025		2,781.18
Total MAKEL AND ASSOCIATES, LLC					2,781.18
<b>MCMILLEN ENGINEERING INC.</b>					
Bill	11/06/2025	259476	11/06/2025	32	1,413.75
Bill	11/06/2025	259477	11/06/2025	32	427.50
Total MCMILLEN ENGINEERING INC.					1,841.25
<b>NAPA AUTO PARTS</b>					
Bill	11/18/2025	003007	12/03/2025	5	86.27
Total NAPA AUTO PARTS					86.27
<b>OBSERVER-REPORTER</b>					
Bill	11/14/2025	22568	12/14/2025		205.24
Bill	11/18/2025	22564	12/18/2025		157.60
Total OBSERVER-REPORTER					362.84
<b>PENNSYLVANIA AMERICAN WATER</b>					
Bill	11/17/2025	11172025	12/09/2025		299.54
Bill	11/26/2025	11262025	12/18/2025		636.88
Total PENNSYLVANIA AMERICAN WATER					936.42
<b>PITNEY BOWES / PURCHASE POWER</b>					
Bill	11/23/2025	3321633817	01/01/2026		65.97
Total PITNEY BOWES / PURCHASE POWER					65.97
<b>WEST MIDDLETOWN BOROUGH</b>					
Bill	11/09/2025	2025 2026	11/09/2025	29	5,690.66
Total WEST MIDDLETOWN BOROUGH					5,690.66
<b>WEST MIDDLETOWN VFD</b>					
Bill	12/08/2025	2025 4	01/01/2026		1,625.00
Total WEST MIDDLETOWN VFD					1,625.00
<b>WESTFALL'S MOWING LLC</b>					
Bill	12/03/2025	6430 1104...	01/02/2026		165.00
Bill	12/03/2025	6430 1104...	01/02/2026		55.00
Total WESTFALL'S MOWING LLC					220.00
<b>TOTAL</b>					<b>23,154.28</b>

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## Hopewell Township Check Detail November 10 through December 8, 2025

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check		12/08/2025	Miller, John D.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check		12/08/2025	Rush, Mary S.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check		12/08/2025	Kearns, Donald W.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check		12/08/2025	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check		12/08/2025	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Liabilit...	EFT	11/10/2025	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-188.29
				214.03 · PSATS ...	-147.94	147.94
				214.02 · PSATS ...	-40.35	40.35
TOTAL					-188.29	188.29
Liabilit...	EFT	11/10/2025	PMRS	100.010 · CHEC...		-1,199.93
				214.01 · PMRS ...	-1,199.93	1,199.93
TOTAL					-1,199.93	1,199.93
Liabilit...	EFT	11/10/2025	PMRS	100.010 · CHEC...		-987.90
				214.00 · PMRS ...	-987.90	987.90
TOTAL					-987.90	987.90
Bill Pm...	EFT	11/24/2025	PENNSYLVANIA AMERIC...	100.800 · MUNI...		-662.94
Bill	10312025	10/31/2025		419.36 · PUBLIC...	-662.94	662.94
TOTAL					-662.94	662.94
Bill Pm...	EFT	11/30/2025	UPMC HEALTH PLAN	100.010 · CHEC...		-2,945.68
Bill	12012025	11/10/2025		487.35 · GROUP...	-2,945.68	2,945.68
TOTAL					-2,945.68	2,945.68

## Hopewell Township Check Detail November 10 through December 8, 2025

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Liabilit...	EFT	11/13/2025	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-173.24
				214.03 · PSATS ...	-136.12	136.12
				214.02 · PSATS ...	-37.12	37.12
TOTAL					-173.24	173.24
Liabilit...	EFT	11/30/2025	UPMC HEALTH PLAN	100.010 · CHEC...		-300.00
				222.00 · HEALT...	-300.00	300.00
TOTAL					-300.00	300.00
Liabilit...	EFT	11/13/2025	COMM OF PA DEPARTM...	100.010 · CHEC...		-221.01
				217.00 · PA STA...	-221.01	221.01
TOTAL					-221.01	221.01
Bill Pm...	EFT	11/12/2025	INTUIT QUICKBOOKS	100.010 · CHEC...		-1,166.00
Bill	11112025	10/12/2025		406.22 · COMPU...	-1,166.00	1,166.00
TOTAL					-1,166.00	1,166.00
Bill Pm...	EFT	11/25/2025	HICKORY TELEPHONE C...	100.010 · CHEC...		-74.36
Bill	10154885	11/01/2025		406.32 · OFFICE...	-74.36	74.36
TOTAL					-74.36	74.36
Liabilit...	EFT	11/21/2025	COMM OF PA DEPARTM...	100.010 · CHEC...		-202.89
				217.00 · PA STA...	-202.89	202.89
TOTAL					-202.89	202.89
Liabilit...	EFT	11/21/2025	United States Treasury	100.010 · CHEC...		-2,727.00
				210.00 · FEDER...	-764.00	764.00
				211.00 · SOCIAL...	-795.47	795.47
				211.00 · SOCIAL...	-795.47	795.47
				213.00 · MEDIC...	-186.03	186.03
				213.00 · MEDIC...	-186.03	186.03
TOTAL					-2,727.00	2,727.00
Liabilit...	EFT	12/01/2025	PMRS	100.010 · CHEC...		-1,223.88
				214.01 · PMRS ...	-1,223.88	1,223.88
TOTAL					-1,223.88	1,223.88
Liabilit...	EFT	12/01/2025	PMRS	100.010 · CHEC...		-1,031.16
				214.00 · PMRS ...	-1,031.16	1,031.16
TOTAL					-1,031.16	1,031.16

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## Hopewell Township Check Detail November 10 through December 8, 2025

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	EFT	12/01/2025	WEST PENN POWER	100.010 · CHEC...		-165.20
Bill	9554848...	11/13/2025		409.36 · BUILDI...	-165.20	165.20
TOTAL					-165.20	165.20
Bill Pm...	EFT	12/01/2025	CARDMEMBER SERVICE	100.010 · CHEC...		-458.72
Bill	6124520...	09/26/2025		406.32 · OFFICE...	-69.99	69.99
Bill	10212025	10/21/2025		406.32 · OFFICE...	-16.30	16.30
Bill	10262025	10/26/2025		406.32 · OFFICE...	-12.00	12.00
Bill	9586	10/27/2025		430.24 · OPERA...	-27.41	43.30
Bill	9933495...	10/28/2025		406.21 · OFFICE...	-46.93	46.93
Bill	0103881...	10/29/2025		406.21 · OFFICE...	-147.34	147.34
Bill	1138282...	10/29/2025		409.24 · GENER...	-48.75	48.75
Bill	119407	11/03/2025		406.37 · OFFICE...	-40.00	40.00
Bill	119515	11/05/2025		406.37 · OFFICE...	-37.50	37.50
Bill	1762387...	11/06/2025		430.28 · SAFET...	-12.50	12.50
TOTAL					-458.72	474.61
Liabilit...	EFT	11/28/2025	PSATS TRUSTEES INSUR...	100.010 · CHEC...		-235.23
				214.03 · PSATS ...	-184.82	184.82
				214.02 · PSATS ...	-50.41	50.41
TOTAL					-235.23	235.23
Bill Pm...	EFT	12/04/2025	PITNEY BOWES / PURCH...	100.010 · CHEC...		-100.00
Bill	11072025	11/07/2025		406.23 · POSTA...	-100.00	100.00
TOTAL					-100.00	100.00
Liabilit...	EFT	12/05/2025	COMM OF PA DEPARTM...	100.010 · CHEC...		-227.96
				217.00 · PA STA...	-227.96	227.96
TOTAL					-227.96	227.96
Check	1090	11/10/2025	ELEMENTAL SHELTER S...	100.100 · IMPAC...		-156,708.25
				409.73 · MUNICI...	-156,708.25	156,708.25
TOTAL					-156,708.25	156,708.25
Bill Pm...	2309	11/10/2025	EVERON, LLC	100.800 · MUNI...		-245.62
Bill	159748698	09/28/2025		411.55 · FIRE D...	-122.81	122.81
Bill	11252025	10/28/2025		411.55 · FIRE D...	-122.81	122.81
TOTAL					-245.62	245.62
Bill Pm...	2310	11/10/2025	GENERAL CODE	100.800 · MUNI...		-1,195.00
Bill	00132385	11/01/2025		406.21 · OFFICE...	-1,195.00	1,195.00
TOTAL					-1,195.00	1,195.00

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**Hopewell Township**  
**Check Detail**  
 November 10 through December 8, 2025

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	16325	11/10/2025	Rush, Mary S.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check	16326	11/10/2025	Kearns, Donald W.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check	16327	11/10/2025	Miller, John D.	100.010 · CHEC...		-25.00
				400.32 · TELEP...	-25.00	25.00
TOTAL					-25.00	25.00
Check	16328	11/10/2025	Ward, Martin T.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check	16329	11/10/2025	Wolf, Craig M.	100.010 · CHEC...		-25.00
				430.32 · ROAD ...	-25.00	25.00
TOTAL					-25.00	25.00
Check	16330	11/10/2025	Miller, John D.	100.010 · CHEC...		-50.00
				400.46 · MEETI...	-50.00	50.00
TOTAL					-50.00	50.00
Check	16331	11/10/2025	Wolf, Craig M.	100.010 · CHEC...		-100.00
				430.47 · ROAD ...	-100.00	100.00
TOTAL					-100.00	100.00
Check	16332	11/10/2025	TODD CHAMBERS	100.010 · CHEC...		-625.63
				255.17 · 215 WI...	-625.63	625.63
TOTAL					-625.63	625.63
Bill Pm...	16333	11/10/2025	CINTAS	100.010 · CHEC...		-202.38
Bill	5284984...	08/07/2025		430.28 · SAFET...	-67.01	67.01
Bill	5300397...	10/31/2025		430.28 · SAFET...	-39.61	39.61
Bill	9344859...	10/31/2025		430.28 · SAFET...	-95.76	95.76
TOTAL					-202.38	202.38

## Hopewell Township Check Detail November 10 through December 8, 2025

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	16334	11/10/2025	COMDOC, INC.	100.010 · CHEC...		-226.97
Bill	7015231	10/28/2025		406.21 · OFFICE...	-226.97	226.97
TOTAL					-226.97	226.97
Bill Pm...	16335	11/10/2025	ELITE CLEAN TEAM, LLC.	100.010 · CHEC...		-200.00
Bill	10112025	10/22/2025		409.31 · BUILDI...	-100.00	100.00
Bill	10252025	10/22/2025		409.31 · BUILDI...	-100.00	100.00
TOTAL					-200.00	200.00
Bill Pm...	16336	11/10/2025	ERIE INSURANCE	100.010 · CHEC...		-1,067.00
Bill	9101051...	10/13/2025		484.00 · WORK...	-1,067.00	1,067.00
TOTAL					-1,067.00	1,067.00
Bill Pm...	16337	11/10/2025	Hill International Trucks, ...	100.010 · CHEC...		-46.38
Bill	104230930	10/23/2025		437.25 · REPAIR...	-46.38	46.38
TOTAL					-46.38	46.38
Bill Pm...	16338	11/10/2025	MAKEL AND ASSOCIATE...	100.010 · CHEC...		-992.50
Bill	2484	10/30/2025		404.31 · SOLICI...	-250.00	250.00
				404.31 · SOLICI...	-330.00	330.00
				404.31 · SOLICI...	-150.00	150.00
				404.31 · SOLICI...	-187.50	187.50
				404.31 · SOLICI...	-75.00	75.00
TOTAL					-992.50	992.50
Bill Pm...	16339	11/10/2025	OBSERVER-REPORTER	100.010 · CHEC...		-514.90
Bill	22403	11/03/2025		406.34 · ADVER...	-514.90	514.90
TOTAL					-514.90	514.90
Bill Pm...	16340	11/10/2025	PA MUNICIPAL LEAGUE	100.010 · CHEC...		-85.00
Bill	06647	10/29/2025		400.42 · DUES, ...	-85.00	85.00
TOTAL					-85.00	85.00
Bill Pm...	16341	11/10/2025	PA TOWNSHIPS HEALTH ...	100.010 · CHEC...		-2,562.66
Bill	179282	10/31/2025		487.19 · OTHER...	-762.54	762.54
				487.19 · OTHER...	-1,390.68	1,390.68
				487.19 · OTHER...	-340.20	340.20
				487.19 · OTHER...	-69.24	69.24
TOTAL					-2,562.66	2,562.66

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**Hopewell Township**  
**Check Detail**  
November 10 through December 8, 2025

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pm...	16342	11/10/2025	WESTFALL'S MOWING L...	100.010 · CHEC...		-880.00
Bill	6372 100...	11/03/2025		409.37 · REPAIR...	-165.00	165.00
Bill	6372 101...	11/03/2025		409.37 · REPAIR...	-165.00	165.00
Bill	6372 102...	11/03/2025		409.37 · REPAIR...	-165.00	165.00
Bill	6372 102...	11/03/2025		409.37 · REPAIR...	-165.00	165.00
Bill	6372 100...	11/03/2025		413.45 · OTHER...	-55.00	55.00
Bill	6372 101...	11/03/2025		413.45 · OTHER...	-55.00	55.00
Bill	6372 102...	11/03/2025		413.45 · OTHER...	-55.00	55.00
Bill	6372 102...	11/03/2025		413.45 · OTHER...	-55.00	55.00
TOTAL					-880.00	880.00

**Hopewell Township**  
**Payroll Transactions**  
 November 10 through December 8, 2025

Date	Name	Num	Type	Memo	Account	Amount
<b>COMM OF PA DEPARTMENT OF REVENUE PUC</b>						
11/13/2025	COMM OF PA DEP...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-221.01
11/21/2025	COMM OF PA DEP...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-202.89
12/05/2025	COMM OF PA DEP...	EFT	Liability Check	1829 4561 PA...	100.010 · CHE...	-227.96
Total COMM OF PA DEPARTMENT OF REVENUE PUC						-651.86
<b>PMRS</b>						
11/10/2025	PMRS	EFT	Liability Check	PMRB-20 FO...	100.010 · CHE...	-1,199.93
11/10/2025	PMRS	EFT	Liability Check	PMRB-20 FO...	100.010 · CHE...	-987.90
12/01/2025	PMRS	EFT	Liability Check	PMRB-20 for ...	100.010 · CHE...	-1,223.88
12/01/2025	PMRS	EFT	Liability Check	PMRB-20 for ...	100.010 · CHE...	-1,031.16
Total PMRS						-4,442.87
<b>PSATS TRUSTEES INSURANCE FUND</b>						
11/10/2025	PSATS TRUSTEES ...	EFT	Liability Check	ACCOUNT 25...	100.010 · CHE...	-188.29
11/13/2025	PSATS TRUSTEES ...	EFT	Liability Check	ACCOUNT 25...	100.010 · CHE...	-173.24
11/28/2025	PSATS TRUSTEES ...	EFT	Liability Check	ACCOUNT 25...	100.010 · CHE...	-235.23
Total PSATS TRUSTEES INSURANCE FUND						-596.76
<b>United States Treasury</b>						
11/21/2025	United States Treas...	EFT	Liability Check	25-6001755 F...	100.010 · CHE...	-2,727.00
Total United States Treasury						-2,727.00
<b>UPMC HEALTH PLAN</b>						
11/30/2025	UPMC HEALTH PLAN	EFT	Liability Check	GROUP NO. ...	100.010 · CHE...	-300.00
Total UPMC HEALTH PLAN						-300.00
<b>Gordon, Mark R.</b>						
11/21/2025	Gordon, Mark R.	ACH	Paycheck	PP END 11/1...	100.010 · CHE...	-174.42
12/05/2025	Gordon, Mark R.	ACH	Paycheck	PP END 11/2...	100.010 · CHE...	-174.42
Total Gordon, Mark R.						-348.84
<b>Kearns, Donald W.</b>						
12/01/2025	Kearns, Donald W.	16343	Paycheck		100.010 · CHE...	-137.94
12/01/2025	Kearns, Donald W.	16347	Paycheck		100.010 · CHE...	-220.53
Total Kearns, Donald W.						-358.47
<b>Miller, John D.</b>						
12/01/2025	Miller, John D.	16344	Paycheck		100.010 · CHE...	-137.94
Total Miller, John D.						-137.94
<b>Paul, Beverly R.</b>						
12/01/2025	Paul, Beverly R.	16345	Paycheck		100.010 · CHE...	-276.98
Total Paul, Beverly R.						-276.98
<b>Rush, Mary S.</b>						
12/01/2025	Rush, Mary S.	16346	Paycheck		100.010 · CHE...	-137.93
Total Rush, Mary S.						-137.93
<b>Ward, Martin T.</b>						
11/21/2025	Ward, Martin T.	ACH	Paycheck	PP END 11/1...	100.010 · CHE...	-1,436.27
12/05/2025	Ward, Martin T.	ACH	Paycheck	PP END 11/2...	100.010 · CHE...	-1,129.11
Total Ward, Martin T.						-2,565.38
<b>White, Andrea L.</b>						
11/21/2025	White, Andrea L.	ACH	Paycheck	PP END 11/1...	100.010 · CHE...	-1,127.27
12/05/2025	White, Andrea L.	ACH	Paycheck	PP END 11/2...	100.010 · CHE...	-999.53
Total White, Andrea L.						-2,126.80

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**Hopewell Township**  
**Payroll Transactions**  
November 10 through December 8, 2025

<u>Date</u>	<u>Name</u>	<u>Num</u>	<u>Type</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
<b>Wolf, Craig M.</b>						
11/21/2025	Wolf, Craig M.	ACH	Paycheck	PP END 11/1...	100.010 · CHE...	-1,425.83
12/05/2025	Wolf, Craig M.	ACH	Paycheck	PP END 11/2...	100.010 · CHE...	-1,425.83
Total Wolf, Craig M.						-2,851.66
<b>TOTAL</b>						<b>-17,522.49</b>

# Hopewell Township Income/Expense Report November 2025

	Nov 25
<b>Income</b>	
<b>300-319 · TAXES</b>	
<b>301.00 · REAL PROPERTY TAXES</b>	
301.40 · DELINQUENT FROM TAX CLAIM BUREA	856.65
<b>Total 301.00 · REAL PROPERTY TAXES</b>	856.65
<b>310.00 · PER CAPITA TAXES</b>	
310.01 · PER CAPITA TAXES CURRENT YEAR	20.00
<b>Total 310.00 · PER CAPITA TAXES</b>	20.00
<b>310.10 · REAL ESTATE TRANSFER TAX</b>	6,859.99
<b>310.20 · EARNED INCOME TAX</b>	
310.21 · EARNED INCOME TAX CURRENT	17,442.96
310.22 · EARNED INCOME TAX PRIOR YEAR	600.00
<b>Total 310.20 · EARNED INCOME TAX</b>	18,042.96
<b>310.50 · LOCAL SERVICES TAX</b>	
310.51 · LOCAL SERVICES TAX CURRENT	195.86
<b>Total 310.50 · LOCAL SERVICES TAX</b>	195.86
<b>319.00 · PEN INT ON DELINQUENT TAXES</b>	
319.10 · PER CAPITA TAX PENALTY	2.00
<b>Total 319.00 · PEN INT ON DELINQUENT TAXES</b>	2.00
<b>Total 300-319 · TAXES</b>	25,977.46
<b>340.00 · INTEREST, RENTS AND ROYALTIES</b>	
<b>341.00 · INTEREST EARNINGS</b>	
<b>341.01 · INTEREST ON CHECKING</b>	
341.05 · INTEREST GENERAL FUND ACCOUNT	137.36
341.10 · INTEREST IMPACT FEE ACCOUNT	9,340.04
341.20 · INTEREST MUNICIPAL SHARES ACCOU	1,083.92
341.25 · INTEREST ESCROW ACCOUNT	84.05
<b>Total 341.01 · INTEREST ON CHECKING</b>	10,645.37
<b>Total 341.00 · INTEREST EARNINGS</b>	10,645.37
<b>342.00 · RENTS AND ROYALTIES</b>	
342.51 · ROYALTIES FROM NATURAL GAS	221.12
<b>Total 342.00 · RENTS AND ROYALTIES</b>	221.12
<b>Total 340.00 · INTEREST, RENTS AND ROYALTIES</b>	10,866.49
<b>350.00 · INTERGOVERNMENTAL REVENUES</b>	
<b>355.00 · STATE SHARED REVENUE AND ENTITL</b>	
355.08 · LOCAL SHARE ASSESSMENT PROCEEDS	699.89
<b>Total 355.00 · STATE SHARED REVENUE AND ENTITL</b>	699.89
<b>Total 350.00 · INTERGOVERNMENTAL REVENUES</b>	699.89
<b>360-363 · CHARGES FOR SERVICES</b>	
<b>361.00 · GENERAL GOVERNMENT CHARGES</b>	
361.30 · ZONING SUBDIVISION LAND DEV FEE	
361.33 · ZONING SUBDIVISION LAND PERMITS	190.00
<b>Total 361.30 · ZONING SUBDIVISION LAND DEV FEE</b>	190.00
<b>361.65 · TAX CERTIFICATION REVENUES</b>	
361.70 · NO LIEN LETTERS	40.00
<b>Total 361.65 · TAX CERTIFICATION REVENUES</b>	40.00

# Hopewell Township Income/Expense Report November 2025

	Nov 25
361.75 · POSTAGE AND PRINTING FEES	42.00
Total 361.00 · GENERAL GOVERNMENT CHARGES	272.00
363.00 · HIGHWAYS AND STREETS	
363.50 · CONTRACTED HIGHWAY AND STREET	21,083.47
Total 363.00 · HIGHWAYS AND STREETS	21,083.47
Total 360-363 · CHARGES FOR SERVICES	21,355.47
391.00 · PROCEEDS OF GEN FIXED ASSET DIS	
391.20 · COMPENSATION FOR LOSS OF ASSETS	7,676.19
Total 391.00 · PROCEEDS OF GEN FIXED ASSET DIS	7,676.19
Total Income	66,575.50
Gross Profit	66,575.50
Expense	
400-409 · GENERAL GOVERNMENT	
400.00 · LEGISLATIVE GOVERNING BODY	
400.05 · SUPERVISOR SALARY	468.75
400.10 · ROADMASTER WAGES - APPOINTED	250.00
400.32 · TELEPHONE AND WIRELESS	75.00
400.42 · DUES, SUBSCRIPTIONS AND MEMBERS	85.00
400.46 · MEETINGS, CONFERENCES, SEMINARS	50.00
Total 400.00 · LEGISLATIVE GOVERNING BODY	928.75
403.00 · TAX COLLECTION	
403.05 · TAX COLLECTOR SALARY	313.75
Total 403.00 · TAX COLLECTION	313.75
403.31 · KEYSTONE COLLECTIONS COMMISSION	107.24
404.00 · SOLICITOR / LEGAL SERVICES	
404.31 · SOLICITOR PROFESSIONAL SERVICES	992.50
Total 404.00 · SOLICITOR / LEGAL SERVICES	992.50
405.00 · SECRETARY / CLERK / TREASURER	
405.15 · SECRETARY / TREASURER WAGE	2,173.62
405.17 · SEC/TREAS PAID TIME OFF	744.00
Total 405.00 · SECRETARY / CLERK / TREASURER	2,917.62
406.00 · OTHER GENERAL GOVERNMENT ADMIN	
406.21 · OFFICE SUPPLIES EXPENSE	1,421.97
406.22 · COMPUTER SUPPLIES EXPENSE	1,166.00
406.32 · OFFICE TELEPHONE AND INTERNET	74.36
406.34 · ADVERTISING	514.90
Total 406.00 · OTHER GENERAL GOVERNMENT ADMIN	3,177.23
409.00 · GENERAL GOVERNMENT BUILDINGS	
409.31 · BUILDING CLEANING SERVICES	200.00
409.37 · REPAIRS AND MAINTENANCE SERVICE	660.00
409.73 · MUNICIPAL BUILDING CONSTRUCTION	156,708.25
Total 409.00 · GENERAL GOVERNMENT BUILDINGS	157,568.25
Total 400-409 · GENERAL GOVERNMENT	166,005.34
410-419 · PUBLIC SAFETY	
411.00 · FIRE	
411.55 · FIRE DEPARTMENT DONATION	543.35
Total 411.00 · FIRE	543.35

# Hopewell Township Income/Expense Report November 2025

	Nov 25
413.00 · UCC AND CODE ENFORCEMENT	
413.45 · OTHER CONTRACTED SERVICES	220.00
<b>Total 413.00 · UCC AND CODE ENFORCEMENT</b>	<b>220.00</b>
414.00 · PLANNING AND ZONING	
414.10 · ZONING/CODE OFFICER APPOINTED	400.00
<b>Total 414.00 · PLANNING AND ZONING</b>	<b>400.00</b>
419.00 · OTHER PUBLIC SAFETY	
419.36 · PUBLIC UTILITY SERVICES HYDRANT	662.94
<b>Total 419.00 · OTHER PUBLIC SAFETY</b>	<b>662.94</b>
<b>Total 410-419 · PUBLIC SAFETY</b>	<b>1,826.29</b>
430-439 · PUBLIC WORKS-HWYS ROADS STREET	
430.00 · ROAD DEPARTMENT	
430.12 · ROAD DEPARTMENT WAGE FULL TIME	7,596.00
430.17 · ROAD DEPARTMENT PAID TIME OFF	884.00
430.28 · SAFETY SUPPLIES	202.38
430.32 · ROAD DEPARTMENT CELL PHONES	50.00
430.47 · ROAD DEPARTMENT CDL DRUG TEST	100.00
<b>Total 430.00 · ROAD DEPARTMENT</b>	<b>8,832.38</b>
433.00 · TRAFFIC CONTROL DEVICES	-144.00
437.00 · REPAIRS OF TOOLS AND MACHINERY	
437.25 · REPAIRS AND MAINT SUPPLIES	46.38
<b>Total 437.00 · REPAIRS OF TOOLS AND MACHINERY</b>	<b>46.38</b>
<b>Total 430-439 · PUBLIC WORKS-HWYS ROADS STREET</b>	<b>8,734.76</b>
481-484 · EMPLOYER PD BFTS & WITHHOLDING	
481.00 · EMPLOYER PAID ITEMS	
481.10 · SOCIAL SECURITY - EMPLOYER PAID	795.47
481.20 · MEDICARE - EMPLOYER PAID	186.03
481.30 · PA UNEMPLOYMENT - EMPLOYER	45.17
<b>Total 481.00 · EMPLOYER PAID ITEMS</b>	<b>1,026.67</b>
483.00 · PENSION AND 457-B CONTRIBUTIONS	
483.19 · ROTH PLAN 457-B CONTRIBUTION	87.53
483.30 · NON-UNIFORM PENSION CONTRIBUTIO	1,031.16
<b>Total 483.00 · PENSION AND 457-B CONTRIBUTIONS</b>	<b>1,118.69</b>
484.00 · WORKER'S COMPENSATION INSURANCE	1,067.00
<b>Total 481-484 · EMPLOYER PD BFTS &amp; WITHHOLDING</b>	<b>3,212.36</b>
487.00 · HEALTH INSURANCE BENEFIT	
487.19 · OTHER GROUP INSURANCE BENEFITS	2,562.66
487.35 · GROUP HEALTH INSURANCE BENEFIT	5,891.36
<b>Total 487.00 · HEALTH INSURANCE BENEFIT</b>	<b>8,454.02</b>
<b>Total Expense</b>	<b>188,232.77</b>
<b>Net Income</b>	<b>-121,657.27</b>